

**VILLAGE OF LAKE ODESSA
PLANNING COMMISSION**

MINUTES

**SPECIAL MEETING
MONDAY, JANUARY 27, 2025 - 7:00 p.m.
Page Memorial Building
Lake Odessa, Michigan**

Present: Karen Banks, Ben DeJong, Gregg Guetschow, Ken Misiewicz, Meg Wheeler
Absent: Beth Barrone
Staff: Cler/Treasurer Kathy Forman

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 7:00 p.m.
2. **AGENDA:** Motion by Banks, supported by Guetschow, to approve agenda. All ayes; motion carried 5-0.
3. **PUBLIC COMMENT:** None
4. **MINUTES:** Motion by DeJong, supported by Banks, to approve minutes from the following meetings: Regular Planning Commission meeting of November 25, 2024.
All ayes; motion carried 5-0.

5. **ACTION ITEMS:**

a. **Election of Officers:**

Motion by Banks, supported by Guetschow to elect the following officers for 2025:
Meg Wheeler – Chairperson, Ben DeJong – Vice Chairperson, and Karen Banks – Secretary.
All ayes; motion carried 5-0

b. **2025 Planning Commission Meeting Dates and Times:**

Motion by Banks, supported by Misiewicz, to approve the following meeting dates:

Monday	January 27, 2025	7:00 p.m.
Tuesday	March 18, 2025	7:00 p.m.
Wednesday	May 14, 2025	7:00 p.m.
Monday	July 28, 2025	6:00 p.m.
Tuesday	September 16, 2025	7:00 p.m.
Monday	November 24, 2025	7:00 p.m.

All ayes; motion carried 5-0.

c. **General Discussion:**

Manager Guetschow included the DDA By-Laws in the packet for everyone to look over. There are a few areas that may need to be revised.

Work on the Master Plan update is moving forward. Mapping questions are being addressed. We are making good progress and are currently ahead of schedule.

After the Master Plan is complete the next project should be a rewrite of the Zoning Ordinance.

It was suggested that the Village Manager should prepare a Planning Commission Year End Summary and present it to council.

6. **MISCELLANEOUS CORRESPONDENCE:**

None

7. **BOARD MEMBER COMMENTS:**

Banks – None

DeJong – None

Guetschow – None

Misiewicz – None

Wheeler – None

8. **ADJOURNMENT:**

Motion by Banks, supported by DeJong, to adjourn the meeting. All ayes; motion carried 5-0.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Kathy Forman

Village Clerk / Treasurer