

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, October 13, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 6:32 p.m.
Present: Melanie Baker, Karen Banks, Meg Hermes, Nancy Mattson, Ty Nurenberg
Absent: Elizabeth Stoneman
Visitors: Kristy Frizzell, Susan Mesack, Dona Battisfore-Krebs
Staff: None
2. **Agenda:** Motion by Banks, support by Hermes, to change item 6.c) to Holiday Decorating Contest, and to move "Adjournment" after "Open House." All ayes; motion carried, with Baker absent.
3. **Public Comment:** None.
4. **Minutes:** Motion by Hermes, support by Mattson, to approve minutes of 9/8/25 regular meeting. All ayes; motion carried, with Baker absent.
5. **Finance:**
 - a. Revenue/Expense report for September 2025 was reviewed, reflecting total revenues of \$11,021.05 and total expenditures of \$18,475.90.

Baker arrived at 6:35 p.m.

 - b. Accounts Payable: Motion by Hermes, support by Mattson, to approve payment of the following accounts payable:
 - \$3,120.00 to Dave Kippen for wellhouse mural
 - \$31.95 to Karen Banks as reimbursement for gift card for artist Karen WoodAll ayes; motion carried.
6. **Action/Discussion Items:**
 - a. **2025 Art in the Park:**
 - 1) Sponsor and Volunteer Thank You Letters: Mail merge and printing has been completed. Baker will fold and stuff envelopes.
 - 2) Follow-up Letters to Artists: Hermes is continuing to work on draft letter.
 - 3) Fallasburg Fall Arts Festival: Banks and Hermes reported on their experience volunteering at the Fallasburg Festival on September 21, and described how the

organizers use "exit tickets" for artist load-out. They also described how the Lowell Fire Department recruits sponsors to cover the costs of all meat and supplies for their food booth, resulting in more profit for their fire department.

b. Mural Project:

- 1) Beach: Dave Kippen's artwork has been delivered to the DPW garage. His mural will be installed at the beach wellhouse after the building has been re-roofed and painted. More information to come regarding a date for installation and a mural unveiling.
- 2) 1001 Fourth Avenue: Banks is still waiting on information to provide the village's attorney for the drafting of an easement agreement. Due to project delays, the building façade will be painted in the spring of 2026, following by mural installation.

c. Holiday Decorating Contest: Banks handed out an updated press release, contest flier and sign-up form. Consensus was to authorize Banks to send press release to Lakewood News for publication on October 18. Hermes will print fliers and registration forms. Banks will post information on the website.

7. Open House: Guests Kristy Frizzell, Susan Mesack and Dona Batticfore-Krebs introduced themselves and shared their backgrounds. Banks will email to them a board application form, and copies of the Arts Commission ordinance, the current board appointment list, and the artist feedback spreadsheet from this year's Art in the Park.

8. Miscellaneous:

a. Park Map: Discussion was held re: new trees that were planted in the park. Consensus was that the Art in the Park map will need to be updated. Work session was set for Saturday, October 25 at 10:00 a.m. at park with Banks, Hermes and Nurenberg.

b. Load-in/Load-Out Help: Mattson asked if we should consider charging a fee for artist load-in and load-out to help defray the cost of paying volunteers (i.e., high school clubs and Scouts). Discussion was held. Motion by Baker, support by Mattson, to charge artists who want load-in/load-out at Art in the Park a \$20 fee, starting in 2026. All ayes; motion carried.

9. Adjournment: Motion by Banks, support by Mattson to adjourn. All ayes; motion carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer