

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
DECEMBER 20, 2021  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Terri Cappon, Trustee Melvin McCloud, Trustee Robert Young, Trustee Jennifer Hickey

Absent: None

Staff present: Patrick Reagan, Kathy Forman

Visitors present: James Gemell, Lakewood News, Steve and Deb Aldrich

**APPROVAL OF THE AGENDA**

Motion by Young, support by Cappon, to approve the agenda as submitted. Motion carried unanimously by voice vote of members present, 7-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

Steve and Deb Aldrich, of the VFW Auxillary, thanked the Council for allowing the banner program on Village lightpoles. They stated that this program was well received. They further stated that they would like to do this program again around Memorial Day. Reagan stated that he would meet with the Aldrich's in January to discuss this plan, with regard to the Village's banner policy.

**MINUTES**

Motion by Young, support by Johnson, to approve the minutes from the following meetings:

- a) Minutes from the regular Council meeting on November 15, 2021

Motion carried unanimously by voice vote of members present, 7-0.

**BILLS**

Motion by Young, supported by Hickey, to approve expenditures equal to or less than \$3,000.00 for the period 11/1/2021 thru 11/30/2021. Trustee Johnson asked a question on engineering for the street/ water project, asking if it was over budget. Village Manager Reagan stated that the engineering line item was over the budget but that the project came in well under budget. Reagan stated that a budget amendment would be made in either January or February of 2022. Motion carried unanimously by voice vote of members present, 7-0.

Motion by Young, supported by Cappon, to approve the bills in excess of \$3,000 as submitted. Motion carried unanimously by voice vote of members present, 7-0.

### **CONSENT AGENDA**

Motion by Johnson, supported by Cappon, to approve the consent agenda, as follows:

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lakewood Recreational Authority – November 2021 Minutes

Motion carried unanimously by voice vote of members present, 7-0.

### **DEPARTMENTAL REPORTS**

Manager's Report: Reagan discussed New Business items on the agenda.

DPW: Report submitted.

Police: No report submitted.

Finance: Report submitted.

### **COMMITTEE REPORTS:**

Personnel/Finance Committee: Banks stated that the P&F Committee was working on the Manager's annual evaluation.

Recreation/ Special Projects Committee: The Recreation and Special Projects Committee is working on the Recreation Plan.

Website Committee: This committee is still working with Municode on the website. Members stated that the website was coming along very nicely.

### **PRESENTATIONS/ LEGISLATIVE UPDATE**

- a) None

### **PUBLIC HEARINGS**

There were no public hearings.

### **DISCUSSION ITEMS**

- a) None

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

Proposed Resolution 2021-60: Approval to Accept the Letter of Resignation of Sandy Guthrie from the Lake Odessa Downtown Development Authority

Motion by Young, supported by Brighton, to approve Proposed Resolution 2021-60. Banks thanked Guthrie for her service to the Village's Downtown.

Roll call vote. Yes: Young, Brighton, Johnson, Cappon, Brighton, McCloud, Hickey, Banks;  
No: None; Absent: None; Abstain: None. Motion passed unanimously, 7-0.

Approval to Notice and Hold a Special Meeting of the Village Council on Monday, December 27, 2021 to Discuss the Village of Lake Odessa's Five-Year Recreation Plan

Motion by Young, supported by Cappon to approve the Noticing and Holding of a Special Meeting on Monday, December 27, 2021 to Discuss the Village of Lake Odessa's Five-Year Recreation Plan. Discussion took place. Reagan was asked about the Plan. He stated that a draft of the Plan had been sent out to Recreation Committee members and that both a thirty-day review and a public hearing was required for the Plan's adoption. To stay on the timeline of having it submitted by February 1, 2022, a meeting would need to be scheduled. Discussion further ensued. Roll call vote. Yes: None No: Young, Cappon, Brighton, McCloud, Hickey, Johnson, Banks; Absent: None; Abstain: None. Motion failed, 7-0

Motion by Young, supported by Johnson, to hold a public hearing on the five-year Recreation Plan on Wednesday, January 19, 2021 at 7:00 pm. Discussion took place. Reagan was instructed to post this public hearing, to make the draft plan available for review using the Village website and to make it available in-person at the Page Building and the Public Library. Roll call vote. Yes: Young, Johnson, Cappon, Brighton, McCloud, Hickey, Banks; No: None; Absent: None; Abstain: None. Motion passes unanimously, 7-0.

Approval of the 2022 Village Council Meeting Schedule

Motion by Young, supported by Brighton, to approve the 2022 Village Council meeting schedule as presented. Voice vote was called for by Banks. Motion passes unanimously, 7-0.

#### **MISCELLANEOUS CORRESPONDENCE**

- a) Communication from Andy Spitzley concerning the lack of sidewalk on 6<sup>th</sup> Avenue.

Reagan stated that he has received correspondence from Andy Spitzley, a resident on Sixth Avenue, about the lack of sidewalk on either side of the street on the portion south of M-50. Reagan stated that he informed Spitzley that he would make this correspondence available to the Council and would further recommend that this be discussed during the preparation for the 2022-2023 Village budget.

- b) Eaton County Department of Resource Recovery – Agricultural Film Plastic Recycling Program

#### **TRUSTEE COMMENTS**

Johnson – No comment.

Brighton – wished everyone a happy holiday and to stay safe.

Cappon – Cappon stated she will not be here for the January meeting. Cappon also wished everyone a happy holiday season.

McCloud -- McCloud stated that with the rise of COVID-19 cases, a return to remote meetings may need to be considered. McCloud also informed the Council that, in the wake of the tornadoes in Kentucky, the United Methodist Church was collecting goods to help with relief efforts. McCloud also wished everyone a Merry Christmas.

Hickey – wished everyone happy holidays.

Young – stated that he would like Council to revisit the Marihuana Ordinance that was passed by Council in 2018 as he believes that it is outdated and that more data has now been collected by other communities. He believes that allowing recreational marihuana sales would provide opportunity for the Village. He stated that he would like to see this ordinance discussed again. Banks stated that she would like to see public opinion gathered on the subject and suggested an ad-hoc committee be formed. This will be further discussed at the January 2022 meeting.

Banks – Banks thanked all of the volunteers that helped with Christmas decorations in the downtown. Banks further thanked all of the volunteers in the Lake Odessa community. Banks also wished everyone a Merry Christmas.

#### **PUBLIC COMMENT**

None

#### **APPROVAL FOR THE VILLAGE COUNCIL TO MOVE INTO CLOSED SESSION AFTER AGENDA ITEM XVIII (“PUBLIC COMMENT”) TO FOR THE PURPOSE OF DISCUSSING THE VILLAGE MANAGER’S ANNUAL EVALUATION (*REQUIRES A 2/3 ROLL CALL VOTE*)**

Motion by Young, supported by Johnson, to approve the village council moving into closed session for the purpose of discussing the Village Manager’s annual evaluation. Banks called for a roll call vote. Yes: Young, Johnson, Brighton, Hickey, Cappon, McCloud, Banks; No: None; Absent: None; Abstain: None. Motion passes unanimously, 7-0.

Council moved to closed session at 7:55 pm.

Council returned to open session at 8:39 pm

Motion by Young, supported by Hickey, to approve the Village Manager’s evaluation score of 3.5 out of a total possible of 4. Banks called for a voice vote. Motion passed unanimously, 7-0.

Motion by Cappon, supported by Young, to give 2.5% cost of living allowance – retroactive to March 2021 -- to the Village Manager along with a \$10,000 stipend for his work as the Village Clerk and Freedom of Information Act coordinator for 2021. Banks called for a voice vote. Motion passed unanimously, 7-0.

#### **ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting at 8:47 pm, Motion carried by voice vote of members present, 7-0.

Meeting adjourned at 8:47 pm.

Respectfully submitted,

Patrick T. Reagan  
Village Manager/ Village Clerk