

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

APRIL 21, 2025

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by DeJong, supported by Brighton, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT

None

MINUTES

Motion by Green, supported by Halfmann, to approve the minutes from the regular Village Council meeting of March 17, 2025. All ayes; motion carried 7-0.

BILLS

Motion by Cappon, supported by Green, to approve expenditures equal to or less than \$3,000.00 for the period 3/1/2025 through 3/31/2025. All ayes; motion carried 7-0.

Motion by Yoder, supported by Brighton, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

CONSENT AGENDA

None

DEPARTMENTAL REPORTS

Village Manager: Report submitted.

Police Department: Report submitted.

Department of Public Works: Report submitted.

Finance: Report Submitted.

Zoning: Report submitted.

NEW BUSINESS

- a) Proposed Ordinance 2025-04: Amending Article IV. Weeds of Chapter 10 – Environment of the Code of Ordinances of the Village of Lake Odessa.

Motion by Brighton, supported by Cappon, to adopt proposed Ordinance 2025-04. Banks called for a roll call vote. Yes: Brighton, Cappon, DeJong, Green, Halfmann, Yoder Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- b) Proposed Ordinance 2025-05: Amending Division 1. In General of Article II. Nuisances of Chapter 10 – Environment of the Code of Ordinances of the Village of Lake Odessa.

Motion by Yoder, supported by Green, to adopt proposed Ordinance 2025-05. Banks called for a roll call vote. Yes: Yoder, Green, Brighton, Cappon, Halfmann, Banks; No: DeJong; Absent: None; Abstain: None. Motion carried 6-1.

- c) Proposed Ordinance 2025-06: Amending Article IV of Chapter 31 of the Code of Ordinances of the Village of Lake Odessa by Removing the Sunset Date.

Motion by Cappon, supported by DeJong, to adopt proposed Ordinance 2025-06. Banks called for a roll call vote. Yes: Cappon, DeJong, Brighton, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- d) Proposed Resolution 2025-15: Approving the Establishment of Investment Accounts with Independent Bank and Designating Authorized Signatories.

Motion by DeJong, supported by Brighton, to adopt proposed Resolution 2025-15. Banks called for a roll call vote. Yes: DeJong, Brighton, Cappon, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- e) Proposed Resolution 2025-16: Setting a Public Hearing of Special Assessments for Abating Hazards and Nuisances.

Motion by Yoder, supported by Halfmann, to adopt proposed Resolution 2025-16. Banks called for a roll call vote. Yes: Yoder, Halfmann, Brighton, Cappon, DeJong, Green, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- f) Proposed Resolution 2025-17: Awarding the 2025 Paving Contract to Lakeland Asphalt Corporation

Motion by Brighton, supported by Cappon, to adopt proposed Resolution 2025-17. Banks called for a roll call vote. Yes: Brighton, Cappon, DeJong, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- g) Proposed Resolution 2025-18: Approving an Arbor Day Proclamation and the Holding of a Tree Planting Ceremony on Tuesday, April 22, 2025

Motion by Green, supported by Halfmann, to adopt proposed Resolution 2025-18. Banks called for a roll call vote. Yes: Green, Halfmann, Brighton, Cappon, DeJong, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- h) Proposed Resolution 2025-19: Accepting Proposal from the Michigan Municipal League Liability and Property Pool for Insurance Coverage Effective June 1, 2025

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2025-19. Banks called for a roll call vote. Yes: Yoder, Brighton, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

MISCELLANEOUS CORRESPONDENCE

Laurel Steward Email

Council discussed the email.

TRUSTEE COMMENTS

Banks – Asked about the Easter Egg Hunt – It was very well attended and received good reviews

Brighton – None

Cappon – Thanked Kathy Forman and spoke of the importance in making contacts with local clerks

DeJong – None

Green – Asked about the possibility of a new auto parts store going into the building on Tupper Lake Street. Inquired is tax abatements might be possible.

Halfmann – Thanked Kathy Forman for the conference summary she provided

Yoder – Expressed her appreciation for the new police officer being visible in the community, the DPW workers starting spring clean-up around the village

Village Manager Guetschow gave a brief update on the Deputy Village Manager position. The deadline was Friday, 4/18/2025. We will work to put packets together for council members including the link to each candidate's video cover letter.

A special meeting will be held on Monday, May 5, 2025 at 5:30pm to discuss the applications and determine who will be interviewed.

PUBLIC COMMENT

William Christy introduced himself as an applicant for the Deputy Village Manager position.

ADJOURNMENT

Motion by DeJong, supported by Cappon, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:02 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer