



Lake Odessa
 Page Memorial Building
 839 Fourth Avenue
 Lake Odessa, MI 48849

Phone: (616) 374-7110 Fax: (616) 374-0040 website: www.lakeodessa.org

Zoning Permit Application

This application must be completed in full and approved by the Village Zoning Administrator before beginning any construction, excavation or use regulated by the Lake Odessa Zoning Ordinance.

Applicant Information

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone Numbers (____) _____ (____) _____ (____) _____

Property Owner Information (if different from applicant)

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone Numbers (____) _____ (____) _____ (____) _____

Contractor Information (if built by licensed contractor)

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone Numbers (____) _____ (____) _____ (____) _____
 License Number _____

Proposed Construction Type (check all that apply)

New house _____	Deck _____	Alteration _____
House addition _____	Pool _____	Foundation only _____
Move building _____	Demolition _____	Demolition _____
Garage /carport _____	Fence _____	Sign _____
Garage/carport addition _____	Storage building _____	Other _____

Construction Address:

Street _____

City _____ Zip _____

Dimensions (length) _____ (width) _____ (height) _____ (number of floors) _____

Parcel Number 34-101-_____ or attach legal description if number not yet assigned

Zoning District: (circle) R-1 R-2 R-3 MF MH HC CBD LC LI FH

Setback Distances

Front (from street right of way or centerline of road) _____

Side _____ Side _____ Rear _____

Affidavit

I certify and affirm that I am the property or building owner or the owner's authorized agent and that I agree to conform to applicable zoning laws of the Village of Lake Odessa. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Township representatives to visit this location.

Signature _____ Date _____

If application is denied, applicant may accordingly:

- _____ Withdraw application
- _____ Appeal denial to Zoning Board of Appeals*
- _____ Submit site plan to Planning Commission for Special Use Permit*
- _____ Submit site plan to Village Council for zone district change*

* Any of these steps require a \$100.00 non-refundable fee for mailing notifications, publications, hearing costs, etc. Additional costs will have to be paid for by the applicant.

* * * * *

Zoning Administrator Use

Received Date _____

Application Approved _____

Application Denied _____

Reason for Denial _____

Notes _____

Zoning Administrator Signature _____

Date _____

* * * * *

Site Plan

Use the space below to draw a site plan showing the proposed location of the new construction or additions to any existing structures. Include the location of existing structures and dwellings. Indicate the distances of the proposed construction to your lot lines, road right of way or road centerline, easements, and shorelines. For new accessory structures also include the distance to the dwelling.
