

MINUTES

Lake Odessa Area Arts Commission

Special Meeting

Tuesday, March 10, 2026

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Chair Hermes called the meeting to order at 7:03 p.m.
Present: Karen Banks, Meg Hermes, Nancy Mattson, Susan Mesack, Ty Nurenberg
Absent: Melanie Baker, Elizabeth Stoneman
Visitors: None
Staff: Village Manager Mark Borden
2. **Agenda:** Motion by Banks, support by Hermes, to approve agenda as presented. All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:** Motion by Mesack, support by Nurenberg s to approve minutes of 2/9/2026 regular meeting. All ayes; motion carried.
5. **Finance:**
 - a. Revenue/Expense report was reviewed.
 - b. Motion by Mattson, support by Mesack, to approve the following accounts payable:
 - 1) Willow Audio Visual Laboratories, \$1,995.00 for audio support for 2026 Art in the Park
 - 2) West Michigan Tourist Association, \$2,025 for digital and print advertising for 2026 Art in the Park
 - 3) Karen Banks, \$150 reimbursement for renewal of Michigan Festivals & Events Association membershipAyes: Hermes, Mattson, Mesack, Nurenberg. Banks abstained. Motion carried.
6. **Action/Discussion Items:**
 - a. 2026 Art in the Park
 - 1) **Entertainment:**
 - Discussion re: First Congregational Youth Choir. Motion by Banks, support by Hermes, to approve a half-hour slot (10:30 to 11:00 a.m.) for the choir, which will be paid for by First Congregational Church.
 - Discussion re: proposal presented by Baker from Sloane, a Celtic ensembl, for \$1,500 for two hours. Consensus was that \$1,500 was too high. Motion by

Hermes, support by Banks, to approve an amount not to exceed \$1,000 to book musicians for two hours.

- 2) Kids' Zone: No report.
- 3) Food Vendors: Mattson reported that Bart Sizemore (kettle corn) has purchased a 15' trailer and will not need utilities. He wants to sell waffles and coffee in the morning, and would like to be along the south end of the center path along the east side, same location where he previously had a tent to sell his kettle corn. No written application has been received so far from the Fire Department.
- b. Mural Project: No information yet on when building owner intends to paint the south wall of her building at 1001 Fourth Avenue. Banks has prepared easement agreements, one between the building's land contract seller (E. Jackson Realty, LLC) and the Village, and another between the land contract purchaser (Fourth Avenue Properties, LLC) and the Village, which will need review by the Village's attorney.
- c. Grant Applications:
 - 1) Michigan Arts & Culture Council: Banks reported that the award letter from MACC arrived today, and they will grant \$16,000 for the 2026 Art in the Park.
 - 2) PFCU Foundation: Banks reported that after conferring with Hermes and Mattson, she submitted an application to the PFCU Foundation, requesting \$2,000 toward the mural project.
- d. Revised Meeting Schedule: Motion by Hermes, support by Mattson, to approve revised meeting schedule for 2026, as follows:

DAY	DATE	TIME
Tuesday	April 14	7:00 p.m.
Tuesday	May 12	7:00 p.m.
Tuesday	June 9	7:00 p.m.
Tuesday	July 14	7:00 p.m.
Tuesday	July 28*	6:00 p.m.
Tuesday	August 11	7:00 p.m.
Tuesday	September 8	7:00 p.m.
Tuesday	October 13	7:00 p.m.
Tuesday	November 10	7:00 p.m.
*Extra meeting to prep for Art in the Park		

All ayes; motion carried.

7. Board Member Comments:

- a. Banks reported she received from Thornapple Credit Union an application to request their mobile ATM machine. Paperwork has been completed and returned.
- b. Banks has contacted Dumpster on Demand to inquire if they will provide a dumpster as an Art in the Park sponsorship in lieu of cash.
- c. Mesack shared with the board the display ad artwork that will appear in the summer brochure published by MichiganFun.com.
- d. Banks proposed the LOAAC purchase an ad in the 2026 Lake Odessa Fair book to promote Art in the Park. Motion by Hermes, support by Banks, to purchase a full-page ad in the fair book for \$200. All ayes; motion carried.
- e. Mesack shared a layout for an Arts Commission business card that could be used by board members. Consensus was favorable. Mesack will print cards.
- f. Mesack inquired again about investing Arts Commission funds. Banks stated she has inquired with Village Clerk/Treasurer Kathy Forman, and the board needs to decide how much to invest and for what time period. Decision can be made after the board knows when grant funds from MACC will be received.
- g. Nurenberg asked for approval to post fliers to promote Art in the Park at Grand Rapids Community College, possibly also at Ferris and Kendall College. He will bring a sample flier to the next meeting for review.
- h. Mattson reported she had spoken to Marilyn Danielson about being a clown again for the Kids' Zone this year. Marilyn has agreed to do so, and needs to know for how many hours.
- i. Discussion was held re: a time for Hermes, Banks and Nurenberg to re-map the park. Nurenberg says he is available Thursdays, Fridays, Saturdays and Sundays. Date and time will be selected sometime after spring break, depending on weather.

8. Adjournment: Without objection, meeting adjourned at 7:57 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer