

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
NOVEMBER 20, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:02 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennnifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder

Council absent: Trustee Rob Young

Staff present: Kathy Forman, Ben Geiger

**APPROVAL OF THE AGENDA**

Motion by Cappon, supported by Hickey, to approve the agenda as amended. All ayes; motion carried 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

1. Heidi Reed – Asked questions about agenda item Resolution 2023-66.
2. Carolyn Mayhew – Stated she was glad Resolution 2023-65 was on the agenda and the matter was getting settled.

**MINUTES**

Motion by Yoder, supported by Brighton, to approve the minutes from the October 16, 2023 Village Council regular meeting. All ayes; motion carried 6-0.

**BILLS**

Motion by Hickey, supported by Cappon, to approve expenditures equal to or less than \$3,000.00 for the period 10/1/2023 through 10/31/2023. All ayes; motion carried 6-0.

Motion by Yoder, supported by Hickey to approve bills in excess of \$3,000 as submitted.  
All ayes; motion carried 6-0.

**CONSENT AGENDA**

Motion by Cappon, supported by Brighton, to approve the consent agenda. All ayes; motion carried, 6-0.

**DEPARTMENTAL REPORTS**

Manager: None.  
Clerk/Treasurer: Report submitted.  
Police: Report submitted.  
Public Works: None.  
Planning and Zoning: Report submitted.

## **COMMITTEE REPORTS:**

Personnel Committee: Working on the Village Manager's performance evaluation compilation. Will begin a review of the Wage & Salary plan established in May with regards to Fiscal Year vs. Anniversary Date step increases.  
Finance Committee: No report.  
Parks & Recreation Committee: No report.

## **PRESENTATIONS**

- a) Dr. Lee Stuart – Community Condos Brownfield Application: Presented an update on the project. A representative from their engineering firm explained that the Brownfield Redevelopment will take 15 years to complete the reimbursement of startup costs.
- b) Patrick Jordan, Ionia County Administrator – Expanded on the Brownfield Redevelopment designation.
- c) Julie Ann Burns – Chairperson Ionia County Brownfield Authority – Spoke about Brownfields, discussed inception to present for the program.
- d) Raymond McDaniel – Completed the original work for the Stuart Venture's Project. Gave more explanation on Brownfields. Asked the Village Council for their support of the application.

## **DISCUSSION ITEMS**

- a) Discussion regarding expression of support for Stuart Ventures Brownfield Application.

Proposed Resolution 2023-67: Support of Brownfield Redevelopment Activities in the Village of Lake Odessa.

Motion by Johnson, supported by Brighton, to approve proposed Resolution 2023-67. Banks called for a roll call vote. Yes: Johnson, Brighton, Cappon, Hickey, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

## **NEW BUSINESS**

- a) Proposed Resolution 2023-59: Adopting a deferred compensation plan for employees during Fiscal Year 2024-2025.

Motion by Cappon, supported by Brighton, to approve proposed Resolution 2023-59. Banks called for a roll call vote. Yes: Cappon, Brighton, Hickey, Johnson, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

- b) Proposed Resolution 2023-60: Retaining current health insurance plan offerings for employees during Fiscal Year 2024-2025.

Motion by Yoder, supported by Johnson, to approve proposed Resolution 2023-60. Banks called for a roll call vote. Yes: Yoder, Johnson, Brighton, Cappon, Hickey, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

- c) Proposed Resolution 2023-61: Authorizing use of State and Local Fiscal Recovery Funds for revenue replacement.

Motion by Brighton, supported by Cappon, to approve proposed Resolution 2023-61.

Banks called for a roll call vote. Yes: Brighton, Cappon, Hickey, Johnson, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed, 6-0.

d) Proposed Resolution 2023-62: Authorizing proceeding with the sale of less than one acre of land on Musgrove Road to Nathan and Diane Sprague.

Motion by Johnson, supported by Cappon, to approve proposed Resolution 2023-62. Discussion took place. Johnson withdrew the motion.

Motion by Cappon, supported by Yoder to Table this Resolution 2023-62. All ayes; motion carried 6-0.

e) Proposed Resolution 2023-64: Contract with InterActive Studio for services related to replacement of municipal beach pavilion.

Motion by Brighton, supported by Yoder, to approve proposed Resolution 2023-64. Banks called for a roll call vote. Yes; Brighton, Yoder, Cappon, Hickey, Johnson, Banks; No: None; Absent: Young; Abstain: None. Motion passed 6-0.

f) Proposed Resolution 2023-65: Authorizing the closure of the Lakewood Community Project Fund and reallocation of account balances.

Motion by Hickey, supported by Cappon, to approve proposed Resolution 2023-65. Banks called for a roll call vote. Yes; Hickey, Cappon, Brighton, Johnson, Yoder, Banks; No: None; Absent: Young; Abstain: None. Motion passed 6-0.

Council recessed at 8:43 pm.

Council resumed session at 8:51 pm.

g) Motion by Cappon, supported by Hickey to approve the Agreement between the Village of Lake Odessa and the Jordan Lake Trail Board as presented (Exhibit 1). All ayes; motion carried 6-0.

#### **MISCELLANEOUS CORRESPONDENCE**

a) Letters to Governor and Legislators regarding Village grant award.

#### **TRUSTEE COMMENTS**

Banks – Garland sponsorship program deadline is 11/27/2023. Happy Thanksgiving and expressed how grateful she is for everyone.

Brighton – Happy Thanksgiving.

Cappon – No comment.

Hickey – Expressed concern about golf carts and UTVs that have been driving through the leaves that are raked to the street on Fifth Avenue.

Johnson – Christmas decorating contest in the Village this year sponsored by the Lake Odessa Area Arts Commission.

Yoder – Downtown is looking festive with the garlands up.

#### **PUBLIC COMMENT**

1. Carolyn Mayhew, Jordan Lake Trail Board – Commented about the agreement approved.

#### **ADJOURNMENT**

Motion by Hickey, supported by Cappon, to adjourn the meeting. All ayes: motion carried 6-0.

Meeting adjourned at 8:59 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer