

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Tuesday, July 14, 2026

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Chair Hermes called the meeting to order at 7:04 p.m.
Present: Melanie Baker, Karen Banks, Meg Hermes, Nancy Mattson, Susan Mesack
Absent: Elizabeth Stoneman, Ty Nurenberg
Visitors: None
2. **Agenda:** Motion by Mesack, support by Baker, to amend agenda to add request from Deb Bieman to carry 2026 Art in the Park application over to 2027. All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:** Motion by Hermes, support by Mesack, to approve minutes from 6/9/26 regular meeting and 6/30/26 special meeting. All ayes; motion carried.
5. **Finance:**
 - a. Revenue/Expense report for June 2026 was reviewed.
 - b. Accounts Payable:
 - 1) Motion by Hermes, support by Banks, to approve \$160 payable to Michigan Festivals & Events Association for annual dues renewal. All ayes; motion carried.
 - 2) Mesack reported that because the Arts Commission is a MFEA member, the MFEA can produce a flip book of this year's Visitors Guide for \$99. Banks was able to get a full refund of the \$192 paid to Flipsnak to produce a flip book of the Visitors Guide. Motion by Hermes, support by Mattson, to rescind the 6/30/26 motion to reimburse banks \$192 for Flipsnak renewal. All ayes; motion carried.
6. **2026 Art in the Park:**
 - a. **Visitors Guide Distribution:** Mattson reported she began distributing books on 7/14. Baker will continue distributing books on 7/15.
 - b. **Artists:**
 - 1) To date, 89 artists, four non-profits, and a total of 108 booth spaces.
 - 2) Deb Bieman sent an email on July 10 stating she had to cancel due to health problems, and asked for either a refund or if she could carry this year's application over to 2027. Motion by Banks, support by Hermes, to allow Bieman to carry her 2026 application forward to 2027, provided she pay the difference between what

she paid for 2026 (\$50) and the new booth fee for 2027 (\$70 under the Bonus Program). All ayes; motion carried.

c. Concessions:

- 1) Donuts: Baker has placed order with Meyers' Bakery. Someone will need to pick them up on Friday, July 31.
- 2) Friday food for volunteers: Hermes volunteered to make sliders for everyone.
- 3) Mesack will contact Penny's Five Star Pizza to see if they will donate pizza for the DPW on Friday, July 31, in exchange for sponsorship recognition.
- 4) Hermes will inventory supplies (coffee, sugar, creamer, etc.) and purchase whatever is needed.

d. Sponsors:

- 1) Mesack has discussed with the new owners of I-96 Speedway them providing coloring book pages for the Kids' Zone in exchange for sponsorship recognition.
- 2) Motion by Hermes, support by Banks, to order 12 18x24 yard signs and sign wires to promote sponsors, and 16 12x18 yard signs with wires for reserved parking and wayfinding. All ayes; motion carried.

e. Instruction Letters: Banks reported that artist instruction letters have been mailed, and musician instruction letters will be sent tomorrow (7/15).

f. Supplies: Discussion held re: supplies to order in advance of event. List includes 4 cans of marking paint, spring-loaded clothespins, fence post end caps, black Gorilla tape, tarp, bungee cords.

g. Volunteers: List of time slots and people who have signed up so far was reviewed. Banks will send "Volunteers Needed" image to Hermes to create a Facebook post.

h. Tool Crib (Trailer): Discussion held re: not renting a U-Haul trailer and instead using a trailer owned by Hermes. No one objected to using Hermes' trailer.

i. Signs: Following discussion, consensus was to order inserts for sandwich boards to push foot traffic through the two entrances of the "horseshoe" rather than install banners.

j. Wi-Fi Hotspots: Banks will inquire with Lake Odessa Community Library about borrowing their two Wi-Fi hotspots.

k. Event Set-Up:

- 1) Thursday, July 30: Begin marking the park at 10:00 a.m., weather permitting, and stage supplies to load into trailer.
- 2) Friday, July 31: Load and deliver trailer to park, and begin set-up prior to 3:00 p.m. artist check-in.

- I. **July 28 meeting and work session:** Meeting will start at 5:30 p.m. after conclusion of Chalk the Walk.

7. **Adjournment:** Without objection, meeting adjourned at 9:35 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer