

MINUTES

Lake Odessa Area Arts Commission

Special Meeting

Monday, June 30, 2025

Village Park

Lake Odessa, Michigan

1. Call to Order: Chair Hermes called the meeting to order at 1:11 p.m.

Present: Karen Banks, Meg Hermes, Nancy Mattson, Ty Nurenberg, Aurora Rice

Absent: Melanie Baker, Elizabeth Stoneman

Visitors: None

Staff: None

2. Action/Discussion Items:

a. 2025 Art in the Park:

- 1) First Aid Station: Motion by Hermes, supported by Rice, to authorize an amount not to exceed \$100 payable to the Lake Odessa Fire Department as compensation for providing on-site first responders for Art in the Park. All ayes; motion carried. Hermes will contact Fire Chief Perkins to make arrangements.
- 2) Artist Parking: Banks reported that the Village's insurance carrier will provide liability coverage for volunteers to drive a Village-owned vehicle to provide artist transportation. Hermes suggested ordering magnetic signs to place on the vehicle.
- 3) Volunteers/Paid Help: Motion by Rice, supported by Mattson, to authorize payment of \$10 per hour to the local Boy Scout and Girl Scout troops in exchange for event help. Volunteer sign-up was given to Nurenberg and Rice for review; they will work to help fill in the gaps in the volunteer schedule.
- 4) Donuts: Hermes will place order for donuts and donut holes with Meyers' Bakery, and will pick them up morning of event.
- 5) Fans for Swag Bags: Rice stated she had fifteen fans which could be decorated and placed in the artist swag bags. Banks will explore options for online printers.
- 6) Volunteer T-Shirts: Banks provided pricing from seam for new 50th Anniversary t-shirts. Motion by Hermes, supported by Mattson, to authorize purchase from SEAM

of five Small shirts, ten Medium shirts, twenty Large shirts, ten XL shirts, and five XXL shirts at a cost of \$713.50. All ayes; motion carried.

- 7) First Congregational Children's Choir: Mattson stated the choir has asked about performing at Art in the Park. Consensus was to allow them to do a pre-event performance starting at 8:30, including singing the National Anthem in conjunction with the flag ceremony at 9:00 a.m.
- 8) Overnight Security: Banks received the okay from Police Chief Backing about having a civilian stay in the park during the Friday-to-Saturday overnight hours. Motion by Banks, supported by Rice, to authorize \$150 as compensation for overnight security from 9 p.m. Friday, August 1 to 4 a.m., August 2.
- 9) Chalk the Walk: Rice presented a plan and a poster she designed for a "Chalk the Walk" event to be held in the park as a lead-up to Art in the Park. Consensus was that event will be held Tuesday, August 29 at 3:00 p.m., with a rain date of Wednesday, July 30.
- 10) Kids' Zone: Schedule was reviewed. No balloon animal has been engaged as of yet. Staff/volunteers from the Lake Odessa Community Library will provide activities from 11 a.m. to noon. Marilyn Danielson, a/k/a Buttons the Clown, will be in the Kids' Zone for the duration (9 AM to Noon).

3. Adjournment: Without objection, meeting adjourned at 2:06 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer