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## **Agenda**

Regular Meeting of the Lake Odessa Village Council

November 20, 2023 at 7:00 PM

Page Memorial Building, 839 Fourth Avenue, Lake Odessa MI 48849

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Citizen Comment on Agenda Items

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.
- VI. Minutes

Motion to approve the following:

  - a. Unapproved minutes of the October 16, 2023 Village Council meeting.
- VII. Bills
  - a. Motion to approve payment of bills less than or equal to \$3,000.
  - b. Motion to approve payment of the following bills over \$3,000:
    1. \$26,880.34 to Asphalt Restoration, Inc. for overband crackfilling.
    2. \$5,800 to Elieff Brothers Roofing, Inc. for a down payment on roof replacement at the Bonanza Road Water Treatment Plant.
    3. \$3,934.51 to Tri-County Electric Cooperative for electricity service.
    4. \$17,975.28 to Peerless Midwest for water well motor replacement.
    5. \$4,534.65 to SLC Meter, LLC for water meters.
- VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

## Reports and Minutes

Motion to accept and file the following:

- a. Unapproved minutes of the October 9, 2023 Lakewood Recreational Authority meeting.
- b. Approved minutes of the October 9, 2023 Lake Odessa Area Arts Commission Meeting.
- c. Unapproved minutes of the October 24, 2023 Lakewood Wastewater Authority meeting.
- d. Unapproved minutes of the October 24, 2023 Planning Commission meeting.

- IX. Departmental Reports
- X. Committee Reports
  - a. Personnel
  - b. Finance
  - c. Parks and Recreation
- XI. Presentations
  - a. Dr. Lee Stuart – Community Condos Brownfield Application
  - b. Patrick Jordan, Ionia County Administrator – Understanding Brownfield Redevelopment
- XII. Discussion Items
  - a. Discussion regarding expression of support for Stuart Ventures Brownfield Application
- XIII. New Business
  - a. Motion to adopt Resolution #2023-59, a Resolution adopting a deferred compensation plan for employees during Fiscal Year 2024-2025.
  - b. Motion to adopt Resolution #2023-60, a Resolution retaining current health insurance plan offerings for employees during Fiscal Year 2024-2025.
  - c. Motion to adopt Resolution #2023-61, a Resolution authorizing use of State and Local Fiscal Recovery Funds for revenue replacement.
  - d. Motion to adopt Resolution #2023-62, a Resolution authorizing proceeding with the sale of less than one acre of land on Musgrove Road to Nathan and Diane Sprague.
  - e. Motion to adopt Resolution #2023-63, a Resolution to reassign the position of Village Clerk/Treasurer to Step 6 and authorizing retroactive compensation for certain work performed.
  - f. Motion to adopt Resolution #2023-64, a Resolution to contract with InterActive Studio for services related to replacement of municipal beach pavilion.
  - g. Motion to adopt Resolution #2023-65 a Resolution authorizing the closure of the Lakewood Community Project Fund and reallocation of account balances.
  - h. Motion to adopt Resolution #2023-66 a Resolution accepting artwork for the Jordan Lake Trailhead with certain conditions.
  - i. Motion to adopt Resolution #2023-55 a Resolution regulating the operation of mobile food vending units.
- XIV. Miscellaneous Correspondence
  - a. Letters to Governor and Legislators Regarding Village Grant Award
- XV. Trustee Comments
- XVI. Public Comment
- XVII. Adjournment

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING  
OCTOBER 16, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennnifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: None

Staff present: Kendra Backing, Kathy Forman, Ben Geiger

**APPROVAL OF THE AGENDA**

Motion by Young, supported by Cappon, to approve the agenda. All ayes; motion carried 7-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**MINUTES**

Motion by Yoder, supported by Johnson, to approve the minutes from the September 18, 2023 regular meeting. All ayes; motion carried 7-0.

**BILLS**

Motion by Cappon, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 9/1/2023 through 9/30/2023. All ayes; motion carried 7-0.

Motion by Johnson, supported by Hickey to approve bills in excess of \$3,000 as submitted.  
All ayes; motion carried 7-0.

**CONSENT AGENDA**

- a) Approved minutes of the September 11, 2023 Lake Odessa Area Arts Commission meeting.
- b) Unapproved minutes of the September 19, 2023 Downtown Development Authority meeting.
- c) Unapproved minutes of the September 25, 2023 Planning Commission meeting.
- d) Unapproved minutes of the October 9, 2023 Lakewood Recreational Authority meeting.

Motion by Yoder, supported by Hickey, to approve the consent agenda. All ayes; motion carried, 7-0.

**DEPARTMENTAL REPORTS**

Manager: Report submitted.  
Clerk/Treasurer: Report submitted.  
Police: Report submitted.  
Public Works: Report submitted.  
Planning and Zoning: None.

## **COMMITTEE REPORTS:**

Personnel Committee: Explained the Village Manager review process.

Finance Committee: No report.

Parks & Recreation Committee: No report.

## **PRESENTATIONS**

- a) Ryan Wilson, Ionia County Economic Alliance, introduced himself and gave a brief review of the highlights for 2022 and 2023 to date. Spoke about business tours bringing businesses and schools together. Also explained options that may be available for grants.

## **DISCUSSION ITEMS**

None

## **NEW BUSINESS**

- a) Proposed Resolution 2023-55: Regulating the Operation of Mobile Food Vending Units.

Discussion was held and no action was taken. Revisit this at the November meeting.

- b) Proposed Resolution 2023-56: Approving Expenditures for Roof Replacement at the Water Treatment Plant.

Motion by Young, supported by Yoder, to approve proposed Resolution 2023-56. Banks called for a roll call vote. Yes: Young, Yoder, Brighton, Cappon, Hickey, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion passed, 7-0.

- c) Proposed Resolution 2023-57: Approving the Appointment List as Presented for Various Posts, Boards and Commissions.

Motion by Cappon, supported by Young, to approve proposed Resolution 2023-57. Discussion was held. Banks called for a roll call vote. Yes: Cappon, Young, Brighton, Hickey, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion passed, 7-0.

- d) Proposed Resolution 2023-58: Approving Setting the Date and Hours for Trick or Treating in the Village of Lake Odessa for 2023.

Motion by Young, supported by Hickey, to approve proposed Resolution 2023-58. Banks called for a roll call vote. Yes: Young, Hickey, Brighton, Cappon, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion passed, 7-0.

## **MISCELLANEOUS CORRESPONDENCE**

- a) None

## **TRUSTEE COMMENTS**

Banks – Parking Restrictions 11/1/23 – 4/1/24. Do not blow or rake your leaves into the street, leave them on the curb. Deck the Village holiday decorating contest is happening, details will be in the October 21<sup>st</sup> Lakewood News.

Brighton – No comment.

Cappon – How many golf carts have registered since the new ordinance went into effect? Five was the answer. Wondered if we should send letters to previously registered owners.

Hickey – Asked about the last pickup for brush. The process started today, 10/16/23. This may take a couple days to cover the entire village.

Johnson – Thanked the village staff. Asked if there were ways to show support for Art and the work he is

doing.

Yoder – Asked if we should be doing outreach to the village residents prior to beginning enforcement of and ordinance. Also suggested a motto of Do It Early, Do It Often for leaf raking and removal.

Young – No comment.

#### **PUBLIC COMMENT**

1. Carolyn Mayhew, Jordan Lake Trail Board – Asked about three outstanding items between the village and the trail board.
2. Michael Gutierrez, 1317 Ionia Street – Spoke of his concerns about our Code Enforcement Officer.
3. Darrell Meyers, 1111 Tupper Lake Street – Expressed concern about the golf carts operating on the street at night. Spoke of his concern regarding our Code Enforcement Officer.

#### **ADJOURNMENT**

Motion by Young, supported by Cappon, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:00 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
10/20/2023	ARTS	3341	MISC	JORDAN LAKE TRAIL	2,000.00
10/20/2023	ARTS	3342	MISC	SUZANNE DEFER	20.00
10/20/2023	ARTS	3343	MISC	SCOTT STEWART	20.00
10/20/2023	ARTS	3344	MISC	JEFF BAMBERG	20.00
10/20/2023	ARTS	3345	MISC	DONNA ROUSH	20.00
10/20/2023	ARTS	3346	MISC	KEVIN RAND	20.00
10/20/2023	ARTS	3347	MISC	VICKIE HAUGHT	20.00
10/27/2023	ARTS	3348	VERIZON	VERIZON WIRELESS	43.64

ARTS TOTALS:

Total of 8 Checks:	2,163.64
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	2,163.64

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

10/27/2023	DDA	1228	SID'S FLOW	SID'S FLOWER SHOP	972.00
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DDA TOTALS:

Total of 1 Checks:	972.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	972.00

Bank GEN 1447 GENERAL FUND

10/06/2023	GEN	42616	014	VILLAGE OF LAKE ODESSA	1,400.36
10/06/2023	GEN	42617	CONSUMERS	CONSUMERS ENERGY	352.38
10/06/2023	GEN	42618	LAKWOOD	LAKWOOD NEWS	154.80
10/06/2023	GEN	42619	MISC	ERIC TOLLEFSON	20.00
10/06/2023	GEN	42620	SMITHWELD	SMITH WELDING & REPAIR	344.00
10/06/2023	GEN	42621	TRUE	VILLAGE TRUE VALUE LUMBER	3.99
10/06/2023	GEN	42622	VERIZON	VERIZON WIRELESS	151.71
10/06/2023	GEN	42623	WEX	WEX BANK	1,029.54
10/13/2023	GEN	42624	CARDMEMBER	ELAN FINANCIAL SERVICES	1,300.29
10/13/2023	GEN	42625	CONRADs	CONRADs QUICK LUBE	185.34
10/13/2023	GEN	42626	CONSUMERS	CONSUMERS ENERGY	2,607.44
10/13/2023	GEN	42627	DICKINSON	DICKINSON WRIGHT PLLC	1,554.00
10/13/2023	GEN	42628	GRANGER	GRANGER	66.96
10/13/2023	GEN	42629	JERRY'S	JERRY'S TIRE	27.00
10/13/2023	GEN	42630	MICHCAT	MICHIGAN CAT	30.00
10/13/2023	GEN	42631	MILLER	MILLER JOHNSON	159.50
10/13/2023	GEN	42632	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	119.44
10/13/2023	GEN	42633	SBAM PLAN	SBIS	414.60
10/16/2023	GEN	126(E)	CARDMEMBER	ELAN FINANCIAL SERVICES	91.00
10/20/2023	GEN	127(E)	CARDMEMBER	ELAN FINANCIAL SERVICES	39.05
10/20/2023	GEN	42634	AMAZON	AMAZON CAPITAL SERVICES, INC.	131.17
10/20/2023	GEN	42635	BCN	BLUE CARE NETWORK	1,149.55
10/20/2023	GEN	42636	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	75.06
10/20/2023	GEN	42637	MENARD	MENARDS-IONIA	80.65
10/20/2023	GEN	42638	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	224.44
10/20/2023	GEN	42639	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	2.99
10/20/2023	GEN	42640	TRUE	VILLAGE TRUE VALUE LUMBER	31.98
10/20/2023	GEN	42641	WOW	WOW! BUSINESS	121.00
10/27/2023	GEN	42642	ADT	ADT COMMERCIAL	63.74
10/27/2023	GEN	42643	AMAZON	AMAZON CAPITAL SERVICES, INC.	215.78
10/27/2023	GEN	42644	CALEDONIA	CALEDONIA FARMERS ELEVATOR	413.82
10/27/2023	GEN	42645	CINTAS	CINTAS FIRST AID & SAFETY	86.20
10/27/2023	GEN	42646	LKWD H&C	LAKWOOD HEATING & COOLING	145.00
10/27/2023	GEN	42647	MISC	BENJAMIN GEIGER	747.00
10/27/2023	GEN	42648	MISC	LAKE ODESSA AGRICULTURAL & CIVIC S	25.00
10/27/2023	GEN	42649	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	99.00
10/27/2023	GEN	42650	SPECTRUM	SPECTRUM HEALTH OCCUPATIONAL HEALTH	41.00
10/27/2023	GEN	42651	TRUE	VILLAGE TRUE VALUE LUMBER	15.31
10/27/2023	GEN	42652	VERIZON	VERIZON WIRELESS	290.38
10/27/2023	GEN	42653	WOW	WOW! BUSINESS	146.62

GEN TOTALS:

Total of 40 Checks:	14,157.09
Less 0 Void Checks:	0.00
Total of 40 Disbursements:	14,157.09

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

Check Date	Bank	Check	Vendor	Vendor Name	Amount
10/20/2023	HBOND	1028	MERCANTILE	MERCANTILE BANK	2,080.80
HBOND TOTALS:					
Total of 1 Checks:					2,080.80
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					2,080.80
Bank HWY 6659 GENERAL HWY					
10/13/2023	HWY	2133	SBAM PLAN	SBIS	76.87
10/20/2023	HWY	2134	BCN	BLUE CARE NETWORK	44.50
HWY TOTALS:					
Total of 2 Checks:					121.37
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					121.37
Bank LOC 6646 LOCAL STREETS					
10/06/2023	LOC	2396	ASPHALT	ASPHALT RESTORATION, INC.	7,879.61
10/13/2023	LOC	2397	SBAM PLAN	SBIS	11.29
10/20/2023	LOC	2398	BCN	BLUE CARE NETWORK	7.74
10/20/2023	LOC	2399	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.10
LOC TOTALS:					
Total of 4 Checks:					7,910.74
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					7,910.74
Bank MAJ 6633 MAJOR STREETS					
10/06/2023	MAJ	2464	ASPHALT	ASPHALT RESTORATION, INC.	19,000.73
10/13/2023	MAJ	2465	SBAM PLAN	SBIS	11.79
10/20/2023	MAJ	2466	BCN	BLUE CARE NETWORK	19.34
10/20/2023	MAJ	2467	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	7.56
MAJ TOTALS:					
Total of 4 Checks:					19,039.42
Less 0 Void Checks:					0.00
Total of 4 Disbursements:					19,039.42
Bank WATER 6620 WATER					
10/06/2023	WATER	5785	IONIA CITY	CITY OF IONIA	44.00
10/06/2023	WATER	5786	KCI	KCI	376.41
10/06/2023	WATER	5787	TRICOU	HOMEWORKS	3,934.51
10/06/2023	WATER	5788	VERIZON	VERIZON WIRELESS	36.38
10/06/2023	WATER	5789	WEX	WEX BANK	244.12
10/06/2023	WATER	5790	WOLV POWER	WOLVERINE POWER SYSTEMS	2,369.77
10/13/2023	WATER	5791	CARDMEMBER	ELAN FINANCIAL SERVICES	16.55
10/13/2023	WATER	5792	CONSUMERS	CONSUMERS ENERGY	592.61
10/13/2023	WATER	5793	PEERLESS	PEERLESS MIDWEST, INC.	17,975.28
10/13/2023	WATER	5794	SBAM PLAN	SBIS	303.06
10/13/2023	WATER	5795	SLC	SLC METER, LLC	4,534.65
10/13/2023	WATER	5796	STATE OF M	STATE OF MICHIGAN	614.00
10/20/2023	WATER	5797	BCN	BLUE CARE NETWORK	3,509.59
10/20/2023	WATER	5798	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	196.41
10/20/2023	WATER	5799	ELIEFF	ELIEFF BROTHERS ROOFING INC	5,800.00
10/20/2023	WATER	5800	IONIA CITY	CITY OF IONIA	44.00
10/27/2023	WATER	5801	VERIZON	VERIZON WIRELESS	130.92
10/27/2023	WATER	5802	WOW	WOW! BUSINESS	73.31
WATER TOTALS:					
Total of 18 Checks:					40,795.57
Less 0 Void Checks:					0.00
Total of 18 Disbursements:					40,795.57
Bank WBOND 8194 WATER BOND REDEMPTION					
10/20/2023	WBOND	1028	MERCANTILE	MERCANTILE BANK	889.20

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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WBOND TOTALS:

Total of 1 Checks:	889.20
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	889.20

REPORT TOTALS:

Total of 79 Checks:	88,129.83
Less 0 Void Checks:	0.00
Total of 79 Disbursements:	88,129.83



\$ 19,000 <sup>73</sup>  
\$ 7,879 <sup>61</sup>

ST  
-202-449-970.006  
203-449-970.006

## Invoice

# Asphalt RESTORATION, INC.

High Performance Asphalt Maintenance

7968 West G Avenue  
Kalamazoo, MI 49009  
Office: 269.353.3996  
Fax: 269.375.0722

Date	Invoice #
10/3/2023	10729

Village of Lake Odessa 839 Fourth Ave Lake Odessa, MI 48849 Attn: Jesse		P.O. No.	
		Verbal Jesse	
		Terms	Due Date
		Net 30 Days	11/2/2023
		Estimator	
		Mike	
Service	Description	Amount	
OverBand Crackfilling	Fourth Ave (Jordan to Bonanza) 6,300# \$ 8,127.00 • Tupper Lake St. (Washington to Fourth) 292# \$ 366.68 • Washington (Jordan Lk to Tupper) 195# \$ 251.55 • Fourth St. (Fourth ave to Jordan Lk Ave) 720# \$ 928.80 Lakeview Dr 1,260# \$ 1,624.40 Sixth Ave (Lakeview Dr to Tupper) 1,070# \$ 1,380.30 First St. (Fifth to Washington) 360# \$ 464.40 Third St 50# \$ 64.50 Fifth Ave (Jordan Lk St to Tupper Lk St) 340# \$ 438.60 Jordan Lk (Jordan Lk St to Bonanza Rd) 6,520# \$ 8,410.80 • Bonanza Rd (Limit to Limit) 1,430# \$ 1,844.70 • Buddy's Lot 1,255# \$ 1,618.95 Lake Odessa Village Park Lot 560# \$ 722.40 DPW Parking Lot 494# \$ 637.26	26,880.34	
Payment to be made as specified unless otherwise arranged. A 1-1/2% late fee will be charged to all accounts past due.		<b>Total</b> \$26,880.34	

**WE APPRECIATE YOUR BUSINESS!**

# INVOICE

Elieff Brothers Roofing Inc.  
6737 Lansing Rd  
Charlotte, MI 48813  
(517) 627-7999

**Home Improvement Representative**  
Tony Hernandez  
(517) 627-7999



**Jesse Trout**  
**2367 Bonanza Rd**  
**Lake Odessa, MI, 48849**  
**Job #233034**

Invoice #	5548
Date	10/9/2023
Amount Due	\$5,800.00
Due Date	Due on Receipt

Item	Description
Deposit	Please remit down payment for \$5800. This down payment will be applied to the final invoice upon completion.

Final balance payment due upon receipt of this Invoice. A 5% finance charge will be added to balance due if not paid within the Invoice Due Date. In the event of default, I understand and agree that I am legally liable for 1-1/2% simple interest per month (18% APR) and all costs of collection, including, collection agency fees, reasonable attorney fees, court costs, and all other costs to collect this debt. A 3% service fee will be applied to all phone-in credit card sales.

Sub Total	\$5,800.00
Total	\$5,800.00
Amount Paid	\$0.00

## When Paying by Cash or Check

Balance Due	\$5,800.00
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## When Paying by Credit/Debit Card

Convenience Fee	\$168.49
Balance Due*	\$5,968.49

\*Credit/Debit card payments include a convenience fee of 2.9%+29¢ per transaction.



**Thank you for letting us go to work for you!**

591-536-931-001  
JT



Tri-County Electric Cooperative  
7973 E. Grand River Ave.  
Portland, MI 48875-9717

Emergency: 1-800-848-9333  
Billing: 1-800-562-8232  
Payments: 1-877-999-3395

**Blanchard Office**  
3681 Costabella Ave.  
Blanchard MI 49310  
www.homeworks.org

**Portland Office**  
7973 E. Grand River Ave.  
Portland MI 48875

Account Number	2043600
Rate	CMLP5
Current Due Date	10/16/2023
Bill Date	09/22/2023
Days Billed	31
Meter Number	56587
kWh per Day Last Year	1236
kWh per Day This Year	875

Account Status	
Previous Balance 08/24/23	\$3,246.37
Payment Received 09/11/23	-\$3,246.37
Balance Forward	\$0.00
Current Charges	\$3,934.51
<b>Total Amount Due 10/16/23</b>	<b>\$3,934.51</b>

616 1 AV 0.498  
VILLAGE OF LAKE ODESSA  
839 4TH AVE  
LAKE ODESSA MI 48849-1077

5 616  
C-2



SERVICE ADDRESS:		2367 BONANZA RD #5				POLE #:		OD392X7M		BOARD DIST:		D02	
Billing Period 08/14/2023 TO 09/14/2023	METER READINGS				MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE				
	BEGIN	TYPE	END	TYPE									
PEAK	572302	REG	576529	REG	1	4227	KWH	0.07400	\$312.80				
INTERMEDIATE	230903	REG	239482	REG	1	8579	KWH	0.07400	\$634.85				
OFF PEAK	873650	REG	887983	REG	1	14333	KWH	0.07400	\$1,060.64				
POWER SUPPLY COST RECOVERY						27139		0.00856	\$232.31				
PEAK KW						112.230	KW	14.00000	\$1,571.22				
AVAILABILITY CHARGE									\$98.00				
MICHIGAN LOW INCOME ENERGY FUND									\$0.88				
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$23.81				
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,934.51				
TOTAL AMOUNT									\$3,934.51				

591-536-920.000





# INVOICE

**New Remit to Address:**

55860 Russell Industrial Pkwy.

Mishawaka, IN 46545

**Bill To:**

Village of Lake Odessa

Attn: Accounts Payable

839 4th Avenue

Lake Odessa, MI 48849

[troutj@lakeodessa.org](mailto:troutj@lakeodessa.org)

**Ship To:**

Well 7 Motor Replacement

P: 574-254-9050 / F: 574-254-9650

**DATE:** October 3, 2023

**Invoice #** 74987

**PO #** Verbal

**PM:** RWM

**PN:** 59096

**FN:** 28896

**CN:** 17229

**Tax Exempt:** Yes. Pol Sub

## Well 7 Motor Replacement

**Labor:**

Labor to mobilize to site with two-man crew, crane truck and support vehicle to remove existing pump from Well #7, install existing pumping equipment with new motor and wire, chlorinate, startup, test and collect first bac t sample

\$5,620.00

**Materials:**

New 50 hp Franklin Submersible Motor

\$9,387.66

220' of New 4-3 Submersible Wire

\$2,669.12

Two(2) New Baker Pitless O-Rings at 74.25 ea

\$148.50

Misc. Items including wire splice kits, polaris connectors, chlorine

\$150.00

591-000-138.000

Per Rosa

**TOTAL**

**\$17,975.28**

OUR PAYMENT TERMS ARE NET 30

**THANK YOU FOR YOUR BUSINESS!**

Federal ID # 35-1284374

PLEASE REMIT TO OUR NEW ADDRESS:

SLC Meter LLC  
3285 Lapeer Rd. W  
Auburn Hills, MI 48326

Ph. 1-800-433-4332  
www.slcmeterllc.com



## Invoice

Date	Invoice #
10/5/2023	276811

Bill To
VILLAGE OF LAKE ODESSA 839 FOURTH AVE LAKE ODESSA, MI 48849

Ship To
LAKE ODESSA DPW 1214 JORDAN LAKE ST LAKE ODESSA, MI 48849

Rep	S.O. No.	P.O. No.	Terms	Job Name
ASB	476578	Jesse	Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BM-HRE-LCD	M25 BADGER HRE-LCD ENCODER, 9 DIAL, GALLON, W/ 10' TWIST TIGHT CONNECTOR	0	0	48	93.18	4,472.64
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0344404713 10-5-23	0		1	62.01	62.01
ST 591-536-780						

Thank you for your business!  
SLC Meter accepts credit cards and E-Checks.  
1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of

**Total** \$4,534.65

**MEETING AGENDA**  
**LAKEWOOD RECREATIONAL AUTHORITY**

**Oct 09, 2023 - 1:00 P.M.**

**Odessa Township Offices: 3862 Laurel Drive, Lake Odessa, Michigan 48849**

**I.      Call to Order**

**II.     Pledge of Allegiance**

**III.    Roll Call**

**IV.    Approval of Agenda**

**V.      Citizen Comment on Agenda Items:**

Under the Open Meetings Act, any citizen may come forward at this time and make comments on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

**VI.    Secretary's Report**

**VII.   Treasure's Report**

**VIII.   New Items**

- Report from Mark Stoor P.E. from GEI on the reasoning for the current trail location next to Sewer Plant Rd.
- Updates on the current Trail and Trail Head Construction along with the Brick Memorial Construction....and any issues surrounding that activity.
- Updates on the annual audit requirements.
- Solidify Ben Geiger's responsibilities/activities on the LRA board.
- Review completion of the current portion of the trail issues, and the status of all billings.
- Warren/Clack property sale possibilities.

**IX.    Old Items**

- Adding a second Village representative on the LRA
- Going forward ideas that capitalize on the upcoming trail construction.
- Invoicing of Municipal groups for the 2023-2024 budget.
- Update on insurance coverage for Errors and Omissions.
- Annual audit questions and concerns

**X      Member Comments:**

**XI     Public Comments:**

**XII    Adjourn**

# LAKEWOOD RECREATIONAL AUTHORITY

## VISITORS

Date: Oct 9, 2023

NAME

ADDRESS

Hardi Reed

538 6<sup>th</sup> Ave LC

MARK STOOR

LANSING

Chari Reed

2115 Lape Rd L.C.

## **Draft Minutes of the meeting of the Lakewood Recreational Authority held on October 9, 2023**

Meeting called to order by Chairperson Brad Barrone at 1:00 pm

### **Pledge of Allegiance**

#### **Roll call by Recording Secretary Edith Farrell**

Present: Mayhew, Secor, Farrell, Barrone, Cappon

Absent: Hazel

### **Approval of Agenda**

Motion – Farrell to accept the agenda as submitted.

Support- Secor

Motion carried unanimously by voice vote of members present.

### **Citizen Comment on Agenda Items - none**

### **Minutes**

Motion – Mayhew

Support by Cappon to approve the July 10, 2023 minutes as submitted.

Motion carried unanimously by voice vote of members present.

**Bills** – no bills at this time.

### **Treasurer's Report**

Motion – Mayhew

Support by Secor to approve the Treasurer's Report.

Motion carried unanimously by voice vote of members present.

### **New Items**

#### **A. Mark Stoor – GEI Consultants Inc**

- Gravel and debris on the trail
  - This portion of the trail is within the lowest water level of the Village and surface water is an issue.
  - The survey for the trail was completed by the prior engineer and the trail was placed where it is because this is the area with the most drainage. The position of the trail may have shifted slightly due to the drainage issue and overall road shifting over the years.
  - The area between the trail and the road is too small to plant grass. With the drainage issue, the gravel would just end up in the grass.
- Barrier between the trail and the road
  - Keeping vehicles off the trail will be an issue on this portion of the trail. It is a big safety concern.
  - Posts or hard barriers cannot be used. They would result in liability if someone hit them and had damage or injuries.
  - Flexible stakes with reflectors can be used, but they could be damaged by snowplows.



- Geiger questioned if barriers are needed in the parking lot. Stoor replied that there will be grass between the parking lot and trail, so nothing additional is needed.
- Geiger recommended seeing how the snow plowing goes and waiting until spring before making any investments to long term barriers or the drainage issues.
- Stoor recommends putting stakes 25 feet apart, which is closer than the normal 50 feet. He also mentioned that signage is coming which should also help with keeping vehicles off the trail.
- Mayhew voiced her concern over the safety of those using the trail in this area and feels strongly that there needs to be some type of permanent barrier.
  - Geiger and Cappon will discuss the situation at the next Village Council meeting, as they will have to approve any changes or additions to the trail in this area.

**B. Updates to Trail and Trail Head Construction**

- Brick Memorial
  - Al Haskin has designed the brick memorial and Kevin Curry will complete the work. Both are volunteers and are working around their other commitments.
  - They are pouring a brick pan which is a cement barrier that will hold the bricks in place on the walkway. An additional pad will be poured for the art piece that will be permanently installed.

**C. Annual Audit**

- Mayhew contacted Dave Dehaan with Walker Fluke and Sheldon again. He recommended that she call Dale Krutoff with the State of Michigan's Audit and Finance Department.
- Krutoff did not have an immediate response for her and is consulting with Cary Vaughn, the head of the Department.
- Geiger suggested that the Village or Township add the one account to their annual audit. This would have to be approved by the council or board.
- Barrone plans to make a motion at the next Township meeting, to add the account to their annual audit.

**D. Ben Geiger's Responsibilities for the LRA**

- The Village Council voted to make Ben Geiger one of the Village members of the Lakewood Recreational Authority.

**E. Status of Billings for the Current Construction**

- Stoor has requested and received billing updates for the construction from the contractor. They are within budget and have been submitted to MDOT.
  - MDOT will be sending the billing to the Village.
  - The Village must submit a bill to the Township.
  - The Township has to then submit a bill to the Jordan Lake Trail Board.
  - The Jordan Lake Trail Board issues a check to the Township.
  - The Township then issues a check to the Village.
  - The Village then issues a check to MDOT.
- This seems like a lot of extra paperwork, but it is required due to the multiple grants and entities that are involved.

**F. Warren/Clack Property**

- At this point, there is no confirmation that the property will be sold.
- The Jordan Lake Trail Board does not have the resources to purchase the property. However, if it does come up for sale, it is everyone's hope that the new owner is more responsive to the trail.

**Old Items**

**A. Second Village Representative**

- Ben Geiger will serve on the LRA as a Village Representative.

**B. Capitalizing on Upcoming Trail Construction**

- The JLT Board has an upcoming Purse Bingo scheduled on November 4<sup>th</sup>. This event is open to 250 attendees, and it typically sells out. Currently the JLT is seeking sponsors for the purses.

**C. 2023/2024 Budget**

- The invoicing has been completed and payment have been made and deposited.

**D. Errors and Omissions Coverage**

- Barrone has not been successful in finding a carrier for the small number of board members that we have.
- The coverage would insure the "At Large" members for things like misappropriation of funds, FOIA issues or misconduct.
- Barrone stated that we have two options:
  - Table the issue
  - Village or Township will have to cover the insurance. This was previously done by the Village and their carrier cancelled it after one year.

Motion by Barrone to table the Errors and Omissions coverage.

Support by Secor

Motion carried unanimously by voice vote of members present.

**Member Comments**

- Geiger questioned what the status is of the Cemetery Road portion of the trail.
  - Stoor replied that if we ever get permission for the grading easement on the Warren/Clack property, the footings on the current bridge will either need to be improved or new one stronger ones poured outside the current footings.
  - MDOT will not do another split for just the Cemetery Road section and it will have to be completed with the M50 section.
  - The Cemetery Road section now falls within the Ionia County roads and they are not interested in taking on the project.
- Mayhew questioned the health of the tree that was moved for the current construction. It appears that the tree did not survive the move and she wants to know if there is a warranty for their work.
  - Stoor will check with the contractor on the situation.

**Public Comments** - none

**Adjournment** 2:00 pm

# Lakewood Recreational Authority Account

September, 2023  
From Treasurer, Terri Cappon

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<u>Date</u>	<u>Account</u>	<u>Balance Total</u>
9/29/22	LRA General Fund	\$700.44
11/2/22	Total Interest to Date	.05
11/30/22	Interest to Date	.05
12/31/22	Interest to Date	.08
01/31/23	Interest to Date	.09
02/28/23	Interest to Date	.08
04/02/23	Interest to Date	.10
04/30/23	Interest to Date	.12
07/02/23	Interest to Date	.27
07/12/23	Debit Check	\$261.00
07/28/23	Deposit Checks	\$900.00
07/31/23	Interest to Date	<u>.23</u>
Total Balance as of 08/04/2023		\$1340.78

## MINUTES

### **Lake Odessa Area Arts Commission**

Regular Meeting

Monday, October 9, 2023

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Chair Hermes called the meeting to order at 7:10 p.m.  
Present: Banks, Hermes, Johnson, Mattson  
Absent: Baker, Nurenberg, Rice  
Visitors: Ron France  
Staff: None
2. **Agenda:** Motion by Johnson, with support by Banks, to approve agenda. All ayes; motion carried 4-0.
3. **Public Comment:** France inquired about the purpose and mission of the Arts Commission.
4. **Finance Report:**
  - a. Revenue/Expense Report for September 2023 was reviewed.
  - b. Accounts Payable: There were no new expenses to approve.
5. **Action/Discussion Items:**
  - a. **2023 Art in the Park:**
    - 1) **Thank You Letters:** Letters to sponsors and volunteers have not yet been completed and mailed. Follow-up letters to artists still need to be sent out.
    - 2) **Referral Rebates:** Motion by Banks, support by Mattson to approve \$20 referral rebates to the following artists: Scott Steward, Jeff Bamberg, Donna Roush, Kevin Rand, Vickie Haught and Suzanne Defer. Rebate checks will be enclosed in artist follow-up letters.
  - b. **2024 Art in the Park:**
    - 1) **Artist Recruitment:** Two craft shows will be on December 3 (Lowell High School and Ionia County Commission on Aging). Discussion held re: a few members going to both shows to recruit.

- c. Mural Artist: Contact still has not been made with mural artist Dan Arens. Mattson will reach out to him and arrange a few dates to set up a meeting.
- d. Holiday Decorating Contest: Banks passed out a draft flier to promote the contest. Consensus was to change contest deadline dates to the following:
- November 13 - 29: Registration Open
  - December 7: All decorating must be complete
  - December 8 - 24: Touring map available online and voting is open to the general public
  - December 29: Winners announced online
- Johnson will prepare a press release for the Lakewood News.

**6. Adjournment:** Without objection, meeting adjourned at 8:17 p.m.

Respectfully submitted,

Karen Banks, Recording Secretary

**Lakewood Wastewater Authority  
Page Memorial Building  
839 Fourth Ave  
Lake Odessa, MI 48849  
Board Meeting Minutes  
October 24, 2023**

Meeting called to order by J. Pepper at 5:00 pm

PRESENT: Doane, Engle, J. Pepper, S. Pepper, Yoder

ABSENT: Rudisill

STAFF: Storm

**APPROVAL OF AGENDA:** Motion made by Doane and supported by Engle to approve the agenda. All ayes. Motion carried.

**MEETING MINUTES:** Motion made by S. Pepper and supported by Yoder to approve the September 26, 2023 Meeting Minutes. All ayes. Motion carried.

**SEWER FUND BILLS:**

- A. Motion made by Doane and supported by S. Pepper to approve sewer fund bills equal to or less than \$3,000 from 9/1/2023 to 9/30/2023. All ayes. Motion Carried.
- B. Motion made by Doane and supported by Yoder to approve sewer fund bills in excess of \$3,000 as follows:
  - 1. Blue Cross Blue Shield - \$5,485.55 – Employee Health Insurance
  - 2. Consumer's Energy - \$17,967.42 – Electric Service for 13751 Harwood Rd
  - 3. Haviland Products Company - \$6,877.75 – Aluminum Sulfate

**CITIZEN COMMENTS:** none

**OLD BUSINESS:** none

**NEW BUSINESS:**

- A. Motion made by J. Pepper and supported by Doane to move the November meeting to Monday, November 13, 2023 at 5:00 pm. All ayes. Motion passed.

**ADJOURNMENT:** Motion made by Doane and supported by S. Pepper to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:21 pm.

The next scheduled meeting will be held on Monday, November 13, 2023 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by

Stacy Storm  
Administrative Asst.

**VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION**

**MINUTES**

**SPECIAL MEETING  
MONDAY, OCTOBER 23, 2023 - 7:00 p.m.**  
Page Memorial Building  
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Ben DeJong, Ben Geiger, Al Hamp,  
Meg Wheeler, Martha Yoder  
Absent: None  
Staff: Zoning Administrator Jeanne Vandersloot, Kathy Forman

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 7:00 p.m.
2. **AGENDA:** Motion by Geiger, with support by Banks, to approve agenda as presented. All ayes; motion carried 7-0.
3. **PUBLIC COMMENT:** Bill King of the Lake Odessa Fair Board presented the Annual Report of the 2023 Fair.
4. **ELECTION OF OFFICERS:**
  - The floor was opened for nominations for the position of Chairperson. Banks, with the support of Barrone, nominated Meg Wheeler. There were no other nominations. Motion by Geiger, supported by DeJong, to close nominations and cast a unanimous ballot electing Meg Wheeler as Chairperson. There were no objections and Wheeler was unanimously elected Chairperson by voice vote.
  - The floor was opened for nominations for the position of Vice Chairperson. Banks, with the support of Barrone, nominated Martha Yoder. There were no other nominations. Motion by Geiger, supported by DeJong, to close nominations and cast a unanimous ballot electing Martha Yoder as Vice Chairperson. There were no objections and Yoder was unanimously elected Vice Chairperson by voice vote.
  - The floor was opened for nominations for the position of Secretary. Geiger, with the support of DeJong, nominated Karen Banks. There were no other nominations. Motion by Geiger, supported by DeJong, to close nominations and cast a unanimous ballot electing Karen Banks as Secretary. There were no objections and Banks was unanimously elected Secretary by voice vote.
5. **MINUTES:** Motion by Yoder, with support by Hamp, to approve minutes of 9/25/23 regular meeting. All ayes; motion carried 7-0.
6. **PUBLIC HEARINGS & ACTION ITEMS:**
  - a. Public Hearing on a request from Sabrina A. Strong for a Special Use Permit to allow a tattoo parlor and body piercing establishment at 1001 W Tupper Lake Street.

Motion by Banks, with support by Barrone, to open the Public Hearing. All ayes; motion carried 7-0.

RuthAnn Stuart spoke in support of this project.

Motion by Banks, with support by Yoder, to close the Public Hearing. All ayes; motion carried 7-0.

Vandersloot went through the checklist items. She did decide that no performance bond is required.

Motion by Geiger, with support by DeJong to approve the Special Use Permit to allow a tattoo parlor and body piercing establishment at 1001 W Tupper Lake Street. Wheeler called for a roll call vote. Yes: Banks, Barrone, DeJong, Geiger, Hamp, Wheeler, Yoder; No: None; Absent: None; Abstain: None. Motion carried, 7-0.

- b. Public Hearing on a request from Christopher Hall for a Type II Home Occupation Business Permit to allow an aftermarket automotive accessory installation business at 811 Second Avenue.

Motion by Yoder, with support by Barrone, to open the Public Hearing. All ayes; motion carried 7-0.

Wheeler read a written comment that was received from resident, Mark Miller. RuthAnn Stuart spoke in support of this project.

Motion by Yoder, with support by Banks, to close the Public Hearing. All ayes; motion carried 7-0.

Vandersloot went through the checklist items. She did decide that no performance bond is required. Several questions were raised. It was decided that there should be no noise above 65 decibels after 8:00 pm and no more than one customer stored vehicle parked outside at any given time.

Motion by Barrone, with support by DeJong to approve the Type II Home Occupation Business Permit to allow an aftermarket automotive accessory installation business at 811 Second Avenue. Wheeler called for a roll call vote. Yes: Banks, Barrone, DeJong, Geiger, Hamp, Wheeler, Yoder; No: None; Absent: None; Abstain: None. Motion carried, 7-0.

- c. Public Hearing on a request from the Lake Odessa Civic and Agricultural Association for a Special Use Permit for construction of restrooms at the Lake Odessa Fairgrounds, Parcel 34-101-050-000-050-00.

Motion by Banks, with support by Barrone, to open the Public Hearing. All ayes; motion carried 7-0.

Bill King spoke in support of this project.

Motion by Hamp, with support by DeJong, to close the Public Hearing. All ayes; motion carried 7-0.

Vandersloot went through the checklist items. She did decide that no performance bond is required.

Motion by Barrone, with support by DeJong, to approve the Special Use Permit for construction of restrooms at the Lake Odessa Fairgrounds, Parcel 34-101-050-000-050-00. Wheeler called for a roll call vote. Yes: Banks, Barrone, DeJong, Geiger, Hamp, Wheeler, Yoder; No: None; Absent: None; Abstain: None. Motion carried, 7-0.



- d. Public Hearing on a request from Richard T. Edwards for a Type II Home Occupation Business Permit to allow a lawnmowing/handyman business at 1705 Jordan Lake Avenue.

Motion by Barrone, with support by Banks, to open the Public Hearing. All ayes; motion carried 7-0.

Christopher Hall, resident, spoke in support of this project.

Motion by Banks, with support by DeJong, to close the Public Hearing. All ayes; motion carried 7-0.

Vandersloot went through the checklist items. She did decide that no performance bond is required.

Motion by DeJong, with support by Barrone, to approve the Type II Home Occupation Business Permit to allow a lawnmowing/handyman business at 1705 Jordan Lake Avenue. Wheeler called for a roll call vote. Yes: Banks, Barrone, DeJong, Geiger, Hamp, Wheeler, Yoder; No: None; Absent: None; Abstain: None. Motion carried, 7-0.

7. **DISCUSSION ITEMS:** None.

8. **OTHER BUSINESS:**

Motion by Banks, with support by Yoder, to set the 2024 Planning Commission Meeting Dates and Times as follows:

Monday January 22, 2024 at 7:00 pm

Monday March 25, 2024 at 7:00 pm

Tuesday May 21, 2024 at 7:00 pm

Monday July 22, 2024 at 7:00 pm

Monday September 23, 2024 at 7:00 pm

Monday November 25, 2024 at 7:00 pm

All ayes; motion carried 7-0.

9. **BOARD MEMBER COMMENTS:** None.

10. **ADJOURNMENT:** Motion by Hamp, with support by DeJong, to adjourn. All ayes; motion carried 7-0. Meeting adjourned at 8:37 p.m.

Respectfully submitted,

Kathy Forman,  
Village Clerk/Treasurer

# LOPD OCTOBER 2023 COUNCIL REPORT



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

Halloween in the Village went without incident. The warning sirens signified start and end time for trick or treaters. Residents that came through the Page building enjoyed candy, cider and donuts courtesy of donations and Meyers bakery.



The Lake Odessa Police Department participated in the DEA National take Back Day on October 28<sup>th</sup>, 2023. This program allows for our residents to drop off unused and unwanted medication so it can be disposed of properly.



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

10/31/23 23:38:46 5702  
10/31/23 20:58:40 7000 - JUVENILE  
10/31/23 20:46:20 TRF -  
10/31/23 20:30:13 TRF -  
10/31/23 19:52:03 TRF -  
10/31/23 19:29:20 TRF -  
10/31/23 18:47:36 9500 - FIRE ALL  
10/31/23 18:43:16 TRF -  
10/31/23 17:59:59 TRF -  
10/31/23 16:37:40 VDOM - VERBAL  
10/31/23 15:42:30 TRF -  
10/31/23 15:02:28 5702 -  
10/31/23 14:50:16 TRF -  
10/31/23 13:41:51 TRF -  
10/31/23 13:32:58 TRF -  
10/31/23 12:11:00 9806 - CIVIL DISPUTE  
10/31/23 09:38:21 9908 - GENERAL  
10/30/23 21:49:51 2300 - LARCENY  
10/30/23 16:49:26 5702 -  
10/30/23 02:54:17 99093 - MED 3  
10/29/23 22:58:28 TRF -  
10/29/23 22:35:29 TRF -  
10/29/23 22:08:24 TRF -  
10/29/23 17:37:27 TRF -  
10/29/23 12:13:59 9908 - GENERAL  
10/29/23 06:36:36 9401 - ALARM  
10/29/23 00:36:53 TRF -  
10/29/23 00:12:06 9908 - GENERAL  
10/28/23 23:02:30 TRF -  
10/28/23 22:48:31 TRF -  
10/28/23 20:21:31 TRF -  
10/28/23 20:10:06 TRF -  
10/28/23 20:07:16 5403 - TRAFFIC  
10/28/23 19:45:50 5403 - TRAFFIC  
10/28/23 19:42:15 TRF -  
10/28/23 19:35:49 TRF -  
10/28/23 19:04:56 TRF -  
10/28/23 18:56:36 TRF -  
10/28/23 16:04:03 TRF -  
10/28/23 14:25:12 9908 - GENERAL  
10/28/23 12:34:26 5701 - TRESPASSING  
10/28/23 11:59:45 9908 - GENERAL  
10/28/23 08:25:36 FOLLOW UP -  
10/28/23 01:01:57 9908 - GENERAL  
10/27/23 23:31:33 5000 - WARRANT  
10/27/23 22:54:25 TRF - JORDAN LAKE ST  
10/27/23 21:49:26 TRF -  
10/27/23 21:45:16 9807 - SUSPICIOUS  
10/27/23 21:27:17 TRF -  
10/27/23 21:21:01 TRF -  
10/27/23 20:58:49 TRF -  
10/27/23 20:01:12 9908 - GENERAL  
10/27/23 19:50:33 TRF -  
10/27/23 19:36:56 TRF -  
10/27/23 18:47:02 TRF -  
10/27/23 18:35:21 TRF -  
10/27/23 18:26:30 TRF -  
10/27/23 18:09:21 TRF -



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
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10/27/23 17:32:31 TRF  
10/27/23 17:16:06 TRF  
10/27/23 16:22:16 TRF  
10/27/23 15:53:02 TRF  
10/27/23 15:30:32 TRF  
10/27/23 13:33:02 FOLLOW UP  
10/27/23 13:30:52 99093 - MED 3  
10/27/23 12:58:30 FOLLOW UP  
10/27/23 09:17:35 FOLLOW UP  
10/25/23 17:28:30 5000 - WARRANT  
10/25/23 12:12:30 TEST - TEST  
10/25/23 11:53:35 9908 - GENERAL  
10/25/23 08:11:38 9806 - CIVIL DISPUTE  
10/24/23 22:18:19 TRF -  
10/24/23 22:07:57 TRF -  
10/24/23 21:55:16 TRF -  
10/24/23 21:47:53 TRF -  
10/24/23 20:15:33 9806 - CIVIL DISPUTE  
10/24/23 19:44:58 TRF -  
10/24/23 19:29:26 TRF -  
10/24/23 19:19:16 TRF -  
10/24/23 18:57:36 TRF -  
10/24/23 15:50:20 FOLLOW UP  
10/24/23 14:01:21 9807 - SUSPICIOUS  
10/24/23 11:58:58 FOLLOW UP  
10/24/23 08:36:12 5000 - WARRANT  
10/22/23 20:35:56 TRF -  
10/22/23 20:16:16 TRF -  
10/22/23 18:56:35 TRF -  
10/22/23 18:54:04 TRF -  
10/22/23 18:28:54 TRF -  
10/22/23 18:00:55 TRF -  
10/22/23 17:34:43 TRF -  
10/22/23 12:45:34 5300 - DISORDERLY  
10/22/23 10:35:52 FOLLOW UP  
10/21/23 23:23:41 TRF -  
10/21/23 22:45:56 TRF -  
10/21/23 22:40:12 TRF -  
10/21/23 20:45:23 TRF -  
10/21/23 20:34:26 9601 - ABANDONED  
10/21/23 19:58:36 5403 - TRAFFIC  
10/21/23 19:46:10 9908A - Assist Other  
10/21/23 19:25:46 5300 - DISORDERLY  
10/21/23 19:08:41 FOLLOW UP  
10/21/23 17:56:46 5701 - TRESPASSING  
10/21/23 17:19:12 TRF -  
10/21/23 17:12:09 TRF -  
10/21/23 16:57:02 TRF -  
10/21/23 12:18:20 TRF -  
10/21/23 00:01:21 TRF -  
10/20/23 23:47:31 9807 - SUSPICIOUS  
10/20/23 23:37:07 9909P - NON  
10/20/23 23:02:49 TRF -  
10/20/23 22:51:55 TRF -  
10/20/23 22:38:41 9909P - NON  
10/20/23 22:14:06 TRF -  
10/20/23 21:58:57 TRF -  
10/20/23 21:07:50 9908 - GENERAL  
10/20/23 21:06:24 9908 - GENERAL  
10/20/23 18:22:46 TRF -  
10/20/23 17:44:00 5403 - TRAFFIC  
10/20/23 15:30:59 5000 - WARRANT  
10/20/23 11:07:53 9908 - GENERAL



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

10/19/23 16:55:49 99093 - MED 3  
10/19/23 15:12:31 FOLLOW UP -  
10/19/23 13:53:42 2900 - MDOP  
10/19/23 11:13:50 5500 - HEALTH  
10/19/23 10:04:40 5403 - TRAFFIC  
10/19/23 07:55:00 9908 - GENERAL  
10/19/23 01:01:00 99093 - MED 3  
10/18/23 19:12:20 9908 - GENERAL  
10/18/23 17:36:47 7000 - JUVENILE  
10/18/23 12:32:21 2900 - MDOP  
10/18/23 04:22:07 AMBT - AMBULANCE  
10/18/23 00:00:01 TRF -  
10/17/23 22:54:00 Property Check  
10/17/23 22:41:05 TRF -  
10/17/23 22:17:33 TRF -  
10/17/23 21:50:31 TRF  
10/17/23 20:15:41 TRF -  
10/17/23 19:41:50 TRF -  
10/17/23 18:57:40 TRF -  
10/17/23 18:32:35 TRF -  
10/17/23 18:27:24 TRF -  
10/17/23 17:46:59 TRF -  
10/17/23 17:11:26 TRF -  
10/17/23 15:47:23 TRF -  
10/17/23 15:24:15 TRF -  
10/17/23 00:20:42 TRF -  
10/16/23 22:57:12 TRF -  
10/16/23 22:47:25 TRF -  
10/16/23 22:37:47 TRF -  
10/16/23 22:21:02 9807 - SUSPICIOUS  
10/16/23 22:18:32 TRF -  
10/16/23 21:47:50 TRF -  
10/16/23 18:44:16 9808 - LOST  
10/16/23 16:07:48 1301 - ASSAULT  
10/16/23 15:32:39 9301B - PDA TRAFFIC  
10/16/23 03:43:52 99091 - MED 1  
10/15/23 16:01:29 9909M - MENTAL  
10/15/23 15:19:07 9808 - LOST  
10/15/23 12:22:38 2900 - MDOP  
10/15/23 09:30:51 5402 - OWI/OUID  
10/14/23 21:48:59 99091 - MED 1  
10/14/23 16:38:48 FOLLOW UP -  
10/14/23 15:41:24 5500 - HEALTH  
10/14/23 09:09:27 TRF -  
10/13/23 22:02:57 99092 - MED 2  
10/13/23 20:05:10 99091 - MED 1  
10/13/23 18:34:28 9909P - NON  
10/13/23 16:39:08 911H - 911 Hang Up  
10/13/23 12:26:35 9908 - GENERAL  
10/13/23 00:59:09 TRF - 2ND STREET/JORDAN  
10/13/23 00:53:16 Property Check -  
10/12/23 23:11:48 9807 - SUSPICIOUS JORDAN LAKE AVE  
10/12/23 20:40:45 TRF - JORDAN LAKE ST  
10/12/23 20:09:28 TRF -  
10/12/23 19:26:23 TRF -  
10/12/23 18:57:57 TRF -  
10/12/23 18:42:08 TRF -  
10/12/23 17:31:58 9806 - CIVIL  
10/12/23 10:36:38 FOLLOW UP  
10/11/23 21:55:01 TRF -  
10/11/23 21:41:46 TRF -  
10/11/23 21:11:37 TRF -  
10/11/23 19:23:50 9908 - GENERAL



Lake Odessa Police Department  
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10/11/23 19:21:06 TRF -  
10/11/23 18:35:38 FOLLOW UP  
10/11/23 17:57:15 TRF -  
10/11/23 17:00:38 TRF -  
10/11/23 16:51:31 TRF -  
10/11/23 16:38:44 TRF -  
10/10/23 21:50:00 FOLLOW UP -  
10/10/23 20:37:24 TRF -  
10/10/23 20:20:50 5403 - TRAFFIC  
10/10/23 18:43:42 9908 - GENERAL  
10/10/23 15:03:11 FOLLOW UP  
10/10/23 14:33:58 TRF -  
10/10/23 10:45:17 99091 - MED 1  
10/10/23 07:24:09 9908 - GENERAL  
10/10/23 00:34:57 TRF -  
10/10/23 00:03:06 TRF -  
10/09/23 23:30:44 TRF -  
10/09/23 22:32:38 TRF -  
10/09/23 22:25:09 TRF -  
10/09/23 21:18:27 TRF -  
10/09/23 20:45:21 TRF -  
10/09/23 20:37:24 TRF -  
10/09/23 19:07:23 9500 - FIRE ALL  
10/09/23 18:15:22 3800 - FAMILY  
10/09/23 17:29:01 9908 - GENERAL  
10/09/23 16:57:28 9806 - CIVIL DISPUTE  
10/09/23 14:12:47 9908 - GENERAL  
10/09/23 14:10:58 9908 - GENERAL  
10/08/23 21:16:31 TEST - TEST  
10/08/23 13:51:16 TRF -  
10/07/23 21:33:25 9807 - SUSPICIOUS  
10/07/23 19:40:48 5500 - HEALTH &  
10/07/23 15:52:27 TRF -  
10/07/23 15:27:51 TRF -  
10/07/23 15:18:42 TRF -  
10/07/23 14:57:21 TRF -  
10/07/23 06:42:00 99091 - MED 1  
10/06/23 09:34:01 9908 - GENERAL  
10/05/23 23:50:32 TRF -  
10/05/23 23:21:59 9909P - NON  
10/05/23 22:07:06 TRF -  
10/05/23 21:18:18 99091 - MED 1  
10/05/23 21:07:52 TRF -  
10/05/23 20:33:02 TRF -  
10/05/23 20:01:25 TRF -  
10/05/23 19:40:48 TRF -  
10/05/23 16:22:55 9301B - PDA TRAFFIC  
10/05/23 11:20:22 99093 - MED 3  
10/05/23 07:35:27 9301B - PDA TRAFFIC  
10/05/23 00:48:09 9909P - NON  
10/05/23 00:12:30 2300 - LARCENY  
10/04/23 22:45:40 FOLLOW UP  
10/04/23 22:04:12 5000 - WARRANT  
10/04/23 21:46:49 TRF -  
10/04/23 21:09:51 TRF -  
10/04/23 19:59:23 1302 - DOMESTIC  
10/04/23 19:57:52 TRF -  
10/04/23 19:49:20 TRF -  
10/04/23 18:24:42 TRF -  
10/04/23 16:14:02 5402 - OWI/OUID  
10/04/23 08:31:39 TEST - TEST  
10/03/23 16:48:19 1100 - CSC



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10/03/23 14:19:20 9908 - GENERAL  
10/03/23 11:23:48 REPO - Repossession  
10/03/23 00:37:32 9807 - SUSPICIOUS  
10/03/23 00:08:58 9807 - SUSPICIOUS  
10/02/23 17:20:00 9807 - SUSPICIOUS  
10/02/23 12:45:43 9807 - SUSPICIOUS  
10/02/23 11:58:10 99091 - MED 1  
10/01/23 20:57:11 TRF -  
10/01/23 20:07:43 TRF -  
10/01/23 19:50:02 5000 - WARRANT  
10/01/23 19:32:28 5000 - WARRANT  
10/01/23 19:05:22 TRF -  
10/01/23 18:30:51 TRF -  
10/01/23 17:53:36 TRF -  
10/01/23 14:26:30 TRF -  
10/01/23 13:04:06 TRF -  
10/01/23 11:16:31 TRF -  
10/01/23 09:30:47 Property Check

#### **TRAINING:**

Chief Backing met with Lakewood Elementary School officials, St. Edwards staff and Lake Odessa Fire Department command to coordinate an emergency evacuation drill. Additional meetings will take place to review the school safety plan and a future exercise date will be determined. There are over 500 students that attend the elementary school.

Officer Joling attended a Bomb Threat Preparedness and response training.

**Lake Odessa Village**  
**Zoning Administrator Report**  
**October 2023**

***Permits:***

On 10-20-23 I approved a zoning permit to MCM MI Construction LLC to demo a mobile home at 44 Mandy Lane in Lakewood Estates off Tupper Lake St.

On 10-20-23 I approved a zoning permit to MCM MI Construction LLC to demo a mobile home at 86 Kecia Court in Lakewood Estates off Tupper Lake St.

On 10-23-23 I approved a zoning permit to New Walkers Pharmacy for two wall signs of 30 inches by 36 inches with one on the north side and one on the west side of the building located at 838 Fourth Ave.

On 10-31-23 I approved an amended zoning permit to Brian Haskin to construct a building of 30' by 32' to be partly bathrooms and partly a pavilion to be located at the Fairgrounds near the Pickle Ball courts. The Planning Commission approved a special use for the bathroom portion on 10-23-23.

***Miscellaneous:***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

**Master Plan**

The Planning Commission has sent out RFP's for assistance to update the Master Plan.

**Request for a Tattoo Parlor**

The Planning Commission approved the tattoo parlor application for special use on Oct. 23 after a public hearing.

**811 Second Ave**

The Planning Commission held a public hearing on Oct. 23 to review the application as a Type 2 home occupation in an accessory building. They approved the special use application.

**1705 Jordan Lake Ave**

The owner wants to start a lawn care and handyman service from his home. The Planning Commission held a public hearing at the Oct. 23 meeting. They approved the Type 2 Home Occupation special use permit.



GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2023 (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
101-000-402.000	CURRENT REAL PROPERTY TAXES	480,000.00	507,172.28	0.00	(27,172.28)	105.66	
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	30,000.00	47,278.97	0.00	(17,278.97)	157.60	
101-000-428.000	MANUFACTURED HOUSING FEES	450.00	354.50	37.00	95.50	78.78	
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00	8,048.91	0.00	(548.91)	107.32	
101-000-476.000	LIQUOR LICENSE FEES	1,800.00	2,195.60	0.00	(395.60)	121.98	
101-000-477.000	CABLE TV FRANCHISE	2,600.00	1,419.52	0.00	1,180.48	54.60	
101-000-490.000	SPECIAL USE/ZBA PERMIT	500.00	0.00	0.00	500.00	0.00	
101-000-490.001	ZONING PERMIT FEES	550.00	1,850.00	425.00	(1,300.00)	336.36	
101-000-542.000	METRO ACT	9,100.00	9,614.67	0.00	(514.67)	105.66	
101-000-549.000	TREE GRANT	1,200.00	0.00	0.00	1,200.00	0.00	
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	82,000.00	40,758.92	0.00	41,241.08	49.71	
101-000-574.000	STATE REVENUE SHARING	205,694.00	140,851.00	40,288.00	64,843.00	68.48	
101-000-574.001	EVIP PMTS	50,550.00	33,954.00	8,679.00	16,596.00	67.17	
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	50,000.00	0.00	0.00	50,000.00	0.00	
101-000-601.000	VEHICLE RENTAL INCOME	15,000.00	0.00	0.00	15,000.00	0.00	
101-000-632.000	MOWING	500.00	650.00	100.00	(150.00)	130.00	
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	200.00	795.00	0.00	(595.00)	397.50	
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00	652.24	0.00	(352.24)	217.41	
101-000-656.000	PARKING TICKET FEES	250.00	0.00	0.00	250.00	0.00	
101-000-657.000	ORDINANCE FINES	2,000.00	4,107.87	461.68	(2,107.87)	205.39	
101-000-665.000	INTEREST	5,000.00	9,614.61	1,306.86	(4,614.61)	192.29	
101-000-667.000	RENTS-BUILDINGS-LAND	2,000.00	1,175.00	0.00	825.00	58.75	
101-000-673.000	SALE OF FIXED ASSET	20,000.00	0.00	0.00	20,000.00	0.00	
101-000-674.000	DONATIONS-PRIVATE SOURCES	1,500.00	0.00	0.00	1,500.00	0.00	
101-000-676.000	REIMBURSEMENTS	0.00	140.00	0.00	(140.00)	100.00	
101-000-684.000	MISC REVENUE	500.00	900.65	659.60	(400.65)	180.13	
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	7,000.00	7,085.32	2,961.60	(85.32)	101.22	
101-000-684.010	MISC REVENUE-POLICE	1,000.00	364.00	0.00	636.00	36.40	
Total Dept 000 - BALANCE SHEET / GENERAL		977,194.00	818,983.06	54,918.74	158,210.94	83.81	
TOTAL REVENUES		977,194.00	818,983.06	54,918.74	158,210.94	83.81	
Expenditures							
Dept 101 - GOVERNING BODY							
101-101-702.708	TRUSTEE MEETING FEES	9,000.00	5,212.50	600.00	3,787.50	57.92	
101-101-702.709	TREASURER - CLERK WAGES	15,000.00	0.00	0.00	15,000.00	0.00	
101-101-710.000	EMPLOYER FICA	0.00	398.74	45.89	(398.74)	100.00	
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,500.00	0.00	0.00	1,500.00	0.00	
101-101-723.000	WORKMEN'S COMPENSATION	300.00	55.47	0.00	244.53	18.49	
101-101-727.000	OFFICE SUPPLIES	1,500.00	75.00	0.00	1,425.00	5.00	
101-101-728.000	SUPPLIES	100.00	51.20	0.00	48.80	51.20	
101-101-730.000	MEALS & MILEAGE	100.00	0.00	0.00	100.00	0.00	
101-101-740.000	POSTAGE	200.00	0.00	0.00	200.00	0.00	
101-101-750.000	DUES & MEMBERSHIPS	3,200.00	2,111.00	0.00	1,089.00	65.97	
101-101-752.000	EDUCATION & TRAINING	5,500.00	0.00	0.00	5,500.00	0.00	
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00	0.00	0.00	15.00	0.00	
101-101-801.000	CONTRACTED SERVICES	20,000.00	24,884.25	0.00	(4,884.25)	124.42	
101-101-805.000	ATTORNEY FEES	5,000.00	5,869.85	0.00	(869.85)	117.40	
101-101-806.000	AUDIT SERVICES	6,000.00	5,692.50	0.00	307.50	94.88	
101-101-850.000	COMMUNICATION EXPENSE	900.00	570.56	75.62	329.44	63.40	
101-101-880.000	COMMUNITY PROMOTION	8,000.00	6,050.00	0.00	1,950.00	75.63	
101-101-880.001	DOWNTOWN DEVELOPMENT	15,000.00	0.00	0.00	15,000.00	0.00	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2023 (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND							
Expenditures							
101-101-900.000	PRINTING & PUBLISHING	1,000.00	1,051.80	154.80	(51.80)	105.18	
101-101-957.000	COUNTER DRAIN	15,000.00	0.00	0.00	15,000.00	0.00	
101-101-963.000	MISC EXPENSE	200.00	1,054.94	0.00	(854.94)	527.47	
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00	40.00	0.00	60.00	40.00	
101-101-994.000	INTEREST EXPENSE	0.00	3,122.86	0.00	(3,122.86)	100.00	
Total Dept 101 - GOVERNING BODY		107,615.00	56,240.67	876.31	51,374.33	52.26	
Dept 172 - MANAGERS							
101-172-702.001	DEPT HEAD WAGES	36,450.00	15,141.81	2,593.58	21,308.19	41.54	
101-172-710.000	EMPLOYER FICA	3,171.00	1,147.29	196.40	2,023.71	36.18	
101-172-711.000	EMPLOYERS SHARE OF PENSION	3,200.00	1,426.96	259.36	1,773.04	44.59	
101-172-712.000	HEALTH INSURANCE EXPENSE	4,500.00	935.25	142.82	3,564.75	20.78	
101-172-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	765.45	0.00	(765.45)	100.00	
101-172-713.000	DENTAL INSURANCE EXPENSE	450.00	76.94	11.75	373.06	17.10	
101-172-714.000	OPTICAL PLAN EXPENSE	60.00	13.95	2.13	46.05	23.25	
101-172-720.000	DISABILITY INSURANCE	500.00	288.24	43.23	211.76	57.65	
101-172-721.000	LIFE INSURANCE EXPENSE	150.00	52.14	7.94	97.86	34.76	
101-172-723.000	WORKMEN'S COMPENSATION	150.00	0.00	0.00	150.00	0.00	
101-172-727.000	OFFICE SUPPLIES	1,500.00	1,516.77	163.61	(16.77)	101.12	
101-172-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00	
101-172-750.000	DUES & MEMBERSHIPS	1,000.00	374.00	99.00	626.00	37.40	
101-172-752.000	EDUCATION & TRAINING	3,000.00	4,494.08	1,811.20	(1,494.08)	149.80	
101-172-801.000	CONTRACTED SERVICES	0.00	27,889.81	0.00	(27,889.81)	100.00	
101-172-805.000	ATTORNEY FEES	2,000.00	3,237.90	1,713.50	(1,237.90)	161.90	
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	642.84	80.02	557.16	53.57	
Total Dept 172 - MANAGERS		57,531.00	58,003.43	7,124.54	(472.43)	100.82	
Dept 265 - PAGE MEMORIAL BUILDING							
101-265-728.000	SUPPLIES	2,000.00	455.05	130.05	1,544.95	22.75	
101-265-740.000	POSTAGE	900.00	692.28	0.00	207.72	76.92	
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	745.43	95.10	454.57	62.12	
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00	2,942.71	349.31	1,057.29	73.57	
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00	2,262.47	0.00	(1,262.47)	226.25	
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	1,000.00	0.00	0.00	1,000.00	0.00	
101-265-970.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00	
101-265-980.001	HARDWARE	5,000.00	0.00	0.00	5,000.00	0.00	
101-265-980.002	SOFTWARE	500.00	0.00	0.00	500.00	0.00	
Total Dept 265 - PAGE MEMORIAL BUILDING		65,600.00	7,097.94	574.46	58,502.06	10.82	
Dept 301 - POLICE							
101-301-702.001	DEPARTMENT HEAD WAGES	68,391.00	51,755.01	5,796.00	16,635.99	75.68	
101-301-702.704	FULL TIME WAGES	150,311.00	68,540.70	7,656.00	81,770.30	45.60	
101-301-702.705	OVER TIME WAGES	7,570.00	3,955.92	367.61	3,614.08	52.26	
101-301-702.706	PART TIME WAGES	22,000.00	16,160.00	1,870.00	5,840.00	73.45	
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00	3,300.00	0.00	3,000.00	52.38	
101-301-710.000	EMPLOYER FICA	20,762.00	10,884.34	1,187.74	9,877.66	52.42	
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,872.00	14,041.19	1,568.96	10,830.81	56.45	
101-301-712.000	HEALTH INSURANCE EXPENSE	38,700.00	5,403.64	657.25	33,296.36	13.96	
101-301-713.000	DENTAL INSURANCE EXPENSE	3,000.00	845.81	120.83	2,154.19	28.19	
101-301-714.000	OPTICAL PLAN EXPENSE	800.00	110.39	15.77	689.61	13.80	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2023 (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301-716.000	WELLNESS PROGRAM	360.00	195.00	0.00	165.00	54.17
101-301-720.000	DISABILITY INSURANCE	3,050.00	1,560.16	195.02	1,489.84	51.15
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00	497.92	62.24	702.08	41.49
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00	2,570.51	0.00	1,429.49	64.26
101-301-724.001	TUITION REIMBURSEMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00	585.11	107.89	164.89	78.01
101-301-728.000	SUPPLIES	2,000.00	761.01	0.00	1,238.99	38.05
101-301-729.000	RESERVE SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00	64.89	0.00	435.11	12.98
101-301-731.000	VESTS	500.00	0.00	0.00	500.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00	0.00	0.00	1,000.00	0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00	629.22	0.00	1,370.78	31.46
101-301-750.000	DUES & MEMBERSHIPS	525.00	115.00	0.00	410.00	21.90
101-301-751.000	GASOLINE PURCHASES	9,500.00	5,252.32	659.47	4,247.68	55.29
101-301-752.000	EDUCATION & TRAINING	2,500.00	2,068.22	0.00	431.78	82.73
101-301-752.001	RANGE QUALIFICATION	2,750.00	668.27	0.00	2,081.73	24.30
101-301-755.000	MEADOWBROOK INSURANCE	9,415.00	9,302.97	0.00	112.03	98.81
101-301-801.000	CONTRACTED SERVICES	22,000.00	1,331.12	0.00	20,668.88	6.05
101-301-805.000	ATTORNEY FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-301-850.000	COMMUNICATION EXPENSE	6,150.00	3,925.25	397.31	2,224.75	63.83
101-301-880.000	COMMUNITY PROMOTION	350.00	165.00	165.00	185.00	47.14
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	83.97	0.00	1,416.03	5.60
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,000.00	1,629.86	229.32	370.14	81.49
101-301-958.000	ACT 302 TRAINING	500.00	0.00	0.00	500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00	250.00	0.00	6,750.00	3.57
101-301-970.002	CAPITAL OUTLAY-VEHICLES	44,000.00	43,875.00	0.00	125.00	99.72
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00	0.00	0.00	1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 301 - POLICE		473,006.00	250,527.80	21,056.41	222,478.20	52.97
Dept 441 - PUBLIC WORKS						
101-441-702.001	DEPT HEAD WAGES	20,506.00	15,018.44	1,674.62	5,487.56	73.24
101-441-702.704	FULL TIME WAGES	47,835.00	32,628.22	3,737.40	15,206.78	68.21
101-441-702.705	OVER TIME WAGES	1,947.00	0.00	0.00	1,947.00	0.00
101-441-702.706	PART TIME WAGES	4,000.00	7,209.06	227.04	(3,209.06)	180.23
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00	3,300.00	0.00	3,000.00	52.38
101-441-710.000	EMPLOYER FICA	8,327.00	4,448.88	431.39	3,878.12	53.43
101-441-711.000	EMPLOYERS SHARE OF PENSION	9,440.00	6,098.85	673.73	3,341.15	64.61
101-441-713.000	DENTAL INSURANCE EXPENSE	1,100.00	294.84	42.12	805.16	26.80
101-441-714.000	OPTICAL PLAN EXPENSE	150.00	22.82	3.26	127.18	15.21
101-441-720.000	DISABILITY INSURANCE	1,200.00	641.36	80.17	558.64	53.45
101-441-721.000	LIFE INSURANCE EXPENSE	350.00	208.00	26.00	142.00	59.43
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00	3,801.42	0.00	1,198.58	76.03
101-441-727.000	OFFICE SUPPLIES	250.00	229.71	11.40	20.29	91.88
101-441-728.000	SUPPLIES	4,000.00	1,176.03	78.78	2,823.97	29.40
101-441-741.000	MEDICAL & PHYSICALS	350.00	82.00	41.00	268.00	23.43
101-441-744.000	CLOTHING EXPENSE	1,000.00	1,037.00	272.37	(37.00)	103.70
101-441-750.000	DUES & MEMBERSHIPS	1,200.00	20.00	0.00	1,180.00	1.67
101-441-751.000	GASOLINE PURCHASES	9,000.00	3,962.42	370.07	5,037.58	44.03
101-441-752.000	EDUCATION & TRAINING	500.00	350.00	0.00	150.00	70.00
101-441-755.000	MEADOWBROOK INSURANCE	7,900.00	7,344.45	0.00	555.55	92.97
101-441-756.000	LICENSE FEES	300.00	0.00	0.00	300.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	1,200.00	1,371.14	157.38	(171.14)	114.26

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2023	(DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-441-920.000	GAS AND ELECTRIC	3,200.00	1,442.13	106.47		1,757.87	45.07
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	2,964.15	146.44		2,035.85	59.28
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00	5,701.83	692.61		2,298.17	71.27
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	40.00	0.00		460.00	8.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	748.58	102.46		2,251.42	24.95
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	197.94	0.00		302.06	39.59
101-441-933.000	MAY CLEAN UP	9,000.00	4,093.00	0.00		4,907.00	45.48
101-441-934.000	REFUSE REMOVAL	1,200.00	585.89	133.92		614.11	48.82
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00	0.00	0.00		500.00	0.00
101-441-955.003	SAFETY	1,500.00	2,551.41	86.20		(1,051.41)	170.09
101-441-963.000	MISC EXPENSE	1,000.00	1,000.00	0.00		0.00	100.00
101-441-967.000	PROJECT COSTS	3,500.00	0.00	0.00		3,500.00	0.00
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	131,000.00	130,680.00	0.00		320.00	99.76
Total Dept 441 - PUBLIC WORKS		299,755.00	239,249.57	9,094.83		60,505.43	79.82
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING							
101-448-924.000	STREET LIGHT EXPENSE	34,000.00	20,756.44	2,557.28		13,243.56	61.05
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00	20,756.44	2,557.28		13,243.56	61.05
Dept 536 - WATER/SEWER							
101-536-928.000	SEWER EXPENSE	3,500.00	2,125.26	708.42		1,374.74	60.72
101-536-929.000	WATER EXPENSE	1,900.00	1,477.94	691.94		422.06	77.79
Total Dept 536 - WATER/SEWER		5,400.00	3,603.20	1,400.36		1,796.80	66.73
Dept 722 - ZONING							
101-722-702.706	PART TIME WAGES	7,421.00	4,752.72	528.08		2,668.28	64.04
101-722-710.000	EMPLOYER FICA	703.00	363.59	40.40		339.41	51.72
101-722-727.000	OFFICE SUPPLIES	200.00	0.00	0.00		200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	30,000.00	25.00	25.00		29,975.00	0.08
101-722-850.000	COMMUNICATION EXPENSE	250.00	129.00	0.00		121.00	51.60
Total Dept 722 - ZONING		38,574.00	5,270.31	593.48		33,303.69	13.66
Dept 728 - ECONOMIC DEVELOPMENT							
101-728-801.000	CONTRACTED SERVICES	2,000.00	0.00	0.00		2,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	0.00	0.00		2,000.00	0.00
Dept 751 - PARKS AND RECREATION							
101-751-702.706	PART TIME WAGES	14,000.00	0.00	0.00		14,000.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION	270.00	205.75	0.00		64.25	76.20
101-751-728.000	SUPPLIES	2,500.00	1,306.30	0.00		1,193.70	52.25
101-751-882.000	SWIFTY'S PLACE	250.00	338.24	0.00		(88.24)	135.30
101-751-920.000	GAS AND ELECTRIC	3,800.00	2,411.66	296.07		1,388.34	63.46
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	3,500.00	644.09	0.00		2,855.91	18.40
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00	1,064.86	177.62		935.14	53.24
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	6,000.00	2,618.27	413.82		3,381.73	43.64
101-751-970.000	CAPITAL OUTLAY	50,000.00	9,906.99	0.00		40,093.01	19.81

		PERIOD ENDING 10/31/2023				
GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE
		AMENDED BUDGET	10/31/2023	MONTH	10/31/2023	BALANCE
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)
						% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 751 - PARKS AND RECREATION		82,320.00	18,496.16	887.51	63,823.84	22.47
TOTAL EXPENDITURES		1,165,801.00	659,245.52	44,165.18	506,555.48	56.55
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		977,194.00	818,983.06	54,918.74	158,210.94	83.81
TOTAL EXPENDITURES		1,165,801.00	659,245.52	44,165.18	506,555.48	56.55
NET OF REVENUES & EXPENDITURES		(188,607.00)	159,737.54	10,753.56	(348,344.54)	84.69

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
202-000-546.000	ACT 51 / STREETS	210,160.00	144,335.88	17,000.75	65,824.12	68.68
202-000-665.000	INTEREST	2,700.00	3,893.14	624.95	(1,193.14)	144.19
Total Dept 000 - BALANCE SHEET / GENERAL		212,860.00	148,229.02	17,625.70	64,630.98	69.64
TOTAL REVENUES		212,860.00	148,229.02	17,625.70	64,630.98	69.64
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
202-449-702.001	DEPT HEAD WAGES	4,500.00	1,869.31	320.18	2,630.69	41.54
202-449-710.000	EMPLOYER FICA	379.00	141.65	24.25	237.35	37.37
202-449-711.000	EMPLOYERS SHARE OF PENSION	379.00	176.14	32.01	202.86	46.47
202-449-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	94.50	0.00	(94.50)	100.00
202-449-712.002	ADMIN BENEFITS	1,150.00	168.71	25.66	981.29	14.67
202-449-731.000	COLD/HOT PATCH	800.00	854.70	0.00	(54.70)	106.84
202-449-734.000	SALT/SAND ROADS	5,625.00	0.00	0.00	5,625.00	0.00
202-449-801.000	CONTRACTED SERVICES	8,000.00	1,250.00	0.00	6,750.00	15.63
202-449-806.000	AUDIT SERVICES	1,500.00	1,265.00	0.00	235.00	84.33
202-449-863.000	STREET STRIPING	2,500.00	344.22	0.00	2,155.78	13.77
202-449-865.000	STREET SIGNS	1,000.00	0.00	0.00	1,000.00	0.00
202-449-944.000	VEHICLE RENTAL	2,000.00	0.00	0.00	2,000.00	0.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
202-449-963.000	MISC EXPENSE	1,500.00	897.13	0.00	602.87	59.81
202-449-970.006	STREET REPAIRS	20,000.00	19,323.13	19,000.73	676.87	96.62
202-449-995.000	TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		109,333.00	26,384.49	19,402.83	82,948.51	24.13
Dept 450 - MAINTENANCE / CONSTRUCTION						
202-450-702.001	MAINTENANCE WAGES	3,806.00	2,781.16	310.13	1,024.84	73.07
202-450-710.000	MAINTENANCE EMPLOYER FICA	390.00	212.72	23.72	177.28	54.54
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	389.00	425.52	51.35	(36.52)	109.39
202-450-712.002	MAINTENANCE BENEFITS	200.00	96.68	13.03	103.32	48.34
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,785.00	3,516.08	398.23	1,268.92	73.48
Dept 869 - SNOW REMOVAL						
202-869-702.001	SNOW REMOVAL WAGES	3,784.00	1,555.35	0.00	2,228.65	41.10
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	379.00	114.71	0.00	264.29	30.27
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	433.00	155.53	0.00	277.47	35.92
Total Dept 869 - SNOW REMOVAL		4,596.00	1,825.59	0.00	2,770.41	39.72
TOTAL EXPENDITURES		118,714.00	31,726.16	19,801.06	86,987.84	26.72
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		212,860.00	148,229.02	17,625.70	64,630.98	69.64

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2023	MONTH 10/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREET FUND								
TOTAL EXPENDITURES		118,714.00	31,726.16		19,801.06		86,987.84	26.72
NET OF REVENUES & EXPENDITURES		94,146.00	116,502.86		(2,175.36)		(22,356.86)	123.75

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
203-000-546.000	ACT 51 / STREETS	70,057.00	50,642.98	5,971.09	19,414.02	72.29
203-000-665.000	INTEREST	750.00	2,058.25	511.44	(1,308.25)	274.43
203-000-684.000	MISC REVENUE	40,000.00	39,649.29	0.00	350.71	99.12
203-000-699.000	TRANSFERS IN	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		160,807.00	92,350.52	6,482.53	68,456.48	57.43
TOTAL REVENUES		160,807.00	92,350.52	6,482.53	68,456.48	57.43
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
203-449-702.001	DEPT HEAD WAGES	1,800.00	747.68	128.07	1,052.32	41.54
203-449-710.000	EMPLOYER FICA	216.00	56.64	9.70	159.36	26.22
203-449-711.000	EMPLOYERS SHARE OF PENSION	216.00	70.42	12.80	145.58	32.60
203-449-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	37.80	0.00	(37.80)	100.00
203-449-712.002	ADMIN BENEFITS	500.00	67.50	10.27	432.50	13.50
203-449-731.000	COLD/HOT PATCH	0.00	854.70	0.00	(854.70)	100.00
203-449-734.000	SALT/SAND ROADS	5,650.00	0.00	0.00	5,650.00	0.00
203-449-801.000	CONTRACTED SERVICES	8,000.00	3,050.00	0.00	4,950.00	38.13
203-449-806.000	AUDIT SERVICES	1,000.00	885.50	0.00	114.50	88.55
203-449-863.000	STREET STRIPING	1,500.00	516.32	0.00	983.68	34.42
203-449-865.000	STREET SIGNS	500.00	0.00	0.00	500.00	0.00
203-449-944.000	VEHICLE RENTAL	2,000.00	0.00	0.00	2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
203-449-956.000	STORM SEWER	0.00	540.00	0.00	(540.00)	100.00
203-449-963.000	MISC EXPENSE	1,000.00	539.12	0.00	460.88	53.91
203-449-970.006	STREET REPAIRS	15,000.00	9,192.09	7,879.61	5,807.91	61.28
Total Dept 449 - STREET DEPT (ACT 51)		45,382.00	16,557.77	8,040.45	28,824.23	36.49
Dept 450 - MAINTENANCE / CONSTRUCTION						
203-450-702.001	MAINTENANCE WAGES	6,132.00	4,449.89	496.18	1,682.11	72.57
203-450-710.000	MAINTENANCE EMPLOYER FICA	557.00	340.43	37.95	216.57	61.12
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,002.00	680.82	82.16	321.18	67.95
203-450-712.002	MAINTENANCE BENEFITS	240.00	154.78	20.86	85.22	64.49
Total Dept 450 - MAINTENANCE / CONSTRUCTION		7,931.00	5,625.92	637.15	2,305.08	70.94
Dept 869 - SNOW REMOVAL						
203-869-702.001	SNOW REMOVAL WAGES	3,784.00	613.63	0.00	3,170.37	16.22
203-869-710.000	SNOW REMOVAL FICA	106.00	45.06	0.00	60.94	42.51
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	211.00	61.35	0.00	149.65	29.08
Total Dept 869 - SNOW REMOVAL		4,101.00	720.04	0.00	3,380.96	17.56
TOTAL EXPENDITURES		57,414.00	22,903.73	8,677.60	34,510.27	39.89



GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	10/31/2023	MONTH	10/31/2023	NORMAL	(ABNORMAL)	
			(ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 203 - LOCAL STREET FUND								
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		160,807.00	92,350.52		6,482.53		68,456.48	57.43
TOTAL EXPENDITURES		57,414.00	22,903.73		8,677.60		34,510.27	39.89
NET OF REVENUES & EXPENDITURES		103,393.00	69,446.79		(2,195.07)		33,946.21	67.17

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 204 - GENERAL HWY							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
204-000-402.000	CURRENT REAL PROPERTY TAXES	215,000.00	227,290.51	0.00	(12,290.51)	105.72	
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	13,500.00	21,188.54	0.00	(7,688.54)	156.95	
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	24,000.00	27,172.61	0.00	(3,172.61)	113.22	
204-000-665.000	INTEREST	3,100.00	4,145.89	737.82	(1,045.89)	133.74	
Total Dept 000 - BALANCE SHEET / GENERAL		255,600.00	279,797.55	737.82	(24,197.55)	109.47	
TOTAL REVENUES		255,600.00	279,797.55	737.82	(24,197.55)	109.47	
Expenditures							
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)							
204-446-702.001	ADMINISTRATION WAGES	11,100.00	4,299.49	736.44	6,800.51	38.73	
204-446-710.000	ADMINISTRATION FICA	1,061.00	325.71	55.76	735.29	30.70	
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,251.00	405.26	73.66	845.74	32.39	
204-446-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	0.00	217.35	0.00	(217.35)	100.00	
204-446-712.002	ADMIN BENEFITS	1,620.00	388.05	59.03	1,231.95	23.95	
204-446-806.000	AUDIT SERVICES	1,500.00	1,265.00	0.00	235.00	84.33	
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	10,000.00	10,398.28	0.00	(398.28)	103.98	
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	115,900.00	115,900.00	0.00	0.00	100.00	
204-446-994.000	CAP IMPROV BOND II INTEREST	11,723.00	8,511.16	2,080.80	3,211.84	72.60	
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		154,155.00	141,710.30	3,005.69	12,444.70	91.93	
Dept 450 - MAINTENANCE / CONSTRUCTION							
204-450-702.001	STREET ADMIN SALARY	22,709.00	16,687.36	1,860.72	6,021.64	73.48	
204-450-710.000	STREET ADMIN FICA	2,217.00	1,276.60	142.36	940.40	57.58	
204-450-711.000	EMPLOYERS SHARE OF PENSION	2,438.00	2,553.14	308.10	(115.14)	104.72	
204-450-712.002	STREET ADMIN BENEFITS	1,035.00	498.72	62.34	536.28	48.19	
Total Dept 450 - MAINTENANCE / CONSTRUCTION		28,399.00	21,015.82	2,373.52	7,383.18	74.00	
TOTAL EXPENDITURES		182,554.00	162,726.12	5,379.21	19,827.88	89.14	
Fund 204 - GENERAL HWY:							
TOTAL REVENUES		255,600.00	279,797.55	737.82	(24,197.55)	109.47	
TOTAL EXPENDITURES		182,554.00	162,726.12	5,379.21	19,827.88	89.14	
NET OF REVENUES & EXPENDITURES		73,046.00	117,071.43	(4,641.39)	(44,025.43)	160.27	

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2023 NORMAL (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00	0.00	0.00	30,000.00	0.00		
248-000-665.000	INTEREST	65.00	431.99	72.75	(366.99)	664.60		
248-000-674.000	DONATIONS-PRIVATE SOURCES	1,000.00	125.00	125.00	875.00	12.50		
Total Dept 000 - BALANCE SHEET / GENERAL		31,065.00	556.99	197.75	30,508.01	1.79		
TOTAL REVENUES		31,065.00	556.99	197.75	30,508.01	1.79		
Expenditures								
Dept 275 - DDA								
248-275-727.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	0.00		
248-275-750.000	DUES & MEMBERSHIPS	25.00	25.00	0.00	0.00	100.00		
248-275-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00		
248-275-801.000	CONTRACTED SERVICES	23,000.00	7,864.75	0.00	15,135.25	34.19		
248-275-806.000	AUDIT SERVICES	150.00	126.50	0.00	23.50	84.33		
248-275-881.000	ADVERTISING	1,000.00	879.00	0.00	121.00	87.90		
248-275-967.000	BEAUTIFICATION	60,000.00	29,816.77	0.00	30,183.23	49.69		
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00	972.00	972.00	28.00	97.20		
Total Dept 275 - DDA		85,725.00	39,684.02	972.00	46,040.98	46.29		
TOTAL EXPENDITURES		85,725.00	39,684.02	972.00	46,040.98	46.29		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		31,065.00	556.99	197.75	30,508.01	1.79		
TOTAL EXPENDITURES		85,725.00	39,684.02	972.00	46,040.98	46.29		
NET OF REVENUES & EXPENDITURES		(54,660.00)	(39,127.03)	(774.25)	(15,532.97)	71.58		

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 290 - ARTS						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
290-000-540.000	STATE GRANTS	8,000.00	0.00	0.00	8,000.00	0.00
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	2,500.00	3,065.00	70.00	(565.00)	122.60
290-000-602.003	FOOD BOOTH FEES	500.00	505.00	0.00	(5.00)	101.00
290-000-602.290	ART IN THE PARK REVENUE	2,500.00	3,300.00	0.00	(800.00)	132.00
290-000-665.000	INTEREST	11.00	159.83	39.09	(148.83)	1,453.00
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00	10,875.00	0.00	(3,875.00)	155.36
Total Dept 000 - BALANCE SHEET / GENERAL		20,511.00	17,904.83	109.09	2,606.17	87.29
TOTAL REVENUES		20,511.00	17,904.83	109.09	2,606.17	87.29
Expenditures						
Dept 752 - ARTS						
290-752-727.000	OFFICE SUPPLIES	1,000.00	88.31	0.00	911.69	8.83
290-752-728.000	SUPPLIES	1,000.00	283.78	0.00	716.22	28.38
290-752-740.000	POSTAGE	200.00	66.00	0.00	134.00	33.00
290-752-770.000	CREDIT CARD FEES	0.00	(64.56)	0.00	64.56	100.00
290-752-793.000	OPERATING EXPENSE	150.00	25.00	0.00	125.00	16.67
290-752-794.000	T-SHIRTS	500.00	665.50	0.00	(165.50)	133.10
290-752-795.000	SOUND	1,600.00	1,633.00	0.00	(33.00)	102.06
290-752-798.000	CONCESSIONS SUPPLIES	400.00	345.21	0.00	54.79	86.30
290-752-803.000	SECURITY	300.00	0.00	0.00	300.00	0.00
290-752-806.000	AUDIT SERVICES	150.00	126.50	0.00	23.50	84.33
290-752-851.000	RADIOS	125.00	144.00	0.00	(19.00)	115.20
290-752-852.000	TELEPHONE	625.00	346.70	43.64	278.30	55.47
290-752-881.000	ADVERTISING	6,620.00	7,813.07	0.00	(1,193.07)	118.02
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00	50.00	0.00	0.00	100.00
290-752-890.001	CLEAN UP	150.00	0.00	0.00	150.00	0.00
290-752-895.000	KIDS AREA	500.00	313.68	0.00	186.32	62.74
290-752-898.000	ENTERTAINMENT	1,500.00	1,725.00	0.00	(225.00)	115.00
290-752-953.000	PORT A POTTY	600.00	590.00	0.00	10.00	98.33
290-752-955.000	GOLF CART RENTALS	1,250.00	1,102.80	0.00	147.20	88.22
290-752-956.000	TENT, TABLES, CHAIR RENTALS	1,100.00	736.00	0.00	364.00	66.91
290-752-963.000	MISCELLANEOUS EXPENSE	0.00	60.00	0.00	(60.00)	100.00
290-752-964.000	REFUND/REIMBURSEMENTS	60.00	140.00	120.00	(80.00)	233.33
290-752-967.001	PARK IMPROVEMENTS	5,621.00	5,021.20	2,000.00	599.80	89.33
Total Dept 752 - ARTS		23,501.00	21,211.19	2,163.64	2,289.81	90.26
TOTAL EXPENDITURES		23,501.00	21,211.19	2,163.64	2,289.81	90.26
Fund 290 - ARTS:						
TOTAL REVENUES		20,511.00	17,904.83	109.09	2,606.17	87.29
TOTAL EXPENDITURES		23,501.00	21,211.19	2,163.64	2,289.81	90.26
NET OF REVENUES & EXPENDITURES		(2,990.00)	(3,306.36)	(2,054.55)	316.36	110.58

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2023 NORMAL (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 291 - CAR SHOW								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
291-000-665.000	INTEREST	4.00	19.28	5.24	(15.28)	482.00		
Total Dept 000 - BALANCE SHEET / GENERAL		4.00	19.28	5.24	(15.28)	482.00		
TOTAL REVENUES		4.00	19.28	5.24	(15.28)	482.00		
Fund 291 - CAR SHOW:								
TOTAL REVENUES		4.00	19.28	5.24	(15.28)	482.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		4.00	19.28	5.24	(15.28)	482.00		

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2023 NORMAL (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 590 - SEWER FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
590-000-590.603	SEWER NSF REVENUE	0.00	140.00	0.00	(140.00)	100.00		
590-000-614.000	SEWER REVENUE	0.00	1,169,370.99	197,884.72	(1,169,370.99)	100.00		
590-000-615.000	SEWER PENALTIES	0.00	8,259.91	259.93	(8,259.91)	100.00		
590-000-619.000	LAB TESTING REVENUE	0.00	80.00	40.00	(80.00)	100.00		
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,177,850.90	198,184.65	(1,177,850.90)	100.00		
TOTAL REVENUES		0.00	1,177,850.90	198,184.65	(1,177,850.90)	100.00		
Fund 590 - SEWER FUND:								
TOTAL REVENUES		0.00	1,177,850.90	198,184.65	(1,177,850.90)	100.00		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	1,177,850.90	198,184.65	(1,177,850.90)	100.00		

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2023 (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
591-000-642.001	FINAL READ INCOME	975,000.00	608,878.68	97,913.18	366,121.32	62.45
591-000-642.002	WATER HOOK UP FEES	4,000.00	69.88	0.00	3,930.12	1.75
591-000-643.000	PENALTIES & INTEREST	5,500.00	4,269.08	81.75	1,230.92	77.62
591-000-665.000	INTEREST	4,500.00	4,668.03	866.29	(168.03)	103.73
591-000-676.000	REIMBURSMENTS	0.00	17,725.28	17,725.28	(17,725.28)	100.00
591-000-684.000	MISC REVENUE	8,000.00	541.10	35.00	7,458.90	6.76
Total Dept 000 - BALANCE SHEET / GENERAL		997,000.00	636,152.05	116,621.50	360,847.95	63.81
TOTAL REVENUES		997,000.00	636,152.05	116,621.50	360,847.95	63.81
Expenditures						
Dept 536 - WATER/SEWER						
591-536-702.001	DEPT HEAD WAGES	60,000.00	32,015.51	4,486.22	27,984.49	53.36
591-536-702.704	FULL TIME WAGES	165,635.00	122,659.35	13,764.72	42,975.65	74.05
591-536-702.705	OVER TIME WAGES	2,704.00	384.39	0.00	2,319.61	14.22
591-536-702.706	PART TIME WAGES	6,000.00	0.00	0.00	6,000.00	0.00
591-536-702.710	WATER LICENSE STIPEND	5,600.00	0.00	0.00	5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00	3,000.00	0.00	0.00	100.00
591-536-710.000	EMPLOYER FICA	21,628.00	11,382.11	1,323.00	10,245.89	52.63
591-536-711.000	EMPLOYERS SHARE OF PENSION	23,790.00	16,342.11	1,952.13	7,447.89	68.69
591-536-712.000	HEALTH INSURANCE EXPENSE	46,600.00	20,018.08	2,531.83	26,581.92	42.96
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,400.00	774.90	0.00	9,625.10	7.45
591-536-712.002	ADMIN BENEFITS	6,000.00	1,350.30	206.83	4,649.70	22.51
591-536-713.000	DENTAL INSURANCE EXPENSE	5,500.00	2,807.23	401.80	2,692.77	51.04
591-536-714.000	OPTICAL PLAN EXPENSE	725.00	380.80	54.54	344.20	52.52
591-536-720.000	DISABILITY INSURANCE	3,000.00	1,512.00	189.00	1,488.00	50.40
591-536-721.000	LIFE INSURANCE EXPENSE	925.00	456.24	51.82	468.76	49.32
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00	1,799.85	0.00	679.15	72.60
591-536-727.000	OFFICE SUPPLIES	500.00	19.99	0.00	480.01	4.00
591-536-728.000	SUPPLIES	1,500.00	349.34	0.00	1,150.66	23.29
591-536-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	4,500.00	4,151.00	0.00	349.00	92.24
591-536-740.000	POSTAGE	1,600.00	1,616.30	0.00	(16.30)	101.02
591-536-741.000	MEDICAL & PHYSICALS	200.00	0.00	0.00	200.00	0.00
591-536-744.000	CLOTHING EXPENSE	1,200.00	147.97	0.00	1,052.03	12.33
591-536-750.000	DUES & MEMBERSHIPS	4,000.00	2,188.08	1,618.08	1,811.92	54.70
591-536-751.000	GASOLINE PURCHASES	7,000.00	2,621.60	244.12	4,378.40	37.45
591-536-752.000	EDUCATION & TRAINING	2,500.00	60.00	0.00	2,440.00	2.40
591-536-760.000	FLEET INSURANCE	15,500.00	15,994.58	0.00	(494.58)	103.19
591-536-765.000	BANK FEES	0.00	30.00	0.00	(30.00)	100.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00	0.00	0.00	5,000.00	0.00
591-536-771.000	WATER TESTING FEES	2,000.00	1,254.55	783.55	745.45	62.73
591-536-780.000	METER REPLACEMENT	10,000.00	8,096.83	4,534.65	1,903.17	80.97
591-536-781.000	HYDRANT REPLACEMENT	3,500.00	3,316.00	0.00	184.00	94.74
591-536-801.000	CONTRACTED SERVICES	85,000.00	6,612.17	0.00	78,387.83	7.78
591-536-805.000	ATTORNEY FEES	1,000.00	0.00	0.00	1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,600.00	3,289.00	0.00	311.00	91.36
591-536-850.000	COMMUNICATION EXPENSE	4,500.00	3,156.88	244.10	1,343.12	70.15
591-536-900.000	PRINTING & PUBLISHING	200.00	789.60	0.00	(589.60)	394.80
591-536-920.000	GAS AND ELECTRIC	50,000.00	33,171.45	4,009.86	16,828.55	66.34
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	20,000.00	6,832.00	5,800.00	13,168.00	34.16
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00	6,072.51	0.00	3,927.49	60.73

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	10/31/2023 NORMAL (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 591 - WATER FUND								
Expenditures								
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00	0.00	0.00	1,500.00	0.00		
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	4,000.00	2,702.99	0.00	1,297.01	67.57		
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00	74,235.00	0.00	765.00	98.98		
591-536-932.000	NEW WATER MAINS	5,000.00	0.00	0.00	5,000.00	0.00		
591-536-933.000	WELL REPAIRS	5,000.00	0.00	0.00	5,000.00	0.00		
591-536-937.000	IRON REMOVAL	55,000.00	0.00	0.00	55,000.00	0.00		
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	0.00	0.00	2,500.00	0.00		
591-536-963.000	MISC EXPENSE	4,000.00	913.37	0.00	3,086.63	22.83		
591-536-980.001	HARDWARE	9,000.00	6,369.73	1,619.80	2,630.27	70.77		
591-536-980.002	SOFTWARE	500.00	0.00	0.00	500.00	0.00		
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00	0.00	0.00	30,400.00	0.00		
591-536-991.001	CAPITAL IMPROVEMENT BOND II	17,700.00	0.00	0.00	17,700.00	0.00		
591-536-991.002	USDA BOND 2016	71,000.00	0.00	0.00	71,000.00	0.00		
591-536-994.000	INTEREST EXPENSE	73,288.00	37,050.27	889.20	36,237.73	50.55		
Total Dept 536 - WATER/SEWER		951,374.00	435,924.08	44,705.25	515,449.92	45.82		
TOTAL EXPENDITURES		951,374.00	435,924.08	44,705.25	515,449.92	45.82		
Fund 591 - WATER FUND:								
TOTAL REVENUES		997,000.00	636,152.05	116,621.50	360,847.95	63.81		
TOTAL EXPENDITURES		951,374.00	435,924.08	44,705.25	515,449.92	45.82		
NET OF REVENUES & EXPENDITURES		45,626.00	200,227.97	71,916.25	(154,601.97)	438.85		



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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	25.58	5.26	(25.58)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	25.58	5.26	(25.58)	100.00
TOTAL REVENUES		0.00	25.58	5.26	(25.58)	100.00
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	25.58	5.26	(25.58)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	25.58	5.26	(25.58)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		2,655,041.00	3,171,869.78	394,888.28	(516,828.78)	119.47
NET OF REVENUES & EXPENDITURES		2,585,083.00	1,373,420.82	125,863.94	1,211,662.18	53.13
		69,958.00	1,798,448.96	269,024.34	(1,728,490.96)	2,570.76

VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES  
AS OF OCTOBER 31, 2023

GENERAL FUND	CHECKING	UNION BANK	\$ 1,179,718.88
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,701.13
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 65,395.53
ARPA FUND	INVESTMENT	MI CLASS	\$ 227,304.24
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 444,668.19
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 114,526.42
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 309,197.67
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 387,198.32
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 3,503.60
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 141,486.12
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 58,222.68
ARTS COMMISSION	CHECKING	UNION BANK	\$ 30,044.65
LAKE ODESSA CAR SHOW	CHECKING	UNION BANK	\$ 6,374.68
WATER FUND	CHECKING	UNION BANK	\$ 900,356.07
WATER RR&I	SAVINGS	UNION BANK	\$ 257,598.33
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 4,885.03
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 105,379.12
WATER FUND	SAVINGS	PFCU	\$ 300.74
WATER FUND	INVESTMENT	MI CLASS	\$ 134,437.22
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,468.50



**VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-59**

**A RESOLUTION ADOPTING A DEFERRED COMPENSATION PLAN FOR  
EMPLOYEES DURING FISCAL YEAR 2024-2025**

WHEREAS, the Village of Lake Odessa established the Village of Lake Odessa Deferred Compensation Plan (the "Plan"), effective April 1, 1986, as restated effective October 15, 2018, and approved again by Village Council on January 19, 2022; and

WHEREAS, the Plan is administered by KDP Retirement Plan Services, Inc., and the Summary Plan Description is on file at the Village offices; and

WHEREAS, each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of 10 percent (10%) of said employee's compensation; and

WHEREAS, the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan; and

WHEREAS, the officers of the Employer be, and they hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. During the 2024-2025 fiscal year (March 1, 2024 to February 28, 2025), for each employee who participates in the Plan and contributes a percentage of their compensation to the Plan, the Village will contribute an equal amount up to a maximum of ten percent (10%) of said employee's compensation.
2. That the Village Treasurer, Kathy Forman, and the Village President, the Honorable Karen L. Banks, are retained as the Trustees of the Plan.
3. That the officers of the employer hereby are authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.
4. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED NOVEMBER 20, 2023.

KATHY S. FORMAN  
CLERK/TREASURER



The text of Resolution #2023-60, a Resolution retaining current health insurance plan offerings for employees during Fiscal Year 2024-2025, will be available at the Council meeting.



**VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-61**

**A RESOLUTION AUTHORIZING USE OF STATE AND LOCAL FISCAL RECOVERY  
FUNDS FOR REVENUE REPLACEMENT**

WHEREAS, the Federal Government passed the American Rescue Plan Act (ARPA) that appropriates \$350 billion dollars toward the Coronavirus State and Local Fiscal Recovery Funds (SLFRF); and

WHEREAS, the Village of Lake Odessa is the recipient of approximately \$214,380.99 in SLFRF Funds; and,

WHEREAS, one of the purposes of SLFRF funds are to “maintain vital public services, even amid declines in revenue”; and,

WHEREAS, the United States Treasury Final Rule for the SLFRF provides a standard allowance of \$10 million that can be deemed revenue loss; and,

WHEREAS, by electing the standard allowance the Village may use the full amount of its award for providing government services with streamlined reporting requirements; and,

WHEREAS, the Village Council adopted a FY 2023 budget that anticipated implementing the revenue replacement option; and,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Village of Lake Odessa hereby authorizes the full amount of the SLFRF grant for revenue replacement in FY 2023 and FY 2024; and further, that the funds be used to offset normal operating expenses, primarily employee wages.
2. that the funds supplanted by the SLFRF grant be restricted for future projects and initiatives as identified by Village Council
3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES

NAYS

ABSENT

ABSTAIN

RESOLUTION DECLARED ADOPTED NOVEMBER 20, 2023.

KATHY S. FORMAN  
CLERK/TREASURER



## Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

### DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

**1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.**

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

**2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.**

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where  $n$  is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



## SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.





## Responding to Public Health and Economic Impacts of COVID-19

The Coronavirus State and Local Fiscal Recovery Funds provide resources for governments to meet the public health and economic needs of those impacted by the pandemic in their communities, as well as address longstanding health and economic disparities, which amplified the impact of the pandemic in disproportionately impacted communities, resulting in more severe pandemic impacts.

The eligible use category to respond to public health and negative economic impacts is organized around the types of assistance a recipient may provide and includes several sub-categories:

- public health,
- assistance to households,
- assistance to small businesses,
- assistance to nonprofits,
- aid to impacted industries, and
- public sector capacity.

In general, to identify eligible uses of funds in this category, recipients should (1) identify a COVID-19 public health or economic impact on an individual or class (i.e., a group) and (2) design a program that responds to that impact. Responses should be related and reasonably proportional to the harm identified and reasonably designed to benefit those impacted.

To provide simple, clear eligible uses of funds that meet this standard, Treasury provides a non-exhaustive list of enumerated uses that respond to pandemic impacts. Treasury also presumes that some populations experienced pandemic impacts and are eligible for responsive services. In other words, recipients providing enumerated uses of funds to populations presumed eligible are clearly operating consistently with the final rule.<sup>1</sup>

Recipients also have broad flexibility to (1) identify and respond to other pandemic impacts and (2) serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients can also identify groups or “classes” of beneficiaries that experienced pandemic impacts and provide services to those classes.

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<sup>1</sup> However, please note that use of funds for enumerated uses may not be grossly disproportionate to the harm. Further, recipients should consult the Capital Expenditures section for more information about pursuing a capital expenditure; please note that enumerated capital expenditures are not presumed to be reasonably proportional responses to an identified harm except as provided in the Capital Expenditures section.



## REPORTING, COMPLIANCE & RECOUPMENT

Recipients are required to comply with Treasury's [Compliance and Reporting Guidance](#), which includes submitting mandatory periodic reports to Treasury.

Funds used in violation of the final rule are subject to remediation and recoupment. As outlined in the final rule, Treasury may identify funds used in violation through reporting or other sources. Recipients will be provided with an initial written notice of recoupment with an opportunity to submit a request for reconsideration before Treasury provides a final notice of recoupment. If the recipient receives an initial notice of recoupment and does not submit a request for reconsideration, the initial notice will be deemed the final notice. Treasury may pursue other forms of remediation and monitoring in conjunction with, or as an alternative to, recoupment.

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### REVISIONS TO THE OVERVIEW OF THE FINAL RULE:

- January 18, 2022 (p. 4, p. 16): Clarification that the revenue loss standard allowance is “up to” \$10 million under the Replacing Lost Public Sector Revenue eligible use category; addition of further information on the eligibility of general infrastructure, general economic development, and worker development projects under the Public Health and Negative Economic Impacts eligible use category.
- March 17, 2022 (p. 18): Specified that provision of child nutrition programs is available to respond to impacts of the pandemic on households and communities.



**VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-62**

**A RESOLUTION AUTHORIZING PROCEEDING WITH THE SALE  
OF LESS THAN ONE ACRE OF LAND ON MUSGROVE HIGHWAY  
TO NATHAN AND DIANE SPRAGUE**

WHEREAS, the Village of Lake Odessa owns approximately 19.5 acres of property on Musgrove Highway; and

WHEREAS, this property provides the Village's Police Department with space for firearms practice, and the Department of Public Works with the storage and disposal space needed for maintaining municipal infrastructure; and

WHEREAS, the Wolverton family has owned property adjacent to the Village's property on Musgrove Highway and has, unbeknown to current Village officials and the current owners, been planting and farming portions of Village property; and,

WHEREAS, the family owning the property would like to purchase .687 acres from the Village identified in Exhibit A, to facilitate access to a new home on the property,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Village Council hereby authorizes the Village Manager to proceed in preparing for Council consideration a sale agreement with Nathan and Diane Sprague, under the following stipulations:
  - a.
  - b.
  - c.
  - d.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES

NAYS

ABSENT

ABSTAIN

RESOLUTION DECLARED ADOPTED NOVEMBER 20, 2023.

KATHY S. FORMAN  
CLERK/TREASURER



VILLAGE OF LAKE ODESSA  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MI 48849

Date: November 18, 2023  
To: Village Council  
Fr: Ben Geiger, Village Manager  
Re: Land Sale

Nathan and Diane Sprague approached me about purchasing less than 1 acre of Village property to allow for a driveway to a new home for their son. They, like the Village, believed the boundary of our properties to be the west fence row. The 19.5 acres owned by the Village is primarily used as a disposal area for lawn waste collections. It is also used by the Lake Odessa Police Department as a gun range.

Director of Public Works and myself have no objection to this sale of small piece of land. Being that the adjacent property owner would be the only likely party interested in such a small parcel, and furthermore, being the Village was largely unaware this property was in its possession, I recommend proceeding with a sale.

After researching the cost of similar properties, and consulting with the Spragues, I recommend Council proceed with a sale with the following stipulations:

- The buyers would purchase .683 acres from the Village of Lake Odessa for \$5,000.
- If farming activities continue, a farm lease agreement must be in place.
- The price of the property may be reduced by providing professional electrician services to the Village of Lake Odessa (Nathan Sprague is an Electrician. His services would be put to use improving lighting and electricity within the Page Memorial Building's Council Chambers and Break Room.



**VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-63**

**A RESOLUTION TO REASSIGN THE POSITION OF VILLAGE CLERK/  
TREASURER TO STEP 6 AND AUTHORIZING RETROACTIVE COMPENSATION  
FOR CERTAIN WORK PERFORMED**

WHEREAS, in 2022 the Village Council contracted with the Michigan Municipal League to develop a classification and compensation system, resulting in a study that was published in December of 2022; and

WHEREAS, members of the Personnel and Finance Committees met several times to discuss strategies for implementing the recommendations contained within the plan so as to achieve external and internal fairness and consistency in compensation paid to employees; and

WHEREAS, in January 2023, the Village Treasurer was appointed Village Clerk, resulting in a dual role, a factor which had not been taken into consideration in the wage and salary study and the resulting study; and

WHEREAS, due to the addition of extra responsibilities and workload to the Village Treasurer position, the Personnel and Finance Committees have met several times to discuss how to fairly and adequately provide compensation for the newly-created Clerk/Treasurer position; and

WHEREAS, the Finance Committee met with the Clerk/Treasurer and the Village Manager on November 16, 2023, and developed a recommendation to provide for equitable compensation for the Village Clerk/Treasurer.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Payment in the amount of \$1,277.28 for additional duties performed by the Clerk/Treasurer during January and February 2023, calculated based upon the Clerk/Treasurer's hourly rate as of March 1, 2023, is hereby approved.
2. The Clerk/Treasurer shall be reassigned from Grade D, Step 6 to Grade D, Step 7, effective November 1, 2023.
3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES

NAYS

ABSENT

ABSTAIN

RESOLUTION DECLARED ADOPTED NOVEMBER 20, 2023.

KATHY S. FORMAN  
CLERK/TREASURER

**VILLAGE OF LAKE ODESSA  
COUNCIL POLICY 2023-05  
COMPENSATION PLAN IMPLEMENTATION**

**1. PURPOSE**

The purpose of this policy is to establish practices and procedures related to the implementation of the Village's compensation plan.

**2. BACKGROUND**

In 2022, the Village Council contracted with the Michigan Municipal League for the development of a classification and compensation system. The report that resulted from this study was published in December 2022. The report identified areas in which compensation paid to Village employees varied from that paid to employees in similar positions in comparable communities. Members of the Council's Personnel and Finance Committees met several times to discuss strategies for implementing the recommendations contained in the plan so to achieve external and internal fairness and consistency in compensation paid to Village employees

**3. STEP SYSTEM**

The step system depicted in Table 1 will be used during the 2023-24 fiscal year for the purpose of determining compensation to be paid to employees in various pay grades.

<b>TABLE 1. STEP SYSTEM</b>									
<b>Grade</b>	<b>Step 1 Start</b>	<b>Step 2 1 Year</b>	<b>Step 3 2 Years</b>	<b>Step 4 3 Years</b>	<b>Step 5 4 Years</b>	<b>Step 6 5 Years</b>	<b>Step 7 6 Years</b>	<b>Step 8 7 Years</b>	<b>Step 9 8 Years</b>
<b>A</b>	\$28,261 \$13.59	\$29,038 \$13.96	\$29,815 \$14.33	\$30,592 \$14.71	\$31,370 \$15.08	\$32,147 \$15.46	\$32,924 \$15.83	\$33,701 \$16.20	\$34,478 \$16.58
<b>B</b>	\$41,087 \$19.75	\$42,720 \$20.54	\$44,352 \$21.32	\$45,985 \$22.11	\$47,617 \$22.89	\$49,250 \$23.68	\$50,883 \$24.46	\$52,515 \$25.25	\$54,148 \$26.03
<b>C</b>	\$46,957 \$22.58	\$49,000 \$23.56	\$51,043 \$24.54	\$53,087 \$25.52	\$55,130 \$26.51	\$57,174 \$27.49	\$59,217 \$28.47	\$61,261 \$29.45	\$63,304 \$30.43
<b>D</b>	\$55,652 \$26.76	\$58,707 \$28.22	\$61,762 \$29.69	\$64,817 \$31.16	\$67,872 \$32.63	\$70,927 \$34.10	\$73,982 \$35.57	\$77,036 \$37.04	\$80,091 \$38.51
<b>E</b>	\$64,783 \$31.15	\$67,424 \$32.42	\$70,065 \$33.69	\$72,707 \$34.96	\$75,348 \$36.22	\$77,989 \$37.49	\$80,630 \$38.76	\$83,272 \$40.03	\$85,913 \$41.30
<b>F</b>	\$74,130 \$35.64	\$76,910 \$36.98	\$79,690 \$38.31	\$82,470 \$39.65	\$85,250 \$40.99	\$88,030 \$42.32	\$90,810 \$43.66	\$93,590 \$45.00	\$96,370 \$46.33

Council may consider annually during the preparation of the budget for the subsequent fiscal year whether to apply to the pay rates in Table 1 an adjustment in recognition of factors such as general price inflation and labor market conditions for municipal employees that affect rates of pay.

**4. CLASSIFICATION SYSTEM**

Employee classifications at the time the classification and compensation study was performed were assigned to pay grades as depicted in Table 2 below:

<b>TABLE 2. CLASSIFICATION SYSTEM</b>			
<b>Grade</b>	<b>Position Title</b>	<b>Grade</b>	<b>Position Title</b>
<b>A</b>	DPW Worker – Seasonal Landscaping	<b>D</b>	Clerk/Treasurer
<b>B</b>	DPW Worker	<b>E</b>	Police Chief / DPW Superintendent
<b>C</b>	DPW Foreman / Police Patrol Officer	<b>F</b>	Village Manager

When new classifications are established, or when existing classifications are re-evaluated due to significant changes in duties or skill requirements, the Village Manager shall undertake an analysis of the job to determine the appropriate grade to assign to the classification. The analysis shall be undertaken utilizing the point factor evaluation process described in the December 2022 Classification and Compensation Study report. The Village Manager shall consult with the Council Personnel Committee prior to assigning a pay grade to the classification.

## **5. ASSIGNMENT TO STEPS.**

As a general practice, new employees will be assigned to step 1 of the applicable grade. Employees with significant experience, education, and/or training directly applicable to the duties and responsibilities of the position for which they are hired may be assigned to step 2 or step 3 of the applicable grade, if approved by the Village Manager.

## **6. STEP PROGRESSION.**

Employees will progress to the next higher step in the applicable pay grade for their positions at the beginning of each fiscal year subsequent to their date of hire, provided their years of service as of that date equal or exceed the number of years associated with that step. Years of service for employees assigned to higher steps pursuant to paragraph 5 of this policy shall be calculated by adding to their actual years of service the additional year or years associated with the step on the step system to which the employees were assigned at the time they were hire.

## **7. EXCEPTIONS.**

The provisions of this policy shall not be applicable to part-time employees, employees subject to collective bargaining agreements, and employees whose employment relationship with the Village is the addressed through individual employment agreements.

## **8. EFFECTIVE DATE.**

This policy shall become effective upon its approval by the Village Council and shall remain in effect until rescinded or superseded by another policy.



**VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-64**

**A RESOLUTION TO EXPEND UP TO \$4,500 FOR SERVICES RELATED TO  
REPLACEMENT OF THE MUNICIPAL BEACH PAVILION PROVIDED BY  
INTERACTIVE STUDIO**

WHEREAS, Jordan Lake and the Lake Odessa Municipal Beach have been a destination for families for generations; and,

WHEREAS, the Village of Lake Odessa maintains a facility near the waterfront offering the general public accessible restrooms and rent-able space; and

WHEREAS, the Lake Odessa Municipal Beach Pavilion has become structurally deficient over nearly three decades of use and no longer meets the demands of the public; and

WHEREAS, the Village Council has directed the Village Manager and Director of Public Works to prioritize marshaling professional services able to offer a plan for replacing the Municipal Beach Pavilion and obtaining state grant dollars,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Village of Lake Odessa hereby authorizes proceeding in entering an agreement with InterActive Studio for conceptual design study of the Municipal Beach Pavilion at a cost not to exceed \$4,500.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES

NAYS

ABSENT

ABSTAIN

RESOLUTION DECLARED ADOPTED NOVEMBER 20, 2023.

KATHY S. FORMAN  
CLERK/TREASURER





Jesse Trout  
Director of Lake Odessa Public Works  
839 Fourth Ave.  
Lake Odessa, MI 48849

**RE: Conceptual Design Studies**

October 30, 2023

Jesse:

We thank you for giving InterActive Studio the opportunity to provide an architecture proposal for the **Conceptual Design Study of the Existing Jordan Lake Beach Pavilion located in the Village of Lake Odessa, Michigan**. This proposal is based on our site conversation on October 13, 2023. We understand that you are looking to have a conceptual plan and elevation for the addition and renovation of your existing beach pavilion. We understand the scope as follows:

- **Review of existing Structure. We observed some structural movement with existing slab and building structure that will be reviewed by a structural engineer.**
- **Demo original pavilion structure for a new outdoor pavilion structure.**
- **The new outdoor pavilion structure should support a gathering of 30-40 people.**
- **Renovation of the existing toilet rooms for new finishes.**
- **Conceptual Site plan study**

The conceptual design package can be used to develop a construction budget and schedule by an approved build partner, for review and approval by the Village of Lake Odessa. Following a budget review and clarification of scope we can identify a fee for developing the conceptual plans into construction and permit documents as required. We propose the following services:

**01 - Conceptual Design Phase**

- |  |   |
|--|---|
| • Preliminary Code Summary                         | • Conceptual Floor Plans and Exterior Elevations   Images |
| • On Site Field Verification and CAD Documentation | • Structural Engineering Analysis                         |
| • Site Plan Analysis – Conceptual Site Plan Review | • 2 Owner Review Meetings.                                |

We understand that there are as-built drawings of the site and building that will be available to assist with development of CAD background files.

These services identified above will be provided for a **Base Fee of \$3,950 plus standard reimbursable expenses**. Reimbursable expenses are project related costs which include mileage at standard IRS rates, plotting, and delivery services as required. **We estimate expenses at \$500 to be billed at cost.** Refer to attached rate schedule.

We look forward to working with you on this project. Please give me a call if you have any questions. If you agree with this proposal, please sign, date, and return a copy at your earliest convenience.

Sincerely,

INTERACTIVE STUDIO LLC

Dwayne Masselink RA, NCARB, LEED AP

For Jesse Trout

Date



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## Hourly Staff Charges

January 2023

Concept Creation	Principal Architects	\$ 120 to \$160   Hour
Design Development	Designers   Architects   Project Managers	\$100 to \$120   Hour
Documentation	CAD Drafters   Architectural Technicians	\$85 to \$100   Hour
Engineering Consultants	Civil   Structural   Mechanical   Electrical	\$120 to \$160   Hour

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## Reimbursable Expenses

Printing and CAD Plotting	Large Format	60 cents per square foot
	30x42	\$4.00 per plot
	24x36	\$3.00 per plot
	17x22	\$1.75 per plot
	12x18	\$1.25 per plot
Color Plotting	Large Format	\$1.50 per square foot
	30x42	\$8.00 per plot
	24x36	\$6.00 per plot
	17x22	\$3.00 per plot
	12x18	\$2.50 per plot
Black and White Copies	8-1/2x11	20 cents per copy
	11 x 17	30 cents per copy
Color Copies	8-1/2 x 11	60 cents per copy
	11 x 17	80 cents per copy
Specifications	Large Print Order	Billed at Cost
Construction Documents	Large Format Order	Billed at Cost
Electronic Files	Uploaded to IAS Sharefile	No Charge
Facsimiles		No Charge
Postage   Shipping		Billed at Cost
Automobile Travel		\$0.65
Travel	Lodging   Meals   Rental   Air Fare	Billed at Cost

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1. Invoices are due and payable within 30 days of receipt. Unpaid invoices shall bear interest at a rate of 1 percent per month if not paid within 45 days of date of invoice.
2. Special media requests may be charged at a higher rate.
3. Hourly staff charges and expenses are subject to change annually.



**VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-65**

**A RESOLUTION AUTHORIZING THE CLOSURE OF THE LAKEWOOD  
COMMUNITY PROJECT FUND AND REALLOCATION OF ACCOUNT BALANCES**

WHEREAS, upon the demolition of the former Lake Odessa High School and vacation of East Elementary generated desire by community members to preserve the recreational opportunities offered at the site; and

WHEREAS, specifically, community members desired to preserve a large hill and football field for future generations; and

WHEREAS, individuals supporting the cause donated to a Village of Lake Odessa fund officially named the "Lakewood Community Project Fund" also known as the "Save the Hill" fund; and,

WHEREAS, in the decades since this fundraising effort was initiated, collected dollars were not spent, and the property has now has been sold; and,

WHEREAS, recognizing that the Lakewood Community Project Fund has remained inactive for decades with no revenues or expenditures, and since the remaining balance can never be used for the purpose intended by donors, the Lake Odessa Village Council desires to reallocate all funds in the Lakewood Community Project Fund for a purpose which utilizes them without delay in enhancing recreational opportunities in Lake Odessa;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Village of Lake Odessa hereby closes the Lakewood Community Project Fund and authorizes transfer of its entire balance to the Jordan Lake Trail Board upon completion of Michigan Department of Transportation Grant Project 2015019.02, Jordan Lake Trail French Fry Lane.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

AYES

NAYS

ABSENT

ABSTAIN

RESOLUTION DECLARED ADOPTED NOVEMBER 20, 2023.

KATHY S. FORMAN  
CLERK/TREASURER



The text of Resolution #2023-66, a Resolution accepting artwork for the Jordan Lake Trailhead with certain conditions, will be available at the Council meeting.



VILLAGE OF LAKE ODESSA, MICHIGAN  
RESOLUTION NO. 2023-55  
A RESOLUTION REGULATING THE OPERATION OF  
MOBILE FOOD VENDING UNITS

WHEREAS, the Lake Odessa Village Council believes appropriate guidelines for the preparation and sale of food is important to the safety, health and wellbeing of residents in the Village of Lake Odessa; and

WHEREAS, the Lake Odessa Village Council has approved Ordinance 2023-03 which adds Article II, "Mobile Food Vending," to Chapter 21, "Peddlers and Solicitors," and;

NOW, THEREFORE, BE IT RESOLVED, That the Lake Odessa Village Council, pursuant to the powers granted by Article II, Chapter 21 of the Lake Odessa Code of Ordinances, hereby enacts the following rules related to the licensing and operation of mobile food vendors:

1. The Village shall not issue more than two licenses within a single calendar month.
2. The Village shall not review, accept, hold or retain applications on which the requested date of operation is more than 60 days into the future.
3. A \$40 non-refundable application fee shall be required with every application.
4. Operation of licensed mobile food vending shall be limited to the following locations:
  - a. In the Village Park, on the section of Third Avenue designed for the reversal of vehicular traffic.
  - b. In the Village Park, in the parking lot located on Jordan Lake Street between Second Avenue and Fourth Avenue.
  - c. In street parking space(s) on the section of Fourth Avenue between Third Street and Fourth Street

BE IT FURTHER RESOLVED, That any rule established by this Resolution does not apply to the following:

1. Mobile food vendors operating in conjunction with a fair, festival, community event, or farmers' market.
2. Mobile food vendors operating as part of an event hosted by a local business or organization celebrating its anniversary, grand opening or ribbon cutting.

BE IT FURTHER RESOLVED, That this Resolution supercedes and replaces Resolution 2023-52.

AYES:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED  
ADOPTED SEPTEMBER 18, 2023.

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KATHY S. FORMAN  
VILLAGE CLERK/TREASURER



# Lake Odessa

Karen Banks  
Village President

Kathy Forman  
Village Clerk/Treasurer

Ben Geiger  
Village Manager

Jesse Trout  
DPW Superintendent

October 25, 2023

The Honorable Gretchen Whitmer  
Governor, State of Michigan  
P.O. Box 30013  
Lansing, Michigan 48909

Governor Whitmer:

On behalf of the residents, Village Council and staff of the Village of Lake Odessa, I would like to thank you for the recent grant award of \$11,782 from the Michigan Arts and Culture Council (MACC). Because of your continued support of the MACC, we are able to provide our community with a quality cultural event.

The above-referenced grant award will allow us to enhance and promote Lake Odessa's 49th annual Art in the Park, a one-day juried art and crafts festival. As a highly-anticipated local event, Art in the Park exposes thousands of residents and visitors to the creative efforts of local and regional artists, artisans and musicians, adds to the cultural climate of our community, and serves as an economic driver for local businesses and organizations.

As you know, a grant from the MACC must be matched with other dollars. This grant will help us to leverage support support from local corporations, businesses, organizations and individuals.

We invite you to attend Art in the Park so that you can experience first hand what we do and how vital state support is to our efforts. The 2024 Art in the Park will be held in our beautiful Village Park on Saturday, August 3, 2024, from 9 a.m. to 4 p.m. We encourage you to save the date and to attend with your friends and family.

We promise to keep you informed of our efforts via regular news releases and/or written communications. Please feel free to contact me should you require any additional information regarding this event or the Village of Lake Odessa in general.

Sincerely,

VILLAGE OF LAKE ODESSA

Karen L. Banks, President

cc: Michigan Arts and Culture Council



# Lake Odessa

Karen Banks  
Village President

Kathy Forman  
Village Clerk/Treasurer

Ben Geiger  
Village Manager

Jesse Trout  
DPW Superintendent

October 25, 2023

The Honorable Gina Johnsen  
Michigan State Representative, 78th District  
N-1097 House Office Building  
P.O. Box 30014  
Lansing, Michigan 48909

Representative Johnsen:

On behalf of the residents, Village Council and staff of the Village of Lake Odessa, I would like to thank you for the recent grant award of \$11,782 from the Michigan Arts and Culture Council (MACC). Because of your continued support of the MACC, we are able to provide our community with a quality cultural event.

The above-referenced grant award will allow us to enhance and promote Lake Odessa's 49th annual Art in the Park, a one-day juried art and crafts festival. As a highly-anticipated local event, Art in the Park exposes thousands of residents and visitors to the creative efforts of local and regional artists, artisans and musicians, adds to the cultural climate of our community, and serves as an economic driver for local businesses and organizations.

As you know, a grant from the MACC must be matched with other dollars. This grant will help us to leverage support support from local corporations, businesses, organizations and individuals.

We invite you to attend Art in the Park so that you can experience first hand what we do and how vital state support is to our efforts. The 2024 Art in the Park will be held in our beautiful Village Park on Saturday, August 3, 2024, from 9 a.m. to 4 p.m. We encourage you to save the date and to attend with your friends and family.

We promise to keep you informed of our efforts via regular news releases and/or written communications. Please feel free to contact me should you require any additional information regarding this event or the Village of Lake Odessa in general.

Sincerely,

VILLAGE OF LAKE ODESSA

Karen L. Banks, President

cc: Michigan Arts and Culture Council





# Lake Odessa

Karen Banks  
Village President

Kathy Forman  
Village Clerk/Treasurer

Ben Geiger  
Village Manager

Jesse Trout  
DPW Superintendent

October 25, 2023

The Honorable Thomas Albert  
Michigan State Senator, District 18  
P.O. Box 30036  
Lansing, MI 48909-7536

Senator Albert:

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