

**VILLAGE OF LAKE ODESSA
PLANNING COMMISSION**

MINUTES

**REGULAR MEETING
MONDAY, JANUARY 26, 2026 - 7:00 P.M.**
Page Memorial Building
Lake Odessa, Michigan

The meeting was called to order at 7:07 pm by Chairperson Meg Wheeler.

ROLL CALL

Commissioners present: Meg Wheeler, Beth Barrone, Ben DeJong, Karen Banks, Susan Mesack, Gregg Guetschow

Commissioners absent: Ken Misiewicz

Staff present: Clerk/Treasurer Kathy Forman, Zoning Administrator Jeanne Vandersloot

APPROVAL OF THE AGENDA

Motion by Banks, supported by Barrone, to approve the agenda. All ayes; motion carried 6-0.

PUBLIC COMMENT

None

MINUTES

Motion by Barrone, supported by DeJong, to approve minutes from the regular Planning Commission meeting of November 24, 2025. All ayes; motion carried 6-0.

PUBLIC HEARING

- a. Motion by DeJong, supported by Barrone, to open the public hearing regarding a proposed amendment to Chapter 36 of the Code of Ordinances to establish requirements for manufactured home developments that conform to State laws and regulations. All ayes; motion carried 6-0.

The public hearing was opened at 7:08 pm.

Chairperson Wheeler asked for public comment, and none was heard. The Public Hearing was noticed per state law, and no responses were received.

Motion by DeJong, supported by Banks, to close the public hearing. All ayes; motion carried 6-0.

The public hearing was closed at 7:08 pm.

- b. Motion by Banks, supported by Barrone, to open the public hearing regarding a proposed amendment to Chapter 36 of the Code of Ordinances to remove references to required roof pitch, roof overhangs, and roof drainage systems. All ayes; motion carried 6-0.

The public hearing was opened at 7:08 pm.

Chairperson Wheeler asked for public comment, and none was heard. The Public Hearing was noticed per state law, and no responses were received.

Motion by Banks, supported by Barrone, to close the public hearing. All ayes; motion carried 6-0.

The public hearing was closed at 7:09 pm.

ACTION AND DISCUSSION ITEMS

- a. Consider Recommending Amendment to Zoning Ordinance Chapter 36, to establish requirements for manufactured home developments that conform to State laws and regulations, to Village Council for Approval.

Motion by Guetschow, supported by Barrone, to recommend the Amendment to Zoning Ordinance Chapter 36, to establish requirements for manufactured home developments that conform to State laws and regulations, to Village Council for approval. All ayes; motion carried 6-0.

- b. Consider Recommending Amendment to Zoning Ordinance Chapter 36, to remove references to required roof pitch, roof overhangs, and roof drainage systems, to Village Council for Approval.

Motion by Banks, supported by DeJong, to Table this proposed Amendment for more research. All ayes; motion carried 6-0.

Commissioners held a discussion about why this is needed. The Minimum Roof Pitch of 4:12 is necessary currently. The other changes will require more research.

Motion by Banks, supported by Guetschow, to reconsider the Motion to Table. Motion carried 6-0.

Motion by Banks, supported by DeJong, to recommend the Amendment to Zoning Ordinance Chapter 36-63 8(g), to change the Minimum Roof Pitch to 4:12, to Village Council for approval. All ayes; motion carried 6-0.

- c. A discussion was held regarding the Master Plan. Revisions are necessary for the draft. May be able to review an updated draft for the March 2026 Meeting.

ADJOURNMENT

Motion by DeJong, supported by Banks, to adjourn the meeting. All ayes; motion carried 6-0.

Meeting adjourned at 7:33 p.m.

Respectfully submitted,

Kathy Forman
Village Clerk / Treasurer