

★ VILLAGE ★
of Lake Odessa

FISCAL YEAR 21-22 PROPOSED BUDGET

March 1, 2021 – February 28, 2022



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ANNUAL BUDGET DEVELOPMENT OVERVIEW

Welcome to the Village of Lake Odessa's budget document for Fiscal Year 2021-22, which begins March 1, 2021 and continues through February 28, 2022. Guided by the policies and priorities of the Village Council, the budget is a vital policy document used throughout the year to implement and guide administration and staff towards municipal goals and objectives. The budget is approved annually by the Village Council in compliance with the General Law Village Act and includes detailed information about revenues and expenditures for the upcoming fiscal year. The revenues and expenditures are broken down by the various operating, enterprise and special funds that comprise the total spending plan.

FUND SUMMARIES

The budget is divided into separate funds with specific functions. The Village's funds include:

- The **General Fund** is the most comprehensive operating fund of the Village. It accounts for the resources to fund Public Safety (police services), most operational and maintenance aspects of Public Works (including streets, storm sewers, tree maintenance, parks) and other general administration activities including legal support, financial management, communications and day-to-day administration. There is also a limited amount of capital expenditures that are funded through General Fund revenues and/or reserves.
- The **Water Fund** is an enterprise fund that provides resources for the operation and maintenance of the Village's water production and distribution divisions. The Water Fund is designed to be a self-sustaining function that is funded entirely by user charges.
- The **Major Street Fund** is funded by revenues provided by the Michigan Transportation Fund (MTF) through Act 51. The Michigan Department of Transportation (MDOT) uses allocation factors to distribute MTF revenue to cities and villages. The distribution is based on population (as of the latest U.S. Census) and road miles. The fund encompasses the maintenance for all major streets in the village (approximately 4 miles). Through the General Appropriations Act, the Village Council can approve transfers of up to 50% of Act 51 Major Street money to the Local Street Fund.
- The **Local Street Fund** is also funded by revenues provided by the MTF through Act 51 using allocation factors set by MDOT. The Local Street Fund supports the maintenance of all local streets in the village (approximately 8 miles).
- The **General Highway Fund** is an operating fund that is supported by a millage dedicated to the construction, operation and maintenance of road activities in the village. The fund acts as a construction in progress account where grant monies run through and also funds a portion of bond payments for financed road projects. Road construction and sidewalk maintenance activities are funded through the General Highway fund.
- Component Unit funds include the Downtown Development Authority, Arts Commission, and the Car Show funds.



VILLAGE MANAGER'S BUDGET MESSAGE

February 5, 2021

To the Lake Odessa Village Council,

Attached for your review is the draft Fiscal Year 2021-22 Budget which provides recommended revenues and expenditures for the coming fiscal year which begins March 1, 2021 and concludes February 28, 2022. The Village Council is scheduled to review this draft in a workshop session scheduled on February 8, 2021. Formal approval and adoption of the budget will be considered at a public meeting on February 15, 2021.



*Patrick Reagan
Village Manager*

The budget being presented to you is one that is developed through the hard work and diligence of Village staff. This budget balances the needs for everyday services provided to the community as well as infrastructure improvements that are intended to increase/ maintain the health, safety, and welfare for the residents of the Village of Lake Odessa.

It should be noted that municipal budgets are living documents and should be considered as a guide to the efficient operation of the Village during the fiscal year. Equipment can break down, emergencies occur, and unexpected developments within a community can shift priorities in a heartbeat. Throughout the year, budget amendments are proposed to meet any unexpected needs and unforeseen opportunities that often arise each year. The sound financial practices over the years has provided the Village with the ability to meet both expected needs/ projects as well as the ability to respond to the unexpected.

The Village of Lake Odessa is fortunate to have excellent employees that work to keep their community one of the best in Ionia County. Village staff work every day to provide excellent service to the community and it is gratifying to see the dedication that is put forth by these people on a daily basis. The Village is especially fortunate to have two excellent Department Leaders in DPW Supervisor Jesse Trout and Chief of Police Kendra Backing – both of these individuals have been instrumental in providing continuous, high-level service that Lake Odessa residents come to depend on. We are also incredibly fortunate to be adding a new Treasurer to the Village staff, which will ultimately lead to much more efficient processes, timely reports, and an excellent “team oriented” staff member.

As presented, the budget projects \$4,680,588 in total spending across the Village's operation funds (which include the General Fund, Water Fund, Major Street Fund, Local Street Fund and General Highway Fund). Overall operational fund revenues total \$3,751,274. In accordance with the Village's policies, a planned expense of accumulated reserve funds (fund balances) for purchases of

infrastructure and equipment accommodate the difference between revenues and expenditures and accounts for a balanced budget.

The development of the budget follows a familiar path from year to year with discussions and meetings conducted between department heads, research into changing economic influences at the state and federal levels and observations of previous fiscal year positions.

Highlights of the Fiscal Year 2021-22 budget include the following:

- An essential infrastructure project is planned for Fiscal Year 2021-22. The project includes the water main and service line replacement, new storm sewer, partial sidewalk renovations and total street reconstruction for village streets including Ionia, Pearl, Pleasant and Emerson Street. The project will result in a planned spend-down of accumulated reserve funds from multiple funds. The spend-downs will come from the Water Fund, Major Street Fund, Local Street Fund, and General Highway Fund with fund balances adequately and appropriately balanced.
- The 2018 voter-passed law made Michigan the first state in the Midwest to legalize the possession and use of recreational marijuana for adults through Proposal 1. The measure created an excise sales tax of 10 percent, which was to be levied on marijuana sales at retailers and microbusinesses. Proposal 1 required that revenue from the tax be dedicated to local governments, K-12 education, and road and bridge maintenance. Michigan marijuana shops sold \$8.3 million worth of recreational marijuana in the first five weeks of sales, since December 1, generating \$1.4 million in combined excise and sales taxes. The excise revenue will increase funding to the Michigan Transportation Fund and increased revenue projections are accounted for in the FY 2021-22 budget in both the Major Street Fund and Local Street Fund.
- The construction of the Jordan Lake Trail, in partnership with Odessa Township and the nonprofit Jordan Lake Trail Board, is set to commence during this fiscal year and is expected to cost approximately \$1.2 million, utilizing grant funding through the Michigan Department of Transportation (MDOT) and from Odessa Township.
- This budget was created with a 2.5% pay increase for all employees, with the exception of the Village Manager/ Village Clerk. This budget also includes necessary and expected increases for the cost of employee healthcare.
- The Department of Public Works needs to add onto their existing facilities, located on Jordan Lake Street. This budget sets aside \$100,000 from the General Fund and \$50,000 from the Water Fund to allow for this expansion. While the Council has discussed strategies for possibly erecting a new DPW complex in the future, the DPW has essentially run out of room for equipment – leaving equipment out in the elements will decrease their expected lifespan and will increase the need to purchase replacement equipment.

Details of the Fiscal Year 2021-22 Budget is outlined in the following pages. I look forward to discussing this plan with the Village Council and engaging with the community on the implementation of a carefully considered balanced budget.

Sincerely,

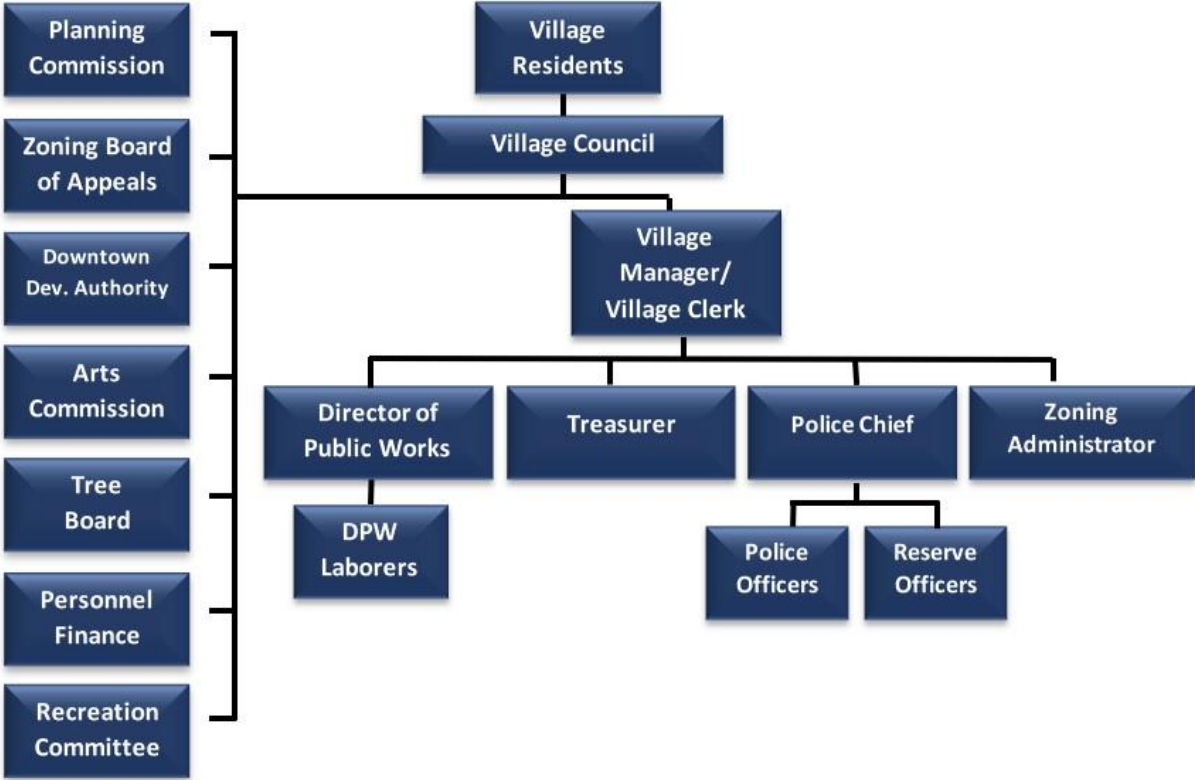
Patrick Reagan

Patrick Reagan
Village Manager/ Village Clerk



ORGANIZATIONAL CHART

The Village of Lake Odessa Charter establishes that the local government structure for the community is the Council-Manager form of government. Under the Council-Manager form, the community directly elects 7 members to the Village Council. The Village Council then hires a Village Manager to carry out their policy actions and to oversee the day-to-day operations of the government.





VILLAGE COUNCIL

The Village President and Council are the legislative body for the community; its members are the community's decision makers. Power is centralized in the elected Council, which approves the budget, adopts all legislation, and establishes policies and procedures for the Village. The Council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement plans, capital financing, and strategic planning.

VILLAGE COUNCIL

Karen Banks, President, *Term of Office: 2020-2024*

Currently serving on: Personnel / Finance Committee, Planning Commission, Arts Commission, Downtown Development Authority

Melvin McCloud, President Pro Tem, *Term of Office: 2018-2022*

Currently serving on: Recreational / Special Projects Committee, Zoning Board of Appeals, Lakewood Wastewater Authority, Tree Board

Michael Brighton, Council Trustee, *Term of Office: 2018-2022*

Currently serving on: Personnel / Finance Committee

Kay Hartzler, Council Trustee, *Term of Office: 2018-2022*

Terri Cappon, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Personnel/ Finance Committee

Carrie Johnson, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Recreational / Special Projects Committee

Robert Young, Council Trustee, *Term of Office: 2020-2024*



VILLAGE STAFF

Village departments and trained staff are committed to the Village's core values to guide growth, provide quality services, facilitate neighborhood sustainability and be good stewards of the public trust. Each staff member works together in a highly collaborative and cooperative environment to cultivate continual improvements and progress in the village.

VILLAGE STAFF

Patrick Reagan, Village Manager/ Village Clerk, *Serving Lake Odessa since: 2019*

MML Legislative Coordinator, Planning Commission, Tree Board, Downtown Development Authority, Arts Commission member

Jesse Trout, Director of Public Works, *Serving Lake Odessa since: 2017*

Kendra Backing, Police Chief, *Serving Lake Odessa since: 2018*

Scott Hubbert, Department of Public Works Laborer, *Serving Lake Odessa since: 2016*

James Wortley, Department of Public Works Laborer, *Serving Lake Odessa since: 2016*

Jacob Hanson, Department of Public Works Laborer, *Serving Lake Odessa since: 2016*

Bryan Rader, Police Officer, *Serving Lake Odessa since: 2017*

Eric Tollefson, Police Officer, *Serving Lake Odessa since: 2019*

Olivia Boot, Police Officer, *Serving Lake Odessa since: 2019*

Brent Haag, *Interim Treasurer, Serving Lake Odessa since: 2020*

Jeanne Vandersloot, Zoning Administrator, *Serving Lake Odessa since: 2004*



BACKGROUND / GENERAL INFORMATION

HISTORY

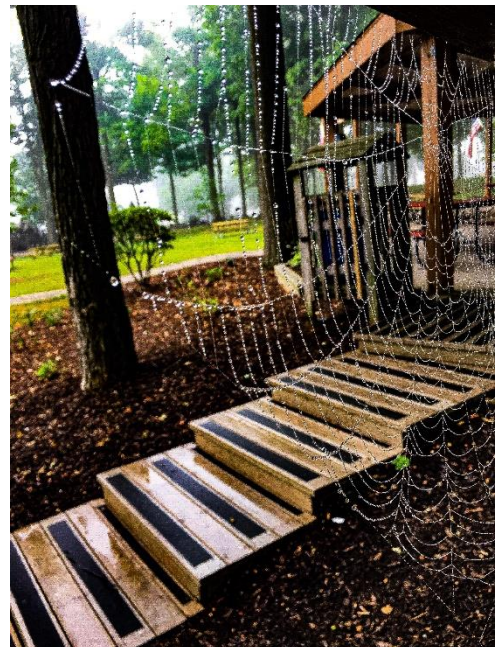
The Village of Lake Odessa was incorporated in 1887 by Humphrey R. Wager, a capitalist from Ionia and Saranac, after buying an 80-acre farm through which the Detroit, Lansing & Northern Railway was to build a new track to Grand Ledge and Grand Rapids. The original town, known as Bonanza, was settled slightly north of today's Lake Odessa --- and folded up and moved south when the first train came through in 1888.

Prior to the construction of the new railroad tracks, what is now Lake Odessa was a broad expanse of fertile farm land, and the typical country cross-road was about a mile north of Jordan Lake. Before the advent of the railway, no one had ever dreamed of Lake Odessa. Bonanza was the big settlement in this area, and, for that time period, was a bustling industrial center. It was a strange twist of fate and broadening civilization that in the space of a few years, practically a whole town moved and a corporate village was created in the midst of meadowlands, leaving the original settlement to revert to corn fields. The principal merchants of Bonanza simply moved buildings, inventory and all, to the new location.

Lake Odessa's name was derived from the two lakes, Tupper Lake and Jordan Lake, and the township within which the Village was incorporated, Odessa Township. The Township was named by a committee in 1846, hoping to be somewhat exclusive while at the same time, honoring one of Russia's cities. The committee, chaired by Elder Tupper, undoubtedly endorsed the suggestion of young Myron Tupper, who was a great reader of history and admired Russian lore.

The main street, 4th Avenue, was constructed in 1887, and was nothing but a muddy lane until it was first paved in 1916. The Lake Odessa Public School was built in 1888, put on an addition in 1896, and was demolished by fire in 1921, after which it was immediately rebuilt.

The Village paid \$1,000 for the park property on South Main Street in 1900. The park remains today in its natural state, with more than two hundred towering maple, beech and oak trees.



In 1967, the Page Memorial Building was built as a village and township hall, with funds donated by the estate of a successful Lake Odessa businessman, millionaire Frank Page, who inherited the bulk of his fortune from a milk condensing process developed by his father.

Over the years, "Lake Odessians" have always been very proud of their beautiful park, and the public beach at Jordan Lake. In 1991, over 400 volunteers worked feverishly for five days building the very popular Swifty's Place, in the park, a wooden playground superstructure constructed with enough lumber to build five homes. In 2012, a \$300k grant was obtained through the DNR and along with local matching funds, improvements were made to the public beach area that included a universally accessible floating dock, all terrain wheelchairs, a security system, canoe/kayak launch and parking lot lighting.

DEMOGRAPHICS

POPULATION

Lake Odessa's estimated population is 2,083 according to the most recent United States census estimates with a median age of 36.4. Between 2016 and 2017, the population of Lake Odessa, MI grew from 2,066 to 2,083, a 0.823% increase.

The ethnic composition of the population of Lake Odessa, MI is composed of 1,623 White Alone residents (79.8%), 325 Hispanic or Latino residents (16%), 51 Black or African American Alone residents (2.45%) and 36 Two or More Races residents (1.73%).

MEDIAN HOUSEHOLD INCOME

Households in Lake Odessa, MI have a median annual income of \$41,587, which is less than the median annual income of \$61,937 across the entire United States. This is in comparison to a median income of \$41,421 in 2016, which represents a 0.401% annual growth.

HOUSING & TRANSPORTATION

The median property value in Lake Odessa, MI was \$95,100 in 2017, which is 0.414 times smaller than the national average of \$229,700. Between 2016 and 2017, the median property value increased from \$91,300 to \$95,100, a 4.16% increase. The homeownership rate in Lake Odessa, MI is 62.3%, which is lower than the national average of 63.9%. People in Lake Odessa, MI have an average commute time of 24.2 minutes, and they commute by driving. Car ownership in Lake Odessa, MI is approximately the same as the national average, with an average of 2 cars per household.

All Data provided by the Census Bureau; ACS 5-year Estimate.



CAPITAL IMPROVEMENT PLAN

A capital improvement plan is a financial planning and management tool that lists proposed capital projects and capital purchases for the future. This multi-year document identifies and prioritizes the need for improvements and purchases and coordinates their funding and optimal time frames for completion. It is also a process that provides order and continuity to the repair, replacement, construction and/or expansion of the Village of Lake Odessa facilities. It puts focus on preserving infrastructure while ensuring the prudent and efficient use of public funds.

Capital improvement projects are major and infrequent expenditures, such as the construction of a new facility, a major rehabilitation or repair of an existing facility, or the purchase of major equipment or property. Capital improvement projects are non-recurring expenditures that tend to be large in cost and have a long-term usefulness.

The following plan sets forth the proposed expenditures for systematically constructing, maintaining, upgrading and replacing the community's infrastructure. In order to be useful as a tool for budgeting and sound financial management, the plan must be updated annually by reviewing existing projects, proposing new projects and potentially extending projects. This process considers the short term and long term impacts on the associated funds proposed for use.

It should be noted that any capital improvement plan is, like a budget, a fluid document that is used as a guidepost for a community – funding opportunities, through grants or other unknown or newly created revenue sources can impact the plan by making some listed projects a sudden priority. Conversely, equipment failures, emergencies, pandemics, revenue shortfalls, or a lack of grant funding can be a determining factor for a project not to be started, funded, or pursued, in any given year. Equipment breaks. Emergencies happen. While this plan gives the Village a firm direction, it is not set in stone and should not be considered a rigid certainty.

	FUNDING SOURCE						Loan	Total Project Cost
	General Fund	Water Fund	General Highway	Major Street Fund	Local Street Fund	Grant		
Fiscal Year 2021/2022								
Ionia, Pearl, Pleasant, Emerson Infrastructure Improvements		\$453,000	\$307,000	\$377,000	\$300,000	\$ -		\$1,437,000
Jordan Lake Trail Phase 1B - MDOT TAP Grant/DNR Rec Grant						\$1,236,500		\$ 1,236,500
DPW Building Addition	\$ 100,000	\$50,000						\$ 150,000
Fiscal Year 2022/2023								
Fairgrounds Area/Baseball Field Rehabilitation - DNR Grant App	\$ 50,000					\$ 50,000		\$ 100,000
Beach Pavilion Rehab - DNR Passport Grant App	\$ 20,000					\$ 50,000		\$ 70,000
Infrastructure Improvements - Johnson, Emerson, Lincoln		\$ 770,000	\$ 231,000	\$ 308,000	\$ 231,000			\$ 1,540,000
Fiscal Year 2023/2024								
Chip/Fog Seal - Tupper Lake St, Washington Blvd				\$ 60,000				\$ 60,000
Fiscal Year 2024/2025								
Infrastructure Improvements - 2nd Ave, 3rd Ave		\$ 554,400	\$ 277,200		\$ 277,200			\$ 1,108,800
Fiscal Year 2025/2026								
Paving - Fourth Ave, McArthur St, Morningside, Emerald Circle				\$ 74,100	\$ 114,500			\$ 188,600
Fiscal Year 2026/2027								
Paving - Fourth Ave/Tupper to Jordan Lake St			\$ 50,000	\$ 160,000				\$ 210,000
Fiscal Year 2027/2028								
Micro Surfacing - Bonanza, Jordan Lake Ave				\$ 90,000				\$ 90,000
Fiscal Year 2028/2029								
Infrastructure Improvements - 1st Ave, 2nd Ave, 3rd Ave		\$ 600,000	\$ 300,000		\$ 300,000			\$ 1,200,000
Paving - Tupper/4th Ave to Jordan Lake Ave				\$ 180,000				\$ 180,000

1/30/20

Prepared by: Jesse Trout, Director of Public Works



GENERAL FUND

REVENUES

The General Fund is the primary operating fund for the village. The General Fund derives its revenue from several sources, with the top two being property tax and state shared revenue. Other revenues include cable franchise fees, park and beach pavilion rental fees, metro act, trailer taxes and other miscellaneous fees.

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
CURRENT REAL PROPERTY TAXES	423,031	424,094	425,565	430,000
CURRENT PERSONAL PROPERTY TAX	56,074	42,671	31,273	45,600
DELINQUENT REAL PROPERTY TAX	0		38,558	40,000
MANUFACTURED HOUSING FEES	598	569	519	600
LOCAL COMMUNITY STABILIZATION	6,944	32,018	75,182	40,000
PENALTIES AND INTEREST ON TAXES	965	955	43	50
PROPERTY TAX ADMINISTRATION FEE	7,099	6,962	7,189	7,500
LIQUOR LICENSE FEES	2,038	1,729	1,794	2,100
CABLE TV FRANCHISE	5,093	4,817	3,508	4,000
SPECIAL USE/ ZBA PERMIT	0		200	200
ZONING PERMIT FEES	925	1,050	350	300
METRO ACT	7,901	7,918	8,749	8,300
STATE REVENUE SHARING	173,538	188,032	176,000	182,725
EVIP PAYMENTS	44,073	38,069	39,000	46,754
TREE GRANT	2,500	2,000	1,200	1,200
VEHICLE RENTAL INCOME	27,175	17,408	15,450	15,450
STATE/ FEDERAL GRANTS	0	0	36,143	936,500
MOWING	150	690	285	200
MAY CLEAN UP (NON RESIDENTS)	589	685	100	400
PARKING TICKET FEES	175	135	100	200
ORDINANCE FINES	1,291	2,499	2,500	2,000
INTEREST	2,640	3,604	2,719	1,500
RENTS BUILDING LAND	3,751	3,776	4,001	4,000
CONTRIBUTION FROM LOCAL UNITS	0	0	0	300,000
DONATIONS-PRIVATE SOURCES	900	3,458	500	500
REIMBURSEMENTS	1,301	1,590	1,301	1,300
MISC REVENUE	21,866	72	8,190	500
MISC REVENUE-POLICE	918	1,865	10,817	2,500
MISC REVENUE-POLICE 302 FUNDS	0	0	500	500
MISC REVENUE-GENERAL	0	11,450	5,016	7,500
SALE OF FIXED ASSET	21,205	2,500	15,510	0
TOTAL REVENUES FOR GENERAL FUND	812,740	800,615	912,260	2,082,379

APPROPRIATIONS

GOVERNING BODY

The General Government Department includes responsibilities of the elected officials, Clerk's office and Treasurer's office. This section includes contracted services for attorneys, legal publications, downtown development, office supplies, the Village website, and other miscellaneous government activities.

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-2022 RECOMMENDED BUDGET
Dept 101 - GOVERNING BODY				
TRUSTEE MEETING FEES	10,200	7,200	8,500	8,500
TREASURER - CLERK WAGES	6,625	6,174	7,000	7,200
EMPLOYER FICA	1,287	1,023	1,500	1,700
WORKMEN'S COMPENSATION	359	79	300	300
MEALS & MILEAGE	99	0	0	100
OFFICE SUPPLIES	2,137	2,660	2,500	2,500
POSTAGE	1,599	709	1,500	1,500
CONTRACTED SERVICES	30,465	36,516	38,000	38,000
DUES & MEMBERSHIPS	2,281	2,098	2,000	3,200
EDUCATION & TRAINING	1,958	886	3,000	1,500
NOTARY & FIDUCIARY BONDS	40	40	40	40
SAFE DEPOSIT BOX RENTAL	15	15	15	15
DOWNTOWN DEVELOPMENT	0	0	13,022	13,500
COMMUNICATION EXPENSE	676	597	670	700
COMMUNITY PROMOTION	148	0	0	10,150
PRINTING & PUBLISHING	1,936	1,407	1,500	1,500
COUNTER DRAIN	5,000	6,617	5,743	6,700
MISC EXPENSE	93	162	100	200
Totals for dept 101 - GOVERNING BODY	64,918	66,182	85,390	97,305

MANAGER'S DEPARTMENT

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-2022 RECOMMENDED BUDGET
Dept 172 - MANAGERS				
DEPT HEAD WAGES	14,887	26,422	29,355	30,088
EMPLOYER FICA	1,139	1,979	2,600	2,600
EMPLOYERS SHARE OF PENSION	0	0	0	2,900
HEALTH INSURANCE EXPENSE	0	3,131	3,800	3,800
DENTAL INSURANCE EXPENSE	0	331	380	380
OPTICAL PLAN EXPENSE	0	26	45	45
WELLNESS PROGRAM	0	0	0	90
DISABILITY INSURANCE	0	339	420	450
LIFE INSURANCE EXPENSE	0	82	120	130
WORKMEN'S COMPENSATION	125	0	0	300
MEALS & MILEAGE	0	0	0	200
OFFICE SUPPLIES	612	1,764	2,000	1,500
CLOTHING EXPENSE	0	0	0	0
GASOLINE PURCHASES	0	0	0	0
DUES & MEMBERSHIPS	65	592	1,100	1,100
EDUCATION & TRAINING	10	0	0	1,500
COMMUNICATION EXPENSE	1,001	1,099	1,200	1,200
Totals for dept 172 - MANAGERS	17,839	35,765	41,020	46,283

PAGE MEMORIAL BUILDING

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
Dept 265 - PAGE MEMORIAL BUILDING				
PART TIME WAGES	0	0	0	11,000
EMPLOYER FICA	0	0	0	1,000
EMPLOYERS SHARE OF PENSION	0	0	0	1,100
WORKMEN'S COMPENSATION	0	0	0	200
OFFICE SUPPLIES	0	0	37	100
SUPPLIES	539	823	2,000	2,000
POSTAGE	(390)	382	400	400
COMMUNICATION EXPENSE	1,106	996	1,200	1,200
GAS AND ELECTRIC	3,030	772	0	5,000
MAINTENANCE/REPAIR-BUILDING	6,203	4,572	2,000	5,000
MAINTENANCE/REPAIR-EQUIPMENT	0	1,287	0	1,000
MAINTENANCE-LANDSCAPING & GROUND	734	1,382	500	1,000
LEASED ASSETS/FURNITURE & EQUIP	0	120	0	0
CAPITAL OUTLAY	11,508	0	0	1,000
HARDWARE	0	910	1,030	1,000
SOFTWARE	619	689	100	500
Totals for dept 265 - PAGE MEM BLDG	23,349	11,933	7,267	31,500



POLICE DEPARTMENT

A significant focus throughout the year for the police department was community immersion. The Lake Odessa Police Department had a presence in several community events throughout the year which strengthened connections and empowered positive interactions. The following events were attended by members of the Lake Odessa Police Department

- Halloween Safety Check Point
- Prescription Take Back Initiatives
- Meijer Shop with A Hero
- COVID Birthday Showups
- Gave presentations to area clubs and civic organizations
- Provided monthly traffic control for the “Feeding America Mobile Food Drive” at the Central United Methodist Church.
- “No Shave” November Fundraiser for the “I’m Safe Child Advocacy Center.”
- Walmart Shop with a Hero
- Operation Christmas Cheer
- LHS Graduation Parade
- LHS Volleyball Team Parade



*Kendra Backing
Chief of Police*

The Lake Odessa Police Departments social media Facebook page has grown to over 2,000 followers due to frequent postings of community matters, which in return has allowed for quick information to be disseminated in real time, transparency, and responsiveness to our community matters.

The Police Department, in cooperation with the Department of Public Works, installed a Safe Exchange Zones at Village Park and the Page Building. A large number of people use online services, including Craigslist, Marketplace, and phone Apps, to buy and sell items. For this reason, we installed, and now offer, designated safe exchange locations that are under video surveillance 24/7 to allow for a safe/monitored place to meet someone.

During the past year, with the COVID-19 pandemic raging across the country, the Police Department continued to be fully operational to help ensure the safety of the community.

The Police Department went live with the Central Square Reporting System, in conjunction with the Ionia County Sheriff’s Department and Ionia County Central Dispatch. This software allows for better, more efficient information sharing between agencies. Patrol and community relation efforts focused significantly in the areas of Washington Blvd, Jordan Lake Avenue and Jordan Lake Street. As a result of these efforts, positive community feedback has circled back to our department thanking us for our efforts in these areas of concentration. Downtown business door checks were continued into our patrol duties and updated business contact forms were achieved through personal contact of officers to each of the businesses.

LAKE ODESSA POLICE DEPARTMENT FY 2021/2022 GOALS

The Lake Odessa Police Department will continue to be a visible presence in the community and develop programs that reach various groups to include the elderly, business community, property owner, student population, and all residents. We will continue to provide the citizens of Lake Odessa with community focused police services. We will commit ourselves as an agency to quality training and continuous education to serve the citizens in the most responsive and professional manner.

The Police Department will be purchasing two new radar speed signs to be installed on streets within the community, on a permanent basis. We believe that this will create an atmosphere that will be conducive to slower speeds and safer neighborhoods.

POLICE DEPARTMENT

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
Dept 301 - POLICE				
DEPARTMENT HEAD WAGES	30,318	59,787	61,700	63,245
FULL TIME WAGES	60,496	96,237	135,300	139,000
OVER TIME WAGES	685	1,318	5,200	7,000
PART TIME WAGES	10,121	210	0	11,000
EMPLOYER FICA	7,549	11,774	19,000	19,200
EMPLOYERS SHARE OF PENSION	4,987	12,110	23,000	23,000
HEALTH INSURANCE EXPENSE	11,868	12,721	15,600	16,500
DENTAL INSURANCE EXPENSE	1,384	1,676	1,800	1,900
OPTICAL PLAN EXPENSE	115	161	300	350
WELLNESS PROGRAM	0	90	90	360
DISABILITY INSURANCE	892	2,255	2,760	2,850
LIFE INSURANCE EXPENSE	92	737	960	1,000
WORKMEN'S COMPENSATION	3,945	3,125	3,500	4,000
MEALS & MILEAGE	52	37	105	500
VESTS	0	1,228	1,200	1,200
OFFICE SUPPLIES	831	597	1,500	1,500
SUPPLIES	786	4,096	3,500	3,500
RESERVE SUPPLIES	0	0	250	250
MEDICAL & PHYSICALS	1,444	309	1,000	1,000
CLOTHING EXPENSE	1,076	1,414	2,000	2,000
GASOLINE PURCHASES	2,397	3,749	4,500	4,500
CONTRACTED SERVICES	47,765	12,931	5,500	5,500
DUES & MEMBERSHIPS	365	333	525	525
EDUCATION & TRAINING	1,127	2,114	4,000	4,000
RANGE QUALIFICATION	0	923	1,500	1,500
MEADOWBROOK INSURANCE	7,096	8,000	8,420	8,500
COMMUNICATION EXPENSE	4,703	4,922	5,150	5,150
COMMUNITY PROMOTION	28	0	350	350
MAINTENANCE/REPAIR-EQUIPMENT	50	29	1,500	1,500
MAINTENANCE/REPAIR-VEHICLE	2,355	2,184	4,000	5,000
RENTALS	1,920	0	960	960
CAPITAL OUTLAY-EQUIPMENT	0	19,089	18,000	7,000
CAPITAL OUTLAY-VEHICLES	0	51,857	0	0
OFFICE EQUIP-COMPUTERS	2,017	1,334	0	1,000
HARDWARE	0	0	1,000	1,000
SOFTWARE	828	5,664	0	1,500
Totals for dept 301 - POLICE	207,292	323,014	334,170	347,340



DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (DPW) is primarily responsible for managing and maintaining the Village's infrastructure and facilities through routine maintenance and the design and construction of infrastructure improvement projects.

DPW FISCAL YEAR 2021/2022 HIGHLIGHTS

- Replaced media in Iron Filtration Plant #2. The media is the central process through which Village water is filtered through, ensuring clean, safe, and healthy drinking water throughout the community.
- Rebuilt both high-service pumps and motors at Water Filtration Plant.
- Re-roofed and painted the pavilion in Village Park.
- Replaced many segments of sidewalk throughout the community
- Re-roofed Village Park restrooms.
- Insulated and repaired cold-storage building to allow for year-round operation.
- Obtained a Consumers Energy Tree Grant and planted fifteen new trees in Village right-of-ways.
- Replaced leased backhoe with the purchase of a new backhoe, saving the Village interest costs.
- Power wash and applied fifty gallons of stain to the Swifty's Play Structure in Village Park.
- Installed new wifi system at the Page Memorial Building.
- Replaced signs at the Village Park and various wayfinding signs around the community. Also replaced aging traffic signs around the community.
- Rebuilt Village well #6.
- Removed hazardous trees and improved road surface of French Fry Lane.



Jesse Trout
*Department of Public
Works Supervisor*

DPW FY 2021/2022 GOALS AND OBJECTIVES

INFRASTRUCTURE REPLACEMENT

We will be replacing the century old infrastructure of Ionia, Pearl, Pleasant and a portion of Emerson Streets. This much needed project will include water main and service replacement, storm sewer replacement, sidewalk renovations and a complete rebuild of streets. This work will essentially mirror image the past infrastructure projects you have seen prior. The project will result in a planned spend-down of accumulated reserve funds from multiple funds. The spend-downs will come from the Water Fund, Major Street Fund, Local Street Fund and General Highway Fund.

WATER DEPARTMENT

As the main focus of the Water Fund this year will be the Ionia, Pearl, Pleasant, and Emerson, Improvement Project, work at the Water Plant will be focused on maintenance and any necessary repair during this fiscal year. However, this budget sets aside \$5,500 for the purchase of a valve exerciser, which will allow for the creation and implementation of a water valve turning plan. This plan will make sure that water valves in the Village are turned regularly, which will increase the lifespan of the water valves and will also increase their reliability. This will, in turn, decrease the chances of one of these critical valves breaking during important water turn on's/ turn off's during the year.

DEPARTMENT OF PUBLIC WORKS

This budget closely resembles the past fiscal budget with one exception – the DPW Building on Jordan Lake Street is in need of the addition of two new bays – and the repair of the existing building -- in order to safely store Village-owned equipment. The cost of this addition is approximately \$150,000 and will be paid for by the Public Works and Water Funds

PARKS AND RECREATION

One of the largest expenses for the Village in this budget year is the construction of the Jordan Lake Trail. This trail is a cooperative effort between the Village, Odessa Township, and the Jordan Lake Trail Board – a local nonprofit group that has raised funds, awareness, and interest in this opportunity. While this is a large expense, this trail will be constructed through the utilization of grant funding from the Michigan Department of Transportation (Village), a Michigan Department of Natural Resources Trust Fund Grant (Township), and privately raised funds from the Jordan Lake Trail Board.

	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
Dept 441 - PUBLIC WORKS				
DEPT HEAD WAGES	17,520	17,863	18,500	18,963
FULL TIME WAGES	46,596	28,923	42,000	43,260
OVER TIME WAGES		148	1,400	1,600
PART TIME WAGES	10,947	11,825	6,132	8,000
SICK TIME PAYOUT	0	603	0	0
NO FRINGE BENEFIT INCENTIVE	6,000	6,000	3,000	3,000
EMPLOYER FICA	6,201	5,000	7,500	7,700
EMPLOYERS SHARE OF PENSION	3,761	4,710	8,500	8,730
HEALTH INSURANCE EXPENSE	0	0	4,200	4,500
DENTAL INSURANCE EXPENSE	1,568	1,562	1,920	1,950
OPTICAL PLAN EXPENSE	274	259	240	260
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	2,188	1,279	1,020	1,100
LIFE INSURANCE EXPENSE	682	408	320	330
WORKMEN'S COMPENSATION	4,515	4,763	5,500	5,650
MEALS & MILEAGE	0	33	0	0
OFFICE SUPPLIES	461	203	500	200
SUPPLIES	4,250	5,514	5,000	4,000
MEDICAL & PHYSICALS	142	207	401	300
CLOTHING EXPENSE	708	572	982	1,000
GASOLINE PURCHASES	7,081	5,298	4,500	5,000
DUES & MEMBERSHIPS	180	20	680	700
EDUCATION & TRAINING	270	529	210	250
MEADOWBROOK INSURANCE	7,096	7,100	7,300	7,550
LICENSE FEES	78	35	35	50
COMMUNICATION EXPENSE	1,044	1,221	1,400	1,400
STREET REPAIRS	0	0	0	0
MAY CLEAN UP	2,822	3,221	2,666	3,500
GAS AND ELECTRIC	3,039	2,191	2,800	3,500
MAINTENANCE/REPAIR-BUILDING	4,171	2,894	5,460	20,000
MAINTENANCE/REPAIR-EQUIPMENT	6,361	7,683	7,000	6,000
MAINTENANCE-LANDSCAPING	1,000	52	1,000	500
MAINTENANCE/REPAIR-VEHICLE	4,548	4,205	2,500	2,500
MAINTENANCE/REPAIR-TREES	0	500	500	500
REFUSE REMOVAL	720	720	800	800
EQUIPMENT RENTAL EXPENSE	0	0	0	500
LEASED ASSETS	5,431	6,517	4,345	0
SAFETY	765	841	1,750	1,500
PROJECT COSTS	5,582	390	6,000	5,000
CAPITAL OUTLAY-EQUIPMENT	19,414	9,795	40,000	100,000
CAPITAL OUTLAY-VEHICLES	44,755	137,278	0	0
Totals for dept 441 - PUBLIC WORKS	220,170	280,364	196,061	269,793

PARKS AND RECREATION

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
Dept 751 - PARKS AND RECREATION				
WORKMEN'S COMPENSATION	215	223	250	260
SUPPLIES	3,581	3,016	2,070	2,200
SWIFTY'S PLACE	866	1,353	2,346	500
GAS AND ELECTRIC	3,947	3,722	4,000	4,000
MAINTENANCE/REPAIR-BUILDING	2,923	4,553	4,261	2,000
MAINTENANCE/REPAIR-EQUIPMENT	1,665	478	1,449	1,500
LANDSCAPING & GROUNDS	8,000	3,955	3,896	5,000
CAPITAL OUTLAY	0	16,845	0	1,236,500
DEBT PRINCIPAL	6,171	9,484	0	0
INTEREST EXPENSE	588	0	0	0
Totals for dept 751 - PARKS AND REC	27,956	43,630	18,273	1,251,960

UTILITIES, ZONING & ECONOMIC DEVELOPMENT

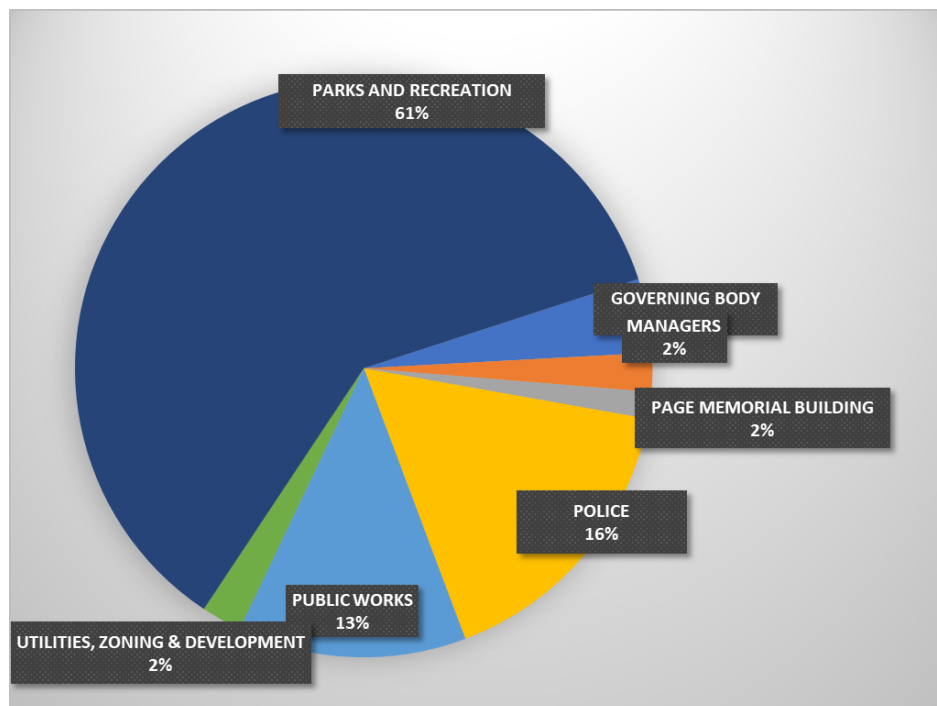
DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING				
STREET LIGHT EXPENSE	32,476	30,548	32,000	33,000
Totals for dept 448 - PUBLIC UTILITIES	32,476	30,548	32,000	33,000
Dept 536 - WATER/SEWER				
SEWER EXPENSE	2,716	2,709	3,000	3,200
WATER EXPENSE	1,418	1,515	1,400	1,600
Totals for dept 536 - WATER/SEWER	4,134	4,225	4,400	4,800
Dept 722 - ZONING				
PART TIME WAGES	6,344	6,344	6,695	6,862
EMPLOYER FICA	485	485	620	650
MEALS & MILEAGE	181	119	310	350
Totals for dept 722 - ZONING	7,010	6,949	7,625	7,862
Dept 728 - ECONOMIC DEVELOPMENT				
CONTRACTED SERVICES	1,749	1,749	1,924	2,000
ENHANCEMENT PROJECTS	2,805	0	0	0
CHRISTMAS DECORATIONS	58	0	0	0
Totals for dept 728 - ECONOMIC DEV	4,612	1,749	1,924	2,000



GENERAL FUND OVERVIEW

GENERAL FUND REVENUE AND EXPENSES

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
BALANCE SHEET / GENERAL				
GOVERNING BODY	64,918	66,182	85,390	97,305
MANAGERS	17,839	35,765	41,020	46,283
PAGE MEMORIAL BUILDING	23,348	11,933	7,267	31,500
POLICE	207,292	323,014	334,170	347,340
PUBLIC WORKS	220,170	280,364	196,061	269,793
PUBLIC UTILITIES-STREET LIGHTING	32,476	30,548	32,000	33,000
WATER/SEWER	4,134	4,225	4,400	4,800
ZONING	7,010	6,949	7,625	7,862
ECONOMIC DEVELOPMENT	4,612	1,749	1,924	2,000
PARKS AND RECREATION	27,956	43,630	18,273	1,251,960
REVENUES - FUND 101	812,740	800,616	912,260	2,082,379
APPROPRIATIONS - FUND 101	609,755	804,358	728,130	2,091,843
NET OF REVENUES/APPROPRIATIONS	202,984	(3,742)	184,130	(9,464)
BEGINNING FUND BALANCE	498,871	701,855	698,113	882,243
ENDING FUND BALANCE	701,855	698,113	882,243	872,780





MAJOR STREET FUND

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	202-2021 PROJECTED FINAL	2021-2022 RECOMMENDED BUDGET
REVENUES				
ACT 51 / STREETS	172,196	193,243	207,431	207,000
INTEREST	1,709	3,489	2,268	3,500
REIMBURSMENTS	0	0	0	0
MISC REVENUE	0	35,851	0	0
NET OF REVENUES	173,905	232,583	209,699	210,500
EXPENSES				
Dept 449 - STREET DEPT (ACT 51)				
DEPT HEAD WAGES	1,904	3,262	3,500	3,610
EMPLOYER FICA	146	244	350	350
EMPLOYERS SHARE OF PENSION	0	0	350	350
ADMIN BENEFITS		499	700	1,000
COLD/HOT PATCH	406	1,129	454	600
SALT/SAND ROADS	3,246	3,406	5,000	4,000
CONTRACTED SERVICES	4,513	3,550	4,000	5,000
STREET STRIPING	348	7,176	1,626	2,500
STREET SIGNS	2,146	1,179	1,324	800
STREET REPAIRS	47,206	149,925	17,377	5,000
BRUSH REMOVAL	0	0	0	0
VEHICLE RENTAL - STREET REPAIRS	2,770	3,654	5,000	5,000
VEHICLE RENTAL - SNOW REMOVAL	15,546	5,729	5,000	5,000
MISC EXPENSE	2,680	1,050	564	1,500
CIP - IONIA, PEARL, PLEASANT, EMERSON	0	8,465	0	377,000
TRANSFERS OUT	57,068	0	20,000	30,000
Totals for dept 449 - STREET DEPT	137,979	189,268	65,244	441,710
Dept 450 - MAINTENANCE / CONSTRUCTION				
MAINTENANCE WAGES	3,245	3,308	3,410	3,520
MAINTENANCE EMPLOYER FICA	248	253	350	360
MAINTENANCE ER SHARE OF PENSION	278	334	350	360
MAINTENANCE BENEFITS	123	142	150	155
Totals for dept 450 - MAINT. / CONST.	3,894	4,037	4,260	4,395
Dept 869 - SNOW REMOVAL				
SNOW REMOVAL WAGES	6,579	2,453	3,000	3,500
SNOW REMOVAL EMPLOYER FICA	476	179	300	350
SNOW REMOVAL SHARE OF PENSION	530	209	350	400
Totals for dept 869 - SNOW REMOVAL	7,585	2,842	3,650	4,250
NET OF EXPENSES	149,458	196,146	73,154	450,355
ESTIMATED REVENUES - FUND 202	173,905	232,583	209,699	210,500
APPROPRIATIONS - FUND 202	149,458	196,146	73,154	450,355
NET OF REVENUES/APPROPRIATIONS	24,447	36,437	136,545	(239,855)
BEGINNING FUND BALANCE	364,301	388,748	425,185	561,730
ENDING FUND BALANCE	388,748	425,185	561,730	321,875



LOCAL STREET FUND

DESCRIPTION	2018-19 ACTUAL	2019-2020 ACTUAL	2020-2021 PROJECTED FINAL	2021-2022 RECOMMENDED
REVENUES				
OTHER STATE GRANTS	27,815	0	0	0
STATE REVENUE OTHER	16,226	0	0	0
ACT 51 / STREETS	58,049	65,100	69,000	72,000
INTEREST	1,065	1,592	1,078	1,100
REIMBURSEMENTS	0	0	0	0
MISC REVENUE		200	35,315	30,000
TRANSFERS IN	57,068	0	20,000	30,000
NET OF REVENUES	160,223	66,891	125,393	133,100
Dept 449 - STREET DEPT (ACT 51)				
DEPT HEAD WAGES	762	1,305	1,500	1,700
EMPLOYER FICA	58	98	150	200
EMPLOYERS SHARE OF PENSION	0	0	150	200
ADMIN BENEFITS	0	199	650	800
COLD/HOT PATCH	406	767	454	1,000
SALT/SAND ROADS	3,141	3,406	5,000	4,000
CONTRACTED SERVICES	5,150	5,000	5,000	5,000
STREET STRIPING	0	453	1,090	1,000
STREET SIGNS	3,092	1,158	0	500
STREET REPAIRS	0	0	17,550	5,000
BRUSH REMOVAL	500	0	0	0
VEHICLE RENTAL - STREET REPAIRS	3,167	4,369	5,000	3,000
VEHICLE RENTAL - SNOW REMOVAL	5,693	3,657	5,000	5,000
STORM SEWER	23	0	500	500
MISC EXPENSE	3,072	560	1,022	1,000
CIP - IONIA, PEARL, PLEASANT, EMERSON		6,349	0	300,000
Totals for dept 449 - STREET DEPT	25,064	27,320	43,066	328,900
Dept 450 - MAINTENANCE / CONSTRUCTION				
MAINTENANCE WAGES	5,191	5,293	5,500	5,670
MAINTENANCE EMPLOYER FICA	397	405	500	515
MAINTENANCE ER SHARE OF PENSION	444	534	600	615
MAINTENANCE BENEFITS	197	226	200	205
Totals for dept 450 - MAINT. / CONST.	6,229	6,458	6,800	7,005
Dept 869 - SNOW REMOVAL				
SNOW REMOVAL WAGES	2,666	1,220	3,000	3,500
SNOW REMOVAL FICA	191	88	300	350
SNOW REMOVAL SHARE OF PENSION	212	101	350	400
Totals for dept 869 - SNOW REMOVAL	3,069	1,408	3,650	4,250
NET OF APPROPRIATIONS	34,362	35,186	53,516	340,155
ESTIMATED REVENUES - FUND 203	160,223	66,891	125,393	133,100
ESTIMATED APPROPRIATIONS - FUND 203	34,362	35,186	53,516	340,155
NET OF REVENUES/APPROPRIATIONS - FUND 203	125,861	31,705	71,877	(207,055)
BEGINNING FUND BALANCE	211,909	337,770	369,475	441,352
ENDING FUND BALANCE	337,770	369,475	441,352	234,297



WATER FUND

The **Water Fund** is an enterprise fund that provides resources for the operation and maintenance of the Village's water production and distribution divisions. The Water Fund is designed to be a self-sustaining function that is funded entirely by user charges. The largest expense for the Water Fund is slated to be for water-line work on Pearl, Pleasant, Ionia, and Emerson Streets in 2021-2022.

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
REVENUES				
WATER REVENUE	914,756	962,138	925,000	960,000
PENALTIES & INTEREST	6,540	4,787	3,200	5,500
FEDERAL GRANTS	1,906,073	0	0	0
STATE GRANTS	0	0	0	0
WELLHEAD PROTECTION	7,970	2,522	0	2,750
WATER HOOK UP FEES	2,061	2,411	0	0
WATER TURN ON/OFF FEES	825	1,127	800	1,200
FINAL READ INCOME	330	310	300	500
INTEREST	6,764	7,216	4,000	5,000
SALE OF FIXED ASSET	0	0	0	0
INCENTIVE PROGRAM	2,970	3,008	0	3,000
REIMB FROM WASTEWATER	0	0	0	0
MISC REVENUE	755	17,315	6,590	5,000
MISC REVENUE-OTHER	0	1,300	0	0
NET REVENUES	2,849,044	1,002,134	939,890	982,950
Dept 536 - WATER/SEWER				
DEPT HEAD WAGES	35,079	46,596	48,500	49,750
FULL TIME WAGES	142,386	149,736	156,100	152,000
OVER TIME WAGES	821	2,008	3,000	2,500
PART TIME WAGES	2,061	4,761	1,537	2,000
SICK TIME PAYOUT		594	5,000	2,000
NO FRINGE BENEFIT INCENTIVE	3,000	3,000	0	3,000
EMPLOYER FICA	13,946	15,590	19,500	20,000
EMPLOYERS SHARE OF PENSION	10,145	15,660	21,400	22,000
HEALTH INSURANCE EXPENSE	28,015	26,766	25,000	34,000
ADMIN BENEFITS		4,088	4,600	4,720
DENTAL INSURANCE EXPENSE	5,496	4,812	4,700	4,820
OPTICAL PLAN EXPENSE	542	536	600	615
WELLNESS PROGRAM	90			270
DISABILITY INSURANCE	2,290	2,265	2,200	2,260
LIFE INSURANCE EXPENSE	444	678	650	670
WORKMEN'S COMPENSATION	2,324	2,057	2,200	2,250
MEALS & MILEAGE		0	0	500
OFFICE SUPPLIES	1,536	1,202	1,800	500
SUPPLIES	546	661	1,500	1,500

(The Water Fund Budget is continued on the next page)

WATER FUND CONT.

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2020-22 RECOMMENDED BUDGET
CHEMICAL SUPPLIES	4,382	3,331	4,000	4,000
POSTAGE	925	1,175	1,500	1,500
MEDICAL & PHYSICALS		144	0	200
CLOTHING EXPENSE	1,243	1,050	1,000	1,200
GASOLINE PURCHASES	4,701	3,508	3,000	4,000
METER REPLACEMENT	80,266	15,366	1,627	3,000
HYDRANT REPLACEMENT	466	0	0	0
CONTRACTED SERVICES	19,839	20,198	16,000	20,000
DUES & MEMBERSHIPS	2,869	3,590	3,319	4,000
EDUCATION & TRAINING	2,915	950	0	2,000
WELLHEAD PROTECTION	2,775	2,270	0	5,500
BANK FEES	20	20	20	100
FLEET INSURANCE	14,191	14,217	15,000	15,500
WATER TESTING FEES	1,296	2,232	1,900	2,700
COMMUNICATION EXPENSE	3,557	3,843	3,800	3,800
PRINTING & PUBLISHING	885	443	0	200
GAS AND ELECTRIC	57,551	55,802	55,000	61,000
MAINTENANCE/REPAIR-BUILDING	4,307	1,815	1,500	42,000
MAINTENANCE/REPAIR-EQUIPMENT	6,285	1,352	30,000	8,000
MAINTENANCE/REPAIR-VEHICLE	3,316	2,040	500	1,000
MAINTENANCE/REPAIR-WATER LINES	3,285	3,492	2,000	453,000
MAINTENANCE/REPAIRS-TANKS	74,235	74,235	74,235	75,000
WELL REPAIRS	0	5,820	37,589	5,000
IRON REMOVAL	0	987	49,795	0
EQUIPMENT LEASE PAYMENT	7,603	6,517	5,431	0
SCADA CONTROL SYSTEM	1,500	2,102	175	2,500
MISC EXPENSE	824	38	650	1,000
DEPRECIATION EXPENSE	180,432	217,830	0	0
CAPITAL OUTLAY-EQUIPMENT	0	0	40,000	5,500
CAPITAL OUTLAY-VEHICLES	0	0	0	0
HARDWARE	10,028	9,212	8,800	9,200
SOFTWARE	724	250	0	500
CAPITAL IMPROVEMENT BOND	0	0	26,600	26,600
CAPITAL IMPROVEMENT BOND II	0	0	15,600	16,500
USDA BOND 2016	0	0	66,000	67,000
INTEREST EXPENSE	86,742	88,028	81,224	78,897
BOND COSTS	0		0	0
Totals for dept 536 - WATER DEPT	825,883	822,865	844,552	1,225,752
NET APPROPRIATIONS	825,883.00	822,865.00	844,552.00	1,225,752.00
ESTIMATED REVENUES - FUND 591	2,849,044	1,002,134	939,890	982,950
ESTIMATED APPROPRIATIONS - FUND 591	825,883	822,865	844,552	1,225,752
NET OF REVENUES/APPROPRIATIONS - FUND 591	2,023,161	179,269	95,338	(242,802)



GENERAL HIGHWAY FUND

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
REVENUES				
CURRENT REAL PROPERTY TAXES	189,104	195,063	190,719	191,000
CURRENT PERSONAL PROPERTY TAX	25,130	14,179	14,015	14,000
DELINQUENT REAL PROPERTY TAX	0	0	17,280	12,000
DELINQUENT PERSONAL PROPERTY TAXES	0	0	0	0
LOCAL COMMUNITY STABILIZATION SHARE	0	14,349	18,634	18,000
PENALTIES & INTEREST ON TAXES	11	3	5	5
INTEREST	1,845	3,757	2,469	2,400
REIMBURSEMENTS	0	0	0	0
MISC REVENUE	0	0	0	57,000
DEBT PRINCIPAL	0	0	0	0
NET REVENUES	216,090	227,351	243,122	294,405
EXPENSES				
Dept 446 - HIGHWAYS, STREETS				
ADMINISTRATION WAGES	4,379	7,503	9,100	9,330
ADMINISTRATION FICA	335	562	850	870
ADMIN EMPLOYERS SHARE OF PENSION	0	0	1,000	1,025
ADMIN BENEFITS	0	1,147	1,300	1,330
CONTRACTED SERVICES	0	0	0	0
DOWNTOWN DEVELOPMENT	0	0	0	0
STREET REPAIRS	0	0	8,580	5,000
SIDEWALK REPLACEMENT PROGRAM	4,927	3,308	4,999	15,000
CIP - IONIA, PEARL, PLEASANT, EMERSON	0	848	0	307,000
MISC EPENSES	0	5,501	0	0
MTF BOND PAYMENT - PRINCIPAL	55,000	63,400	60,000	65,000
CAPITAL IMPROVEMENT BOND - PRIN	8,400	0	8,400	8,400
CAPITAL IMPROV BOND II - PRIN	32,900	36,400	36,400	38,500
MTF BOND INTEREST	9,293	9,566	7,650	6,525
CAP IMPROVE BOND I INTEREST	1,415	0	1,264	961
CAP IMPROV BOND II INTEREST	11,941	10,125	10,400	8,661
BOND COSTS	0	0	0	0
Totals for dept 446 - HIGHWAYS, STREETS	128,590	138,358	149,943	467,603
Dept 450 - MAINTENANCE / CONSTRUCTION				
STREET ADMIN SALARY	19,467	19,848	20,460	21,000
STREET ADMIN FICA	1,489	1,518	2,000	2,050
EMPLOYERS SHARE OF PENSION	1,666	2,003	2,200	2,255
STREET ADMIN BENEFITS	460	643	700	720
Totals for dept 450 - MAINTENANCE / CONSTRUCTION	23,082	24,013	25,360	26,025
NET APPROPRIATIONS	151,672	162,371	175,303	493,628
ESTIMATED REVENUES - FUND 204	216,090	227,351	243,122	294,405
ESTIMATED APPROPRIATIONS - FUND 204	151,672	162,371	175,303	493,628
NET OF REVENUES/APPROPRIATIONS - FUND 204	64,418	64,980	67,819	(199,223)
BEGINNING FUND BALANCE	300,617	365,035	430,015	497,834
ENDING FUND BALANCE	365,035	430,015	497,834	298,611



DOWNTOWN DEVELOPMENT AUTHORITY

Under the provisions of Act 197 of Public Acts of 1975 of the State of Michigan, as amended, the Downtown Development Authority was established in 2004, in the Village of Lake Odessa. The Act was developed to assist units of government in their encouragement of historic preservation and to encourage and promote economic development, growth and revitalization in central business districts of Michigan municipalities.

DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
REVENUES				
CURRENT REAL PROPERTY TAXES	28,902	30,907	30,000	30,000
STATE GRANTS	0	0	50,000	0
INTEREST	31	67	59	60
DONATIONS-PRIVATE SOURCES	1,890	940	1,000	1,000
NET REVENUES	30,823	31,914	81,059	31,060
APPROPRIATIONS				
Dept 275 - DDA				
CONTRACTED SERVICES	0	0	0	5,000
DUES & MEMBERSHIPS	25	25	25	25
EDUCATION & TRAINING	0	38	0	1,000
COMMUNITY PROMOTION	0	0	0	2,000
ADVERTISING	443	714	0	200
MISC EXPENSE	0	0	50,010	0
BEAUTIFICATION	7,032	10,045	10,450	51,200
CHRISTMAS DECORATIONS	1,314	2,282	1,494	2,600
Totals for dept 275 - DDA	8,814	13,105	61,978	62,025
ESTIMATED REVENUES - FUND 248	30,823	31,914	81,059	31,060
APPROPRIATIONS - FUND 248	8,814	13,105	61,978	62,025
NET OF REVENUES/APPROPRIATIONS - F	22,009	18,809	19,081	(30,965)
BEGINNING FUND BALANCE		27,715	46,524	65,605
FUND BALANCE ADJUSTMENTS	5,706			
ENDING FUND BALANCE	27,715	46,524	65,605	34,640



ARTS COMMISSION

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED ACTIVITY	2021-22 RECOMMENDED BUDGET
REVENUES				
ART IN THE PARK REVENUE-NEXT FY	1,685	2,225	20	2,000
ART IN THE PARK REVENUE	4,090	2,890	180	3,000
STATE GRANTS	14,914	8,051	5,115	5,500
FOOD BOOTH FEES	350	550	0	350
CONCESSIONS		0	0	0
DONATIONS-PRIVATE SOURCES	3,000	3,031	0	3,000
MISC REVENUE	30	0	0	0
NET REVENUES	24,069	16,747	5,315	13,850
APPROPRIATIONS				
Dept 752 - ARTS				
OPER EXPENSE-GRANT DISBURSEMENT	50	50	5,879	50
REFUND/REIMBURSEMENTS	60	83	125	60
SUPPLIES	439	117	0	400
POSTAGE	90	154	29	100
OPERATING EXPENSE	99	198	0	100
T-SHIRTS	540	369	0	500
SOUND	1,500	1,500	0	1,500
ROLLS	0	0	0	200
CONCESSIONS SUPPLIES	261	333	0	100
CREDIT CARD FEES	0	147	0	0
RADIOS	75	100	0	75
TELEPHONE	67	339	612	625
ADVERTISING	8,529	5,233	450	6,000
KIDS AREA	223	227	0	300
ENTERTAINMENT	850	740	0	850
PORT A POTTY	380	252	0	200
MISCELLANEOUS EXPENSE	57	0	0	0
PARK IMPROVEMENTS	0	494	0	0
PROJECT COSTS	2,770	1,483	0	2,500
Totals for dept 290 - Arts	15,990	11,818	7,095	13,560
NET APPROPRIATIONS	15,990	11,818	7,095	13,560
ESTIMATED REVENUES - FUND 290	24,069	16,747	5,315	13,850
ESTIMATED APPROPRIATIONS - FUND 290	15,990	11,818	7,095	13,560
NET OF REVENUES/APPROPRIATIONS	8,079	4,929	(1,780)	290
BEGINNING FUND BALANCE	7,765	15,844	20,773	18,993
ENDING FUND BALANCE	15,844	20,773	18,993	19,283



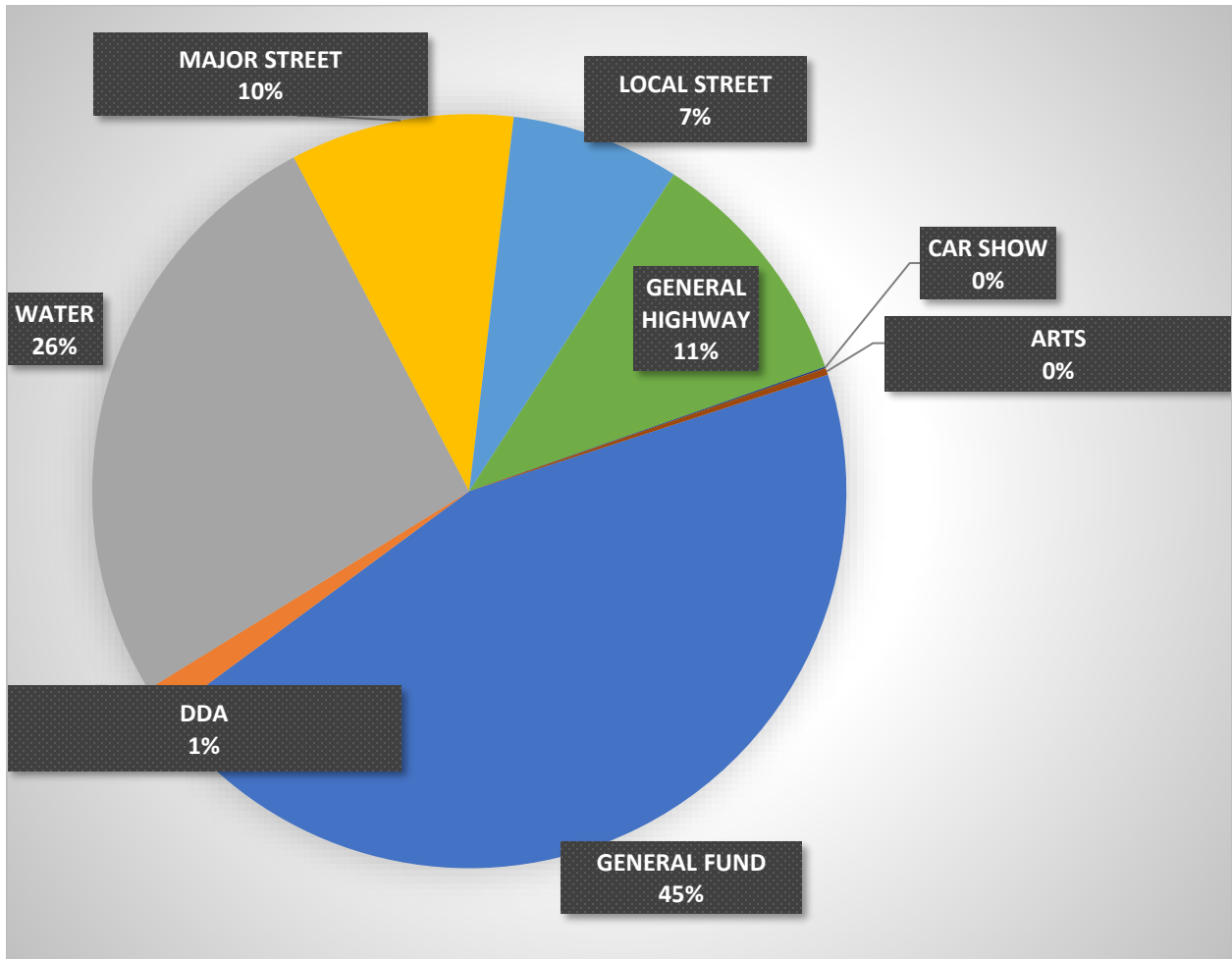
CAR SHOW

DESCRIPTION	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 PROJECTED FINAL	2021-22 RECOMMENDED BUDGET
REVENUES				
FOOD BOOTH FEES	0	25	0	25
REGISTRATIONS	910	900	0	900
VENDORS	0	15	0	0
INTEREST	9	10	6	5
DONATIONS-PRIVATE SOURCES	2,195	2,330	0	2,000
T-SHIRT REVENUE	110	140	0	100
NET REVENUES	3,224	3,420	6	3,030
EXPENSES				
Dept 753 - CAR SHOW				
SUPPLIES	1,043	1,314	0	800
T-SHIRTS EXPENSE	0	714	0	200
ADVERTISING	564	640	0	650
TROPHIES	1,478	774	0	800
FLYERS	0	162	0	170
DOOR PRIZES	0	120	0	150
DJ	300	350	0	350
PORT A POTTY		151	0	150
Totals for dept 753 - CAR SHOW	3,385	4,225	0	3,270
NET APPROPRIATIONS	3,385	4,225	0	3,270
ESTIMATED REVENUES - FUND 291	3,224	3,420	6	3,030
APPROPRIATIONS - FUND 291	3,385	4,225	0	3,270
NET OF REVENUES/APPROPRIATIONS	(161)	(805)	6	(240)
BEGINNING FUND BALANCE	7,305	7,144	6,339	6,345
ENDING FUND BALANCE	7,144	6,339	6,345	6,105

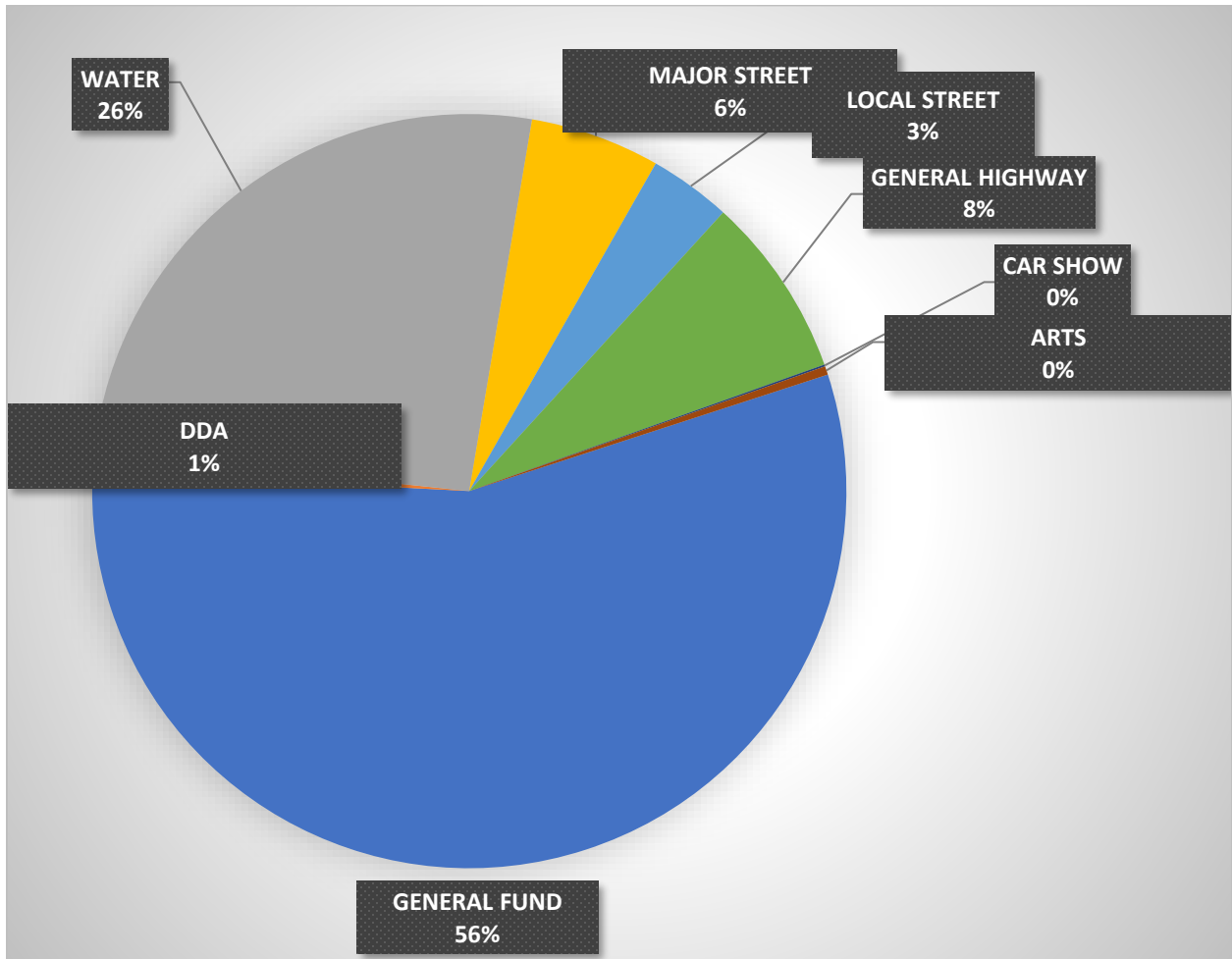


SUPPLEMENTAL INFORMATION

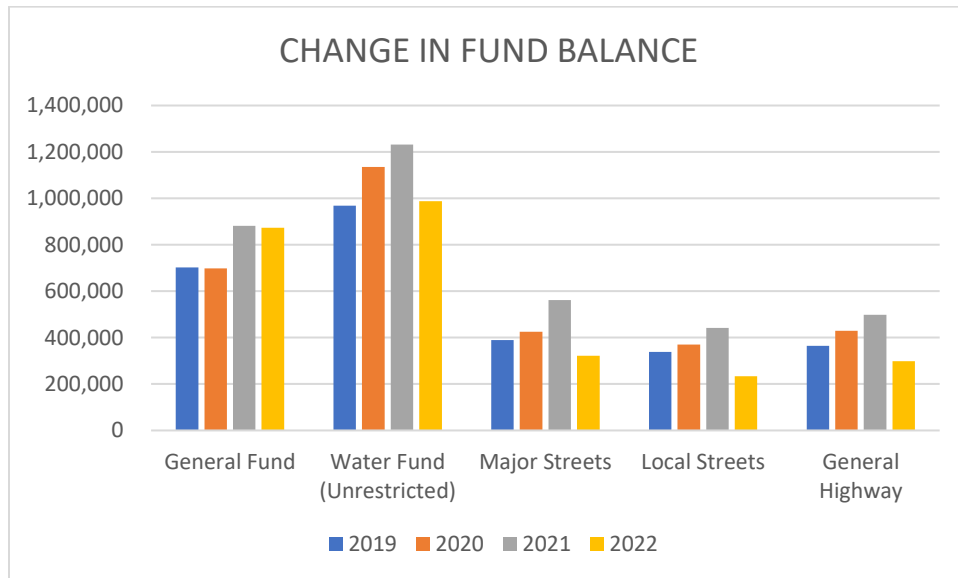
ALL FUNDS APPROPRIATIONS AS A PERCENT (TOTAL APPROPRIATIONS = \$4,680,588)



ALL FUNDS REVENUE AS A PERCENT (TOTAL BUDGET REVENUE = \$3,751,274)



ACTUAL AND PROJECTED CHANGE IN FUND BALANCES SINCE 2019



The years 2019 and 2020 are actual changes. 2021 and 2022 are projected changes. As can be seen, even after the completion of the water project proposed for FY 2021-2022 – which utilizes funds from the Water Fund, Major and Local Street Funds, and the General Highway Fund, healthy fund balances are projected to remain. This is due to excellent planning by the DPW Supervisor and previous management.