

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

NOVEMBER 16, 2020

PER PA 228 of 2020, THIS MEETING WAS HELD ELECTRONICALLY

Meeting called to order at 7:00 pm by President Banks.

Council present: President Karen Banks, Trustee/President Pro Tempore Mel McCloud, Trustee Michael Brighton, Trustee Kay Hartzler, Trustee Carrie Johnson, Trustee Terri Cappon, Trustee Robert Young

Absent: None

Staff present: Patrick Reagan, Jesse Trout, Kendra Backing

Visitors present: Charles Jaquays, Luke Fronchek

**APPROVAL OF THE AGENDA**

Motion by McCloud, support by Hartzler to approve the agenda with the removal of item XIII – Public Hearing for the Closeout of the Michigan Community Development Block Grant Funding for the Sixth and Fifth Avenue Watermain Replacement Project. Motion carried unanimously by voice vote.

**PUBLIC COMMENT**

There was no public comment.

**MINUTES**

Motion by McCloud, support by Brighton to approve the minutes from the regular meeting held on October 19, 2020. Motion carried unanimously by voice vote.

**BILLS**

Motion by McCloud, supported by Johnson to approve expenditures equal to or less than \$3,000.00 for the period 10/1/2020 thru 10/31/2020. Motion carried unanimously by voice vote.

Motion by Brighton, supported by Young to approve payment of invoices in excess of \$3,000.00 items as follows:

1. Tri County/ Homeworks – \$3,565.32 – Electricity at Water Plant (Paid)
2. Ionia County Drain Commissioner – \$5,664.03 -- 2020 Drain Special Assessments (Paid)
3. Walker, Fluke, and Sheldon PLC – Auditing Services -- \$10,725.00 (Paid)
4. Mercantile Bank – 2016 Water Refunding Bond Payment -- \$5,710.25 (Paid)

Motion carried unanimously by voice vote.

**CONSENT AGENDA**

Motion by Johnson, supported by Young to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – October 2020 meeting minutes

Motion carried unanimously by voice vote.

**DEPARTMENTAL REPORTS**

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: There was no update.

Police: Chief Kendra Backing discussed the purchase of MDC's by the police department.

Finance: There was no update.

**COMMITTEE REPORTS:**

Personnel/Finance Committee: No report.  
Recreation/ Special Projects Committee: No report.

**PRESENTATIONS**

There were no presentations.

**DISCUSSION ITEMS**

A discussion was had by Council about the request made by former Village Trustee Jaquays to purchase his Village-issued iPad for a fee of \$100.00.

Motion by Young, supported by Cappon, to deny this request. Motion carried unanimously by voice vote.

Council discussed which member would take the seat on the interview committee for the Village Clerk/ Treasurer position, vacated by the results of the November election.

Motion by Banks, supported by McCloud, to approve adding Trustee Cappon to the interview committee, to join Banks, Brighton, Village Manager Reagan, and a Clerk/ Treasurer from another municipality. Motion carried unanimously by voice vote.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Second Reading of Bill # 20-02: An Ordinance to Amend Chapter 6 of the Village Code of Ordinance was read.

No action was taken and this will be reviewed at the December 2020 regular meeting.

Second Reading of Bill # 20-03: An Ordinance to Amend Chapter 10 of the Code of Ordinance was read.

No action was taken and this will be reviewed at the December 2020 regular meeting.

Proposed Resolution 2020-48: Re-Adoption of the Village Council Rules of Procedure

Motion by Brighton, supported by McCloud, to approve Proposed Resolution 2020-48. Voice Vote, approved unanimously.

Proposed Resolution 2020-49: Re-Adoption of the Village Council Code of Ethics and Conduct for Elected and Appointed Officials

Motion by Young, supported by Cappon, to approve Resolution 2020-49. Voice vote, approved unanimously.

Proposed Resolution 2020-50: Approval to Purchase Two (2) Panasonic CF55 Rugged Laptop Mobile Data Computers (MDC) for Village Patrol Cars from Pro-Comm, Inc for \$7,700.00.

Motion by Brighton, supported by Young, to approve Proposed Resolution 2020-50. Motion was carried unanimously by the following roll call vote: Yes: Brighton, Young, Johnson, Hartzler, McCloud, Cappon, Banks; No: None; Absent: None; Abstain: None.

Proposed Resolution 2020-51: Approving the Village President's Appointment List for Various Posts, Boards, and Commissions

Motion by McCloud, supported by Cappon, to approve Proposed Resolution 2020-51. Motion was carried unanimously by the following roll call vote: Yes: McCloud, Cappon, Brighton, Hartzler, Johnson, Young, Banks; No: None; Absent: None; Abstain: None.

**MISCELLANEOUS CORRESPONDENCE**

Lakewood Community Council – 2020 Christmas Basket Program Letter  
Lake Odessa DDA – Downtown Garland Program  
Ionia County Health Department – COVID-19 Information  
Letters to Outgoing Trustees in Appreciation of Service

**TRUSTEE COMMENTS**

McCloud – wished everyone a safe and happy Thanksgiving. Congratulated new Trustees and looks forward to working with them.

Brighton – Welcomed new Trustees and stated that he’s excited about having new members and new ideas on the Council.

Johnson – no comment.

Cappon – thanked the Council and the residents that supported her election. Looks forward to helping the community and wished everyone a happy Thanksgiving.

Young – no comment.

Hartzler – thanked outgoing Trustees for their work and welcomed new Trustees to the Council. Wished everyone a happy Thanksgiving.

Banks – wished everyone a happy and blessed Thanksgiving, even if they cannot be around their family due to COVID-19

**PUBLIC COMMENT**

No public comment.

**CLOSED SESSION**

President Banks adjourned the meeting at 7:51 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Interim Village Clerk