

January 16, 2012

Dear Crafter:

It is time for application to the Lake Odessa Area Arts Commission's 38th Annual Art in the Park, scheduled this year for Saturday, July 7th. We have enclosed with this letter, the application, rules and regulations and a map to the park. We invite you to submit an application to this juried show. Artwork presented for sale at Art in the Park must be personally created. We will not accept pre-fabricated, manufactured, mass produced, or mail order items.

Booth rental fee this year is \$75.00.

Again, this year, we will be giving you the option of placement in the park. See enclosed map.

To be eligible to participate in the 38th Annual Art in the Park, applicants must submit the following:

1. Completed, signed application (Application must be legible)
2. Four (4) high quality photographs
3. Self-addressed stamped envelope. (Acceptance letters will not be mailed if this is not included.)
4. Check or money order made payable to the Lake Odessa Area Arts Commission. Checks will be returned to applicants who are not selected.
5. Map showing your first three (3) choices of locations in the park. Please note that the decision on placement will be made on a first-come, first-serve basis.

Jury will take place at the May meeting of the Arts Commission and the decision(s) of the Arts Commission will be final. Entries should be in no later than April 15. Entries postmarked after April 15 will incur an additional \$25.00 charge. Crafters will be notified by June 1 of the jury results.

Please remember that this is an outdoor park setting, and as such, booth spaces may not be completely level.

We look forward to seeing you at our show!

Sincerely,

Lake Odessa Area Arts Commission

Art in Park Rules and Regulations

July 7, 2012




Time: 10:00 a.m. to 4:00 p.m. (*Please do not tear down your booth early!*)

Location: Lake Odessa Village Park

M-50 and 4th Avenue

Lake Odessa, MI 48849

Photos: All applicants must submit four quality color photos (no slides, please) as follows:

-  Two of their work in progress
-  One of their booth display
-  One of their completed art work

Photos must be labeled with the applicant's name, address, and telephone number. Photos will not be mailed back to applicants, but will be available for pick up at the registration table on the day of the show. All photos not picked up on the day of the show will become the property of the Lake Odessa Arts Commission.

Applications: All applications must be received by April 15, 2012. Late entries will incur an additional \$25.00 charge. All applications are juried. Applicants will be notified of acceptance or rejection by June 1, 2012.

Booth Rental: Booth spot reservations may be made at application. Please show on the enclosed map, your first three choices, numbered as such. Booth size is 10' x 10' x 10' maximum (no exceptions). Cost is \$75.00 per space this year. After April 15, cost is \$100.00.

Parking: Parking will be available off-site. There is absolutely no driving or parking in the park. You will be notified at registration, where you can park your vehicles and trailers.

Check In: All participants are required to sign in (prior to setting up) at the registration table. Volunteers will be available for check in Friday, July 6 from 6:00 p.m. and on Saturday July 7 from 6:00 a.m. to 9:30 a.m. The registration table is located under the park pavilion.

Set Up: Set up time is Friday, July 6 from 6:00 p.m. to 8:00 p.m. and Saturday July 7 from 6:00 a.m. to 9:30 a.m. The Lake Odessa Area Arts Commission does not provide security in the park, therefore; participants who decide to set up on Friday do so at their own risk. It is recommended that participants do not leave their products in their booths overnight.

Even though Art in the Park officially begins at 10:00 a.m., may shoppers arrive as early as

8:00a.m. Participants will not be allowed to drive into the park to unload. Please remember: this is a village park and most spots may not be perfectly level. Please be prepared to make adjustments as needed.

Please note:

- ✚ Participants are encouraged to demonstrate their skills if possible.
- ✚ There will be no refunds issued for any reasons.
- ✚ Exhibitors must provide their own displays, table coverings, tables and booth cover.
- ✚ No pets are allowed at the show.

The Lake Odessa Area Arts Commission reserves the right to deny entry to or request removal of any artist or crafter who does not comply with the above rules and regulations. Also, the Lake Odessa Area Arts Commission reserves the right to alter or change any of the above rules under special circumstances.

LAKE ODESSA AREA ARTS COMMISSION
PAGE MEMORIAL BUILDING
LAKE ODESSA, MI 48849
TELEPHONE ANSWERING SERVICE: (616)374-4325

38TH ANNUAL ART IN THE PARK

LAKE ODESSA, MI

Entry Form

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime phone: _____ Evening phone: _____

Email address (for future mailings) _____

Artwork Description: _____

Do you require handicap accessibility: _____ Yes _____ No

Space Description	Number of spaces requested	Cost	Total
10' x 10' Space		X \$75.00 =	\$
	If post marked after 4/15/12	+ \$25.00 =	\$
		Total Amount Due	\$

Disclaimer: The Lake Odessa Area Arts Commission and the Village of Lake Odessa shall not be liable for any injuries, losses or damages sustained by a participant, his/her heirs, administrators, successors and assigns or any other person or organization arising out of this event. Additionally, art in the Park takes place RAIN OR SHINE! No refunds will be given or guaranteed, except to artists whose applications are rejected. Participants, by signing this entry form, hereby fully and forever release the Lake Odessa Area Arts Commission from any and all causes of action, claims, and demands of any nature whatsoever arising out of this event.

I have read and agree to abide by the Lake Odessa Area Arts Commission's Rules and Regulations for the 38th Annual Art in the Park.

Date: _____

Applicant Signature

Co-Applicant Signature