



## **Agenda**

Regular Meeting of the Lake Odessa Village Council

October 16, 2023 at 7:00 PM

Page Memorial Building, 839 Fourth Avenue, Lake Odessa MI 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Citizen Comment on Agenda Items (Limited to 5 Minutes)

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes

Motion to approve the following:

- a. Unapproved minutes of the September 18, 2023 Village Council meeting.

VII. Bills

- a. Motion to approve payment of bills less than or equal to \$3,000.
- b. Motion to approve payment of the following bills over \$3,000:

1. \$3,246.37 to Tri-County Electric Cooperative for electricity service.

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes

Motion to accept and file the following:

- a. Approved minutes of the September 11, 2023 Lake Odessa Area Arts Commission meeting.
- b. Unapproved minutes of the September 19, 2023 Downtown Development Authority meeting.
- c. Unapproved minutes of the September 25, 2023 Planning Commission meeting.
- d. Unapproved minutes of the October 9, 2023 Lakewood Recreational Authority meeting.

IX. Departmental Reports

X. Committee Reports

- a. Personnel
- b. Finance
- c. Parks and Recreation

XI. Presentations

- a. Ryan Wilson, Ionia County Economic Alliance

XII. Discussion Items

- a. None.

XIII. New Business

- a. Adoption of Resolution 2023-55, a Resolution Regulating the Operation of Mobile Food Vending Units
- b. Adoption of Resolution 2023-56, a Resolution Approving Expenditures for Roof Replacement at the Water Treatment Plant
- c. Adoption of Resolution 2023-57, a Resolution Approving the Appointment List as Presented for Various Posts, Boards and Commissions
- d. Adoption of Resolution 2023-58, a Resolution Approving Setting the Date and Hours for Trick or Treating in the Village of Lake Odessa for 2023

XIV. Miscellaneous Correspondence

XV. Trustee Comments

XVI. Public Comment

XVII. Adjournment

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
SEPTEMBER 18, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Terri Cappon, Trustee Carrie Johnson, Trustee Martha Yoder

Council absent: Trustee Michael Brighton, Trustee Jennifer Hickey, Trustee Rob Young

Staff present: Kathy Forman, Ben Geiger

**APPROVAL OF THE AGENDA**

Motion by Cappon, supported by Yoder, to approve the agenda. All ayes; motion carried 4-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**MINUTES**

Motion by Johnson, supported by Cappon, to approve the minutes from the August 21, 2023 regular meeting. All ayes; motion carried 4-0.

**BILLS**

Motion by Yoder, supported by Johnson, to approve expenditures equal to or less than \$3,000.00 for the period 8/1/2023 through 8/31/2023. All ayes; motion carried 4-0.

Motion by Cappon, supported by Yoder to approve bills in excess of \$3,000 as submitted.  
All ayes; motion carried 4-0.

**CONSENT AGENDA**

- a) Approved minutes of the August 14, 2023 Lake Odessa Area Arts Commission special meeting.
- b) Unapproved minutes of the August 23, 2023 Lake Odessa Planning Commission special meeting.
- c) Unapproved minutes of the September 12, 2023 Downtown Development Authority meeting.

Motion by Johnson, supported by Cappon, to approve the consent agenda. All ayes; motion carried, 4-0.

**DEPARTMENTAL REPORTS**

Manager: Report submitted.  
Clerk/Treasurer: Report submitted.  
Police: Report submitted.  
Public Works: Report submitted.  
Planning and Zoning: Report submitted.

## **COMMITTEE REPORTS:**

Personnel Committee: No report.

Finance Committee: No report.

Parks & Recreation Committee: No report.

## **PRESENTATIONS**

- a) Dave Bee, West Michigan Regional Planning Commission, introduced himself and spoke about being contacted to possibly perform a parking study for the DDA. He has visited the village on two different occasions over the past couple of weeks. He presented some observations and suggestions of what the village may want to do in the future.

## **DISCUSSION ITEMS**

- a) Discussed scheduling a Strategic Planning Session and Facility Tour. Council members should watch for a Doodle Invite with dates to choose from.
- b) JLT Traffic – There are concerns about the new section of trail, there is no separation between traffic and pedestrian traffic. The Village Manager will discuss the situation with all parties including DPW and the Jordan Lake Trail Board.

## **NEW BUSINESS**

- a) Proposed Resolution 2023-53: Approving expenditures for the Replacement of Windows and West Exterior Door in the Page Memorial Building as amended.

Motion by Johnson, supported by Cappon, to approve proposed Resolution 2023-53. Banks called for a roll call vote. Yes: Johnson, Cappon, Yoder, Banks; No: None; Absent: Brighton, Hickey, Young; Abstain: None. Motion passed, 4-0.

- b) Proposed Resolution 2023-54: Approving Expenditures for Roof Replacement at the Water Treatment Plant.

Motion by Cappon, supported by Yoder, to Table Resolution 2023-54. Banks called for a roll call vote. Yes: Cappon, Yoder, Johnson, Banks; No: None; Absent: Brighton, Hickey, Young; Abstain: None. Motion passed, 4-0.

- c) Proposed Resolution 2023-55: Regulating the Operation of Mobile Food Vending Units.

Motion by Johnson, supported by Cappon, to approve proposed Resolution 2023-55. Discussion was held. Johnson withdrew her motion and Cappon agreed.

Motion by Yoder, supported by Cappon to Table Resolution 2023-55. Banks called for a roll call vote. Yes: Yoder, Cappon, Johnson, Banks; No: None; Absent: Brighton, Hickey, Young; Abstain: None. Motion passed, 4-0.

- d) Proposed Ordinance 2023-04: Amend the Code of Ordinances of the Village of Lake Odessa by Amending Sections 5 and 35 of Chapter 36, “Zoning,” and by adding a new Section 102, to Regulate Tattoo Parlors and Body Piercing Establishments.

Motion by Johnson, supported by Yoder, to approve proposed Ordinance 2023-04. Banks called for a roll call vote. Yes: Johnson, Yoder, Cappon, Banks; No: None; Absent: Brighton, Hickey, Young; Abstain: None. Motion passed, 4-0.

e) Proposed Ordinance 2023-05: Amend the Code of Ordinances of the Village of Lake Odessa by adding a new Article V to Chapter 32, to Regulate the Use of Golf cars on Public Roads.

Motion by Yoder, supported by Johnson, to approve proposed Resolution 2023-05 as amended. Banks called for a roll call vote. Yes: Yoder, Johnson, Cappon, Banks; No: None; Absent: Brighton, Hickey, Young; Abstain: None. Motion passed, 4-0.

f) Proposed Resolution 2023-56: Rescind Resolution 2015-11.

Motion by Johnson, supported by Cappon, to approve proposed Resolution 2023-56. Banks called for a roll call vote. Yes: Johnson, Cappon, Yoder, Banks; No: None; Absent: Brighton, Hickey, Young; Abstain: None. Motion passed, 4-0.

g) Motion by Yoder, supported by Cappon, to approve a Metro Act 5-year Right of Way Contract Extension with AT&T and authorize the Village Manager to sign the agreement. All ayes; motion carried 4-0.

#### **MISCELLANEOUS CORRESPONDENCE**

a) None

#### **TRUSTEE COMMENTS**

Banks – The Arts Commission is sponsoring a Christmas Decorating Contest for businesses and residences. Watch for details during the coming weeks.

Cappon – No comment.

Johnson – No comment.

Yoder – No comment.

#### **PUBLIC COMMENT**

1. Mary Mutch, 1511 Fourth Avenue – Presented her thoughts about our Code Enforcement Officer.
2. Larry Adams, 753 Fifth Avenue – Spoke of his support for our Code Enforcement Officer.

#### **ADJOURNMENT**

Motion by Cappon, supported by Johnson, to adjourn the meeting. All ayes: motion carried 4-0.

Meeting adjourned at 8:26 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
09/15/2023	ARTS	3338	KAREN	KAREN BANKS	25.50
09/15/2023	ARTS	3339	WEST	WEST MI TOURIST ASSOC	273.00
09/22/2023	ARTS	3340	VERIZON	VERIZON WIRELESS	43.61

ARTS TOTALS:

Total of 3 Checks:	342.11
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	342.11

Bank GEN 1447 GENERAL FUND

09/07/2023	GEN	42578	AMAZON	AMAZON CAPITAL SERVICES, INC.	764.87
09/07/2023	GEN	42579	CINTAS	CINTAS FIRST AID & SAFETY	237.56
09/07/2023	GEN	42580	CONSUMERS	CONSUMERS ENERGY	2,324.55
09/07/2023	GEN	42581	IT RIGHT	VC3, INC	150.00
09/07/2023	GEN	42582	LAKEWOOD	LAKEWOOD NEWS	232.20
09/07/2023	GEN	42583	QUADIENT	QUADIENT FINANCE USA, INC.	400.00
09/07/2023	GEN	42584	SENT	SENTINEL-STANDARD, INC.	78.00
09/07/2023	GEN	42585	SMITHWELD	SMITH WELDING & REPAIR	72.00
09/07/2023	GEN	42586	VERIZON	VERIZON WIRELESS	151.39
09/07/2023	GEN	42587	WEX	WEX BANK	1,655.12
09/07/2023	GEN	42588	MISC	DON MCLAUGHLIN	200.00
09/15/2023	GEN	42589	AMAZON	AMAZON CAPITAL SERVICES, INC.	500.62
09/15/2023	GEN	42590	ARBOR DAY	ARBOR DAY FOUNDATION	20.00
09/15/2023	GEN	42591	BCN	BLUE CARE NETWORK	1,149.55
09/15/2023	GEN	42592	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	75.06
09/15/2023	GEN	42593	CARDMEMBER	ELAN FINANCIAL SERVICES	534.08
09/15/2023	GEN	42594	CONSUMERS	CONSUMERS ENERGY	649.13
09/15/2023	GEN	42595	FAMILY	FAMILY FARM & HOME - CHARLOTTE	605.50
09/15/2023	GEN	42596	GRANGER	GRANGER	66.96
09/15/2023	GEN	42597	HSV	HSV REDI-MIX	322.00
09/15/2023	GEN	42598	JERRY'S	JERRY'S TIRE	374.00
09/15/2023	GEN	42599	MICHCAT	MICHIGAN CAT	494.85
09/15/2023	GEN	42600	MILLER	MILLER JOHNSON	723.25
09/15/2023	GEN	42601	MISC	JAMES WORTLEY	136.95
09/15/2023	GEN	42602	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	37.43
09/15/2023	GEN	42603	SBAM PLAN	SBIS	414.60
09/22/2023	GEN	42604	AMAZON	AMAZON CAPITAL SERVICES, INC.	68.30 V
09/22/2023	GEN	42605	DICKINSON	DICKINSON WRIGHT PLLC	166.50
09/22/2023	GEN	42606	MSP	MICHIGAN STATE POLICE	66.00
09/22/2023	GEN	42607	VERIZON	VERIZON WIRELESS	290.33
09/22/2023	GEN	42608	WOW	WOW! BUSINESS	121.00
09/22/2023	GEN	42609	WOW	WOW! BUSINESS	101.25
09/22/2023	GEN	42610	AMAZON	AMAZON CAPITAL SERVICES, INC.	68.30
09/29/2023	GEN	42611	ADT	ADT COMMERCIAL	63.74
09/29/2023	GEN	42612	AMAZON	AMAZON CAPITAL SERVICES, INC.	1,241.20
09/29/2023	GEN	42613	IONIA	IONIA COUNTY TREASURER	273.60
09/29/2023	GEN	42614	MICHCAT	MICHIGAN CAT	751.20
09/29/2023	GEN	42615	WOW	WOW! BUSINESS	145.96

GEN TOTALS:

Total of 38 Checks:	15,727.05
Less 1 Void Checks:	68.30
Total of 37 Disbursements:	15,658.75

Bank HWY 6659 GENERAL HWY

09/15/2023	HWY	2128	BCN	BLUE CARE NETWORK	44.50
09/15/2023	HWY	2129	HSV	HSV REDI-MIX	1,288.00
09/15/2023	HWY	2130	SBAM PLAN	SBIS	76.87
09/15/2023	HWY	2131	TRUE	VILLAGE TRUE VALUE LUMBER	91.65
09/29/2023	HWY	2132	HSV	HSV REDI-MIX	251.75

HWY TOTALS:

Total of 5 Checks:	1,752.77
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	1,752.77

Bank LOC 6646 LOCAL STREETS

09/15/2023	LOC	2390	BCN	BLUE CARE NETWORK	7.74 V
09/15/2023	LOC	2391	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.10 V
09/15/2023	LOC	2392	SBAM PLAN	SBIS	11.29 V

Check Date	Bank	Check	Vendor	Vendor Name	Amount
09/15/2023	LOC	2393	BCN	BLUE CARE NETWORK	7.74
09/15/2023	LOC	2394	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.10
09/15/2023	LOC	2395	SBAM PLAN	SBIS	11.29

LOC TOTALS:

Total of 6 Checks:	62.26
Less 3 Void Checks:	31.13
Total of 3 Disbursements:	31.13

Bank MAJ 6633 MAJOR STREETS

09/15/2023	MAJ	2461	BCN	BLUE CARE NETWORK	19.34
09/15/2023	MAJ	2462	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	7.56
09/15/2023	MAJ	2463	SBAM PLAN	SBIS	11.79

MAJ TOTALS:

Total of 3 Checks:	38.69
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	38.69

Bank PR VI 1498 PAYROLL

09/22/2023	PR VI	29(E)	AMERICAN F	AMERICAN FUNDS	187.50

PR VI TOTALS:

Total of 1 Checks:	187.50
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	187.50

Bank WATER 6620 WATER

09/07/2023	WATER	5769	BADGER	BADGER METER	792.10
09/07/2023	WATER	5770	FAMILY	FAMILY FARM & HOME - CHARLOTTE	147.97
09/07/2023	WATER	5771	QUADIENT	QUADIENT FINANCE USA, INC.	400.00
09/07/2023	WATER	5772	TRICOU	HOMEWORKS	3,246.37
09/07/2023	WATER	5773	VERIZON	VERIZON WIRELESS	36.30
09/07/2023	WATER	5774	WEX	WEX BANK	553.30
09/15/2023	WATER	5775	AT&T	AT&T	138.87
09/15/2023	WATER	5776	BCN	BLUE CARE NETWORK	3,509.59
09/15/2023	WATER	5777	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	196.41
09/15/2023	WATER	5778	CONSUMERS	CONSUMERS ENERGY	664.10
09/15/2023	WATER	5779	HSV	HSV REDI-MIX	966.00
09/15/2023	WATER	5780	SBAM PLAN	SBIS	303.06
09/22/2023	WATER	5781	IONIA CITY	CITY OF IONIA	88.00
09/22/2023	WATER	5782	VERIZON	VERIZON WIRELESS	130.83
09/29/2023	WATER	5783	EUROFINS	EUROFINS EATON ANALYTICAL LLC	75.00
09/29/2023	WATER	5784	WOW	WOW! BUSINESS	72.99

WATER TOTALS:

Total of 16 Checks:	11,320.89
Less 0 Void Checks:	0.00
Total of 16 Disbursements:	11,320.89

REPORT TOTALS:

Total of 72 Checks:	29,431.27
Less 4 Void Checks:	99.43
Total of 68 Disbursements:	29,331.84



Tri-County Electric Cooperative  
7973 E. Grand River Ave.  
Portland, MI 48875-9717

Emergency: 1-800-848-9333  
Billing: 1-800-562-8232  
Payments: 1-877-999-3395

**Blanchard Office**  
3681 Costabella Ave.  
Blanchard MI 49310  
www.homeworks.org

**Portland Office**  
7973 E. Grand River Ave.  
Portland MI 48875

616 1 AV 0.498  
VILLAGE OF LAKE ODESSA  
839 4TH AVE  
LAKE ODESSA MI 48849-1077

5 616  
C-2



Account Number	2043600
Rate	CMLP5
Current Due Date	09/16/2023
Bill Date	08/23/2023
Days Billed	31
Meter Number	56587
kWh per Day Last Year	1504
kWh per Day This Year	738

Account Status	
Previous Balance 07/25/23	\$3,133.46
Payment Received 08/07/23	-\$3,133.46
Balance Forward	\$0.00
Current Charges	\$3,246.37
<b>Total Amount Due 09/16/23</b>	<b>\$3,246.37</b>

SERVICE ADDRESS:	2367 BONANZA RD #5				POLE #: OD392X7M		BOARD DIST: D02		
Billing Period 07/14/2023 TO 08/14/2023	METER READINGS				MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
	BEGIN	TYPE	END	TYPE					
PEAK	568647	REG	572302	REG	1	3655	KWH	0.07400	\$270.47
INTERMEDIATE	223526	REG	230903	REG	1	7377	KWH	0.07400	\$545.90
OFF PEAK	861795	REG	873650	REG	1	11855	KWH	0.07400	\$877.27
POWER SUPPLY COST RECOVERY						22887		0.00856	\$195.92
PEAK KW						88.150	KW	14.00000	\$1,234.10
AVAILABILITY CHARGE									\$98.00
MICHIGAN LOW INCOME ENERGY FUND									\$0.90
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$23.81
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,246.37
TOTAL AMOUNT									\$3,246.37

591-536-920.000



## MINUTES

### **Lake Odessa Area Arts Commission**

Regular Meeting

Monday, September 11, 2023

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Chair Hermes called the meeting to order at 7:08 p.m.  
Present: Banks, Baker, Hermes, Johnson, Mattson, Nurenberg, Rice  
Absent: None  
Visitors: None  
Staff: None
2. **Agenda:** Motion by Hermes, with support by Johnson, to approve agenda with addition of "Christmas Decorating Contest" under "Future Projects." All ayes; motion carried, with Mattson absent.
3. **Public Comment:** None.
4. **Finance Report:**
  - a. Revenue/Expense Report for August 2023 was reviewed. Current checking account balance is \$31,753.02.
  - b. Accounts Payable:
    - 1) Motion by Johnson, support by Hermes, to approve August 2023 expenses totaling \$3,260.52. All ayes; motion carried, with Mattson absent.

Mattson arrived at 7:12 p.m.

- 2) Motion by Hermes, support by Mattson, to approve \$273 payable to West Michigan Tourist Association for one-year membership renewal, and \$25.50 payable to Karen Banks for 2024 event listing in Sunshine Artist Magazine. All ayes; motion carried.

### 5. **Action Items:**

- a. **2023 Art in the Park:**
  - 1) Artists/Artisans:
    - a) Approval of referral rebates: Tabled until October meeting.
    - b) Artist Feedback was reviewed. Possible changes based on feedback were discussed, including assigning time slots for artist check-in.

c) Winners of free 2024 booth and \$25 gift card were chosen:

- Free booth space in 2024: Pamee Lee
- \$25 gift card: Linda Emelander

Motion by Hermes, support by Mattson, to approve \$50 refund to Pamee Lee.  
All ayes; motion carried.

2) Visitor Feedback: Johnson will contact respondents who indicated a willingness to volunteer.

3) Correspondence:

- a) Banks will prepare thank you letters to sponsors.
- b) Hermes will prepare list of volunteers and prepare thank you letters.
- c) Hermes will prepare draft follow-up letter to artists for review by board members before mailing. Consensus was that we should enclose "Call for Artist" fliers with each letter.

b. 2024 Art in the Park:

1) Review of Applications Received: Banks reported that to date there have been 43 applications submitted, 60 booth spaces purchased, and a total of \$2,760 in revenue for the 2024 Art in the Park.

2) Artist Recruitment:

- a) Members will do in-person recruiting at the following shows:
  - Fallasburg Fall Festival: Baker
  - Christmas 'Round the Town: Johnson, Rice11/4/23 show in Caledonia will be considered for attendance.
- b) Online advertising: Online advertising needs to be updated on the following craft fair websites:
  - Sunshine Artist
  - Art Fair Calendar
  - Festival.net
  - Michigan Festivals & Events Association

c. Future Projects:

- 1) Birdcage sculpture for Jordan Lake Trail: Johnson gave detailed update of project and funding sources. Current year's budget was reviewed. Motion by Hermes, with support by Mattson, to approve \$1,000 toward cost of purchasing sculpture, and \$1,000 toward purchase of a 12" x 12" brick. All ayes; motion carried.

- 2) Mural Project: Banks discussed options for grant applications, and stated she was hopeful the DDA could be the grant applicant. Consensus was to invite muralist Dan Arens to come to Lake Odessa to do a site visit and discuss options for a project. Venues for murals were discussed. Members of the DDA will be invited to participate in the meeting.

Baker left the meeting at 8:00 p.m.

- 3) Christmas Decorating Contest: Examples of fliers from other communities were reviewed and discussion followed. Consensus was to roll out announcement of project on or about October 28, open registration for participants from Thanksgiving until December 7, open voting for members of the public on December 11 and ending on December 24, and announce winners on December 29.

**6. Adjournment:** Without objection, meeting adjourned at 8:35 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

**VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY**

**MINUTES**

Special Meeting - Tuesday, September 19, 2023  
Page Memorial Building, Lake Odessa MI

Present: Sarah McGarry, Bill Rogers, Marilyn Danielson, Ben DeJong, Karen Banks  
Absent: Sue Dahms, Darwin Thompson  
Staff: Village Manager Geiger, Village Clerk/Treasurer Forman

- I. Call to Order:** Meeting called to order by McGarry at 7:00 a.m.
- II. Public Comment:** None.
- III. Approval of Minutes:** Motion by McGarry, supported by DeJong, to approve minutes of 9/12/23 regular meeting. All ayes; motion carried, 4-0.
- IV. Agenda:** Motion by DeJong, supported by Danielson, to approve agenda as presented. All ayes; motion carried 4-0.
- VI. Action/Discussion Items:**
- a) Approval of payment to Sid's Flower Shop in the amount of \$1,008.00
- Motion by McGarry, supported by Rogers, to accept the quote from Sid's Flower Shop for the garland used to decorate downtown. All ayes; motion carried, 4-0.
- b) Discussion of Christmas Beautification and Holiday Garland Program.
- Motion by McGarry, supported by DeJong, to raise the Garland sponsorship fee to \$25. All ayes; motion carried, 4-0.
- Ben DeJong left at 7:10am.  
Karen Banks arrived at 7:15am.
- VII. Board Member Comments:**
- a) Lake Odessa Area Arts Commission has identified two possible muralists for the mural project in the downtown area. Two possible locations have been identified as well. The painting may be on panels which would be attached to the building. A discussion took place about who could apply for a grant to make this project happen.
- b) The Lake Odessa Area Arts Commission will be holding a Christmas Decorating Contest December 1-24. More details will be provided in the coming weeks. This is being sponsored by Mattson Financial.
- c) The stone selection for the park monument was finalized as Limestone Color No. 102.

- d) A brief discussion was held about the Golf Cart Ordinance which was passed by Lake Odessa Village Council on 9/18/23.

**VIII. Adjournment:** Without objection, meeting adjourned at 7:35 a.m.

Respectfully submitted,

Kathy Forman  
Village Clerk/Treasurer

**VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION**

**MINUTES**

**REGULAR MEETING  
MONDAY, SEPTEMBER 25, 2023 - 7:00 p.m.  
Page Memorial Building  
Lake Odessa, Michigan**

Present: Karen Banks, Ben Geiger, Al Hamp, Meg Wheeler, Martha Yoder  
Absent: Beth Barrone, Ben DeJong  
Staff: Zoning Administrator Jeanne VanderSloot

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 7:00 p.m.
2. **AGENDA:** Motion by Hamp, with support by Yoder, to approve agenda as presented. All ayes; motion carried 5-0.
3. **PUBLIC COMMENT:** Christopher Hall of 811 Second Avenue stated he had only been given three hours' notice of the meeting.
4. **MINUTES:** Motion by Geiger, with support by Yoder, to approve minutes of 8/23/23 special meeting. All ayes; motion carried 5-0.
5. **ACTION ITEMS:**
  - a. **Request for Proposal - Master Plan Update:** Draft Request for Proposals was reviewed. Motion by Banks, with support by Yoder, to approve and disseminate the draft RFP document with the following additions: Scope of work shall include a housing needs analysis and a market analysis. All ayes; motion carried 5-0. Discussion was held with regard to potentially conducting the public input portion in house as a cost saving measure.
  - b. **Applications for Special Use Permits - 811 Second Avenue and 1001 W. Tupper Lake Street:** VanderSloot explained reason for delay in bringing application re: 811 Second Avenue to the Planning Commission for consideration. Motion by Banks, support by Wheeler, to schedule both applications for public hearings on Monday, October 23, 2023 at 7:00 p.m. and to cancel the regular meeting scheduled for November 27, 2023. All ayes; motion carried 5-0.
6. **DISCUSSION ITEMS:** Consensus was that the same template that was used for consideration of the special use permit application from Stuart Ventures, LLC, 874 Third Avenue, be utilized for future applications for site plan review and special use permits.
7. **OTHER BUSINESS:** Richard Edwards of 1705 Jordan Lake Avenue, stated he has a lawncare and handyman business and stores equipment from his business in a detached accessory building. He inquired if the Planning Commission would consider an application for a special use permit at the special meeting on October 23, 2023. Consensus was that the Planning Commission would consider his request if he submitted a completed application on or before October 5, 2023.
8. **BOARD MEMBER COMMENTS:** None.

9. **ADJOURNMENT:** Motion by Geiger, with support by Banks, to adjourn. All ayes; motion carried 5-0. Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Karen Banks, Recording Secretary

## **Draft Minutes of the meeting of the Lakewood Recreational Authority held on October 9, 2023**

Meeting called to order by Chairperson Brad Barrone at 1:00 pm

### **Pledge of Allegiance**

#### **Roll call by Recording Secretary Edith Farrell**

Present: Mayhew, Secor, Farrell, Barrone, Cappon

Absent: Hazel

### **Approval of Agenda**

Motion – Farrell to accept the agenda as submitted.

Support- Secor

Motion carried unanimously by voice vote of members present.

### **Citizen Comment on Agenda Items - none**

### **Minutes**

Motion – Mayhew

Support by Cappon to approve the July 10, 2023 minutes as submitted.

Motion carried unanimously by voice vote of members present.

**Bills** – no bills at this time.

### **Treasurer's Report**

Motion – Mayhew

Support by Secor to approve the Treasurer's Report.

Motion carried unanimously by voice vote of members present.

### **New Items**

#### **A. Mark Stoor – GEI Consultants Inc**

- Gravel and debris on the trail
  - This portion of the trail is within the lowest water level of the Village and surface water is an issue.
  - The survey for the trail was completed by the prior engineer and the trail was placed where it is because this is the area with the most drainage. The position of the trail may have shifted slightly due to the drainage issue and overall road shifting over the years.
  - The area between the trail and the road is too small to plant grass. With the drainage issue, the gravel would just end up in the grass.
- Barrier between the trail and the road
  - Keeping vehicles off the trail will be an issue on this portion of the trail. It is a big safety concern.
  - Posts or hard barriers cannot be used. They would result in liability if someone hit them and had damage or injuries.
  - Flexible stakes with reflectors can be used, but they could be damaged by snowplows.



- Geiger questioned if barriers are needed in the parking lot. Stoor replied that there will be grass between the parking lot and trail, so nothing additional is needed.
- Geiger recommended seeing how the snow plowing goes and waiting until spring before making any investments to long term barriers or the drainage issues.
- Stoor recommends putting stakes 25 feet apart, which is closer than the normal 50 feet. He also mentioned that signage is coming which should also help with keeping vehicles off the trail.
- Mayhew voiced her concern over the safety of those using the trail in this area and feels strongly that there needs to be some type of permanent barrier.
  - Geiger and Cappon will discuss the situation at the next Village Council meeting, as they will have to approve any changes or additions to the trail in this area.

**B. Updates to Trail and Trail Head Construction**

- Brick Memorial
  - Al Haskin has designed the brick memorial and Kevin Curry will complete the work. Both are volunteers and are working around their other commitments.
  - They are pouring a brick pan which is a cement barrier that will hold the bricks in place on the walkway. An additional pad will be poured for the art piece that will be permanently installed.

**C. Annual Audit**

- Mayhew contacted Dave Dehaan with Walker Fluke and Sheldon again. He recommended that she call Dale Krutoff with the State of Michigan's Audit and Finance Department.
- Krutoff did not have an immediate response for her and is consulting with Cary Vaughn, the head of the Department.
- Geiger suggested that the Village or Township add the one account to their annual audit. This would have to be approved by the council or board.
- Barrone plans to make a motion at the next Township meeting, to add the account to their annual audit.

**D. Ben Geiger's Responsibilities for the LRA**

- The Village Council voted to make Ben Geiger one of the Village members of the Lakewood Recreational Authority.

**E. Status of Billings for the Current Construction**

- Stoor has requested and received billing updates for the construction from the contractor. They are within budget and have been submitted to MDOT.
  - MDOT will be sending the billing to the Village.
  - The Village must submit a bill to the Township.
  - The Township has to then submit a bill to the Jordan Lake Trail Board.
  - The Jordan Lake Trail Board issues a check to the Township.
  - The Township then issues a check to the Village.
  - The Village then issues a check to MDOT.
- This seems like a lot of extra paperwork, but it is required due to the multiple grants and entities that are involved.

**F. Warren/Clack Property**

- At this point, there is no confirmation that the property will be sold.
- The Jordan Lake Trail Board does not have the resources to purchase the property. However, if it does come up for sale, it is everyone's hope that the new owner is more responsive to the trail.

**Old Items**

**A. Second Village Representative**

- Ben Geiger will serve on the LRA as a Village Representative.

**B. Capitalizing on Upcoming Trail Construction**

- The JLT Board has an upcoming Purse Bingo scheduled on November 4<sup>th</sup>. This event is open to 250 attendees, and it typically sells out. Currently the JLT is seeking sponsors for the purses.

**C. 2023/2024 Budget**

- The invoicing has been completed and payment have been made and deposited.

**D. Errors and Omissions Coverage**

- Barrone has not been successful in finding a carrier for the small number of board members that we have.
- The coverage would insure the "At Large" members for things like misappropriation of funds, FOIA issues or misconduct.
- Barrone stated that we have two options:
  - Table the issue
  - Village or Township will have to cover the insurance. This was previously done by the Village and their carrier cancelled it after one year.

Motion by Barrone to table the Errors and Omissions coverage.

Support by Secor

Motion carried unanimously by voice vote of members present.

**Member Comments**

- Geiger questioned what the status is of the Cemetery Road portion of the trail.
  - Stoor replied that if we ever get permission for the grading easement on the Warren/Clack property, the footings on the current bridge will either need to be improved or new one stronger ones poured outside the current footings.
  - MDOT will not do another split for just the Cemetery Road section and it will have to be completed with the M50 section.
  - The Cemetery Road section now falls within the Ionia County roads and they are not interested in taking on the project.
- Mayhew questioned the health of the tree that was moved for the current construction. It appears that the tree did not survive the move and she wants to know if there is a warranty for their work.
  - Stoor will check with the contractor on the situation.

**Public Comments** - none

**Adjournment** 2:00 pm



October 13, 2023

Dear President Banks and Members of the Village Council:

It has been a busy six months since becoming Village Manager. We've made progress on a number of fronts - planning and zoning, facilities, and in developing new ordinances.

This week Director Trout and myself met with an architect to review the Beach Pavilion. Concern was expressed at the state of the building - new cracks are forming in the walls of the vending area. Obviously, this is concerning. The architect hopefully will have drafts for your review.

Below are updates on the various assigned goals and objectives.

Item	Status
Work with DPW Superintendent to analyze and prepare RFQs/RFPs for roof repair, HVAC upgrades, and window replacement.	<i>Completed</i>
Prepare draft food truck resolution and application form to accompany food truck ordinance.	Mostly Completed. Updated Resolu-tion placed on <i>October</i> agenda.
Prepare draft golf cart ordinance.	<i>Completed</i>
Identify date of last code update, and work with Clerk/Treasurer to provide to Municipal Code Corporation all adopted ordinances not already submitted.	Completed.
Identify all re-zoning ordinances since date of last zoning map and make arrangements for the printing of an updated zoning map.	Completed.
Work with legal counsel to update or re-write existing banner policy.	In progress.

Work with Village Clerk/Treasurer and Village auditor to develop document or agreement regarding use of "Save the Hill" funds to offset Village match on MDOT grant for Jordan Lake Trail.	In progress. Discussion with the Clerk/Treasurer and the Auditor have occurred. Document being developed.
Work with Village Clerk/Treasurer and Village auditor to identify a local non-profit organization to which Car Show funds may be transferred.	In progress. Discussion with the Clerk/Treasurer and the Auditor have occurred. Document being developed.
Work with DPW Supt. to prepare concept for presentation to council re: beach pavilion replacement or upgrade, including cost projections, and identify funding sources	<i>In progress</i>
Identify unmet goals/objectives from 5-year Parks & Recreation Plan and Capital Improvement Plan.	<i>Completed</i>
Become familiar with existing strategic plan and identify unmet goals & objectives	Completed. Formal report will be prepared ahead of Strategic Planning Session.
Present to Council a proposal from strategic planning facilitator and work with Council to identify potential meeting dates	In Progress.
Prepare draft RFP/RFQ (for review by Planning Commission and Village Council) for planning consultant services to conduct Master Plan update.	<i>Completed</i>
Attend monthly meetings of Michigan Municipal Executives, West Michigan Chapter	Will attend 9/20.
Sign up for Michigan Municipal League fall convention	Completed.
Enroll in an online or in-person management training course or seminar	Completed.
Provide to council documentation of enrollment in course- work to pursue certifications and/or degrees related to role as village manager	<i>In Progress</i>
Enroll in online or in-person classes offered by BS&A	<i>Completed</i>
Work with the Clerk/ Treasurer to gain an understanding of the current fiscal year budget and accounting procedures, as well as the annual budget planning schedule	Ongoing.

VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES  
AS OF SEPTEMBER 30, 2023

GENERAL FUND	CHECKING	UNION BANK	\$ 1,170,528.48
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,699.21
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 62,003.69
ARPA FUND	INVESTMENT	MI CLASS	\$ 226,247.27
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 447,376.11
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 113,993.86
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 311,392.74
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 390,416.83
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,584.40
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 140,828.20
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 58,996.93
ARTS COMMISSION	CHECKING	UNION BANK	\$ 32,099.20
LAKE ODESSA CAR SHOW	CHECKING	UNION BANK	\$ 6,369.44
WATER FUND	CHECKING	UNION BANK	\$ 807,744.99
WATER RR&I	SAVINGS	UNION BANK	\$ 257,534.83
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,774.23
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 105,374.65
WATER FUND	SAVINGS	PFCU	\$ 300.74
WATER FUND	INVESTMENT	MI CLASS	\$ 133,812.09
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,512.27

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	09/30/2023 (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
101-000-402.000	CURRENT REAL PROPERTY TAXES	480,000.00	507,172.28	295,503.54	(27,172.28)	105.66		
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	30,000.00	47,278.97	2,363.38	(17,278.97)	157.60		
101-000-428.000	MANUFACTURED HOUSING FEES	450.00	317.50	37.50	132.50	70.56		
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00	8,048.91	4,314.33	(548.91)	107.32		
101-000-476.000	LIQUOR LICENSE FEES	1,800.00	2,195.60	2,195.60	(395.60)	121.98		
101-000-477.000	CABLE TV FRANCHISE	2,600.00	1,419.52	0.00	1,180.48	54.60		
101-000-490.000	SPECIAL USE/ZBA PERMIT	500.00	0.00	0.00	500.00	0.00		
101-000-490.001	ZONING PERMIT FEES	550.00	1,425.00	50.00	(875.00)	259.09		
101-000-542.000	METRO ACT	9,100.00	9,614.67	0.00	(514.67)	105.66		
101-000-549.000	TREE GRANT	1,200.00	0.00	0.00	1,200.00	0.00		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	82,000.00	40,758.92	0.00	41,241.08	49.71		
101-000-574.000	STATE REVENUE SHARING	205,694.00	100,563.00	0.00	105,131.00	48.89		
101-000-574.001	EVIP PMTS	50,550.00	25,275.00	0.00	25,275.00	50.00		
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	50,000.00	0.00	0.00	50,000.00	0.00		
101-000-601.000	VEHICLE RENTAL INCOME	15,000.00	0.00	0.00	15,000.00	0.00		
101-000-632.000	MOWING	500.00	550.00	325.00	(50.00)	110.00		
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	200.00	795.00	0.00	(595.00)	397.50		
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00	652.24	0.00	(352.24)	217.41		
101-000-656.000	PARKING TICKET FEES	250.00	0.00	0.00	250.00	0.00		
101-000-657.000	ORDINANCE FINES	2,000.00	3,646.19	469.66	(1,646.19)	182.31		
101-000-665.000	INTEREST	5,000.00	8,307.75	1,263.41	(3,307.75)	166.16		
101-000-667.000	RENTS-BUILDINGS-LAND	2,000.00	1,175.00	0.00	825.00	58.75		
101-000-673.000	SALE OF FIXED ASSET	20,000.00	0.00	0.00	20,000.00	0.00		
101-000-674.000	DONATIONS-PRIVATE SOURCES	1,500.00	0.00	0.00	1,500.00	0.00		
101-000-676.000	REIMBURSEMENTS	0.00	140.00	0.00	(140.00)	100.00		
101-000-684.000	MISC REVENUE	500.00	241.05	0.00	258.95	48.21		
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	7,000.00	4,123.72	664.22	2,876.28	58.91		
101-000-684.010	MISC REVENUE-POLICE	1,000.00	364.00	20.00	636.00	36.40		
Total Dept 000 - BALANCE SHEET / GENERAL		977,194.00	764,064.32	307,206.64	213,129.68	78.19		
TOTAL REVENUES		977,194.00	764,064.32	307,206.64	213,129.68	78.19		
Expenditures								
Dept 101 - GOVERNING BODY								
101-101-702.708	TRUSTEE MEETING FEES	9,000.00	4,612.50	375.00	4,387.50	51.25		
101-101-702.709	TREASURER - CLERK WAGES	15,000.00	0.00	0.00	15,000.00	0.00		
101-101-710.000	EMPLOYER FICA	0.00	352.85	28.68	(352.85)	100.00		
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,500.00	0.00	0.00	1,500.00	0.00		
101-101-723.000	WORKMEN'S COMPENSATION	300.00	55.47	0.00	244.53	18.49		
101-101-727.000	OFFICE SUPPLIES	1,500.00	75.00	75.00	1,425.00	5.00		
101-101-728.000	SUPPLIES	100.00	51.20	0.00	48.80	51.20		
101-101-730.000	MEALS & MILEAGE	100.00	0.00	0.00	100.00	0.00		
101-101-740.000	POSTAGE	200.00	0.00	0.00	200.00	0.00		
101-101-750.000	DUES & MEMBERSHIPS	3,200.00	2,111.00	78.00	1,089.00	65.97		
101-101-752.000	EDUCATION & TRAINING	5,500.00	0.00	0.00	5,500.00	0.00		
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00	0.00	0.00	15.00	0.00		
101-101-801.000	CONTRACTED SERVICES	20,000.00	24,884.25	93.75	(4,884.25)	124.42		
101-101-805.000	ATTORNEY FEES	5,000.00	5,869.85	889.75	(869.85)	117.40		
101-101-806.000	AUDIT SERVICES	6,000.00	5,692.50	0.00	307.50	94.88		
101-101-850.000	COMMUNICATION EXPENSE	900.00	494.94	75.59	405.06	54.99		
101-101-880.000	COMMUNITY PROMOTION	8,000.00	6,050.00	0.00	1,950.00	75.63		
101-101-880.001	DOWNTOWN DEVELOPMENT	15,000.00	0.00	0.00	15,000.00	0.00		

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2023 (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-900.000	PRINTING & PUBLISHING	1,000.00	897.00	232.20	103.00	89.70
101-101-957.000	COUNTER DRAIN	15,000.00	0.00	0.00	15,000.00	0.00
101-101-963.000	MISC EXPENSE	200.00	1,054.94	0.00	(854.94)	527.47
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00	40.00	0.00	60.00	40.00
101-101-994.000	INTEREST EXPENSE	0.00	3,122.86	0.00	(3,122.86)	100.00
Total Dept 101 - GOVERNING BODY		107,615.00	55,364.36	1,847.97	52,250.64	51.45
Dept 172 - MANAGERS						
101-172-702.001	DEPT HEAD WAGES	36,450.00	12,548.23	2,593.58	23,901.77	34.43
101-172-710.000	EMPLOYER FICA	3,171.00	950.89	196.40	2,220.11	29.99
101-172-711.000	EMPLOYERS SHARE OF PENSION	3,200.00	1,167.60	259.36	2,032.40	36.49
101-172-712.000	HEALTH INSURANCE EXPENSE	4,500.00	792.43	142.82	3,707.57	17.61
101-172-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	765.45	0.00	(765.45)	100.00
101-172-713.000	DENTAL INSURANCE EXPENSE	450.00	65.19	11.75	384.81	14.49
101-172-714.000	OPTICAL PLAN EXPENSE	60.00	11.82	2.13	48.18	19.70
101-172-720.000	DISABILITY INSURANCE	500.00	245.01	43.23	254.99	49.00
101-172-721.000	LIFE INSURANCE EXPENSE	150.00	44.20	7.94	105.80	29.47
101-172-723.000	WORKMEN'S COMPENSATION	150.00	0.00	0.00	150.00	0.00
101-172-727.000	OFFICE SUPPLIES	1,500.00	1,353.16	578.28	146.84	90.21
101-172-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-172-750.000	DUES & MEMBERSHIPS	1,000.00	275.00	0.00	725.00	27.50
101-172-752.000	EDUCATION & TRAINING	3,000.00	2,682.88	0.00	317.12	89.43
101-172-801.000	CONTRACTED SERVICES	0.00	27,889.81	0.00	(27,889.81)	100.00
101-172-805.000	ATTORNEY FEES	2,000.00	1,524.40	0.00	475.60	76.22
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	562.82	79.91	637.18	46.90
Total Dept 172 - MANAGERS		57,531.00	50,878.89	3,915.40	6,652.11	88.44
Dept 265 - PAGE MEMORIAL BUILDING						
101-265-728.000	SUPPLIES	2,000.00	325.00	0.00	1,675.00	16.25
101-265-740.000	POSTAGE	900.00	692.28	400.00	207.72	76.92
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	650.33	94.77	549.67	54.19
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00	2,593.40	0.00	1,406.60	64.84
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00	2,262.47	0.00	(1,262.47)	226.25
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00	0.00	0.00	1,000.00	0.00
101-265-970.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
101-265-980.001	HARDWARE	5,000.00	0.00	0.00	5,000.00	0.00
101-265-980.002	SOFTWARE	500.00	0.00	0.00	500.00	0.00
Total Dept 265 - PAGE MEMORIAL BUILDING		65,600.00	6,523.48	494.77	59,076.52	9.94
Dept 301 - POLICE						
101-301-702.001	DEPARTMENT HEAD WAGES	68,391.00	45,959.01	5,796.00	22,431.99	67.20
101-301-702.704	FULL TIME WAGES	150,311.00	60,884.70	7,994.46	89,426.30	40.51
101-301-702.705	OVER TIME WAGES	7,570.00	3,588.31	0.00	3,981.69	47.40
101-301-702.706	PART TIME WAGES	22,000.00	14,290.00	1,720.00	7,710.00	64.95
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00	3,300.00	0.00	3,000.00	52.38
101-301-710.000	EMPLOYER FICA	20,762.00	9,696.60	1,174.04	11,065.40	46.70
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,872.00	12,472.23	1,551.05	12,399.77	50.15
101-301-712.000	HEALTH INSURANCE EXPENSE	38,700.00	4,746.39	657.25	33,953.61	12.26
101-301-713.000	DENTAL INSURANCE EXPENSE	3,000.00	724.98	120.83	2,275.02	24.17
101-301-714.000	OPTICAL PLAN EXPENSE	800.00	94.62	15.77	705.38	11.83

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2023 (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301-716.000	WELLNESS PROGRAM	360.00	195.00	0.00	165.00	54.17
101-301-720.000	DISABILITY INSURANCE	3,050.00	1,365.14	195.02	1,684.86	44.76
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00	435.68	62.24	764.32	36.31
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00	2,570.51	0.00	1,429.49	64.26
101-301-724.001	TUITION REIMBURSEMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00	477.22	22.68	272.78	63.63
101-301-728.000	SUPPLIES	2,000.00	761.01	161.50	1,238.99	38.05
101-301-729.000	RESERVE SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00	64.89	0.00	435.11	12.98
101-301-731.000	VESTS	500.00	0.00	0.00	500.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00	0.00	0.00	1,000.00	0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00	629.22	32.30	1,370.78	31.46
101-301-750.000	DUES & MEMBERSHIPS	525.00	115.00	115.00	410.00	21.90
101-301-751.000	GASOLINE PURCHASES	9,500.00	4,592.85	819.90	4,907.15	48.35
101-301-752.000	EDUCATION & TRAINING	2,500.00	2,068.22	0.00	431.78	82.73
101-301-752.001	RANGE QUALIFICATION	2,750.00	668.27	0.00	2,081.73	24.30
101-301-755.000	MEADOWBROOK INSURANCE	9,415.00	9,302.97	0.00	112.03	98.81
101-301-801.000	CONTRACTED SERVICES	22,000.00	1,331.12	71.40	20,668.88	6.05
101-301-805.000	ATTORNEY FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-301-850.000	COMMUNICATION EXPENSE	6,150.00	3,527.94	498.08	2,622.06	57.36
101-301-880.000	COMMUNITY PROMOTION	350.00	0.00	0.00	350.00	0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	83.97	0.00	1,416.03	5.60
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,000.00	1,400.54	374.00	599.46	70.03
101-301-958.000	ACT 302 TRAINING	500.00	0.00	0.00	500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00	250.00	0.00	6,750.00	3.57
101-301-970.002	CAPITAL OUTLAY-VEHICLES	44,000.00	43,875.00	0.00	125.00	99.72
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 301 - POLICE		473,006.00	229,471.39	21,381.52	243,534.61	48.51
Dept 441 - PUBLIC WORKS						
101-441-702.001	DEPT HEAD WAGES	20,506.00	13,343.82	1,674.67	7,162.18	65.07
101-441-702.704	FULL TIME WAGES	47,835.00	28,890.82	3,762.40	18,944.18	60.40
101-441-702.705	OVER TIME WAGES	1,947.00	0.00	0.00	1,947.00	0.00
101-441-702.706	PART TIME WAGES	4,000.00	6,982.02	992.62	(2,982.02)	174.55
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00	3,300.00	0.00	3,000.00	52.38
101-441-710.000	EMPLOYER FICA	8,327.00	4,017.49	491.87	4,309.51	48.25
101-441-711.000	EMPLOYERS SHARE OF PENSION	9,440.00	5,425.12	752.79	4,014.88	57.47
101-441-713.000	DENTAL INSURANCE EXPENSE	1,100.00	252.72	42.12	847.28	22.97
101-441-714.000	OPTICAL PLAN EXPENSE	150.00	19.56	3.26	130.44	13.04
101-441-720.000	DISABILITY INSURANCE	1,200.00	561.19	80.17	638.81	46.77
101-441-721.000	LIFE INSURANCE EXPENSE	350.00	182.00	26.00	168.00	52.00
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00	3,801.42	0.00	1,198.58	76.03
101-441-727.000	OFFICE SUPPLIES	250.00	218.31	75.00	31.69	87.32
101-441-728.000	SUPPLIES	4,000.00	1,097.25	257.87	2,902.75	27.43
101-441-741.000	MEDICAL & PHYSICALS	350.00	41.00	0.00	309.00	11.71
101-441-744.000	CLOTHING EXPENSE	1,000.00	764.63	370.84	235.37	76.46
101-441-750.000	DUES & MEMBERSHIPS	1,200.00	20.00	20.00	1,180.00	1.67
101-441-751.000	GASOLINE PURCHASES	9,000.00	3,592.35	835.22	5,407.65	39.92
101-441-752.000	EDUCATION & TRAINING	500.00	350.00	0.00	150.00	70.00
101-441-755.000	MEADOWBROOK INSURANCE	7,900.00	7,344.45	0.00	555.55	92.97
101-441-756.000	LICENSE FEES	300.00	0.00	0.00	300.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	1,200.00	1,213.76	157.30	(13.76)	101.15



GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-441-920.000	GAS AND ELECTRIC	3,200.00	1,335.66	108.58	1,864.34	41.74
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	2,817.71	1,611.99	2,182.29	56.35
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00	5,009.22	1,283.48	2,990.78	62.62
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	40.00	40.00	460.00	8.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	646.12	0.00	2,353.88	21.54
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	197.94	0.00	302.06	39.59
101-441-933.000	MAY CLEAN UP	9,000.00	4,093.00	0.00	4,907.00	45.48
101-441-934.000	REFUSE REMOVAL	1,200.00	451.97	66.96	748.03	37.66
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00	0.00	0.00	500.00	0.00
101-441-955.003	SAFETY	1,500.00	2,465.21	237.56	(965.21)	164.35
101-441-963.000	MISC EXPENSE	1,000.00	1,000.00	0.00	0.00	100.00
101-441-967.000	PROJECT COSTS	3,500.00	0.00	0.00	3,500.00	0.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	131,000.00	130,680.00	0.00	320.00	99.76
Total Dept 441 - PUBLIC WORKS		299,755.00	230,154.74	12,890.70	69,600.26	76.78
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING						
101-448-924.000	STREET LIGHT EXPENSE	34,000.00	18,199.16	2,552.62	15,800.84	53.53
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00	18,199.16	2,552.62	15,800.84	53.53
Dept 536 - WATER/SEWER						
101-536-928.000	SEWER EXPENSE	3,500.00	1,416.84	0.00	2,083.16	40.48
101-536-929.000	WATER EXPENSE	1,900.00	786.00	0.00	1,114.00	41.37
Total Dept 536 - WATER/SEWER		5,400.00	2,202.84	0.00	3,197.16	40.79
Dept 722 - ZONING						
101-722-702.706	PART TIME WAGES	7,421.00	4,224.64	528.08	3,196.36	56.93
101-722-710.000	EMPLOYER FICA	703.00	323.19	40.40	379.81	45.97
101-722-727.000	OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	30,000.00	0.00	0.00	30,000.00	0.00
101-722-850.000	COMMUNICATION EXPENSE	250.00	129.00	0.00	121.00	51.60
Total Dept 722 - ZONING		38,574.00	4,676.83	568.48	33,897.17	12.12
Dept 728 - ECONOMIC DEVELOPMENT						
101-728-801.000	CONTRACTED SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	0.00	0.00	2,000.00	0.00
Dept 751 - PARKS AND RECREATION						
101-751-702.706	PART TIME WAGES	14,000.00	0.00	0.00	14,000.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION	270.00	205.75	0.00	64.25	76.20
101-751-728.000	SUPPLIES	2,500.00	1,306.30	0.00	1,193.70	52.25
101-751-882.000	SWIFTY'S PLACE	250.00	338.24	0.00	(88.24)	135.30
101-751-920.000	GAS AND ELECTRIC	3,800.00	2,115.59	312.48	1,684.41	55.67
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	3,500.00	644.09	42.00	2,855.91	18.40
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00	887.24	0.00	1,112.76	44.36
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	6,000.00	2,204.45	523.50	3,795.55	36.74
101-751-970.000	CAPITAL OUTLAY	50,000.00	9,906.99	0.00	40,093.01	19.81

		PERIOD ENDING 09/30/2023				
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE
		AMENDED BUDGET	09/30/2023	MONTH	09/30/2023	BALANCE
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)
						% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 751 - PARKS AND RECREATION		82,320.00	17,608.65	877.98	64,711.35	21.39
TOTAL EXPENDITURES		1,165,801.00	615,080.34	44,529.44	550,720.66	52.76
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		977,194.00	764,064.32	307,206.64	213,129.68	78.19
TOTAL EXPENDITURES		1,165,801.00	615,080.34	44,529.44	550,720.66	52.76
NET OF REVENUES & EXPENDITURES		(188,607.00)	148,983.98	262,677.20	(337,590.98)	78.99

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
202-000-546.000	ACT 51 / STREETS	210,160.00	127,335.13	21,499.48	82,824.87	60.59
202-000-665.000	INTEREST	2,700.00	3,268.19	604.96	(568.19)	121.04
Total Dept 000 - BALANCE SHEET / GENERAL		212,860.00	130,603.32	22,104.44	82,256.68	61.36
TOTAL REVENUES		212,860.00	130,603.32	22,104.44	82,256.68	61.36
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
202-449-702.001	DEPT HEAD WAGES	4,500.00	1,549.13	320.18	2,950.87	34.43
202-449-710.000	EMPLOYER FICA	379.00	117.40	24.25	261.60	30.98
202-449-711.000	EMPLOYERS SHARE OF PENSION	379.00	144.13	32.01	234.87	38.03
202-449-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	94.50	0.00	(94.50)	100.00
202-449-712.002	ADMIN BENEFITS	1,150.00	143.05	25.66	1,006.95	12.44
202-449-731.000	COLD/HOT PATCH	800.00	854.70	0.00	(54.70)	106.84
202-449-734.000	SALT/SAND ROADS	5,625.00	0.00	0.00	5,625.00	0.00
202-449-801.000	CONTRACTED SERVICES	8,000.00	1,250.00	0.00	6,750.00	15.63
202-449-806.000	AUDIT SERVICES	1,500.00	1,265.00	0.00	235.00	84.33
202-449-863.000	STREET STRIPING	2,500.00	344.22	0.00	2,155.78	13.77
202-449-865.000	STREET SIGNS	1,000.00	0.00	0.00	1,000.00	0.00
202-449-944.000	VEHICLE RENTAL	2,000.00	0.00	0.00	2,000.00	0.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
202-449-963.000	MISC EXPENSE	1,500.00	897.13	0.00	602.87	59.81
202-449-970.006	STREET REPAIRS	20,000.00	322.40	0.00	19,677.60	1.61
202-449-995.000	TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		109,333.00	6,981.66	402.10	102,351.34	6.39
Dept 450 - MAINTENANCE / CONSTRUCTION						
202-450-702.001	MAINTENANCE WAGES	3,806.00	2,471.03	310.09	1,334.97	64.92
202-450-710.000	MAINTENANCE EMPLOYER FICA	390.00	189.00	23.72	201.00	48.46
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	389.00	374.17	51.35	14.83	96.19
202-450-712.002	MAINTENANCE BENEFITS	200.00	83.65	13.03	116.35	41.83
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,785.00	3,117.85	398.19	1,667.15	65.16
Dept 869 - SNOW REMOVAL						
202-869-702.001	SNOW REMOVAL WAGES	3,784.00	1,555.35	0.00	2,228.65	41.10
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	379.00	114.71	0.00	264.29	30.27
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	433.00	155.53	0.00	277.47	35.92
Total Dept 869 - SNOW REMOVAL		4,596.00	1,825.59	0.00	2,770.41	39.72
TOTAL EXPENDITURES		118,714.00	11,925.10	800.29	106,788.90	10.05
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		212,860.00	130,603.32	22,104.44	82,256.68	61.36

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	09/30/2023	MONTH	09/30/2023	NORMAL	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND								
TOTAL EXPENDITURES		118,714.00	11,925.10		800.29	106,788.90		10.05
NET OF REVENUES & EXPENDITURES		94,146.00	118,678.22		21,304.15	(24,532.22)		126.06

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
203-000-546.000	ACT 51 / STREETS	70,057.00	44,671.89	7,551.15	25,385.11	63.77
203-000-665.000	INTEREST	750.00	1,546.81	288.91	(796.81)	206.24
203-000-684.000	MISC REVENUE	40,000.00	39,649.29	0.00	350.71	99.12
203-000-699.000	TRANSFERS IN	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		160,807.00	85,867.99	7,840.06	74,939.01	53.40
TOTAL REVENUES		160,807.00	85,867.99	7,840.06	74,939.01	53.40
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
203-449-702.001	DEPT HEAD WAGES	1,800.00	619.61	128.07	1,180.39	34.42
203-449-710.000	EMPLOYER FICA	216.00	46.94	9.70	169.06	21.73
203-449-711.000	EMPLOYERS SHARE OF PENSION	216.00	57.62	12.80	158.38	26.68
203-449-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	37.80	0.00	(37.80)	100.00
203-449-712.002	ADMIN BENEFITS	500.00	57.23	10.27	442.77	11.45
203-449-731.000	COLD/HOT PATCH	0.00	854.70	0.00	(854.70)	100.00
203-449-734.000	SALT/SAND ROADS	5,650.00	0.00	0.00	5,650.00	0.00
203-449-801.000	CONTRACTED SERVICES	8,000.00	3,050.00	0.00	4,950.00	38.13
203-449-806.000	AUDIT SERVICES	1,000.00	885.50	0.00	114.50	88.55
203-449-863.000	STREET STRIPING	1,500.00	516.32	0.00	983.68	34.42
203-449-865.000	STREET SIGNS	500.00	0.00	0.00	500.00	0.00
203-449-944.000	VEHICLE RENTAL	2,000.00	0.00	0.00	2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
203-449-956.000	STORM SEWER	0.00	540.00	0.00	(540.00)	100.00
203-449-963.000	MISC EXPENSE	1,000.00	539.12	0.00	460.88	53.91
203-449-970.006	STREET REPAIRS	15,000.00	1,312.48	0.00	13,687.52	8.75
Total Dept 449 - STREET DEPT (ACT 51)		45,382.00	8,517.32	160.84	36,864.68	18.77
Dept 450 - MAINTENANCE / CONSTRUCTION						
203-450-702.001	MAINTENANCE WAGES	6,132.00	3,953.71	496.18	2,178.29	64.48
203-450-710.000	MAINTENANCE EMPLOYER FICA	557.00	302.48	37.95	254.52	54.31
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,002.00	598.66	82.16	403.34	59.75
203-450-712.002	MAINTENANCE BENEFITS	240.00	133.92	20.86	106.08	55.80
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,931.00	4,988.77	637.15	2,942.23	62.90
Dept 869 - SNOW REMOVAL						
203-869-702.001	SNOW REMOVAL WAGES	3,784.00	613.63	0.00	3,170.37	16.22
203-869-710.000	SNOW REMOVAL FICA	106.00	45.06	0.00	60.94	42.51
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	211.00	61.35	0.00	149.65	29.08
Total Dept 869 - SNOW REMOVAL		4,101.00	720.04	0.00	3,380.96	17.56
TOTAL EXPENDITURES		57,414.00	14,226.13	797.99	43,187.87	24.78

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	09/30/2023	MONTH	09/30/2023	NORMAL	(ABNORMAL)	
			(ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 203 - LOCAL STREET FUND								
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		160,807.00	85,867.99		7,840.06		74,939.01	53.40
TOTAL EXPENDITURES		57,414.00	14,226.13		797.99		43,187.87	24.78
NET OF REVENUES & EXPENDITURES		103,393.00	71,641.86		7,042.07		31,751.14	69.29

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 204 - GENERAL HWY							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
204-000-402.000	CURRENT REAL PROPERTY TAXES	215,000.00	227,290.51	132,431.42	(12,290.51)	105.72	
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	13,500.00	21,188.54	1,059.17	(7,688.54)	156.95	
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	24,000.00	27,172.61	0.00	(3,172.61)	113.22	
204-000-665.000	INTEREST	3,100.00	3,408.07	706.92	(308.07)	109.94	
Total Dept 000 - BALANCE SHEET / GENERAL		255,600.00	279,059.73	134,197.51	(23,459.73)	109.18	
TOTAL REVENUES		255,600.00	279,059.73	134,197.51	(23,459.73)	109.18	
Expenditures							
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)							
204-446-702.001	ADMINISTRATION WAGES	11,100.00	3,563.05	736.44	7,536.95	32.10	
204-446-710.000	ADMINISTRATION FICA	1,061.00	269.95	55.76	791.05	25.44	
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,251.00	331.60	73.66	919.40	26.51	
204-446-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	217.35	0.00	(217.35)	100.00	
204-446-712.002	ADMIN BENEFITS	1,620.00	329.02	59.03	1,290.98	20.31	
204-446-806.000	AUDIT SERVICES	1,500.00	1,265.00	0.00	235.00	84.33	
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	10,000.00	10,398.28	1,631.40	(398.28)	103.98	
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	115,900.00	115,900.00	0.00	0.00	100.00	
204-446-994.000	CAP IMPROV BOND II INTEREST	11,723.00	6,430.36	0.00	5,292.64	54.85	
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		154,155.00	138,704.61	2,556.29	15,450.39	89.98	
Dept 450 - MAINTENANCE / CONSTRUCTION							
204-450-702.001	STREET ADMIN SALARY	22,709.00	14,826.64	1,860.73	7,882.36	65.29	
204-450-710.000	STREET ADMIN FICA	2,217.00	1,134.24	142.35	1,082.76	51.16	
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,438.00	2,245.04	308.10	192.96	92.09	
204-450-712.002	STREET ADMIN BENEFITS	1,035.00	436.38	62.34	598.62	42.16	
Total Dept 450 - MAINTENANCE / CONSTRUCTION		28,399.00	18,642.30	2,373.52	9,756.70	65.64	
TOTAL EXPENDITURES		182,554.00	157,346.91	4,929.81	25,207.09	86.19	
Fund 204 - GENERAL HWY:							
TOTAL REVENUES		255,600.00	279,059.73	134,197.51	(23,459.73)	109.18	
TOTAL EXPENDITURES		182,554.00	157,346.91	4,929.81	25,207.09	86.19	
NET OF REVENUES & EXPENDITURES		73,046.00	121,712.82	129,267.70	(48,666.82)	166.62	

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DB: Lake Odessa Vil								
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00	0.00	0.00	30,000.00	0.00		
248-000-665.000	INTEREST	65.00	359.24	42.59	(294.24)	552.68		
248-000-674.000	DONATIONS-PRIVATE SOURCES	1,000.00	0.00	0.00	1,000.00	0.00		
Total Dept 000 - BALANCE SHEET / GENERAL		31,065.00	359.24	42.59	30,705.76	1.16		
TOTAL REVENUES		31,065.00	359.24	42.59	30,705.76	1.16		
Expenditures								
Dept 275 - DDA								
248-275-727.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00		
248-275-750.000	DUES & MEMBERSHIPS	25.00	25.00	0.00	0.00	100.00		
248-275-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00		
248-275-801.000	CONTRACTED SERVICES	23,000.00	7,864.75	0.00	15,135.25	34.19		
248-275-806.000	AUDIT SERVICES	150.00	126.50	0.00	23.50	84.33		
248-275-881.000	ADVERTISING	1,000.00	879.00	0.00	121.00	87.90		
248-275-967.000	BEAUTIFICATION	60,000.00	29,816.77	0.00	30,183.23	49.69		
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00	0.00	0.00	1,000.00	0.00		
Total Dept 275 - DDA		85,725.00	38,712.02	0.00	47,012.98	45.16		
TOTAL EXPENDITURES		85,725.00	38,712.02	0.00	47,012.98	45.16		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		31,065.00	359.24	42.59	30,705.76	1.16		
TOTAL EXPENDITURES		85,725.00	38,712.02	0.00	47,012.98	45.16		
NET OF REVENUES & EXPENDITURES		(54,660.00)	(38,352.78)	42.59	(16,307.22)	70.17		



10/09/2023 03:38 PM		REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE				Page: 12/17	
User: KATHY		PERIOD ENDING 09/30/2023					
DB: Lake Odessa Vil							
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 290 - ARTS							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
290-000-540.000	STATE GRANTS	8,000.00	0.00	0.00	8,000.00	0.00	
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	2,500.00	2,995.00	795.00	(495.00)	119.80	
290-000-602.003	FOOD BOOTH FEES	500.00	505.00	0.00	(5.00)	101.00	
290-000-602.290	ART IN THE PARK REVENUE	2,500.00	3,300.00	0.00	(800.00)	132.00	
290-000-665.000	INTEREST	11.00	120.74	20.47	(109.74)	1,097.64	
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00	10,875.00	0.00	(3,875.00)	155.36	
Total Dept 000 - BALANCE SHEET / GENERAL		20,511.00	17,795.74	815.47	2,715.26	86.76	
TOTAL REVENUES		20,511.00	17,795.74	815.47	2,715.26	86.76	
Expenditures							
Dept 752 - ARTS							
290-752-727.000	OFFICE SUPPLIES	1,000.00	88.31	0.00	911.69	8.83	
290-752-728.000	SUPPLIES	1,000.00	283.78	0.00	716.22	28.38	
290-752-740.000	POSTAGE	200.00	66.00	0.00	134.00	33.00	
290-752-770.000	CREDIT CARD FEES	0.00	(64.56)	0.68	64.56	100.00	
290-752-793.000	OPERATING EXPENSE	150.00	25.00	0.00	125.00	16.67	
290-752-794.000	T-SHIRTS	500.00	665.50	0.00	(165.50)	133.10	
290-752-795.000	SOUND	1,600.00	1,633.00	0.00	(33.00)	102.06	
290-752-798.000	CONCESSIONS SUPPLIES	400.00	345.21	0.00	54.79	86.30	
290-752-803.000	SECURITY	300.00	0.00	0.00	300.00	0.00	
290-752-806.000	AUDIT SERVICES	150.00	126.50	0.00	23.50	84.33	
290-752-851.000	RADIOS	125.00	144.00	0.00	(19.00)	115.20	
290-752-852.000	TELEPHONE	625.00	303.06	43.61	321.94	48.49	
290-752-881.000	ADVERTISING	6,620.00	7,813.07	298.50	(1,193.07)	118.02	
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00	50.00	0.00	0.00	100.00	
290-752-890.001	CLEAN UP	150.00	0.00	0.00	150.00	0.00	
290-752-895.000	KIDS AREA	500.00	313.68	0.00	186.32	62.74	
290-752-898.000	ENTERTAINMENT	1,500.00	1,725.00	0.00	(225.00)	115.00	
290-752-953.000	PORT A POTTY	600.00	590.00	0.00	10.00	98.33	
290-752-955.000	GOLF CART RENTALS	1,250.00	1,102.80	0.00	147.20	88.22	
290-752-956.000	TENT, TABLES, CHAIR RENTALS	1,100.00	736.00	0.00	364.00	66.91	
290-752-963.000	MISCELLANEOUS EXPENSE	0.00	60.00	0.00	(60.00)	100.00	
290-752-964.000	REFUND/REIMBURSEMENTS	60.00	20.00	0.00	40.00	33.33	
290-752-967.001	PARK IMPROVEMENTS	5,621.00	3,021.20	0.00	2,599.80	53.75	
Total Dept 752 - ARTS		23,501.00	19,047.55	342.79	4,453.45	81.05	
TOTAL EXPENDITURES		23,501.00	19,047.55	342.79	4,453.45	81.05	
Fund 290 - ARTS:							
TOTAL REVENUES		20,511.00	17,795.74	815.47	2,715.26	86.76	
TOTAL EXPENDITURES		23,501.00	19,047.55	342.79	4,453.45	81.05	
NET OF REVENUES & EXPENDITURES		(2,990.00)	(1,251.81)	472.68	(1,738.19)	41.87	

10/09/2023 03:38 PM		REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE					Page: 13/17	
User: KATHY		PERIOD ENDING 09/30/2023						
DB: Lake Odessa Vil								
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	09/30/2023	MONTH	09/30/2023	NORMAL	(ABNORMAL)	
				INCREASE	(DECREASE)			
Fund 291 - CAR SHOW								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
291-000-665.000	INTEREST	4.00	14.04		2.43		(10.04)	351.00
Total Dept 000 - BALANCE SHEET / GENERAL		4.00	14.04		2.43		(10.04)	351.00
TOTAL REVENUES		4.00	14.04		2.43		(10.04)	351.00
Fund 291 - CAR SHOW:								
TOTAL REVENUES		4.00	14.04		2.43		(10.04)	351.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		4.00	14.04		2.43		(10.04)	351.00

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 590 - SEWER FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
590-000-590.603	SEWER NSF REVENUE	0.00	140.00		0.00		(140.00)	100.00
590-000-614.000	SEWER REVENUE	0.00	804,288.04		172.50		(804,288.04)	100.00
590-000-615.000	SEWER PENALTIES	0.00	7,999.98		230.48		(7,999.98)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00	40.00		0.00		(40.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	812,468.02		402.98		(812,468.02)	100.00
TOTAL REVENUES		0.00	812,468.02		402.98		(812,468.02)	100.00
Fund 590 - SEWER FUND:								
TOTAL REVENUES		0.00	812,468.02		402.98		(812,468.02)	100.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	812,468.02		402.98		(812,468.02)	100.00

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	09/30/2023 (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
591-000-642.001	FINAL READ INCOME	975,000.00	450,123.08	250.73	524,876.92	46.17
591-000-642.002	WATER HOOK UP FEES	4,000.00	69.88	0.00	3,930.12	1.75
591-000-643.000	PENALTIES & INTEREST	5,500.00	4,187.33	0.00	1,312.67	76.13
591-000-665.000	INTEREST	4,500.00	3,801.74	840.27	698.26	84.48
591-000-684.000	MISC REVENUE	8,000.00	506.10	0.00	7,493.90	6.33
Total Dept 000 - BALANCE SHEET / GENERAL		997,000.00	458,688.13	1,091.00	538,311.87	46.01
TOTAL REVENUES		997,000.00	458,688.13	1,091.00	538,311.87	46.01
Expenditures						
Dept 536 - WATER/SEWER						
591-536-702.001	DEPT HEAD WAGES	60,000.00	27,529.29	4,486.20	32,470.71	45.88
591-536-702.704	FULL TIME WAGES	165,635.00	108,894.63	14,950.05	56,740.37	65.74
591-536-702.705	OVER TIME WAGES	2,704.00	384.39	170.84	2,319.61	14.22
591-536-702.706	PART TIME WAGES	6,000.00	0.00	0.00	6,000.00	0.00
591-536-702.710	WATER LICENSE STIPEND	5,600.00	0.00	0.00	5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00	3,000.00	0.00	0.00	100.00
591-536-710.000	EMPLOYER FICA	21,628.00	10,059.11	1,351.04	11,568.89	46.51
591-536-711.000	EMPLOYERS SHARE OF PENSION	23,790.00	14,389.98	2,087.74	9,400.02	60.49
591-536-712.000	HEALTH INSURANCE EXPENSE	46,600.00	17,486.25	2,531.83	29,113.75	37.52
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,400.00	774.90	0.00	9,625.10	7.45
591-536-712.002	ADMIN BENEFITS	6,000.00	1,143.47	206.83	4,856.53	19.06
591-536-713.000	DENTAL INSURANCE EXPENSE	5,500.00	2,405.43	401.80	3,094.57	43.74
591-536-714.000	OPTICAL PLAN EXPENSE	725.00	326.26	54.54	398.74	45.00
591-536-720.000	DISABILITY INSURANCE	3,000.00	1,323.00	189.00	1,677.00	44.10
591-536-721.000	LIFE INSURANCE EXPENSE	925.00	404.42	51.82	520.58	43.72
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00	1,799.85	0.00	679.15	72.60
591-536-727.000	OFFICE SUPPLIES	500.00	19.99	0.00	480.01	4.00
591-536-728.000	SUPPLIES	1,500.00	349.34	0.00	1,150.66	23.29
591-536-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	4,500.00	4,151.00	0.00	349.00	92.24
591-536-740.000	POSTAGE	1,600.00	1,616.30	640.13	(16.30)	101.02
591-536-741.000	MEDICAL & PHYSICALS	200.00	0.00	0.00	200.00	0.00
591-536-744.000	CLOTHING EXPENSE	1,200.00	147.97	147.97	1,052.03	12.33
591-536-750.000	DUES & MEMBERSHIPS	4,000.00	570.00	35.00	3,430.00	14.25
591-536-751.000	GASOLINE PURCHASES	7,000.00	2,377.48	553.30	4,622.52	33.96
591-536-752.000	EDUCATION & TRAINING	2,500.00	60.00	0.00	2,440.00	2.40
591-536-760.000	FLEET INSURANCE	15,500.00	15,994.58	0.00	(494.58)	103.19
591-536-765.000	BANK FEES	0.00	30.00	0.00	(30.00)	100.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00	0.00	0.00	5,000.00	0.00
591-536-771.000	WATER TESTING FEES	2,000.00	471.00	163.00	1,529.00	23.55
591-536-780.000	METER REPLACEMENT	10,000.00	3,562.18	0.00	6,437.82	35.62
591-536-781.000	HYDRANT REPLACEMENT	3,500.00	3,316.00	0.00	184.00	94.74
591-536-801.000	CONTRACTED SERVICES	85,000.00	6,612.17	230.03	78,387.83	7.78
591-536-805.000	ATTORNEY FEES	1,000.00	0.00	0.00	1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,600.00	3,289.00	0.00	311.00	91.36
591-536-850.000	COMMUNICATION EXPENSE	4,500.00	2,912.78	428.99	1,587.22	64.73
591-536-900.000	PRINTING & PUBLISHING	200.00	789.60	0.00	(589.60)	394.80
591-536-920.000	GAS AND ELECTRIC	50,000.00	29,161.59	4,598.61	20,838.41	58.32
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	20,000.00	1,032.00	966.00	18,968.00	5.16
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00	6,072.51	2,369.77	3,927.49	60.73
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00	0.00	0.00	1,500.00	0.00

		2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 09/30/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 591 - WATER FUND								
Expenditures								
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	4,000.00	2,702.99		0.00		1,297.01	67.57
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00	74,235.00		0.00		765.00	98.98
591-536-932.000	NEW WATER MAINS	5,000.00	0.00		0.00		5,000.00	0.00
591-536-933.000	WELL REPAIRS	5,000.00	0.00		0.00		5,000.00	0.00
591-536-937.000	IRON REMOVAL	55,000.00	0.00		0.00		55,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	0.00		0.00		2,500.00	0.00
591-536-963.000	MISC EXPENSE	4,000.00	913.37		0.00		3,086.63	22.83
591-536-980.001	HARDWARE	9,000.00	4,749.93		792.10		4,250.07	52.78
591-536-980.002	SOFTWARE	500.00	0.00		0.00		500.00	0.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00	0.00		0.00		30,400.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	17,700.00	0.00		0.00		17,700.00	0.00
591-536-991.002	USDA BOND 2016	71,000.00	0.00		0.00		71,000.00	0.00
591-536-994.000	INTEREST EXPENSE	73,288.00	36,161.07		0.00		37,126.93	49.34
Total Dept 536 - WATER/SEWER		951,374.00	391,218.83		37,406.59		560,155.17	41.12
TOTAL EXPENDITURES		951,374.00	391,218.83		37,406.59		560,155.17	41.12
Fund 591 - WATER FUND:								
TOTAL REVENUES		997,000.00	458,688.13		1,091.00		538,311.87	46.01
TOTAL EXPENDITURES		951,374.00	391,218.83		37,406.59		560,155.17	41.12
NET OF REVENUES & EXPENDITURES		45,626.00	67,469.30		(36,315.59)		(21,843.30)	147.87

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	09/30/2023 NORMAL (ABNORMAL)	MONTH 09/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 999 - PAYROLL CLEARING								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
999-000-665.000	INTEREST	0.00	20.32	3.61	(20.32)	100.00		
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	20.32	3.61	(20.32)	100.00		
TOTAL REVENUES		0.00	20.32	3.61	(20.32)	100.00		
Fund 999 - PAYROLL CLEARING:								
TOTAL REVENUES		0.00	20.32	3.61	(20.32)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	20.32	3.61	(20.32)	100.00		
TOTAL REVENUES - ALL FUNDS		2,655,041.00	2,548,940.85	473,706.73	106,100.15	96.00		
TOTAL EXPENDITURES - ALL FUNDS		2,585,083.00	1,247,556.88	88,806.91	1,337,526.12	48.26		
NET OF REVENUES & EXPENDITURES		69,958.00	1,301,383.97	384,899.82	(1,231,425.97)	1,860.24		



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

September 2023 Calls For Service Included; 278 Calls For Service From Dispatch; 20 Misdemeanor Arrests; 4 Felony Arrests; 2023 Ford Mileage: 33274, 2016 Tahoe Mileage: 90422

### September 2023 Calls For Service

09/30/23 21:58:21 9909P - NON CRIMINAL  
09/30/23 21:43:33 SUSPICIOUS  
09/30/23 21:13:23 TRF  
09/30/23 20:22:58 5000 - WARRANT  
09/30/23 19:55:27 TRF  
09/30/23 19:37:54 TRF  
09/30/23 19:11:11 TRF  
09/30/23 16:46:22 TRF  
09/30/23 15:20:21 TRF  
09/30/23 15:02:45 TRF  
09/30/23 14:55:59 TRF  
09/30/23 14:21:33 TRF  
09/30/23 14:10:54 TRF  
09/30/23 13:59:23 TRF  
09/30/23 13:49:42 TRF  
09/30/23 13:31:26 TRF  
09/30/23 12:58:24 TRF  
09/30/23 12:40:38 TRF  
09/30/23 12:23:28 TRF  
09/30/23 11:12:15 2300 - LARCENY  
09/30/23 00:30:19 TRF  
09/29/23 23:50:36 TRF  
09/29/23 23:38:06 TRF  
09/29/23 21:02:19 9500 - FIRE  
09/29/23 20:09:26 TRF  
09/29/23 19:49:33 TRF  
09/29/23 19:40:02 TRF  
09/29/23 19:07:41 TRF  
09/29/23 18:52:31 TRF  
09/29/23 18:21:53 TRF  
09/29/23 18:06:25 TRF  
09/29/23 17:35:21 TRF  
09/29/23 16:34:27 3800 - FAMILY  
09/29/23 16:18:54 FOLLOW UP -  
09/29/23 14:54:40 1100 - CSC  
09/29/23 14:25:46 9908 - GENERAL  
09/28/23 16:48:08 TRF -  
09/28/23 16:47:07 9807 - SUSPICIOUS  
09/28/23 16:20:12 TRF -  
09/27/23 11:26:36 9807 - SUSPICIOUS  
09/27/23 10:32:29 9807 - SUSPICIOUS  
09/27/23 10:23:14 9908 - GENERAL  
09/26/23 21:32:53 TRF -  
09/26/23 19:31:12 9908 - GENERAL  
09/26/23 19:17:34 5702 - FOLLOW UP  
09/26/23 18:36:02 TRF -  
09/26/23 17:57:28 FOLLOW UP -  
09/26/23 16:51:10 TRF -  
09/26/23 16:51:03 9301C - HIT AND RUN  
09/26/23 16:41:09 TRF -  
09/26/23 16:12:34 TRF -  
09/26/23 12:10:44 5702 - FOLLOW UP  
09/26/23 10:17:02 FOLLOW UP  
09/26/23 08:43:19 FOLLOW UP



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

09/26/23 06:16:46 1301 - ASSAULT  
09/26/23 05:35:04 VDOM - VERBAL  
09/26/23 04:04:14 7000 - JUVENILE  
09/26/23 01:01:16 5000 - WARRANT  
09/26/23 00:29:57 TRF  
09/26/23 00:17:44 TRF  
09/26/23 00:04:43 TRF  
09/25/23 22:20:13 9807 - SUSPICIOUS  
09/25/23 21:58:49 FOLLOW UP  
09/25/23 20:42:41 TRF  
09/25/23 20:31:34 TRF  
09/25/23 20:18:03 TRF  
09/25/23 20:02:19 TRF  
09/25/23 18:45:39 TRF  
09/25/23 18:04:56 TRF  
09/25/23 17:55:53 TRF  
09/25/23 16:46:42 TRF  
09/25/23 15:36:43 9908 - GENERAL  
09/25/23 08:21:49 9908 - GENERAL  
09/24/23 19:48:09 FOLLOW UP  
09/24/23 17:34:04 99091 - MED 1  
09/24/23 13:55:21 5200 - WEAPONS  
09/24/23 08:09:49 5500 - HEALTH & SAFETY  
09/23/23 23:07:42 9500 - FIRE ALL  
09/23/23 15:11:53 VDOM - VERBAL  
09/23/23 14:00:25 FOLLOW UP  
09/23/23 02:56:19 9807 - SUSPICIOUS  
09/23/23 01:06:00 9807 - SUSPICIOUS  
09/23/23 00:28:28 5300 - DISORDERLY  
09/23/23 00:06:29 TRF  
09/22/23 23:35:31 9500 - FIRE ALL  
09/22/23 21:07:48 5403 - TRAFFIC  
09/22/23 14:31:38 2300 - LARCENY  
09/21/23 21:33:43 TRF  
09/21/23 21:25:47 TRF  
09/21/23 21:16:58 TRF  
09/21/23 19:36:47 99092 - MED 2  
09/21/23 19:02:26 9801 - VIN  
09/21/23 18:47:14 911H - 911 Hang Up  
09/21/23 18:31:33 TRF - JORDAN LAKE AVE  
09/21/23 18:07:47 TRF  
09/21/23 16:41:47 99092 - MED 2  
09/21/23 16:08:05 TRF  
09/21/23 15:45:03 TRF  
09/21/23 15:21:48 TRF  
09/21/23 15:14:35 FOLLOW UP  
09/21/23 14:50:24 FOLLOW UP  
09/21/23 12:16:42 9908 - GENERAL  
09/21/23 11:57:39 9908 - GENERAL  
09/21/23 11:53:27 9908 - GENERAL  
09/21/23 08:51:36 5500 - HEALTH & SAFETY  
09/21/23 00:20:43 TRF  
09/21/23 00:20:33 99091 - MED 1  
09/20/23 23:56:43 TRF  
09/20/23 23:39:30 Property Check  
09/20/23 21:02:55 TRF  
09/20/23 20:44:56 TRF  
09/20/23 20:37:26 TRF  
09/20/23 20:26:01 TRF  
09/20/23 19:49:57 TRF  
09/20/23 18:53:31 TRF  
09/20/23 17:20:13 TRF  
09/20/23 16:29:49 TRF





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09/20/23 15:52:04 FOLLOW UP  
09/20/23 14:28:44 5500 - HEALTH & SAFETY  
09/20/23 08:18:57 TEST - TEST  
09/19/23 13:56:08 5500 - HEALTH & SAFETY  
09/19/23 13:49:54 99091 - MED 1  
09/19/23 13:48:48 FOLLOW UP  
09/19/23 12:46:52 FOLLOW UP  
09/19/23 11:56:31 9908 - GENERAL  
09/18/23 02:10:02 TRF  
09/17/23 23:45:17 TRF  
09/17/23 23:29:37 TRF  
09/17/23 21:51:12 TRF  
09/17/23 20:49:35 FOLLOW UP  
09/17/23 19:24:35 FOLLOW UP  
09/17/23 18:35:50 2300 - LARCENY  
09/17/23 17:58:42 TRF  
09/17/23 17:41:11 TRF  
09/17/23 17:27:52 TRF  
09/17/23 16:27:37 VDOM  
09/17/23 15:41:21 FOLLOW UP  
09/17/23 13:59:05 TRF - BONANZA RD  
09/17/23 10:28:52 99091 - MED 1  
09/17/23 01:23:39 TRF  
09/17/23 01:11:16 TRF  
09/17/23 01:02:19 TRF  
09/17/23 00:30:23 TRF  
09/16/23 22:00:42 TRF  
09/16/23 21:47:14 TRF  
09/16/23 21:21:47 TRF  
09/16/23 21:08:36 TRF  
09/16/23 21:03:18 TRF  
09/16/23 20:16:58 TRF  
09/16/23 20:07:59 TRF  
09/16/23 19:32:42 TRF  
09/16/23 19:25:43 TRF  
09/16/23 19:21:34 TRF  
09/16/23 19:05:15 5000 - WARRANT  
09/16/23 18:39:56 TRF  
09/16/23 18:14:59 TRF  
09/16/23 18:08:10 TRF  
09/16/23 17:49:14 TRF  
09/16/23 15:56:23 Property Check  
09/16/23 15:50:39 FOLLOW UP  
09/16/23 15:07:38 TRF  
09/16/23 12:24:59 9807 - SUSPICIOUS  
09/16/23 10:54:58 TRF  
09/16/23 10:24:51 TRF  
09/16/23 08:25:40 Property Check  
09/16/23 03:24:13 5300 - DISORDERLY  
09/16/23 00:37:21 9807 - SUSPICIOUS  
09/16/23 00:08:40 9807 - SUSPICIOUS  
09/15/23 23:46:53 TRF  
09/15/23 22:52:33 TRF  
09/15/23 22:22:41 TRF  
09/15/23 22:04:26 Assist Outside Agency -  
09/15/23 21:45:27 TRF  
09/15/23 21:23:07 TRF  
09/15/23 20:51:05 TRF  
09/15/23 20:39:17 5000 - WARRANT  
09/15/23 20:27:07 TRF  
09/15/23 20:01:07 VDOM - VERBAL  
09/15/23 19:56:41 TRF



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09/15/23 18:07:54 5000 - WARRANT  
09/15/23 16:41:53 9801 - VIN  
09/15/23 16:10:17 TRF  
09/15/23 16:07:25 FOLLOW UP -  
09/15/23 15:43:01 TRF  
09/15/23 14:05:00 1100 - CSC  
09/15/23 14:01:25 TRF  
09/15/23 13:25:05 9908 - GENERAL  
09/15/23 02:18:48 TRF  
09/14/23 23:54:43 9909M - MENTAL  
09/14/23 21:31:24 9807 - SUSPICIOUS  
09/14/23 20:44:53 99093 - MED 3  
09/14/23 19:44:11 Assist Outside Agency  
09/14/23 17:16:44 9807 - SUSPICIOUS  
09/14/23 16:19:45 9301B - PDA TRAFFIC  
09/14/23 13:19:26 99091 - MED 1  
09/14/23 11:21:04 911H - 911 Hang Up  
09/14/23 10:11:56 FOLLOW UP  
09/13/23 22:42:23 9301B - PDA TRAFFIC  
09/13/23 08:33:05 7000 - JUVENILE  
09/13/23 01:08:04 FOLLOW UP  
09/13/23 01:04:56 Property Check  
09/12/23 22:01:21 TRF  
09/12/23 19:37:05 9908 - GENERAL E BARNUM RD LO23-00769 3904  
09/12/23 18:05:36 FOLLOW UP  
09/12/23 17:14:31 5403 - TRAFFIC  
09/12/23 16:53:33 TRF  
09/12/23 16:27:57 9807 - SUSPICIOUS  
09/12/23 16:07:10 TRF  
09/12/23 15:31:49 FOLLOW UP  
09/12/23 15:21:43 5701 - TRESPASSING  
09/12/23 13:04:29 FOLLOW UP  
09/12/23 12:23:02 FOLLOW UP  
09/11/23 23:33:18 TRF  
09/11/23 23:10:03 FOLLOW UP  
09/11/23 22:15:14 TRF  
09/11/23 21:43:07 TRF  
09/11/23 19:20:20 TRF - WASHINGTON BLVD  
09/11/23 18:45:13 TRF  
09/11/23 17:13:27 TRF  
09/11/23 16:41:09 TRF  
09/11/23 16:04:28 TRF  
09/11/23 14:21:34 7000 - JUVENILE 4TH AVENUE  
09/10/23 14:07:35 TRF - JORDAN LAKE AVE  
09/10/23 13:10:21 TRF  
09/10/23 12:52:40 TRF  
09/10/23 12:37:28 TRF  
09/09/23 22:57:43 9807 - SUSPICIOUS  
09/09/23 21:15:32 5702  
09/09/23 17:32:37 TRF  
09/09/23 14:06:22 FOLLOW UP  
09/08/23 21:03:10 9806 - CIVIL DISPUTE  
09/08/23 19:17:07 9500 - FIRE ALL  
09/08/23 15:40:36 99091 - MED 1  
09/07/23 23:37:48 5701 - TRESPASSING  
09/07/23 15:49:13 3500 - DRUGS  
09/07/23 12:59:18 5500 - HEALTH & SAFETY  
09/07/23 12:35:48 9908 - GENERAL  
09/07/23 11:06:30 TRF  
09/07/23 09:18:18 9807 - SUSPICIOUS  
09/07/23 00:17:47 TRF  
09/06/23 23:17:30 TRF - JORDAN LAKE ST



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09/06/23 22:53:51 TRF  
09/06/23 22:14:06 TRF  
09/06/23 21:53:52 FOLLOW UP -  
09/06/23 21:47:19 TRF  
09/06/23 21:18:57 TRF  
09/06/23 21:09:02 TRF  
09/06/23 20:40:38 TRF  
09/06/23 18:28:29 TRF - SECOND ST  
09/06/23 17:30:14 TRF  
09/06/23 07:40:19 5403 - TRAFFIC  
09/05/23 21:43:43 9500 - FIRE ALL  
09/05/23 16:16:37 99092 - MED 2  
09/05/23 14:44:29 9908 - GENERAL  
09/05/23 08:18:45 FOLLOW UP  
09/05/23 07:19:27 TRF  
09/05/23 06:57:49 99091 - MED 1  
09/04/23 16:08:02 9807 - SUSPICIOUS  
09/04/23 03:51:51 9401 - ALARM  
09/03/23 23:15:56 TRF  
09/03/23 22:30:56 TRF  
09/03/23 21:33:16 TRF  
09/03/23 21:14:55 TRF  
09/03/23 20:58:00 TRF  
09/03/23 20:30:58 TRF - JORDAN LAKE AVE  
09/03/23 18:22:18 TRF  
09/03/23 18:00:09 5000 - WARRANT  
09/03/23 17:09:30 TRF  
09/03/23 15:02:57 9909P - NON-CRIMINAL  
09/03/23 14:04:41 TRF  
09/03/23 12:28:06 TRF  
09/03/23 01:46:28 5300 - DISORDERLY  
09/03/23 00:30:43 TRF  
09/02/23 23:16:01 9501 - STRUCTURE  
09/02/23 22:56:19 TRF  
09/02/23 22:43:14 TRF  
09/02/23 21:56:35 TRF  
09/02/23 20:50:39 TRF  
09/02/23 20:50:11 9909M - MENTAL  
09/02/23 20:39:31 9301B - PDA TRAFFIC  
09/02/23 20:12:35 TRF  
09/02/23 19:57:48 TRF  
09/02/23 19:31:42 TRF  
09/02/23 19:11:09 TRF  
09/02/23 19:04:08 TRF  
09/02/23 18:41:01 TRF  
09/02/23 18:35:46 9908 - GENERAL  
09/02/23 17:38:50 5000 - WARRANT  
09/02/23 17:20:15 TRF  
09/02/23 17:12:38 TRF  
09/02/23 17:03:33 TRF  
09/02/23 15:42:20 TRF  
09/02/23 15:28:07 FOLLOW UP  
09/02/23 15:20:59 TRF  
09/02/23 14:25:52 TRF  
09/02/23 14:08:13 TRF  
09/02/23 12:21:02 5500 - HEALTH  
09/02/23 11:32:33 TRF  
09/02/23 11:05:54 TRF  
09/02/23 10:53:30 TRF  
09/02/23 07:14:21 99091 - MED 1  
09/01/23 22:37:41 TRF  
09/01/23 22:16:00 TRF



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839 4th Ave, Lake Odessa, MI 48849  
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09/01/23 22:08:25 TRF  
09/01/23 22:01:33 TRF  
09/01/23 21:36:36 TRF  
09/01/23 21:23:29 TRF  
09/01/23 21:14:05 TRF  
09/01/23 20:09:04 TRF  
09/01/23 20:00:00 TRF  
09/01/23 18:59:52 TRF  
09/01/23 18:32:26 TRF  
09/01/23 17:34:14 TRF  
09/01/23 17:18:47 7000 - JUVENILE  
09/01/23 16:44:24 5000 - WARRANT  
09/01/23 16:27:17 TRF  
09/01/23 16:20:16 TRF  
09/01/23 15:47:00 9908 - GENERAL  
09/01/23 14:42:56 FOLLOW UP  
09/01/23 11:52:03 2300 - LARCENY  
09/01/23 09:32:00 FOLLOW UP  
09/01/23 01:47:36 9807 - SUSPICIOUS

## **Department of Public Works**

**September 16<sup>th</sup> 2023 to October 11<sup>th</sup> 2023**

### **Council Report**

#### **Parks & Beach**

We closed the beach restrooms, winterized, and boarded up the pavilion windows. The dock was removed and snow fence has been placed around it. The shade sails were removed at the park pavilion. We planted 10 trees along the east side of the park. The park restrooms will soon be closed for the season. We removed a dying tree at the beach park area.

#### **Streets**

The guys have mostly wrapped up trimming trees along the plow routes. Asphalt crack filling was completed on multiple streets throughout the Village. We painted the downtown parking lines and had PK Contracting repaint the center lines on Fourth Ave, JLA, and Tupper. We removed the summer banners and replaced them with fall banners. Our tree contractor has been back in town and has nearly completed the last of the removals/trims.

#### **Water**

We completed the annual fall flushing of the water system. We will soon be winterizing our 120 fire hydrants. Michigan Rural Water Association spent a day compiling information with us and has begun the water rate study.

#### **DPW**

Bags are still collected each Monday. The final brush collection for 2023 will be on October 16<sup>th</sup>. We will soon be collecting leaves by vacuum. The final collection for loose leaves by vacuum will be November 22<sup>nd</sup>. If asked, please let everyone know to not wait until the end to rake their leaves. If we get snow, we cannot collect the leaves with the vacuum. It is best to rake them early and often.

## **Purchase Request**

I spoke with seven roofing contractors and received three bids for the water treatment plant. I am recommending we award the work to Elieff Brothers at a low bid sum of \$19,645.37.

## **Additional Comments**

I received pricing and recommendations for the roof on the Page building. To replace the roof with a comparable hidden fastener roof, the price will be \$150,000 plus.

If we opted for an exposed fastener steel roof, we would be spending \$100,000 plus. This is not recommended, as exposed fasteners tend to be more prone to leaks and have less curb appeal.

If we went back with a shingle roof, the cost would be around \$50,000. The shingles would have the same warranty as steel and be a 1/3 of the cost. This option was the recommendation of the two contractors I spoke with. This estimate is today's price. I would expect a slight increase if we do this work next year. It gives us something to discuss and budget for though.

As a refresher, I have attached the Brush/Yard Waste Schedule for everyone.

Thank you

## Village of Lake Odessa

### Brush & Yard Waste Policy / Collection Schedule for 2023

The following is only a portion of the Village's Brush and Yard Waste Policy, a complete copy of the policy can be obtained at the Page Memorial Building or on the Village web site, [www.lakeodessa.org](http://www.lakeodessa.org)

**Brush/Yard waste is to be placed curbside on designated dates no later than 7:00 a.m.**

**AT NO TIME SHOULD BRUSH, BAGS, LEAVES OR YARD WASTE BE PLACED IN THE STREETS OR GUTTER PANS**

**YARD WASTE MUST BE PLACED IN BIODEGRADABLE PAPER LAWN BAGS**

**DPW CREWS WILL NOT PICK UP ANY BRUSH, LEAVES OR YARD WASTE IN PLASTIC OR ANY OTHER CONTAINER THAT IS NOT CLEARLY MARKED AS BIO DEGRADABLE**

**Curbside:** Is defined as an area that is at the edge of the street or back of curb so that the brush, leaves, or yard waste does not encounter the street or sidewalk.

**Yard Waste:** Is defined as leaves, lawn clippings, flowers, plants, and small twigs/limbs broken down to fit into Bio bags. To ensure the safety of our workers, loaded compostable bags shall weigh no more than 50 pounds each. No other materials are allowed in the bags, for instance: soil, stones, animal waste, concrete, trash, etc.

**Compostable yard waste bags will be collected each MONDAY during the months of April through December.**

When leaves fall in mass quantities, (after the full color change) residents are allowed to rake only leaves curbside, after notification on the website at [www.lakeodessa.org](http://www.lakeodessa.org). The DPW crew will then vacuum them. PLEASE, do not mix other debris with the leaves as it plugs the machine. All other yard waste must still be bagged. **The last day for leaf removal by vacuum is November 22<sup>nd</sup>. Do not rake leaves to the curb after 7:00 a.m. November 22<sup>nd</sup>.** Leaves must be bagged after this time and date. Loose leaves will not be collected by vacuum in the spring.

**Brush:** Is defined as tree branches, limbs, or shrubs with no roots or stumps attached. Brush is to be no more than 8 feet in length, no larger than 6 inches in diameter, and shall be stacked with all the butt ends facing the same direction. Please do not pile brush behind street signs, fire hydrants, mail boxes, etc. Brush must also be free of any metal objects or debris. Lumber, split rail fencing, and other types of landscape or building materials will not be collected.

**Thorns:** For our workers safety we ask that any type of brush/yard waste with thorns be bundled and tied, or placed into bio bags, and placed in a separate area from other brush.

Brush generated by a contractor shall be the sole responsibility of the contractor to remove.

Small stumps and root systems can be disposed of by calling (616) 374-7228 to schedule collection.

Brush needs to be curbside by 7:00 a.m. on collection dates and no more than a week in advance.

### 2023 Brush Collection Schedule

**May 15<sup>th</sup>**

**July 17<sup>th</sup>**

**October 16<sup>th</sup>**

**Brush will not be collected after the final removal date of October 16<sup>th</sup>.**

**Christmas trees will be collected on the 3<sup>rd</sup> Monday in January.**

Any questions concerning this policy or collection schedule, please call the Public Works at (616) 374-7228.



VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-55  
A RESOLUTION REGULATING THE OPERATION OF  
MOBILE FOOD VENDING UNITS

WHEREAS, the Lake Odessa Village Council believes appropriate guidelines for the preparation and sale of food is important to the safety, health and wellbeing of residents in the Village of Lake Odessa; and

WHEREAS, the Lake Odessa Village Council has approved Ordinance 2023-03 which adds Article II, "Mobile Food Vending," to Chapter 21, "Peddlers and Solicitors," and;

NOW, THEREFORE, BE IT RESOLVED, That the Lake Odessa Village Council, pursuant to the powers granted by Article II, Chapter 21 of the Lake Odessa Code of Ordinances, hereby enacts the following rules related to the licensing and operation of mobile food vendors:

1. The Village shall not issue more than two licenses within a single calendar month.
2. The Village shall not review, accept, hold or retain applications on which the requested date of operation is more than 60 days into the future.
3. A \$40 non-refundable application fee shall be required with every application.
4. Operation of licensed mobile food vending shall be limited to the following locations:
  - a. In the Village Park, on the section of Third Avenue designed for the reversal of vehicular traffic.
  - b. In the Village Park, in the parking lot located on Jordan Lake Street between Second Avenue and Fourth Avenue.
  - c. In street parking space(s) on the section of Fourth Avenue between Third Street and Fourth Street



BE IT FURTHER RESOLVED, That Rule 4 of this Resolution shall not apply to mobile food vendors operating as part of an event hosted by a local business or organization celebrating its anniversary, grand opening, ribbon cutting or similar event.

BE IT FURTHER RESOLVED, That this Resolution supersedes and replaces Resolution 2023-52.

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED  
ADOPTED OCTOBER 16, 2023.

.....  
KATHY S. FORMAN  
CLERK/TREASURER



VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-56  
RESOLUTION APPROVING EXPENDITURES FOR ROOF REPLACEMENT  
AT THE WATER TREATMENT PLANT

WHEREAS, the Village of Lake Odessa owns, operates, and maintains a municipal water system that provides clean drinking water to the residents and businesses of Lake Odessa; and

WHEREAS, this water is pumped from the ground through a series of wells and is then pumped to a water filtration plant located on Bonanza Road; and

WHEREAS, this filtration plant contains equipment that filters the water and distributes it out to the community; and

WHEREAS, due to the nature of this equipment and the product being supplied, it is necessary to maintain a dry environment so that this equipment may continue to produce clean, potable water for residents on a continual basis; and

WHEREAS, the current roof has known deficiencies, and will be damaged further by a project related to the exterior rehabilitation of facility water tanks,

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves expending up to \$19,645.37 for roof replacement at the Water Treatment Plant, through Elieff Brothers Roofing, Inc.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED  
ADOPTED OCTOBER 16, 2023

.....  
KATHY S. FORMAN  
CLERK/TREASURER

# C O N T R A C T

Elieff Brothers Roofing Inc.  
6737 Lansing Rd  
Charlotte, MI 48813  
(517) 627-7999

**Home Improvement Representative**  
Tony Hernandez  
(517) 749-2397  
Tony.EliefBros@gmail.com



**Jesse Trout**  
**2367 Bonanza Rd**  
**Lake Odessa, MI, 48849**  
**Job #233034**

**Estimate #**

15137

**Date**

9/28/2023

Item	Description
<b>House</b>	
Job Site Preparations	Before beginning work, we will prepare the jobsite by protecting the exterior of your home with tarps & plywood sheets. We will move any lawn ornaments, patio furniture, etc, when necessary. We will place a dump trailer in your driveway as close up to the house as possible.
Roof Tear-Off	Remove all existing roofing materials down to the deck.
Unknown Extra Roof Layers	In all roofing scenarios there is a possibility that there are extra layers of roofing beyond what has been specified in this contract that cannot be identified until the tear-off has begun. Any extra layers will be billed at an additional \$45 per square per layer of shingles and/or \$90 per square per layer of cedar shake.  *Property Owner Initials: _____ *
Worse Case Scenario- Decking	In all roofing scenarios there is a possibility your structure has rotted wood decking or wood decking that no longer meets today's construction code which cannot be identified until the tear-off has begun. Sheets will be billed at \$60 per sheet.  *Property Owner Initials: _____ *
Drip Edge	SPECIFY COLOR-, Standard Weight. 10' Stick  *Property Owner Initials: _____ *
Approved Ice & Water Shield	Installation of at least 2 courses (6 feet) of Ice & Water Shield on all eave edges, in all valley intersections, around all plumbing vents, and all brick penetrations including chimneys. 65'/Roll
Step Flashing	8"x8" L-shaped aluminum pieces laced into each course ensuring water properly drains away. 100 pieces per box. Flashes 33'
Approved underlayment	Synthetic water-resistant underlayment applied on top of entire roof, including the Ice & Water Shield barrier. 10 Square per Roll.
Approved Starter Shingles	Prevents wind uplift of shingles at eaves and rakes and increases ice dam protection. 116' per Bundle
Approved Ridge Vent	Has an external wind baffle design that actually pulls air from the attic while deflecting rain and snow. The internal filter prevents entry of dust and insects. 4' Each
Atlas Pinnacle Shingles	SPECIFY COLOR, All shingles will be fastened with FIVE nails in each shingle.

Item	Description
Atlas ProCut Hip&Ridge Shingles	<p><b>**SPECIFY COLOR**</b> Features a 5-5/8" exposure to match Atlas Pinnacle/Storm Master shingle exposure. 31' per Bundle</p> <p>*Property Owner Initials:_____*</p>
3/12 pitch ice shield install	Installation of ice and water shield on the entire surface of the 3/12 pitch roof. This ice shield has a release film on so that the roofing materials installed over the ice shield will release in the future when the building is re roofed/serviced
Plumbing Flashing	Install new vinyl Boot, additional UV Collar, and paint vent pipe black.
Roofing Shop Supplies	
<b>Additional Information</b>	
Recycle & Disposal of Materials	
Daily Jobsite Cleanup	Use Of A Trailer NOT a Dumpster. Landscaping/grounds to be protected by a combination of tarps and sheets of plywood. At job completion a large magnet will be used to pickup any nails or bits of metal that may have fallen in the yard.
Installation Timeframe	Installation timelines may vary throughout the year due to market volatility, material availability, and weather conditions. While we strive for a prompt completion, we cannot guarantee an exact timeframe. Your understanding is appreciated.
Delivery of Materials	<p>Shingles will be placed directly onto your roof by a boom truck pulling onto your driveway. Should a client choose to deny the boom truck access onto their driveway or should the structural integrity of the driveway pose a significant risk of cracking, the client agrees to pay an additional \$30 per Square for the shingles to be delivered on the ground and carried up on the roof by hand.</p> <p>*Property Owner Initials _____*</p>
Permit Fees	<b>*WHAT IS YOUR LOCAL PERMIT JURISDICTION?*</b> Cost includes any permits required by local jurisdictions.
Lifetime Workmanship Warranty	This project carries a Lifetime Workmanship Warranty. The warranty is transferable to the next property owner who will receive a Workmanship Warranty valid for 20 years from the date of install. After it has been transferred once it is no longer transferable.
Preferred Customer Discount	In appreciation for being a loyal customer of Elieff Brothers, you are receiving a preferred customer discount in addition to any other discounts you may be eligible for.

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Let us go to work for you!***

<b>Sub Total</b>	\$19,645.37
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**When Paying by Cash or Check**

<b>Total</b>	\$19,645.37
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**When Paying by Credit/Debit Card**

<b>Convenience Fee</b>	\$570.01
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<b>Balance Due*</b>	\$20,215.38
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\*Credit/Debit card payments include a convenience fee of 2.9%+29¢ per transaction.

**N O T E S :**

Customers Signature indicates agreement of the following;

1. APPROVAL OF CONTRACT. This contract must be approved by Elieff Brothers Roofing Inc. management to be binding. In the event this Contract is not approved by Elieff Brothers Roofing Inc. management, any payment made hereunder shall be refunded to the Buyer & this Contract shall be null and void and of no force or effect. Buyer may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction, cancelled after 3 day recession period requires 15% cancellation fee.

2. CHANGE ORDER. Any alteration or deviation from specifications will be binding only upon a written change order. Any such authorization shall be on a Change Order form, approved by both parties, which shall become a part of this Contract. Where such additional work is added to this Contract, it is

agreed that all terms and conditions of this Contract shall apply equally to such additional work. No repair, work or alterations shall be done, except for basic wood replacement at the given rates stated in the proposal.

3. RESPONSIBILITIES: Elieff Brothers Roofing Inc. shall complete the work pursuant to the terms and specifications of the contract. The work shall be completed in a timely fashion in a substantial and skillful manner. If scaffolding or swing staging is needed to do this work, it will be furnished by Elieff Brothers Roofing Inc. unless otherwise agreed to in writing. All material is guaranteed to be as specified. Elieff Brothers Roofing Inc. will obtain all necessary building permits and carries a General Liability Policy on all products and completed operations. Workers Compensation is Carried and In Effect. Insurance Certificate is Available Upon Request. Elieff Brothers Roofing, Inc. is a licensed builder with license #262100242.

4. BUYERS RESPONSIBILITIES: Unless otherwise specified, Elieff Brothers Roofing Inc. price is based upon Buyer's representations that there are no conditions preventing Elieff Brothers Roofing Inc. from proceeding with the usual installation procedures for the material required under this Contract. Buyer represents that personal effects, personal property and plants will be relocated or trimmed prior to the beginning of work so that Elieff Brothers Roofing Inc. has free access to portions of the premises where work is to be done. Buyer authorizes Elieff Brothers Roofing Inc. and its applicator crew permission to use buyers' electricity for work to be completed under this contract. If necessary for the work, Buyer shall secure permission to work on or over adjoining property at no cost to Elieff Brothers Roofing Inc. Elieff Brothers Roofing Inc. agrees to be responsible & harmless and accepts any risk resulting from access through adjacent properties. Buyer grants to Elieff Brothers Roofing Inc and its employees the right to perform contracted services during daylight hours Monday through Saturday between 7 AM and 9 PM unless otherwise specified by Buyer.

5. NON-RESPONSIBILITY. Elieff Brothers Roofing Inc. shall not be responsible and does not warrant for any damage occasioned by the Buyer or their agents, rain, windstorm, Acts of God, or other causes beyond control of Elieff Brothers Roofing Inc is not liable for any act of negligence or misuse by the Buyer or any other party. Elieff Brothers Roofing Inc. shall not be responsible for damage to existing arches, shrubs, lawns, trees, clothesline, personal property, telephone and electric lines, doorbells, Cable-TV, Satellite Dishes or light fixtures unless otherwise specified in this contract. Elieff Brothers Roofing Inc. is not responsible for Interior Trim Around Skylights or Re-tuning of Satellite Dishes. Elieff Brothers Roofing Inc. is not responsible for existing gutter guards. Elieff Brothers Roofing Inc. is not responsible for delays caused by strikes, weather, accidents, or other events beyond Elieff Brothers Roofing Inc. control. Except through negligence. Elieff Brothers Roofing Inc. is not liable for damages to interior fixtures, drywall, plaster, wall construction, decorations or to other parts of the premises or its contents. Further, Elieff Brothers Roofing Inc. shall have no responsibility for correcting any existing structural defects which may be recognized during the course of the work. Elieff Brothers Roofing Inc. is not responsible for work done by others, existing structure defects, carpentry work including and not limited to sagging, humps, crooked rafters, and material furnished by Buyer, dry rot, mold or code violations, Elieff Brothers Roofing Inc. not responsible for attic or garage debris, bat entry, or any other wild animals. Elieff Brothers Roofing Inc. is not responsible for inadequate soffit intake. Elieff Brothers Roofing Inc. is not responsible for nails in open soffit and fascia or existing dented fascia. Elieff Brothers Roofing Inc. is not responsible for tarping or protecting attic and garages. Elieff Brothers Roofing Inc. is not responsible for personal property or vehicles.

6. ADVERTISING. Buyer grants Elieff Brothers Roofing Inc. the right to display advertising signs on the premises after the completion of work. Buyer further gives Elieff Brothers Roofing Inc. permission to take pictures or video of the premises before and after completion of the project for use in Elieff Brothers Roofing Inc. advertising. Buyer grants to Elieff Brothers Roofing Inc. the right to use any correspondence directed to Elieff Brothers Roofing Inc. concerning the work in Elieff Brothers Roofing Inc. advertising promotion.

7. PAYMENTS. Elieff Brothers Roofing Inc. shall be entitled to prompt payment in full when the work described in the Contract has been performed. If, after Elieff Brothers Roofing Inc. had declared the work to be satisfactorily preformed and Buyer claims that work still remains to be done, Buyer agrees to make prompt payment on the Contract amount, less only an amount needed to complete the work claimed yet to be done by Buyer. Upon completion of the remaining work, Elieff Brothers Roofing Inc. immediately be paid the remaining balance due. Elieff Brothers Roofing Inc. shall have the right to stop work and keep the job idle if any progresses are not made as required. In event Buyer does not pay Elieff Brothers Roofing Inc. according to agreed terms, Elieff Brothers Roofing Inc. may add a monthly service charge to the balance owed. The service charge will be three percent (5%) per month.

8. DISPUTES. It is specifically understood and agreed between the parties hereto that in the event of a dispute over any of the terms, conditions, or clauses contained herein shall have full and exclusive jurisdiction and/or venue over the parties and the subject matter hereof. This Contract shall be construed in accordance with and governed by the laws of State of Michigan. Buyer shall be responsible for any collection costs or applicable attorney fees. Buyer warrants that this contract is signed without any reliance upon any representations or promises or Elieff Brothers Roofing Inc. or its agents except as is specifically written on this contract, and that no such promises or representations have been offered as an inducement for signing. The parties agree that this Contract constitutes the entire agreement and understanding.

8A. Any dispute between owner and Elieff Brothers Roofing Inc. with respect to this matter, including interpretation of any documents or the adequacy of any performance of work, shall first be mediated. If mediation is unsuccessful, the matter shall be resolved exclusively thereafter by arbitration through the American Arbitration Association. The decision of the arbitrator with respect to any dispute shall be final and binding on the parties and enforceable in any court of appropriate jurisdiction. The expense of the arbitration and/or mediation, if any, shall be shared equally by both parties.

9. MISCELLANEOUS PROVISIONS. All unused material shall remain the property of Elieff Brothers Roofing Inc. Buyer agrees that this contract may be assigned by Elieff Brothers Roofing Inc. to another qualified contractor. This contract shall bind and obligate to the heirs,

successors or assigns of the parties.

This Contract and Agreement for Credit, if any, shall constitute the entire agreement between the parties. Any prior or verbal agreements or representations not expressly set forth herein this written contract are no force or effect.

10. After completion of job, Elieff Brothers Roofing Inc. will have a representative do a follow up job inspection and clean up within a reasonable time after completion.

**LAKE ODESSA VILLAGE COUNCIL**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-57**

**APPROVING THE APPOINTMENT LIST AS PRESENTED FOR VARIOUS VILLAGE POSTS,  
BOARDS AND COMMISSIONS**

**WHEREAS**, per Michigan PA 3 of 1895 (the "General Law Village Act"):

"The president may nominate and the council appoint such officers as shall be provided for by resolution or ordinance of the council. The council may provide by ordinance or resolution for the appointment of other officers whose election or appointment is not specifically provided for in this act, as the council considers necessary for the execution of the powers granted by this act. The council may require that the officers perform their duties faithfully and that proper measures be taken to punish neglect of duty by an officer," and;

**WHEREAS**, the Lake Odessa Village President, the Hon. Karen L. Banks, has presented a list of appointments for various posts, boards and commissions for the Village of Lake Odessa, a copy of which is attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council approves the appointment list presented by the Village President attached hereto as Exhibit A, and
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
Kathy S. Forman, Village Clerk/Treasurer

**VILLAGE OF LAKE ODESSA  
COUNCIL APPOINTMENTS**

*(Effective 10/16/2023)*

**President Pro Tem**<sup>2</sup> ..... Terri Cappon (11/24)  
**Clerk**<sup>2, 5</sup> ..... Kathy Forman (10/27)  
**Treasurer**<sup>2, 5</sup> ..... Kathy Forman (10/27)

**Standing Committees:**

Personnel<sup>2</sup> ..... Mike Brighton, Karen Banks  
Finance<sup>2</sup> ..... Terri Cappon, Martha Yoder  
Parks & Recreation<sup>2</sup> ..... Jennifer Hickey, Carrie Johnson, Rob Young  
**Police Chief:** ..... Kendra Backing  
**Street Administrator:** ..... Jesse Trout  
**Zoning Administrator:** ..... Jeanne VanderSloot  
**MML Legislative Coordinator:** ..... Village Manager  
**Marina Director:**<sup>2</sup> ..... Kendra Backing  
**FOIA Coordinator:** ..... Village Manager  
**Administrator, Municipal Ordinance Violations Bureau:**<sup>2</sup> ..... Village Manager

**BOARDS, AUTHORITIES & COMMISSIONS**

**Planning Commission:**<sup>4</sup>

Al Hamp<sup>2</sup> ..... (10/24)  
Meg Wheeler<sup>2</sup> ..... (10/24)  
Beth Barrone<sup>2</sup> ..... (10/25)  
Ben DeJong<sup>2</sup> ..... (10/25)  
Martha Yoder<sup>2</sup> ..... (10/26)  
Karen Banks<sup>1</sup>  
Village Manager<sup>1\*</sup>

**Zoning Board of Appeals:**<sup>4</sup>

Mel McCloud<sup>3</sup> ..... (10/24)  
Joel Pepper<sup>3</sup> ..... (10/25)  
Meg Wheeler<sup>3\*\*</sup> ..... (10/25)  
Heidi Reed<sup>3</sup> ..... (10/26)  
Ray Dykhous<sup>3</sup> ..... (10/26)

**Jordan Lake Improvement  
Board:**

Scott Beglin.<sup>2</sup> ..... (12/31/23)

**Arts Commission:**<sup>4</sup>

Nancy Mattson<sup>2</sup> ..... (10/24)  
Carrie Johnson<sup>2</sup> ..... (10/24)  
Aurora Rice<sup>2</sup> ..... (10/24)  
Karen Banks<sup>2</sup> ..... (10/25)  
Melanie Baker<sup>2</sup> ..... (10/25)  
Ty Nurenburg<sup>2</sup> ..... (10/25)  
Vacant<sup>2</sup> ..... (10/26)  
Vacant ..... (10/26)  
Megan Hermes<sup>2</sup> ..... (10/26)

**Lakewood Wastewater  
Authority:**<sup>4</sup>

Mike Rudisill<sup>3</sup> ..... (12/31/24)  
Martha Yoder<sup>3</sup> ..... (12/31/25)  
Joel Pepper<sup>3</sup> ..... (12/31/23)

**Lakewood Recreation  
Authority:**

Terri Cappon<sup>3, 3</sup> ..... (4/1/2025)  
Village Manger<sup>3, 4</sup> ..... (4/1/2026)

**Tree Board:**

Jesse Trout<sup>2</sup>  
Jennifer Hickey<sup>2</sup> ..... (10/24)  
Village Manager<sup>1</sup>

**Library Board:**

Kim Deardorff<sup>2, 5</sup> ..... (12/31/25)  
Emily Spitzley<sup>2, 5</sup> ..... (12/31/25)  
Joel Pepper<sup>2, 4</sup> ..... (12/31/23)  
Benjamin Dillon<sup>2, 4</sup> ..... (12/31/24)

**Downtown Development  
Authority:**<sup>5</sup>

Karen Banks<sup>1</sup>  
Suzanne Dahms<sup>2</sup> ..... (10/25)  
Bill Rogers<sup>2</sup> ..... (10/25)  
Marilyn Danielson<sup>2</sup> ..... (10/26)  
Ben DeJong<sup>2</sup> ..... (10/26)  
Sarah McGarry<sup>2</sup> ..... (10/27)  
Vacant<sup>2</sup> ..... (10/27)  
Darwin Thompson<sup>2</sup> ..... (10/24)  
Vacant<sup>2</sup> ..... (10/24)

<sup>1</sup>Required by ordinance or agreement

<sup>2</sup>Appointment by president, with ratification by Village Council

<sup>3</sup>Village Council appointment

<sup>4</sup>3-year term

<sup>5</sup>4-year term

\*Term runs concurrently with that of Village President

\*\*Ex-officio (Planning Commission representative)

#2-year term





VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-58  
RESOLUTION APPROVING SETTING THE DATE AND HOURS FOR TRICK  
OR TREATING IN THE VILLAGE OF LAKE ODESSA FOR 2023

WHEREAS, the Village of Lake Odessa desires to set and recognize Tuesday, October 31, 2023 as the day for Trick-or-Treating within the Village; and

WHEREAS, on the aforementioned date, the Village desires to set the time from 6:00 pm EDT to 8:00 pm EDT to be specifically designated as the official time for Trick-or-Treating; and

WHEREAS, Village staff would like to wish everyone a Happy Halloween and to remind motorists to be sure to slow down and be especially cognizant of children Trick-or-Treating.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the date of Tuesday, October 31, 2023 as the official day for Trick-or-Treating within the Village of Lake Odessa.
2. The Lake Odessa Village Council further approves designating the hours between 6:00 pm EDT and 8:00 pm EDT as the official time period for Trick-or-Treating in the Village of Lake Odessa on Tuesday, October 31, 2023.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED  
ADOPTED OCTOBER 16, 2023

.....  
KATHY S. FORMAN  
CLERK/TREASURER