

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

JULY 21, 2025

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman, Intern/DPW Jake Hanson

APPROVAL OF THE AGENDA

Motion by Green, supported by Halfmann, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT

1. Rodger Eldridge – Spoke about problems with the LOPD.
2. Pam Swiler – Invited Village Council members to the 3 on 3 basketball tournament at the First Congregational Church on Wednesday, 7/23 starting at 5:30 pm.

MINUTES

Motion by DeJong, supported by Yoder, to approve the minutes from the regular Village Council meeting of June 16, 2025, the special Village Council meeting of June 30, 2025, and the special Village Council meeting of July 10, 2025. All ayes; motion carried 7-0.

BILLS

Motion by Green, supported by Cappon, to approve expenditures equal to or less than \$3,000.00 for the period 6/1/2025 through 6/30/2025. All ayes; motion carried 7-0.

Motion by Yoder, supported by Brighton, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

CONSENT AGENDA

- a) Minutes from the regular Planning Commission meeting of May 14, 2025
- b) Minutes from the special Lake Odessa DDA meeting of June 10, 2025
- c) Minutes from the regular Lake Odessa Area Arts Commission meeting of June 11, 2025
- d) Minutes from the special Lake Odessa Area Arts Commission meeting of June 30, 2025

Motion by Halfmann, supported by DeJong, to approve the consent agenda. All ayes; motion carried, 7-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.
Police Department: Report submitted.
Department of Public Works: Report submitted.
Finance: Report Submitted.
Zoning: Report submitted.

NEW BUSINESS

- a) Proposed Ordinance 2025-08: Amend Section 32-112 of the Code of Ordinances.

Motion by Yoder, supported by Brighton, to adopt proposed Ordinance 2025-08. Banks called for a roll call vote. Yes: Yoder, Brighton, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- b) Proposed Resolution 2025-26: Designating Ben DeJong as the Voting Delegate and Roy Halfmann as the Alternate to the Annual Meeting of the Michigan Municipal League on September 17, 2025.

Motion by DeJong, supported by Halfmann, to adopt proposed Resolution 2025-26. Banks called for a roll call vote. Yes: DeJong, Halfmann, Brighton, Cappon, Green, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- c) Proposed Resolution 2025-27: Approving the Purchase of a Replacement Dehumidifier for the Water Treatment Plant.

Motion by Brighton, supported by Yoder, to adopt proposed Resolution 2025-27. Banks called for a roll call vote. Yes: Brighton, Yoder, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- d) Proposed Resolution 2025-28: Adopting Rules and Guidelines Governing the Safe Use of Artificial Intelligence in the Workplace.

Motion by Brighton, supported by Cappon, to Table this Resolution. All ayes; motion carried 7-0.

Motion by DeJong, supported by Green, to form an ad hoc Committee to study Artificial Intelligence use by the village and to ratify President Banks' appointment of Trustee Brighton, Trustee DeJong and Trustee Halfmann to serve on this committee. All ayes; motion carried 7-0.

- e) Proposed Resolution 2025-29: Approving the Annual Payment to the Ionia County Economic Alliance.

Motion by Green, supported by Yoder, to adopt proposed Resolution 2025-29. Banks called for a roll call vote. Yes: Green, Yoder, Brighton, Cappon, DeJong, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- f) Staff Presentation by Jake Hanson. Jake explained the Values Clarification Exercise all council members and department heads are being asked to complete. Responses are due from council members by August 4, 2025.

- g) Motion by Halfmann, supported by Cappon, to recess to Closed Session at the conclusion of regular business to discuss Acquisition of Real Property, pursuant to Section 8(d) of Act 267 of 1976, as amended. All ayes; motion carried 7-0.

TRUSTEE COMMENTS

Banks – Thanked Jake Hanson for his presentation. Reminder that Art in the Park is August 2nd. There will also be a Farmer's Market at Central Church on August 2nd.

Brighton – None

Cappon – None

DeJong – Excited to attend the Michigan Municipal League Conference.

Green – Thanked Jake Hanson for his hard work.

Halfmann – Thanked Jake Hanson for his work with the AI resolution and the homework handed out.

Looks forward to working on the AI ad hoc committee.

Yoder – Thanked President Banks and the others involved for the work toward the possible Consumers Energy Grant.

PUBLIC COMMENT

1. Pam Swiler – Announced that First Congregational Church will be offering Handicapped Parking during Art in the Park. Also asked that council members work on projecting their voices during the meetings.

CLOSED SESSION

Moved to closed session at 7:42 pm.

Returned to open session at 8:04 pm.

ADDITIONAL ITEMS OF NEW BUSINESS

- a) Motion by DeJong, supported by Yoder to approve the May 5, 2025 Closed Session minutes. All ayes; motion carried 7-0.

ADJOURNMENT

Motion by DeJong, supported by Green, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:05 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer