

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
JUNE 16, 2025  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

**APPROVAL OF THE AGENDA**

Motion by Cappon, supported by DeJong, to approve the agenda. All ayes; motion carried 7-0.

**PUBLIC COMMENT**

1. Joann Gerke – Spoke about the congestion on Sixth Avenue when school is released.
2. Kathy Griffin – Thanked council for resurfacing Pineview Drive.

**MINUTES**

Motion by Green, supported by Halfmann, to approve the minutes from the regular Village Council meeting of May 19, 2025 and the special Village Council meeting of May 31, 2025. All ayes; motion carried 7-0.

**BILLS**

Motion by Yoder, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 5/1/2025 through 5/31/2025. All ayes; motion carried 7-0.

Motion by Cappon, supported by Green, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

**CONSENT AGENDA**

- a) Minutes from the regular Lake Odessa DDA meeting of March 11, 2025
- b) Minutes from the regular Lake Odessa Area Arts Commission meeting of May 12, 2025

Motion by DeJong, supported by Cappon, to approve the consent agenda. All ayes; motion carried, 7-0.

**DEPARTMENTAL REPORTS**

Village Manager: Report submitted.  
Police Department: Report submitted.  
Department of Public Works: Report submitted.  
Finance: Report Submitted.  
Zoning: Report submitted.

**NEW BUSINESS**

- a) Proposed Resolution 2025-23: Approving Village Participation in a Community “Ring of Fire” Activity at Municipal Beach on Friday, July 4, 2025 at 10:00 PM.

Motion by Green, supported by Brighton, to adopt proposed Resolution 2025-23. Banks called for a roll call vote. Yes: Green, Brighton, Cappon, DeJong, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- b) Proposed Resolution 2025-24: Accepting the Proposal of RS Technical Services for Upgrading the SCADA System Computer at the Iron Removal Plant.

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2025-24. Banks called for a roll call vote. Yes: Yoder, Brighton, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- c) Proposed Resolution 2025-25: Accepting the Proposal from the Michigan Municipal League Workers’ Compensation Fund for Insurance Coverage Effective July 1, 2025.

Motion by DeJong, supported by Halfmann, to adopt proposed Resolution 2025-25. Banks called for a roll call vote. Yes: DeJong, Halfmann, Brighton, Cappon, Green, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- d) Discuss Deputy Village Manager Candidates

Council held a discussion about the Deputy Village Manager candidates.

Motion by Yoder, supported by DeJong, to recommend hiring Willaim Joseph as the Deputy Village Manager to Village Manager Guetschow. All ayes; motion carried 7-0.

#### **MISCELLANEOUS CORRESPONDENCE**

- a) William Joseph Note
- b) William Christy Email
- c) Brian Rayner Letter

#### **TRUSTEE COMMENTS**

Banks – Expressed appreciation for DPW’s hard work. Also liked the comments tonight and thoughtfulness of council.

Brighton – Appreciates council discussion tonight.

Cappon – Thanked all who helped with the downtown planters. Thanked Mr. Guetschow and department heads for their help in coming to a decision tonight.

DeJong – Toured beach pavilion, it is worse shape than he thought.

Green – Appreciates open discussion tonight.

Halfmann – Thanked Mr. Guetschow and department heads for their willingness to discuss their thoughts about the candidates.

Yoder – Liked the thoughtfulness of the approach taken to recommend the Deputy Village Manager candidate. Thanked DPW for cleaning the beach every day.

#### **PUBLIC COMMENT**

1. Judy Scheidt – Appreciates the candor and openness of the council meeting tonight.
2. Cathy Griffin – Would like more information presented at the meeting, not just the agenda.

**ADJOURNMENT**

Motion by DeJong, supported by Cappon, to adjourn the meeting. All ayes: motion carried 7-0.  
Meeting adjourned at 7:55 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer