

**VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY**

**MINUTES**

Regular Meeting - Tuesday, March 12, 2024  
Page Memorial Building, Lake Odessa MI

Present: Sarah McGarry, Marilyn Danielson, Karen Banks, Bill Rogers  
Absent: Sue Dahms, Darwin Thompson, Ben DeJong  
Staff: Village Clerk/Treasurer Kathy Forman

- I. **Call to Order:** Meeting called to order by McGarry at 7:03 a.m.
  
- II. **Agenda:** Motion by Banks, supported by Danielson, to approve the agenda as amended. All ayes, motion carried, 4-0.
  
- III. **Public Comment:** None.
  
- IV. **Approval of Minutes:** Motion by Banks, supported by McGarry, to approve minutes of 1/9/24 regular meeting. All ayes; motion carried, 4-0.
  
- V. **Finance Report:** The Revenue and Expense report for the period ending 2/29/24 was reviewed. There were two checks written during January and February.

Motion by Banks, supported by McGarry to approve Accounts Payable in the amount of \$97.26. All ayes, motion carried, 4-0.

- VI. **Action/Discussion Items:**
  - a) **DDA Plan Renewal Update:** Karen, Sue and Kathy will be working on a 20 year look back of revenues and all projects completed. This information will be used to present to the county and other agencies when it is time for the DDA renewal in 2025.
  
  - b) **Old Flower Planters:** The Village of Clarksville has inquired about the old flower planters used on Fourth Avenue. They are interested in 9-10 of them if they are available.  
  
Motion by Banks, supported by McGarry to give the flower planters to Clarksville, if possible, if not place of value of \$1.00 on each planter. All ayes; motion carried, 4-0.
  
  - c) **Art In the Park 2024 Sponsorship:** Motion by Rogers, supported by McGarry, to purchase an ad in the amount of \$500.00. All ayes; motion carried, 4-0.
  
  - d) **Lake Odessa Fair 2024 Sponsorship:** Motion by Rogers, supported by McGarry, to purchase an ad in the amount of \$250.00. All ayes, motion carried, 4-0.

**VII. Beautification Committee:**

Spring planting of flowers will be held on Saturday, May 25, 2024 at 9:00am. The same plants and flowers will be used as last year. There is fertilizer left from last year so that won't have to be purchased. Banks will do research on the best way to fill the planter at the new monument. Small shrubs and perennials for the front. Need to decide how to cover the open area behind the monument

**VIII. Board Member Comments:**

Banks provided an update on the lights for the trees along Fourth Avenue. DPW will be cutting out the old lights this Spring and making sure all the electrical fixtures are in working order. The electrical work at the new monument will begin next month.

**IX. Adjournment:** Without objection, meeting adjourned at 7:24 a.m.

Respectfully submitted,

Kathy Forman  
Village Clerk/Treasurer