

**WATER / SEWER E-BILL (PAPERLESS)  
AUTHORIZATION FORM**

**Customers who register for this service will no longer  
receive a paper copy of their bill in the mail.**

Complete and return this form to the Village of Lake Odessa (Village) or Lakewood Wastewater Authority (LWA) by any of the following means:

1. Email the completed form to [treasurer@lakeodessa.org](mailto:treasurer@lakeodessa.org) or [jhess@lakewoodwastewater.org](mailto:jhess@lakewoodwastewater.org). Use the subject line “E-Water Bill Authorization”.
2. Mail the completed form to: Village of Lake Odessa or Lakewood Wastewater Authority, 839 Fourth Ave., Lake Odessa, MI 48849.
3. Drop the completed form in the drop box located on the north side of the Page Building, 839 Fourth Ave.
4. Deliver the completed form in person at the Page Building, 839 Fourth Ave.

Note: Please add [treasurer@lakeodessa.org](mailto:treasurer@lakeodessa.org) to your trusted sites so emails do not go to your spam folder.

**AUTHORIZATION TO DELIVER WATER BILL VIA EMAIL**

(Please print clearly)

Name \_\_\_\_\_

Account Number \_\_\_\_\_

Service Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

I hereby authorize the Village and/or LWA to deliver my water and/or sewer bill to the above email address. This authorization will remain in effect until written notice of termination is given by me to the Village and/or LWA. In the event that my email address changes, I understand that I am responsible for notifying the Village and/or LWA in a timely manner. I also understand that I am responsible for any late fees that may be incurred due to a delay in delivery because of an invalid email address.

Signature \_\_\_\_\_

Date \_\_\_\_\_