

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
JANUARY 17, 2024  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Jennnifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: Trustee Terri Cappon

Staff present: Kendra Backing, Kathy Forman, Jesse Trout

**APPROVAL OF THE AGENDA**

Motion by Young, supported by Yoder, to approve the agenda with the addition of items i) and j). All ayes; motion carried 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**MINUTES**

Motion by Johnson, supported by Yoder, to approve the minutes from the December 18, 2023 Village Council meeting. All ayes; motion carried 6-0.

**BILLS**

Motion by Hickey, supported by Young, to approve expenditures equal to or less than \$3,000.00 for the period 12/1/2023 through 12/31/2023. All ayes; motion carried 6-0.

Motion by Johnson, supported by Yoder to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 6-0.

**CONSENT AGENDA**

Motion by Young, supported by Brighton, to accept the following items and place them on file:

- a) Lake Odessa Area Arts Commission 11/13/2023 regular meeting minutes
- b) Lake Odessa Area Arts Commission 12/27/2023 special meeting minutes
- c) Downtown Development Authority 1/9/2024 regular meeting minutes
- d) Lakewood Wastewater Authority 11/13/2023 meeting minutes
- e) Lakewood Recreational Authority 1/8/2024 meeting minutes

All ayes; motion carried 6-0.

**DEPARTMENTAL REPORTS**

Manager: Memo from President Banks.

Clerk/Treasurer: Report submitted.

Police: Report submitted.

Public Works: Report submitted.

Planning and Zoning: Report submitted.

## **COMMITTEE REPORTS:**

Personnel and Finance Committees: Banks reported that members of both committees (Banks, Brighton, Yoder) met to discuss and develop recommendations with regard to employee wages.

Parks & Recreation Committee: No report.

## **PRESENTATIONS**

None

## **PUBLIC HEARING**

Motion by Young, supported by Johnson, to enter public hearing to accept comments on a proposed application for a CDBG grant. All ayes; motion carried 6-0. Marilyn Smith gave a presentation about the grant program and answered questions. Motion by Young, supported by Hickey, to close the public hearing. All ayes; motion carried 6-0.

## **NEW BUSINESS**

- a) Proposed Resolution 2024-01: Establishing a Cost-of-Living Wage Adjustment for Fiscal Year 2024-25.

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2024-1. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- b) Proposed Resolution 2024-2: Approving Council Policy 2024-01, Compensation Plan.

Motion by Young, supported by Hickey, to adopt proposed Resolution 2024-2. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- c) Proposed Resolution 2024-3: Approving an Agreement Between the Village of Lake Odessa, the Jordan Lake Trail Board and Anthony Jackson for the Donation of Artwork.

Motion by Yoder, supported by Johnson, to adopt proposed Resolution 2024-3. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- d) Proposed Resolution 2024-4: Approving the Auctioning of Village-Owned Equipment.

Motion by Young, supported by Johnson, to adopt proposed Resolution 2024-4. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- e) Proposed Resolution 2024-5: Approving the Setting of a Public Hearing for the Adoption of the FY 2024-25 Village of Lake Odessa Budget and Millage Rates.

Motion by Yoder, supported by Hickey, to adopt proposed Resolution 2024-5. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- f) Proposed Resolution 2024-6: Approving Application for Community Development Block Grant Funds for CDBG Housing Improving Local Livability (CHILL).

Motion by Young, supported by Yoder, to adopt proposed Resolution 2024-6. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- g) Proposed Resolution 2024-7: Adopting a Policy Prohibiting the Use of Excessive Force Against Non-Violent Civil Rights Demonstrators.

Motion by Young, supported by Brighton, to adopt proposed Resolution 2024-7. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- h) Proposed Resolution 2024-8: Approving Council Policy 2024-2, Non-Discrimination on Basis of Handicap.

Motion by Young, supported by Hickey, to adopt proposed Resolution 2024-8. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- i) Proposed Resolution 2024-9: Authorizing a Request for Proposals for Third-Party Grant Administration.

Motion by Brighton, supported by Young, to adopt proposed Resolution 2024-9. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Resolution adopted 6-0.

- j) Compensation for President Banks for work performed in addition to regular Village President duties while office of Village Manager is vacant.

Banks left the meeting prior to the beginning of discussion. Brighton presented a proposal to compensate Banks for time spent performing Village Manager duties since December 7, 2023. Discussion followed. Motion by Yoder, supported by Young, to compensate Banks at the rate of \$50 per hour, retroactive to December 7, 2023, upon submission to council of time sheets and a review by legal counsel with regard to whether a conflict of interest exists. Banks returned to the meeting. Banks called for a roll call vote. Yes: Yoder, Brighton, Hickey, Johnson, Young; No: None; Absent: Cappon; Abstain: Banks. Motion carried 5-0.

## **MISCELLANEOUS CORRESPONDENCE**

None

## **TRUSTEE COMMENTS**

Banks - None.

Brighton - None.

Hickey - None.

Johnson - Encouraged everyone to stay safe.

Yoder - Encouraged everyone to stay safe and warm.

Young - None.

## **PUBLIC COMMENT**

Mike Bremer introduced himself and expressed interest in serving as Village Manager.

## **ADJOURNMENT**

Motion by Young, supported by Hickey, to adjourn the meeting. All ayes: motion carried 6-0.  
Meeting adjourned at 7:46 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer