

VILLAGE OF LAKE ODESSA
MINUTES
REGULAR COUNCIL MEETING
FEBRUARY 20, 2023
PAGE MEMROIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Carrie Johnson, Trustee Michael Brighton, Trustee Martha Yoder, Trustee Robert Young

Absent: Trustee Terri Cappon, Trustee Jennifer Hickey

Staff present: Gregg Guetschow, Kathy Forman, Jesse Trout

Visitors present: Mollie McCloud, Lakewood News, Stacey Jones, Teresa Dockter, Sandy Henney

APPROVAL OF THE AGENDA

Motion by Young, supported by Yoder, to approve the agenda as amended. Motion carried unanimously by voice vote of members present, 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment was heard.

MINUTES

Motion by Johnson, supported by Young, to approve the minutes from the January 18, 2023 regular meeting:

Motion carried unanimously by voice vote of members present, 5-0.

Motion by Brighton, support by Yoder to approve the minutes from the February 6, 2023 special meeting:

Motion carried unanimously by voice vote of members present, 5-0.

BILLS

Motion by Yoder, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 2/1/2023 thru 2/28/2023.

Motion carried unanimously by voice vote of members present, 5-0.

Motion by Johnson, support by Yoder, to approve the bills in excess of \$3,000 as submitted.

Motion carried unanimously by voice vote of members present, 5-0.

CONSENT AGENDA

Motion by Young, supported by Johnson, to approve the consent agenda, as follows:

- a) Lake Odessa Area Arts Commission January 9, 2023 Meeting Minutes
- b) Lake Odessa Area Arts Commission February 13, 2023 Meeting Minutes
- c) Lake Odessa Downtown Development Authority January 10, 2023 Meeting Minutes
- d) Lake Odessa Downtown Development Authority February 14, 2023 Special Meeting Minutes
- e) Village of Lake Odessa Planning Commission January 23, 2023 Meeting Minutes
- f) Lakewood Wastewater Authority December 13, 2022 Meeting Minutes
- g) Appointment List dated February 20, 2023

Motion carried unanimously by voice vote of members present, 5-0.

DEPARTMENTAL REPORTS

Manager's Report: Report submitted.

Police: Report submitted.

DPW: Report submitted.

Finance: Report submitted.

Zoning: Report submitted.

COMMITTEE REPORTS:

Personnel Committee: The first step has begun to analyze the wage compensation report completed by MML. The next step will be a meeting with department heads.

Finance Committee: No report.

Parks & Recreation Committee: No report

UTV Committee: No report

PRESENTATIONS

- a) None

DISCUSSION ITEMS

- a) None

PUBLIC HEARINGS

- a) Proposed 2023-2024 Village of Lake Odessa Budget

Motion by Young, supported by Yoder, to open the public hearing on the 2023-2024 Proposed Village Budget. Motion carried unanimously by voice vote of member present, 5-0. The public hearing was opened at 7:06 pm.

Banks asked for public comment. None was heard. Public hearing was noticed per state law and no public comment had been received.

APPROVED

Motion by Young, supported by Johnson, to close the public hearing. Motion carried unanimously by members present, 5-0. The public hearing was closed at 7:07 pm.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

a) Proposed Resolution 2023-09: Adoption of the Proposed Fiscal Year 2023-2024 Budget for the Village of Lake Odessa

Motion by Johnson, supported by Brighton, to approve proposed resolution 2023-09. Banks called for a roll call vote. Yes: Johnson, Brighton, Yoder, Young, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

b) Proposed Resolution 2023-10: Approval and Adoption of the Village of Lake Odessa General Appropriations Ordinance for the Fiscal Year 2023-24

Motion by Yoder, supported by Young, to approve proposed resolution 2023-10. Banks called for a roll call vote. Yes: Yoder, Young, Brighton, Johnson, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

c) Proposed Resolution 2023-11: Approval and Adoption of the Village of Like Odessa Capital Improvement Plan for the Fiscal Year 2023-24

Motion by Johnson, supported by Yoder, to approve proposed resolution 2023-11. Banks called for a roll call vote. Yes: Johnson, Yoder, Young, Brighton, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

d) Proposed Resolution 2023-12: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan

Motion by Brighton, supported by Johnson, to approve proposed resolution 2023-12. Banks called for a roll call vote. Yes: Brighton, Johnson, Young, Yoder, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

e) Proposed Resolution 2023-13: Authorizing the Purchase of a Leaf Vacuum Trailer for the Department of Public Works

Motion by Young, supported by Brighton, to approve proposed resolution 2023-13. Banks called for a roll call vote. Yes: Young, Brighton, Johnson, Yoder, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

f) Proposed Resolution 2023-14: Approving the Budget Amendment for Fiscal Year 2022-23 for the Village of Lake Odessa

APPROVED

Motion by Johnson, supported by Yoder, to approve proposed resolution 2023-14. Banks called for a roll call vote. Yes: Johnson, Yoder, Brighton, Young, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

g) Motion by Brighton, supported by Young, to approve the proposed Audit Engagement Letter for the year ended February 28, 2023 submitted by Walker, Fluke and Sheldon, PLC. Banks called for a roll call vote. Yes: Brighton, Young, Johnson, Yoder, Banks; No: None; Absent: Cappon, Hickey; Abstain: None. Motion passed unanimously, 5-0.

MISCELLANEOUS CORRESPONDENCE

None

TRUSTEE COMMENTS

Johnson – No comment.

Brighton – No comment.

Young – No comment.

Yoder – Thanked Gregg Guetschow for the weekly video updates.

Banks – Agreed with Yoder’s comment.

PUBLIC COMMENT

Teresa Dockter, 765 Third Avenue, asked if there had been any movement on the UTV plan.

ADJOURNMENT

Motion by Young, supported by Johnson, to adjourn the meeting at 7:20 pm, Motion carried by voice vote of members present, 5-0.

Meeting adjourned at 7:20 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

APPROVED