



**PROPOSED AGENDA**  
**REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**  
**MONDAY, FEBRUARY 20, 2023 - 7:00 P.M.**  
Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Citizen Comment on Agenda Items:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to five minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve regular meeting minutes from the following Village Council meetings:**

- a) Minutes from the regular Village Council meeting of January 18, 2023
- b) Minutes from the special Village Council meeting of February 6, 2023

**VII. Bills:**

- a) Approve bills equal to or less than \$3,000.00 each from 1/1/2023 to 1/31/2023
- b) Approve bills in excess of \$3,000.00 each, including:
  1. Detroit Salt Company – Rock Salt for Major and Local Roads -- \$3,557.94 (*Paid*)
  2. SLC Meter LLC – Industry 8” Meter for Water-- \$5,449.25 (*Paid*)
  3. SLC Meter LLC – Industry 6” Meter Water-- \$4,693.93 (*Paid*)

**VIII. Consent Agenda**

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

**Reports and Minutes:** To accept and file the following:

- a) Lake Odessa Area Arts Commission January 9, 2023 Meeting Minutes
- b) Lake Odessa Area Arts Commission February 13, 2023 Meeting Minutes
- c) Lake Odessa Downtown Development Authority January 10, 2023 Meeting Minutes
- d) Lake Odessa Downtown Development Authority February 14, 2023 Special Meeting Minutes
- e) Village of Lake Odessa Planning Commission – January 23, 2023 Meeting Minutes

- f) Lakewood Wastewater Authority – December 13, 2022 Meeting Minutes
- g) Appointment List – February 20, 2023

**IX. Departmental Reports:**

- a) Village Manager's Report
- b) Police Department
- c) Department of Public Works
- d) Finance Report
- e) Zoning Administrator

**X. Committee Reports**

- a) Personnel Committee
- b) Finance Committee
- c) Parks & Recreation Committee
- d) UTV Committee

**XI. Presentations**

- a)

**XII. Discussion Items**

- a)

**XIII. Public Hearing**

- a) Proposed 2023-2024 Village of Lake Odessa Budget

**XIV. Unfinished Business**

- a) None

**XV. New Business:**

- a) Proposed Resolution 2023-09: Adoption of the Budget for Fiscal Year 2023-2024 for the Village of Lake Odessa
- b) Proposed Resolution 2023-10: Approval and Adoption of the Village of Lake Odessa General Appropriations Ordinance for the Fiscal Year 2023-24
- c) Proposed Resolution 2023-11: Approval and Adoption of the Village of Lake Odessa Capital Improvement Plan for Fiscal Year 2023-24
- d) Proposed Resolution 2023-12: A Resolution Establishing Rates, Fees, and Schedules for Water Service Pursuant to Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan
- e) Proposed Resolution 2023-13: Authorizing the Purchase of a Leaf Vacuum Trailer for the Department of Public Works
- f) Proposed Resolution 2023-14: Approving the Budget Amendment for Fiscal Year 2022-23 for the Village of Lake Odessa

**XVI. Miscellaneous Correspondence:**

- a) None

**XVII. Trustee Comments**

**XVIII. Public Comment**

**XIX. Adjournment**

# Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

JANUARY 18, 2023

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Michael Brighton, Trustee Carrie Johnson, Trustee Jennifer Hickey, Trustee Martha Yoder, Trustee Robert Young

Absent: Trustee Terri Cappon

Staff present: Patrick Reagan, Kathy Forman,

Visitors present: Carolyn Mayhew, Jerry Richards

**APPROVAL OF THE AGENDA**

Motion by Young, supported by Johnson, to approve the agenda as submitted. Motion carried, 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment was heard.

**MINUTES**

Motion by Young, supported by Hickey, to approve the minutes from the:

December 19, 2022 regular Village Council meeting;

December 29, 2022 special Village Council meeting; and

January 9, 2023 special Village Council meeting.

Voice vote was called for by Banks. All ayes. Motion carried, 6-0.

Motion by Brighton, supported by Yoder, to approve the minutes from the December 19, 2022 Closed Session. Voice vote was called for by Banks. All ayes. Motion carried, 6-0.

**BILLS**

Motion by Johnson, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 12/1/2022 thru 12/31/2022. All ayes. Motion carried, 6-0.

Motion by Yoder, supported by Brighton, to approve bills in excess of \$3,000.00 each.

Voice vote was called for by Banks. All ayes. Motion carried, 6-0.

**CONSENT AGENDA**

DRAFT

- a) Lake Odessa Zoning Administrator Monthly Report
- b) Lake Odessa Downtown Development Authority – December 2022 Meeting Minutes

Motion by Brighton, supported by Hickey, to approve the consent agenda. All ayes.  
Motion carried, 6-0.

#### **DEPARTMENTAL REPORTS**

- Manager's Report: Reagan gave overview of report and business on the agenda.
- DPW: Report submitted.
- Police: Report submitted.
- Finance: Report submitted.

#### **COMMITTEE REPORTS:**

- Personnel/Finance Committee: No report
- Recreation/ Special Projects Committee: No report
- UTV Committee: No report

#### **PRESENTATIONS:**

There were no presentations.

#### **UNFINISHED BUSINESS**

There was no unfinished business.

#### **NEW BUSINESS**

- a) Proposed Resolution 2023-01: Approving the Setting of a Public Hearing for the Adoption of the FY 2023-2024 Village of Lake Odessa Budget and Millage Rates for Monday, February 20, 2023 at 7:00 PM

Motion by Brighton, supported by Yoder, to approve proposed resolution 2023-01: Banks called for a roll call vote. Yes: Brighton, Yoder, Hickey, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

- b) Proposed Resolution 2023-02: Approving the Removal of the outgoing Village Manager Patrick Reagan on all Village accounts and adding the name of Gregg Guetschow to certain Village Bank Accounts

Motion by Brighton, supported by Hickey, to approve proposed resolution 2023-02. Banks called for a roll call vote. Yes: Brighton, Hickey, Johnson, Yoder, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

- c) Proposed Resolution 2023-03: Approving and Authorizing the Village Manager to Amend the Village Budget to Meet End of Year Expenditures

Motion by Johnson, supported by Yoder, to approve proposed resolution 2023-03. Banks called for a roll call vote. Yes: Johnson, Yoder, Young, Hickey, Brighton, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

DRAFT

d) Proposed Resolution 2023-04: Approval to Accept the Resignation of Patrick Reagan from the Lake Odessa Area Arts Commission

Motion by Brighton, supported by Johnson, to approve proposed resolution 2023-04. Banks called for a roll call vote. Yes: Brighton, Johnson, Young, Hickey, Yoder, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

c) Proposed Resolution 2023-05: Approving the Purchase of a Buffalo Turbine Cyclone Blower for the Department of Public Works

Motion by Yoder, supported by Hickey, to approve proposed resolution 2023-05. Banks called for a roll call vote. Yes: Yoder, Hickey, Brighton, Johnson, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

f) Proposed Resolution 2023-06: Approving the Quote from Peerless Midwest to Abandon a 6" Monitoring Well

Motion by Johnson, supported by Hickey, to approve proposed resolution 2023-06. Banks called for a roll call vote. Yes: Johnson, Hickey, Brighton, Young, Yoder, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

g) Approval of budget amendments as submitted.

Motion by Brighton, supported by Yoder, to approve the proposed budget amendments as submitted by the Village Treasurer. Banks called for a roll call vote. Yes: Brighton, Yoder, Johnson, Hickey, Young, Banks; No: None; Absent: Cappon; Abstain: None. Motion passed, 6-0.

#### **MISCELLANEOUS CORRESPONDENCE**

No miscellaneous correspondence.

#### **TRUSTEE COMMENTS**

Johnson – No comment.

Hickey – No comment.

Brighton – Thanked Patrick.

Yoder – No comment.

Banks – Wished Patrick well and thanked him for doing a very good job as Village Manager. Expressed that he will be missed.

#### **PUBLIC COMMENT**

1. Carolyn Mayhew spoke about the Jordan Lake Trail and the "Save the Hill" funds that were collected by the village in past years.

**ADJOURNMENT**

Motion by Young, supported by Brighton, to adjourn the meeting. Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 7:15 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk/Treasurer

VILLAGE OF LAKE ODESSA  
MINUTES  
SPECIAL COUNCIL MEETING  
FEBRUARY 6, 2023  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 8:29pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Michael Brighton, Trustee Carrie Johnson, Trustee Jennifer Hickey, Trustee Martha Yoder, Trustee Robert Young

Absent: Trustee Terri Cappon

Staff present: Gregg Guetschow, Kathy Forman, Jesse Trout

Visitors present: None

**APPROVAL OF THE AGENDA**

Motion by Hickey, supported by Young, to approve the agenda as submitted. Motion carried, 6-0.

**NEW BUSINESS**

a) Discussion and Potential Action: Salary range for the Village Manager candidate.

Motion by Brighton, supported by Yoder, to approve the new proposed wage scale of \$80,000 - \$100,000 for the Village Manager position posting. Discussion took place. Banks called for a voice vote. Ayes – 5; Nays – 1. Motion passed, 5-1.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion by Yoder, supported by Hickey, to adjourn the meeting. Motion carried by voice vote of members present, 6-0.

Meeting adjourned at 8:51 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk/Treasurer

**Purchases Over \$3,000.00**



12841 Sanders Street  
Detroit, MI 48217  
Phone No. 313-841-5144  
Fax No. 313-841-0466  
ar@detroitsalt.com

**Sell-to**

LAKE ODESSA VILLAGE  
JESSE TROUT  
839 FOURTH AVE  
Lake Odessa, MI 48849  
UNITED STATES

**Ship-to**

LAKE ODESSA VILLAGE  
LAKE ODESSA VILLAGE  
800 SEWER PLANT RD  
Lake Odessa, MI 48849

Invoice No. SI23-18332  
Posting Date 01/09/23  
Payment Terms NET 30  
Due Date 02/08/23  
P.O.  
Customer No. MILAK03

Ticket No.	Date	Order	Location	Product	Qty	Rate	Amount	Tax Amount	Total
836754	01/09/23	SO23-11105	007	ROCK SALT	52.57	\$67.68	\$3,557.94		\$3,557.94
<b>Invoice Total</b>					<b>52.57</b>		<b>\$3,557.94</b>		<b>\$3,557.94</b>

**Total Invoice** **\$3,557.94**

1778.97  
1778.97  
202-449-734  
203-449-734  
- split  
JT

QUESTIONS? PLEASE CALL 313-841-5144

FEDERAL ID 38-3341484

PLEASE NOTE: OUR REMITTANCE ADDRESS HAS CHANGED

Please remit payment to: Detroit Salt Company, PO Box 874127 Kansas City, MO 64187-4127

PLEASE REMIT TO OUR NEW ADDRESS:

SLC Meter LLC  
3285 Lapeer Rd. W  
Auburn Hills, MI 48326

Ph. 1-800-433-4332  
www.slcmetrllc.com



# Invoice

Date	Invoice #
1/12/2023	275673

Bill To
VILLAGE OF LAKE ODESSA 839 FOURTH AVE LAKE ODESSA, MI 48849

Ship To
LAKE ODESSA DPW 1214 JORDAN LAKE ST LAKE ODESSA, MI 48849

Rep	S.O. No.	P.O. No.	Terms	Job Name
ASB			Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BM-E12-GTP	8" BADGER E-SERIES METER WITH 2" TEST PORT, BRONZE BODY 20" LAY LENGTH, HRE-LCD REGISTRATION IN GALLONS W/10 TWIST TIGHT CONNECTOR  ST 591-536-780		0	1	5,449.25	5,449.25

Thank you for your business!  
SLC Meter accepts credit cards and E-Checks.  
1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of  
these items constitutes a 35% restocking fee on all returns.  
No returns of special order items or after 60 days or without prior written authorization.

A credit memo shall be issued to your account for any returns or discrepancies.  
For full terms of sales please go to Terms & Conditions of sale:  
[www.slcmeter.com/documents/termsfuse.php](http://www.slcmeter.com/documents/termsfuse.php)

**Total** \$5,449.25

**Payments/Credits** \$0.00

**Balance Due** \$5,449.25

PLEASE REMIT TO OUR NEW ADDRESS:

SLC Meter LLC  
3285 Lapeer Rd. W  
Auburn Hills, MI 48326

Ph. 1-800-433-4332  
www.slc-meterllc.com



# Invoice

Date	Invoice #
1/12/2023	275674

Bill To
VILLAGE OF LAKE ODESSA 839 FOURTH AVE LAKE ODESSA, MI 48849

Ship To
LAKE ODESSA DPW 1214 JORDAN LAKE ST LAKE ODESSA, MI 48849

Rep	S.O. No.	P.O. No.	Terms	Job Name
ASB			Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BM-E11-GTP-L	6" LONG BODY BADGER E-SERIES METER WITH 2" TEST PORT, BRONZE BODY 24" LAY LENGTH, HRE-LCD REGISTRATION IN GALLONS W/10 TWIST TIGHT CONNECTOR		0	1	4,678.13	4,678.13
GA-FL-6-FF	6" X 1/8" FULL FACE RUBBER GASKET		0	2	7.90	15.80
ST 591-536-780						

Thank you for your business!  
SLC Meter accepts credit cards and E-Checks.  
1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 35% restocking fee on all returns.  
No returns of special order items or after 60 days or without prior written authorization.

A credit memo shall be issued to your account for any returns or discrepancies.  
For full terms of sales please go to Terms & Conditions of sale:  
[www.slc-meter.com/documents/termsfuse.php](http://www.slc-meter.com/documents/termsfuse.php)

**Total** \$4,693.93

**Payments/Credits** \$0.00

**Balance Due** \$4,693.93

# Consent Agenda

**Lake Odessa Area Arts Commission  
Page Memorial Building  
839 Fourth Avenue  
Lake Odessa, Michigan 48849  
Regular Meeting Minutes  
January 9, 2023**

Meeting called to order 7:09 pm by Chairperson Hermes.

Roll Call: Margaret Hermes, Patrick Reagan, Carrie Johnson, Nancy Mattson, Aurora Rice, Karen Banks

Absent: None

Visitors: None

Approval of Agenda: Motion made by Banks, supported by Hermes to approve the agenda as presented. Motion carried by voice vote of members present, 6-0.

Meeting Minutes: Motion by Johnson, supported by Mattson, to approve the meeting minutes from the November 14, 2022 meetings. Motion carried by voice vote, 6-0.

Financial Report: Motion by Banks, supported by Hermes, to place the financial report on file. Motion carried by voice vote, 6-0.

Public comment – no public comment was heard.

Discussion Items:

A) 2023 Art in the Park

- 1) Applications received thus far for the 2023 event -- 44
- 2) Bruce Curtis -- Bruce Curtis has applied to be a crafter at the 2023 event. Curtis makes and sells wooden flutes. Would like a booth with electricity so he can amplify the sound of his flutes to attract customers. Amplification of music violates the show rules. Motion by Banks, supported by Hermes, to allow Bruce Curtis to sell his flutes at the 2023 event but without amplification or electricity, to refund the \$10 paid for a booth with electricity, and to place his booth north of the pavilion to insure that any flute noise doesn't interfere with event performers. Voice vote. Motion approved 6-0.
- 3) Dance floor – Motion by Reagan supported by Banks, to approve purchase of new dance floor from Snaplock for a sum not to exceed \$3,200.00. Voice vote. Motion approved 6-0.

- 4) Pavilion Sun Shades – discussion took place on new sun shades for the pavilion, to be purchased by the LOAAC. Banks received a quote for 5 – 31’ sun shades for a cost of \$2,600.00. Motion by Reagan supported by Johnson, to try to clean the current shades before further discussion of new purchase is had by Board. Voice vote. Motion approved 6-0.
- 5) Artist Plaque – discussion took place about the plaque for the bear carving in the park as per the agreement with Lonnie Glines. Johnson will order one and it will be given to DPW for installation.
- 6) Nomination and Election of Officers for 2023

Chairperson – Motion by Johnson, supported by Mattson, to nominate and elect Hermes for Chairperson. Voice vote: Aye: Johnson, Banks, Mattson, Rice. Nays: Hermes, Reagan. Hermes elected as Chairperson.

Vice Chairperson – Motion by Banks, supported by Hermes, to nominate and elect Johnson for Vice Chair. Voice vote. Motion carried 6-0. Johnson elected as Vice Chairperson.

Secretary/ Treasurer – Motion by Reagan, supported by Mattson, to nominate and elect Banks as Secretary/ Treasurer. Voice vote. Motion approved 6-0. Banks elected as Secretary/ Treasurer.

- B) Board member comments – Banks spoke about the B-Side Growlers and the Briar Pain Band as potential entertainment for the 2023 event. Motion by Reagan, support by Hermes to authorize Banks to book B-Side Growlers for 2023 Art in the Park.

Meeting adjourned: 8:08 pm

Respectfully submitted  
Patrick Reagan

## MINUTES

### **Lake Odessa Area Arts Commission**

Regular Meeting

Monday, February 13, 2023 - 7:00 p.m.

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order / Roll Call:** Hermes called the meeting to order at 7:05 p.m.  
Present: Hermes, Johnson, Mattson, Banks  
Absent: Rice  
Staff Present: Interim Village Manager Gregg Guetschow  
Visitors: Melanie Baker
2. **Approval of Agenda:** Motion by Mattson, support by Hermes to approve agenda as presented. All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:**
  - 1) 1/9/2023 regular meeting: Motion by Johnson, support by Mattson to approve. All ayes; motion carried.
5. **Finance:** Banks gave an overview of the revenue/expense report for the month ending January 2023 and reviewed with board the bank statement and bank reconciliation.
6. **Action Items:**
  - a. **Art in the Park 2022:**
    - 1) Follow-up letters: Banks stated follow-up letters to 2022 artists have not gone out, but will be finalized and mailed this week.
  - b. **Art in the Park 2023:**
    - 1) Entertainment: Per Board approval at January 2023 meeting, Banks stated she has booked the B-Side Growlers. Their quoted fee is \$450 for a one-hour set. Motion by Johnson, support by Mattson, to approve \$450 fee. All ayes; motion carried.
    - 2) Artist applications: A total of 47 artists and 58 booth spaces have been booked so far for the 2023 Art in the Park.
    - 3) Mobile Hotspot: Johnson has made no progress with borrowing mobile hotspot(s) from the Lake Odessa Community Library. She will attempt to make contact with Jen Salgat, the librarian.

- 4) ATM Machine: Banks made inquiry with PFCU, but they do not have a mobile ATM machine. She will inquire with Thornapple Credit Union to see if they will return in 2023.
- 5) Sponsorships: Banks will work with Mattson regarding a review of current or revised sponsorship levels for inclusion on March agenda.
- 6) Food Vendors: Mattson stated in 2022 she sent out food vendor invitation letters in January, which was too early. She plans to contact potential food vendors while she is in Florida via e-mail and regular mail.

**c. Other Projects:**

- 1) Public Mural Project: Johnson has inquired with Postmaster at Lake Odessa Post Office re: possibility of a mural on the south wall of the Post Office building. She stated Bill Rogers has also made the same inquiry at the Post Office. Johnson stated the postmaster will contact the building owner to inquire.
  - 2) Chainsaw Art: Johnson stated the plaque to acknowledge chainsaw artist Lonnie Gline arrived, and she gave it to Patrick Reagan. Gregg Guetschow will locate the plaque and give it to Jesse Trout for installation.
7. **Board Member Comments:** Johnson reported that Rice has a project idea for this year's Kids' Zone involving the use of recyclables. Rice will provide more information at the next meeting.
8. **Adjournment:** Meeting adjourned at 7:41 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

**VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY**

**MINUTES**

Regular Meeting - Tuesday, January 10, 2023  
Page Memorial Building, Lake Odessa MI

PRESENT: Karen Banks, Sue Dahms, Bill Rogers, Marilyn Danielson, Sarah McGarry

ABSENT: Darwin Thompson, Bob Green

STAFF: Village Manager Reagan, Village Clerk/Treasurer Forman

VISITORS: None

**I. Call to Order:** Meeting called to order by McGarry at 7:01 a.m.

**II. Approval of Agenda:** Motion by Dahms, support by Banks, to approve agenda as presented. All ayes; motion carried, 5-0.

**III. Public Comment:** None.

**IV. Approval of Minutes:**

- a) Minutes from 11/8/22 regular meeting. Motion by Danielson, support by McGarry, to approve. All ayes; motion carried, 5-0.
- b) Minutes from 12/13/22 special meeting. Motion by Dahms, support by McGarry, to approve. All ayes; motion carried 5-0.

**V. Finance Report:**

- a) Revenue & Expense report and December 2022 bank statement were reviewed. Current account balance is \$80,731.43 as of 12/31/22. Discussed capture and negative capture. Banks noted the Sunset Date is 2025. A condensed annual report should be created with a narrative including the history and future views of the DDA. This report should be presented to the county when complete.

**VI. Action/Discussion Items:**

- a) Election of Officers:
  - Motion by Banks, support by Dahms, to nominate Sarah McGarry for position of Chairperson. All ayes; motion carried, 5-0.
  - Motion by Banks, support by McGarry, to nominate Bill Rogers for position of Vice-Chairperson. All ayes; motion carried, 5-0.
  - Motion by Banks, support by McGarry, to nominate Sue Dahms for position of Treasurer. All ayes; motion carried, 5-0.
  - Motion by Dahms, support by McGarry, to nominate Karen Banks for position of Secretary. All ayes; motion carried, 5-0.

- b) Food Truck Survey: Reagan displayed a sample questionnaire for review. Phase I will distribute the questionnaire to restaurants in the village. A special meeting will be held on Tuesday, February 14, 2023 to review the surveys. After the special meeting, Phase II will distribute the questionnaire to other businesses in the village.
- c) Proposed 2023-2024 DDA Budget: Reagan placed before the DDA the proposed budget. Discussion was held and changes were made. Motion by Banks, supported by McGarry, to approve the revised budget with Revenues of \$31,605 and Expenditures of \$85,725. All ayes; motion carried, 5-0

**VII. Beautification Committee Report:**

- a) Christmas Garland sponsorship program: Banks recapped the 2022 campaign. Revenue \$860.00 and Expenses \$864.00. 35 garlands were sponsored.

**VIII. Miscellaneous Correspondence:** None

**IX. Board Member Comments:**

- a) McGarry clarified that going forward contact with GEI will be through Gregg Guetschow, Karen Banks, or Kathy Forman.
- b) Banks thanked Patrick Regan for his hard work with the DDA.

**X. Adjournment:** Without objection, meeting adjourned at 8:24 a.m.

Respectfully submitted,

Kathy Forman  
Village Clerk/Treasurer

**VILLAGE OF LAKE ODESSA  
DOWNTOWN DEVELOPMENT AUTHORITY**

**MINUTES**

Special Meeting - Tuesday, February 14, 2023  
Page Memorial Building, Lake Odessa MI

PRESENT: Karen Banks, Sue Dahms, Bill Rogers, Marilyn Danielson, Sarah McGarry, Bob Green

ABSENT: Darwin Thompson

STAFF: Interim Village Manger Guetschow, Village Clerk/Treasurer Forman

VISITORS: None

- I. **Call to Order:** Meeting called to order by McGarry at 7:04 a.m.
- II. **Approval of Agenda:** Motion by Banks, support by McGarry, to approve agenda as presented. All ayes; motion carried, 6-0.
- III. **Public Comment:** None.
- IV. **Action/Discussion Items:**

a) **Review of Survey Monkey Food Truck Responses:**

The survey results were presented along with business owner comments. Several questions were brought up for discussion regarding what the next step should be. If food trucks are allowed what limits should be enforced? Will there be a fee charged? Does the DDA need to ask the local businesses their opinion on food trucks, if they do should they let them know the restaurant owners opinions? At this time the ordinance does not allow transient food trucks on public property. Guetschow spoke about researching whether permanent food trucks can be allowed as part of the zoning ordinance. If food trucks are allowed on a limited basis, what would those limits be? If allowed for a special event what is the definition of a special event?

Discussion took place about a possible open house to talk with business owners about their thoughts.

Guetschow suggested waiting for council direction before moving forward with a recommendation. There should be more interface with the zoning ordinance and questions that have arisen. Any changes would need to be addressed in the Peddler's and Solicitor's Ordinance.

b) Develop survey questions for Lake Odessa businesses:

After a discussion, it was decided that the DDA should await further direction from Lake Odessa Village Council before doing a survey.

**V. Board Member Comments:** None

**VI. Adjournment:** Without objection, meeting adjourned at 8:01 a.m.

Respectfully submitted,

Kathy Forman  
Village Clerk/Treasurer

**VILLAGE OF LAKE ODESSA  
PLANNING COMMISSION**

**DRAFT**

**MINUTES  
JANUARY 23, 2023 REGULAR MEETING**

Page Memorial Building  
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Meg Wheeler, Patrick Reagan, Martha Yoder  
Absent: Al Hamp  
Staff: Jeanne Vandersloot, Kathy Forman  
Visitors: None

Meeting called to order by Chairperson Wheeler at 7:00 p.m.

**APPROVAL OF AGENDA:** motion by Banks, supported by Barrone, to approve the agenda as amended. Voice vote. Approved 5-0.

**PUBLIC COMMENT** – No public comment.

**MINUTES** – Motion by Barrone, supported by Banks, to approve the following Planning Commission meeting minutes:

1. September 26, 2022 Planning Commission meeting minutes

Voice vote. Approved 6-0.

**PUBLIC HEARING** – None

**ACTION & DISCUSSION ITEMS:**

- a) Discussion and Action: Proposed Zoning Ordinance Amendment 2022-06, an Ordinance to Amend the Code of Ordinance of the Village of Lake Odessa by Amending Article II, Section 24-36

Discussion of the amendment took place.

Motion by Banks, supported by Reagan, to set a public hearing for Monday, 2/27/2023.  
Voice vote. Motion approved unanimously, 5-0.

- b) Discussion and Action: Village of Lake Odessa Master Plan Update

A discussion of the need to update the master plan was held. At the March 27, 2023, meeting the commission will configure an RFP.

DRAFT

**ELECTION OF OFFICERS:**

- a) Motion by Banks, support by Reagan to retain the same slate of officers, Chairperson Meg Wheeler and Vice-Chairperson Beth Barrone. Voice vote. Motion approved unanimously, 5-0.

**BOARD MEMBER COMMENTS:** Barrone stated that it has been a pleasure to work with outgoing Village Manager, Patrick Reagan. She said he was the best village manager she has worked with.

**ADJOURNMENT:** Motion by Barrone, support by Reagan, to adjourn the meeting. All ayes; motion carried, 5-0. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Kathy Forman  
Village Clerk / Treasurer

**Lakewood Wastewater Authority**  
**Page Memorial Building**  
**839 Fourth Ave**  
**Lake Odessa, MI 48849**  
**Board Meeting Minutes**  
**December 13, 2022**

Meeting called to order by J. Pepper at 5:00pm

PRESENT: Engle, Doane, McCloud, J. Pepper, S. Pepper, Rudisill

ABSENT: none

STAFF: Storm, Suntken

**APPROVAL OF AGENDA:** Motion made by Engle and supported by McCloud to approve the agenda. All ayes. Motion carried.

**MEETING MINUTES:** Motion made by S. Pepper and supported by Doane to approve the October 25, 2022 Meeting Minutes as amended. All ayes. Motion carried

**SEWER FUND BILLS:**

- A. Motion made by Doane and supported by S. Pepper to approve sewer fund bills equal to or less than \$3,000 from 10/1/2022 to 11/30/2022. All ayes. Motion Carried.
- B. Motion made by McCloud and supported by Rudisill to approve sewer fund bills in excess of \$3,000 as follows:
  - 1. Dubois-Cooper Assoc - \$4,300.00 – Compactlogix L1 Controller
  - 2. Haviland Products Company - \$6,048.76 – Aluminum Sulfate
  - 3. Blue Cross Blue Shield - \$9,973.71 – Employee Health Insurance
  - 4. Consumers Energy - \$17,004.96 – Electric Service for 13751 Harwood Rd
  - 5. Dubois Chemical Inc. - \$5,278.60 – Polymer
  - 6. Haviland Products Company - \$6,409.88 – Aluminum Sulfate
  - 7. Blue Cross Blue Shield - \$9,973.71 – Employee Health Insurance Premiums
  - 8. Haviland Products Company - \$6,390.00 – Aluminum Sulfate
  - 9. USA Bluebook - \$4,772.01 – Lab Supplies
  - 10. Consumers Energy - \$14,789.91 – Electric Service for 13751 Harwood RD
  - 11. Gravity Interceptor Project Invoices:
    - a. Diversco Construction - \$1,152,700.38
    - b. Fishbeck - \$105,089.98

**CITIZEN COMMENTS:** none

**OLD BUSINESS:** none

**NEW BUSINESS:**

- A. Manager's Report: Given by Suntken.
- B. Motion by Doane and supported by J. Pepper to approve the 2022 Budget Amendments as presented and recommended by the Finance Committee.

Roll Call Vote:  
Yes: Engle, Doane, McCloud, J. Pepper, S. Pepper, Rudisill  
No: none  
All Ayes. Motion Passed.
- C. Motion by J. Pepper and supported by Engle to leave rates as is for 2023.

Roll Call Vote:  
Yes: Engle, Doane, McCloud, J. Pepper, S. Pepper, Rudisill  
No: none  
All Ayes. Motion Passed.

- D. Motion made by S. Pepper and supported by Doane to adopt the 2023 Budget as presented and recommended by the finance committee.

Roll Call Vote:

Yes: Engle, Doane, McCloud, J. Pepper, S. Pepper, Rudisill

No: none

All yes. Motion passed.

- E. Motion made by Engle and supported by Rudisill to adopt the meeting dates for 2023. All ayes. Motion passed.
- F. Motion by J. Pepper and supported by Doane to sign the 2022 Fiscal Year Financial Audit engagement letter with Drake CPA. All Ayes. Motion passed.

**ADJOURNMENT:** Motion made by Engle and supported by S. Pepper to adjourn the meeting. All ayes, motion carried.  
Meeting adjourned at 5:52pm.

The next scheduled meeting will be held on Tuesday, January 24, 2023 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by

Stacy Storm  
Administrative Asst.

**VILLAGE OF LAKE ODESSA  
COUNCIL APPOINTMENTS**

*(Effective 2/20/2023)*

**President Pro Tem**<sup>2</sup> ..... Terri Cappon (11/24)  
**Clerk** ..... Patrick Reagan (10/23)  
**Treasurer**<sup>2, 5</sup> ..... Kathy Forman (10/23)

**Standing Committees:**

Personnel<sup>2</sup> ..... Mike Brighton, Karen Banks  
Finance<sup>2</sup> ..... Terri Cappon, Martha Yoder  
Parks & Recreation<sup>2</sup> ..... Jennifer Hickey, Carrie Johnson, Rob Young  
**Police Chief:** ..... Kendra Backing  
**Street Administrator:** ..... Jesse Trout  
**Zoning Administrator:** ..... Jeanne VanderSloot  
**MML Legislative Coordinator:** ..... Village Manager  
**Marina Director:**<sup>2</sup> ..... Kendra Backing  
**FOIA Coordinator:** ..... Village Manager  
**Administrator, Municipal Ordinance Violations Bureau:**<sup>2</sup> ..... Village Manager

**BOARD, AUTHORITIES & COMMISSIONS**

**Planning Commission:**<sup>4</sup>

Al Hamp<sup>2</sup> ..... (10/24)  
Meg Wheeler<sup>2</sup> ..... (10/24)  
Beth Barrone<sup>2</sup> ..... (10/25)  
*Vacant*<sup>2</sup> ..... (10/25)  
Martha Yoder<sup>2</sup> ..... (10/23)  
Karen Banks<sup>1</sup>  
Village Manager<sup>1\*</sup>

**Zoning Board of Appeals:**<sup>4</sup>

Mel McCloud<sup>3</sup> ..... (10/24)  
Joel Pepper<sup>3</sup> ..... (10/25)  
Meg Wheeler<sup>3\*\*</sup> ..... (10/25)  
Heidi Reed<sup>3</sup> ..... (10/23)  
Ray Dykhous<sup>3</sup> ..... (10/23)

**Jordan Lake Improvement  
Board:**

Scott Beglin.<sup>2</sup> ..... (12/31/23)

**Arts Commission:**<sup>4</sup>

Nancy Mattson<sup>2</sup> ..... (10/24)  
Carrie Johnson<sup>2</sup> ..... (10/24)  
Aurora Rice ..... (10/25)  
Karen Banks<sup>2</sup> ..... (10/25)  
*Vacant*<sup>2</sup> ..... (10/25)  
*Vacant*<sup>2</sup> ..... (10/25)  
*Vacant*<sup>2</sup> ..... (10/23)  
*Vacant* ..... (10/23)  
Megan Hermes<sup>2</sup> ..... (10/23)

**Lakewood Wastewater  
Authority:**<sup>4</sup>

Mike Rudisill<sup>3</sup> ..... (12/31/24)  
Martha Yoder<sup>3</sup> ..... (12/31/25)  
Joel Pepper<sup>3</sup> ..... (12/31/23)

**Lakewood Recreation  
Authority:**

Terri Cappon<sup>3, #</sup> ..... (4/1/2023)  
*Vacant*<sup>3, 4</sup> ..... (4/1/2023)

**Tree Board:**

Jesse Trout<sup>2</sup>  
Jennifer Hickey<sup>2</sup> ..... (10/24)  
Village Manager<sup>1</sup>

**Library Board:**

Kim Deardorff<sup>2, 5</sup> ..... (12/31/25)  
Emily Spitzley<sup>2, 5</sup> ..... (12/31/25)  
Joel Pepper<sup>2, 4</sup> ..... (12/31/23)  
Benjamin Dillon<sup>2, 4</sup> ..... (12/31/24)

**Downtown Development  
Authority:**<sup>5</sup>

Karen Banks<sup>1</sup>  
Suzanne Dahms<sup>2</sup> ..... (10/25)  
Bill Rogers<sup>2</sup> ..... (10/25)  
Marilyn Danielson<sup>2</sup> ..... (10/26)  
*Vacant*<sup>2</sup> ..... (10/26)  
Sarah McGarry<sup>2</sup> ..... (10/23)  
*Vacant*<sup>2</sup> ..... (10/23)  
Darwin Thompson<sup>2</sup> ..... (10/24)  
Robert Green<sup>2</sup> ..... (10/24)

<sup>1</sup>Required by ordinance or agreement

<sup>2</sup>Appointment by president, with ratification by Village Council

<sup>3</sup>Village Council appointment

<sup>4</sup>3-year term

<sup>5</sup>4-year term

\*Term runs concurrently with that of Village President

\*\*Ex-officio (Planning Commission representative)

<sup>#</sup>2-year term

# Departmental Reports



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## MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary and Miscellaneous Matters

DATE: February 17, 2023

### ITEMS OF BUSINESS:

**Resolution 2023-09 Budget Adoption.** This is the annual action of the Council to approve the budget document, a copy of which is included as an attachment to the resolution. There are two changes that were incorporated into the budget subsequent to your budget work session. The amount included under Public Works in the General Fund for equipment purchases was increased by \$1000 to reflect the actual price quoted for the leaf vacuum trailer. An additional \$65,000 in contracted services was added to the budget for the Water Fund to cover costs associated with engineering and televising storm sewers for the Johnson/Lincoln/Emerson project planned for 2024.

**Resolution 2023-10 Budget Appropriation Ordinance.** This is the resolution through which Council formally appropriates funds for expenditures anticipated in the budget. I have modified the resolution format from prior years to clarify the manner in which the budget is adopted. The prior resolutions referred to adopting the budget by account but it is unclear whether this was intended to refer to line item, department, or fund. The proposed resolution follows the presentation used by the Village's auditors and appropriates by expenditure category in the General Fund and by fund in all other instances.

This resolution also identifies the millage rate to be levied. Because the rate which the Village can levy is determined, in part, by the final taxable value as determined by the Township Board of Review and the County Equalization Department, the amount available to the Village to levy will not be known until later in the spring. Accordingly, the resolution refers to a maximum levy that is authorized and requires Council to set the actual millage rate by resolution at a later date.

**Resolution 2023-11 Capital Improvements.** This resolution accepts the capital improvements plan that was distributed during the budget work session and included in the budget document.

**Resolution 2023-12 Utility Rates.** This resolution implements changes to utility rates as recommended in the utility rate study completed in 2021 by G.E.I. I wish to call attention to one slight change related to the effective date of the changes. In the prior resolution, the rates went into effect as of May 1. In fact, rate changes for users billed quarterly were effective for the period that began on April 1. The proposed resolution clarifies that the changes in rates will be effective as of April 1 for users billed quarterly and on May 1 for the two industrial users that are billed monthly. This is consistent with past practice and represents merely a housekeeping matter.

**Resolution 2023-13 Leaf Vacuum Trailer Purchase Authorization.** You will recall that Public Works Director Jesse Trout presented information to you during the budget work session regarding his proposal to acquire a leaf vacuum trailer. As noted above, this item is included in the budget for the upcoming fiscal year. The adoption of this resolution would permit Mr. Trout to proceed with ordering the equipment.

**Resolution 2023-14 Budget Amendment.** It is customary to review the budget as we approach the end of the fiscal year and request amendments to ensure that Council has appropriated funds equal to anticipated expenditures. Only one area of concern was identified in the current budget and that relates to funds associated with the interim management contract. Although Patrick Reagan's salary and benefit expenses were spread across various funds, a realistic appraisal of my services through the end of February shows that little of my time has been devoted to matters apart from those that would be considered general government. It is estimated that an additional \$10,000 should be appropriated to the General Government category in the General Fund, consistent with the discussion concerning Resolution 2023-10, which will be offset by a reduction of \$10,000 in the Public Safety category of the General Fund, resulting in a net change of zero in appropriations for the fund.

## **MISCELLANEOUS MATTERS:**

**Pension and 401K.** It came to our attention this week that the Village had not notified the Municipal Employees Retirement System (MERS) that it had closed its defined benefit plan to new hires in 2018. Clerk/Treasurer Kathy Forman has been working with the company that oversees the 401K plan set up as an alternative to MERS to obtain the documentation of the plan necessary to meet their requirements. Once the plan officially closes, MERS will update its actuarial valuation of the Village plan. There might be a small increase in the unfunded accrued actuarial liability due to changing assumptions about new entrants into the plan.

**Manager IT.** I previously reported to Council my interest in exploring alternatives to the firm currently managing the Village's information technology. That interest stems from reports from Patrick Reagan and others about the quality of the services provided and my own experience in seeking minor changes to login information for the network. I have spoken to two firms about their services. One is not interested if they will be required to manage use by a police department. This is not a concern for the second firm. Police Chief Kendra Backing helpfully provided me a list of firms that are pre-qualified IT vendors for law enforcement, something very important to maintaining our certification for use of the Law Enforcement

Information Network (LEIN). I will be checking into some of the other firms on the list. I will be seeking Council approval before any change is made.

***Wage and Benefit Study Implementation.*** I met with members of the Personnel Committee this week to discuss the implementation of recommendations in the wage and benefit study performed by the Michigan Municipal League. Alternative approaches to implementing study findings were presented and the merits of these were reviewed. I will be bringing this topic to the executive team meeting I will be holding next Wednesday so that department heads can offer their comments on how we might proceed.

***Chickens on Residential Property.*** As you might be aware, allowing chickens in residential areas has been increasing in communities across the country in recent years. I was called today by a local resident inquiring as to whether she would be permitted to keep chickens on her property. The zoning ordinance expressly prohibits keeping any farm animals, including chickens. I advised her it would be necessary to ask Council to consider amending the ordinance before she would be permitted to keep them on her property.



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

## **January 2023 Village of Lake Odessa Council Report**

207 Calls For Service were generated in the month of January which included 15 Arrests, 156 Traffic Stops, 36 Citations Issued, (20805) Ford Miles (85019) Tahoe Miles.

### **Staffing:**

The Lake Odessa Police Department is seeking a candidate with appropriate qualifications and experiences to fill a full-time officer vacancy. An oral board was conducted on a potential candidate at the Page Building and they have moved onto the background phase of the hiring process.

Officer Joling is in field training and adapting well to the values, principals, and operations of the department.

### **Training:**

LEIN training requirements including Security Awareness training was completed and must be done within six months of any newly hired officer and every two years for every officer to meet compliance with LEIN rules and regulations.

Officer Joling completed Data Master training (DMT). DMT is a breath alcohol instrument housed at the Ionia County Sheriffs Office. A certified operator will be able to administer a breath alcohol test on a suspected intoxicated subject.

Officer Joling also completed a Homicide Response for Patrol Officers training and Officer Tollefson had his monthly training with the Ionia County Critical Incident Team.

### **Public Relations:**

Thank you, MS. Gruenwald, for the invitation to speak to her high school criminal justice students about a career in law enforcement. The students received a presentation from Officer Tollefson and Officer Joling and had the opportunity to ask questions to the officers about their duties.



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## LOPD Monthly Council Report

01/31/23 19:04:55 99091 - MED 1  
01/31/23 16:05:14 TRF -  
01/31/23 14:57:24 TRF -  
01/31/23 14:49:46 99093 - MED 3  
01/31/23 11:15:38 9801 - VIN  
01/31/23 07:18:35 9908 - GENERAL  
01/30/23 09:16:03 9807 - SUSPICIOUS  
01/29/23 19:35:47 9908 - GENERAL  
01/29/23 19:27:50 TRF -  
01/29/23 18:49:24 9808 - LOST  
01/29/23 17:33:31 9301B - PDA  
01/29/23 14:50:17 TRF -  
01/29/23 14:18:12 TRF -  
01/29/23 13:53:07 TRF -  
01/29/23 12:52:11 TRF -  
01/29/23 12:18:35 2201 - BURGLARY  
01/28/23 13:55:57 TRF -  
01/28/23 12:59:50 TRF -  
01/28/23 11:45:52 TRF -  
01/28/23 09:20:56 9806 - CIVIL DISPUTE  
01/28/23 08:00:34 99093 - MED 3  
01/27/23 18:07:25 99091 - MED 1  
01/27/23 15:47:22 TRF -  
01/27/23 12:15:25 TRF -  
01/27/23 11:57:35 TRF -  
01/27/23 11:39:23 TRF -  
01/26/23 21:20:47 9301B - PDA  
01/26/23 21:00:59 99091 - MED 1  
01/26/23 21:00:28 2300 - LARCENY  
01/26/23 18:39:32 5403 - TRAFFIC  
01/26/23 16:51:10 99091 - MED 1  
01/26/23 16:35:05 TRF -  
01/26/23 15:56:13 TRF -  
01/26/23 10:26:35 TRF -  
01/26/23 10:12:19 TRF -  
01/26/23 09:54:32 TRF -  
01/26/23 09:03:10 TRF -  
01/25/23 18:28:11 911H - 911 Hang Up  
01/24/23 21:05:04 TRF -  
01/24/23 18:52:25 TRF -  
01/24/23 18:15:58 TRF -  
01/24/23 17:20:30 TRF -  
01/24/23 16:59:09 TRF -  
01/24/23 16:52:07 TRF -  
01/24/23 16:45:02 TRF -  
01/24/23 15:51:36 TRF -  
01/24/23 13:35:39 9801 - VIN  
01/24/23 12:48:07 9806 - CIVIL DISPUTE  
01/23/23 16:16:19 TRF -  
01/23/23 16:05:56 TRF -  
01/23/23 16:00:20 TRF -  
01/23/23 15:48:06 TRF -  
01/23/23 15:25:03 2600 - FRAUD  
01/23/23 15:20:10 9908 - GENERAL  
01/23/23 14:58:46 TRF -  
01/23/23 14:53:11 99093 - MED 3  
01/23/23 14:00:52 TRF -  
01/23/23 13:50:03 TRF -  
01/23/23 13:12:51 9806 - CIVIL DISPUTE  
01/23/23 12:31:08 TRF -



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01/23/23 11:37:25 TRF -  
01/22/23 11:27:48 5403 - TRAFFIC  
01/21/23 19:30:10 1301 - ASSAULT  
01/21/23 12:05:36 2600 - FRAUD  
01/21/23 09:39:02 9808 - LOST  
01/21/23 04:10:20 99093 - MED 3  
01/20/23 14:56:06 TRF -  
01/20/23 14:36:32 TRF -  
01/20/23 13:49:53 TRF -  
01/20/23 13:10:59 TRF -  
01/20/23 12:21:56 TRF -  
01/20/23 12:15:45 TRF -  
01/20/23 11:48:41 TRF -  
01/20/23 09:41:21 TRF -  
01/20/23 08:42:08 TRF -  
01/20/23 07:57:48 TRF -  
01/20/23 07:46:33 TRF -  
01/20/23 07:38:39 TRF -  
01/19/23 11:43:19 9909M - MENTAL  
01/19/23 06:39:43 9501 - STRUCTURE FIRE  
01/18/23 22:23:33 99091 - MED 1  
01/18/23 21:13:50 9807 - SUSPICIOUS  
01/18/23 16:43:15 9908A - Assist Other  
01/17/23 16:21:20 2600 - FRAUD  
01/17/23 10:19:49 1302 - DOMESTIC  
01/17/23 09:42:10 2300 - LARCENY  
01/16/23 16:21:32 2600 - FRAUD  
01/16/23 15:57:28 99093 - MED 3  
01/16/23 15:22:25 TRF -  
01/16/23 13:05:15 9908 - GENERAL  
01/16/23 12:59:54 TRF -  
01/16/23 12:47:41 TRF -  
01/16/23 09:43:27 TRF -  
01/16/23 07:53:08 9908 - GENERAL  
01/16/23 07:37:18 TRF -  
01/16/23 03:29:09 9806 - CIVIL DISPUTE  
01/15/23 14:20:45 9807 - SUSPICIOUS  
01/15/23 13:52:37 TRF -  
01/15/23 08:56:07 TRF -  
01/15/23 08:33:16 TRF -  
01/14/23 15:03:20 TRF -  
01/14/23 14:57:51 TRF -  
01/14/23 12:27:00 TRF -  
01/14/23 10:30:28 TRF -  
01/14/23 10:19:15 TRF -  
01/14/23 10:01:27 TRF -  
01/14/23 09:28:58 TRF -  
01/14/23 08:52:24 TRF -  
01/13/23 15:57:42 TRF -  
01/13/23 15:08:31 TRF -  
01/13/23 14:50:32 TRF -  
01/13/23 14:33:28 TRF -  
01/13/23 12:28:45 TRF -  
01/13/23 11:27:15 TRF -  
01/13/23 10:57:27 TRF -  
01/12/23 15:39:25 99091 - MED 1  
01/12/23 15:34:29 9908 - GENERAL  
01/12/23 14:22:27 1100 - CSC  
01/12/23 10:33:03 9807 - SUSPICIOUS  
01/11/23 19:52:29 99091 - MED 1  
01/11/23 15:05:21 9807 - SUSPICIOUS  
01/11/23 15:04:03 99092 - MED 2  
01/11/23 11:47:04 2300 - LARCENY



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01/10/23 07:45:17 TRF -  
01/09/23 14:14:50 9601 - ABANDONED.  
01/08/23 15:31:33 TRF -  
01/08/23 15:18:35 TRF -  
01/08/23 12:11:15 TRF -  
01/08/23 11:51:21 FOLLOW UP -  
01/08/23 11:26:23 TRF -  
01/08/23 10:53:53 TRF -  
01/08/23 10:03:51 TRF -  
01/08/23 09:45:28 TRF -  
01/08/23 09:34:59 TRF -  
01/08/23 08:50:22 TRF -  
01/07/23 21:22:22 9807 - SUSPICIOUS  
01/07/23 15:57:05 TRF -  
01/07/23 15:42:30 TRF -  
01/07/23 15:31:47 TRF -  
01/07/23 14:57:36 TRF -  
01/07/23 14:24:50 9908 - GENERAL  
01/07/23 11:39:21 TRF -  
01/07/23 08:31:01 TRF -  
01/07/23 07:53:54 TRF -  
01/06/23 17:42:29 9301B - PDA  
01/06/23 16:08:34 9909P - NON-CRIMINAL  
01/06/23 15:49:14 TRF -  
01/06/23 15:16:24 9909P - NON-CRIMINAL  
01/06/23 14:23:43 2300 - LARCENY  
01/06/23 11:50:12 TRF -  
01/06/23 11:27:37 TRF -  
01/06/23 11:12:36 9909P - NON-CRIMINAL  
01/06/23 10:12:12 TRF -  
01/06/23 09:58:14 TRF -  
01/06/23 02:08:27 99093 - MED 3  
01/05/23 11:43:31 9908A - Assist  
01/04/23 23:27:30 9908 - GENERAL  
01/04/23 17:26:00 TRF -  
01/04/23 16:38:41 TRF -  
01/04/23 16:29:09 TRF -  
01/04/23 15:00:47 2900 - MDOP  
01/04/23 14:24:47 TRF -  
01/04/23 14:10:55 9500 - FIRE ALL  
01/04/23 07:40:27 9807 - SUSPICIOUS  
01/03/23 23:11:41 7000 - JUVENILE  
01/03/23 15:46:10 9301C - HIT AND RUN  
01/03/23 15:23:52 TRF -  
01/03/23 15:10:45 TRF -  
01/03/23 14:51:36 TRF -  
01/03/23 13:48:23 FOLLOW UP  
01/03/23 10:45:50 99091 - MED 1  
01/03/23 09:16:17 TRF -  
01/03/23 04:40:27 99093 - MED 3  
01/02/23 15:18:29 9908 - GENERAL  
01/01/23 17:33:08 TRF -  
01/01/23 17:07:18 TRF -  
01/01/23 15:43:11 99092 - MED 2  
01/01/23 14:12:59 VDOM - VERBAL  
01/01/23 03:30:21 1302 - DOMESTIC

**Department of Public Works**  
**January 14<sup>th</sup> 2023 to February 9<sup>th</sup> 2023**

**Council Report**

**Parks & Beach**

Aside from emptying trash receptacles and filling doggie bag dispensers, there's very little activity in these areas currently.

**Streets**

There have been a few minor snow events that necessitated salting and plowing over the past few weeks. As you know, so far this winter has been very mild compared to the norm. Here's to hoping it stays mild! With better temps and cooperative weather, we have repaired potholes as needed.

**Water**

The cellular endpoint change out is nearly complete. The majority of the 20 or so left to do are seasonal cottages along the lake. These will be completed as residents and snow birds return in the spring. We have spent several days inspecting residential water shut offs along the streets. We are blowing out debris and completing repairs as needed. I like to do this every few years, so everything works and is accessible when we need to turn the water off to a home. We updated our fire hydrant location map. We have had a couple of street projects since this was last updated in 2017. Several yearly water reports have already been completed and sent to EGLE. The Consumers Confidence Report has been posted in the Lakewood News.

**DPW**

We have fully serviced the dump trucks. No repairs were necessary other than minor touchup painting and rust prevention. We have been completing general housekeeping tasks that we always save for the winter. All of the barricades have been repaired and painted. Sign inventory was updated and organized. Many other misc. odd jobs have now been wrapped up. We will soon begin a fairly major repair to the suction fan on the street sweeper.

## **Purchase Request**

I am requesting authorization to purchase a 2023 Olympian Pro Plus / Trailer Mounted 23 Yard Leaf Collector from Bell Equipment Company for \$130,680. This has been built into the 2023/24 budget. In order to guarantee we have this machine before fall leaf collection, we should order it soon. Also, the pricing on all equipment remains very volatile and continues to steadily increase.

I have sought out multiple quotes and compared multiple different machines. There are very drastic differences in quality and user satisfaction, which leads to differences in cost. The Olympian is not the least expensive, but is also not the most expensive. The quality and customer satisfaction ranks very high on this machine compared to others as well. This machine also puts the operator out of the roadway, out of the hazards of traffic and being accidentally run over by the machine. The DinkMar machine has the operator directly exposed to many surrounding hazards without a safety barrier. The ODB Xtreme Vac machine is more costly and requires the operator to walk alongside the trailer axles, between the tires and curbing.

Some manufacturers have halted production on certain models because of materials and diesel engine shortages and therefore could not provide a quote.

I feel the Olympian by Titan Leaf Solutions to be a very fitting machine for our application and will provide many years of reliable service to the Village.

I have attached some reference pictures of the proposed leaf trailer below.

## **Additional Comments**

During the search for repair parts for the VacAll street sweeper, I learned from the factory that only 3,500 of these units were built before they were discontinued. The unit we own is the 147<sup>th</sup> machine built. The factory was surprised to learn it was still in service and operational. I don't know if this is good or bad! I just found this information interesting and thought I would share.



# OLYMPIAN LEAF PRO PLUS

## EQUIPMENT FEATURES:

- Gated operator platform with swivel seat & CANbus joystick controls
- Safety interlock system on suction fan & belt guard
- 40 gallon fuel tank
- Heavy duty belt drive fan
- 74 HP Tier 4, liquid-cooled Kubota diesel engine
- 180 degree swing extended ready collection boom
- 23 - 30 yard collection body with packer style tailgate
- Proportional electric hydraulic valve controls
- 16" diameter pickup hose with 3-function hydraulically controlled pickup arm (optional)
- DOT compliant lighting & markings



**Olympian** LEAF PRO +

**HGACBuy**

The gated operator platform of the Olympian Leaf Pro Plus will seriously change the way you pick up leaves. Make back-breaking work easy and keep your team injury free, reducing fatigue and increasing efficiency.

The CANbus joystick controls, swivel seat and 180 degree swing extended ready collection boom allow the operator maximum control and visibility when collecting leaves.

The self-contained unit will allow the team to stay out on the road longer and collect more debris, before needing to empty.

#### OPTIONS

1. High Capacity (30 yard)
2. 87 HP Kubota Gasoline Engine
3. 74 HP John Deere Tier 4 Diesel Engine
4. 99 HP John Deere Tier 4 Diesel Engine
5. Transfluid Coupler
6. Heavy Duty Industrial Rubber Hose
7. Straight Rear Exhaust
8. Down Draft Tailgate Exhaust
9. Down Draft Dust Control with Water Suppression
10. Directional Lightbar
11. Hydraulic Jack
12. Quick Detach Hose

#### SPECIFICATIONS

	Standard Capacity	High Capacity
Empty Weight (lbs):	13,000	14,500
Collection Capacity (cubic yds):	20	30
Fuel Tank, Aluminum (US Gallons):	40	40
Dump Angle (degrees):	52	52
Collection Nozzles:	Right-side	Right-side
Battery:	12 Volt, 1190 Amp; 950 CCA	
Fan Diameter:	30"	30"
Axles:	12k tandem	16k tandem
Tires:	ST235/85R16	ST215/75R17.5



www.titanleafsolutions.com • (800) 351-9554  
Info@bonnell.com • 1385 Franklin Grove Rd. Dixon, IL 61021



AUTHORIZED DEALER:

REV. AUG. 2020

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
01/12/2023	ARTS	3274	MISC	BRUCE CURTIS	10.00
01/18/2023	ARTS	3275	MISC	CARRIE JOHNSON	49.81
01/26/2023	ARTS	3276	VERIZON	VERIZON WIRELESS	49.58

ARTS TOTALS:

Total of 3 Checks:	109.39
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	109.39

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

01/12/2023	DDA	1209	CARDMEMBER	CARDMEMBER SERVICE	99.00
01/12/2023	DDA	1210	LACOC	LAKEWOOD AREA CHAMBER OF COMMERCE	89.70

DDA TOTALS:

Total of 2 Checks:	188.70
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	188.70

Bank GEN 1447 GENERAL FUND

01/05/2023	GEN	42236	014	VILLAGE OF LAKE ODESSA	1,030.29	
01/05/2023	GEN	42237	AMAZON	AMAZON CAPITAL SERVICES, INC.	9.99	
01/05/2023	GEN	42238	CMP DISTRI	CMP DISTRIBUTORS, INC	726.80	V
01/05/2023	GEN	42239	CONRADs	CONRADs QUICK LUBE	100.00	
01/05/2023	GEN	42240	CONSUMERS	CONSUMERS ENERGY	2,143.08	
01/05/2023	GEN	42241	IONIA	IONIA COUNTY TREASURER	277.20	
01/05/2023	GEN	42242	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	99.00	
01/05/2023	GEN	42243	VERIZON	VERIZON WIRELESS	151.33	
01/05/2023	GEN	42244	WEX	WEX BANK	1,601.35	
01/05/2023	GEN	42245	AMAZON	AMAZON CAPITAL SERVICES, INC.	370.41	
01/05/2023	GEN	42246	LACOC	LAKEWOOD AREA CHAMBER OF COMMERCE	25.00	
01/05/2023	GEN	42247	MSP	MICHIGAN STATE POLICE	30.00	
01/12/2023	GEN	42248	AMAZON	AMAZON CAPITAL SERVICES, INC.	741.49	
01/12/2023	GEN	42249	BCN	BLUE CARE NETWORK	922.85	V
01/12/2023	GEN	42250	CARDMEMBER	CARDMEMBER SERVICE	615.03	
01/12/2023	GEN	42251	CONSUMERS	CONSUMERS ENERGY	1,252.63	
01/12/2023	GEN	42252	GRANGER	GRANGER	66.96	
01/12/2023	GEN	42253	LEXIPOL	LEXIPOL	352.96	
01/12/2023	GEN	42254	BCN	BLUE CARE NETWORK	992.85	
01/18/2023	GEN	42255	AMAZON	AMAZON CAPITAL SERVICES, INC.	135.04	
01/18/2023	GEN	42256	CONRADs	CONRADs QUICK LUBE	100.32	
01/18/2023	GEN	42257	SBAM PLAN	THE SBAM PLAN	411.90	
01/18/2023	GEN	42258	WOW	WOW! BUSINESS	79.99	
01/26/2023	GEN	42259	ADT	ADT COMMERCIAL	127.48	
01/26/2023	GEN	42260	BCN	BLUE CARE NETWORK	992.85	
01/26/2023	GEN	42261	CINTAS	CINTAS FIRST AID & SAFETY	186.26	
01/26/2023	GEN	42262	CONRADs	CONRADs QUICK LUBE	86.34	
01/26/2023	GEN	42263	CUMMINS	CUMMINS SALES & SERVICE	854.74	
01/26/2023	GEN	42264	D & K	D & K TRUCK CO.	119.94	
01/26/2023	GEN	42265	MENARD	MENARDS-IONIA	44.77	
01/26/2023	GEN	42266	MILLER	MILLER JOHNSON	2,189.75	
01/26/2023	GEN	42267	MISC	RENTON JOLING	90.00	
01/26/2023	GEN	42268	MISS DIG	MISS DIG SYSTEM, INC.	623.52	
01/26/2023	GEN	42269	NAPA	NAPA AUTO PARTS	752.40	
01/26/2023	GEN	42270	QUILL	QUILL CORPORATION	180.78	
01/26/2023	GEN	42271	SMITHWELD	SMITH WELDING & REPAIR	408.87	
01/26/2023	GEN	42272	SPECTRUM H	SPECTRUM HEALTH PENNOCK	41.00	
01/26/2023	GEN	42273	STATE CHEM	STATE CHEMICAL SOLUTIONS	833.00	
01/26/2023	GEN	42274	TRUE	VILLAGE TRUE VALUE LUMBER	30.54	
01/26/2023	GEN	42275	VERIZON	VERIZON WIRELESS	319.92	
01/26/2023	GEN	42276	WOW	WOW! BUSINESS	157.38	
01/26/2023	GEN	42277	WOW	WOW! BUSINESS	91.25	

GEN TOTALS:

Total of 42 Checks:	20,367.26
Less 2 Void Checks:	1,649.65
Total of 40 Disbursements:	18,717.61

Bank HWY 6659 GENERAL HWY

01/18/2023	HWY	2103	SBAM PLAN	THE SBAM PLAN	76.11
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02/13/2023 01:54 PM		CHECK REGISTER FOR VILLAGE OF LAKE ODESSA			Page: 2/2
User: KATHY		CHECK DATE FROM 01/01/2023 - 01/31/2023			
DB: Lake Odessa Vil					
Check Date	Bank	Check	Vendor	Vendor Name	Amount
HWY TOTALS:					
Total of 1 Checks:					76.11
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					76.11
Bank LOC 6646 LOCAL STREETS					
01/12/2023	LOC	2359	DETROIT SA	DETROIT SALT	1,778.97
01/18/2023	LOC	2360	SBAM PLAN	THE SBAM PLAN	11.14
LOC TOTALS:					
Total of 2 Checks:					1,790.11
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					1,790.11
Bank MAJ 6633 MAJOR STREETS					
01/05/2023	MAJ	2436	MUNICIPAL	MUNICIPAL SUPPLY CO.	90.74
01/12/2023	MAJ	2437	DETROIT SA	DETROIT SALT	1,778.97
01/18/2023	MAJ	2438	SBAM PLAN	THE SBAM PLAN	11.45
MAJ TOTALS:					
Total of 3 Checks:					1,881.16
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					1,881.16
Bank WATER 6620 WATER					
01/05/2023	WATER	5607	BADGER	BADGER METER	779.64
01/05/2023	WATER	5608	KCI	KCI	347.49
01/05/2023	WATER	5609	MICHCAT	MICHIGAN CAT	974.44
01/05/2023	WATER	5610	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	173.93
01/05/2023	WATER	5611	SCMWA	SOUTH CENTRAL MICHIGAN WATER ASSOC	35.00
01/05/2023	WATER	5612	TRICOU	HOMEWORKS	2,646.20
01/05/2023	WATER	5613	VERIZON	VERIZON WIRELESS	36.29
01/05/2023	WATER	5614	WEX	WEX BANK	675.79
01/12/2023	WATER	5615	AT&T	AT&T	108.88
01/12/2023	WATER	5616	BCN	BLUE CARE NETWORK	3,350.95
01/12/2023	WATER	5617	CARDMEMBER	CARDMEMBER SERVICE	95.00
01/12/2023	WATER	5618	CONSUMERS	CONSUMERS ENERGY	2,323.34
01/12/2023	WATER	5619	IONIA CITY	CITY OF IONIA	44.00
01/12/2023	WATER	5620	NAPA	NAPA AUTO PARTS	1,003.20
01/12/2023	WATER	5621	SLC	SLC METER, LLC	10,143.18
01/18/2023	WATER	5622	SBAM PLAN	THE SBAM PLAN	300.30
01/26/2023	WATER	5623	AMAZON	AMAZON CAPITAL SERVICES, INC.	75.89
01/26/2023	WATER	5624	BCN	BLUE CARE NETWORK	3,350.95
01/26/2023	WATER	5625	MENARD	MENARDS-IONIA	231.44
01/26/2023	WATER	5626	MISS DIG	MISS DIG SYSTEM, INC.	623.53
01/26/2023	WATER	5627	USA	USA BLUEBOOK	1,888.56
01/26/2023	WATER	5628	VERIZON	VERIZON WIRELESS	148.74
01/26/2023	WATER	5629	WOW	WOW! BUSINESS	78.68
WATER TOTALS:					
Total of 23 Checks:					29,435.42
Less 0 Void Checks:					0.00
Total of 23 Disbursements:					29,435.42
REPORT TOTALS:					
Total of 76 Checks:					53,848.15
Less 2 Void Checks:					1,649.65
Total of 74 Disbursements:					52,198.50

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2023 (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
101-000-402.000	CURRENT REAL PROPERTY TAXES	440,000.00	479,067.29	0.00	(39,067.29)	(8.88)
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	30,000.00	27,726.00	0.00	2,274.00	7.58
101-000-411.000	DELINQUENT REAL PROPERTY TAX	40,000.00	0.00	0.00	40,000.00	100.00
101-000-428.000	MANUFACTURED HOUSING FEES	400.00	503.00	41.00	(103.00)	(25.75)
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	7,500.00	7,582.23	0.00	(82.23)	(1.10)
101-000-476.000	LIQUOR LICENSE FEES	1,500.00	1,757.25	0.00	(257.25)	(17.15)
101-000-477.000	CABLE TV FRANCHISE	4,000.00	3,291.95	765.58	708.05	17.70
101-000-490.000	SPECIAL USE/ZBA PERMIT	200.00	400.00	0.00	(200.00)	(100.00)
101-000-490.001	ZONING PERMIT FEES	550.00	551.50	0.00	(1.50)	(0.27)
101-000-542.000	METRO ACT	9,000.00	9,017.63	0.00	(17.63)	(0.20)
101-000-549.000	TREE GRANT	1,200.00	0.00	0.00	1,200.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	80,000.00	82,452.08	0.00	(2,452.08)	(3.07)
101-000-574.000	STATE REVENUE SHARING	186,803.00	183,616.00	0.00	3,187.00	1.71
101-000-574.001	EVIP PMTS	47,689.00	40,695.00	0.00	6,994.00	14.67
101-000-601.000	VEHICLE RENTAL INCOME	15,000.00	0.00	0.00	15,000.00	100.00
101-000-632.000	MOWING	200.00	380.00	0.00	(180.00)	(90.00)
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	200.00	50.00	0.00	150.00	75.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	50.00	491.06	0.00	(441.06)	(882.12)
101-000-656.000	PARKING TICKET FEES	500.00	15.00	0.00	485.00	97.00
101-000-657.000	ORDINANCE FINES	2,000.00	1,615.90	136.62	384.10	19.21
101-000-665.000	INTEREST	1,000.00	5,458.44	1,078.58	(4,458.44)	(445.84)
101-000-667.000	RENTS-BUILDINGS-LAND	2,000.00	3,151.00	300.00	(1,151.00)	(57.55)
101-000-674.000	DONATIONS-PRIVATE SOURCES	500.00	1,500.00	0.00	(1,000.00)	(200.00)
101-000-676.000	REIMBURSEMENTS	1,500.00	0.00	0.00	1,500.00	100.00
101-000-684.000	MISC REVENUE	500.00	3,270.00	0.00	(2,770.00)	(554.00)
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	7,000.00	12,577.98	0.00	(5,577.98)	(79.69)
101-000-684.010	MISC REVENUE-POLICE	1,000.00	628.44	63.00	371.56	37.16
Total Dept 000 - BALANCE SHEET / GENERAL		880,292.00	865,797.75	2,384.78	14,494.25	1.65
TOTAL REVENUES		880,292.00	865,797.75	2,384.78	14,494.25	1.65
Expenditures						
Dept 101 - GOVERNING BODY						
101-101-702.708	TRUSTEE MEETING FEES	8,500.00	7,237.50	1,012.50	1,262.50	14.85
101-101-702.709	TREASURER - CLERK WAGES	10,000.00	10,000.00	0.00	0.00	0.00
101-101-710.000	EMPLOYER FICA	1,743.00	1,466.21	77.48	276.79	15.88
101-101-723.000	WORKMEN'S COMPENSATION	48.17	48.17	0.00	0.00	0.00
101-101-727.000	OFFICE SUPPLIES	1,367.00	847.24	225.43	519.76	38.02
101-101-730.000	MEALS & MILEAGE	20.00	20.00	0.00	0.00	0.00
101-101-740.000	POSTAGE	25.00	(2.30)	5.40	27.30	109.20
101-101-750.000	DUES & MEMBERSHIPS	2,500.00	2,332.00	25.00	168.00	6.72
101-101-752.000	EDUCATION & TRAINING	1,800.00	1,469.38	0.00	330.62	18.37
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00	15.00	0.00	0.00	0.00
101-101-801.000	CONTRACTED SERVICES	10,045.56	10,045.56	0.00	0.00	0.00
101-101-805.000	ATTORNEY FEES	4,555.09	4,555.09	1,733.59	0.00	0.00
101-101-806.000	AUDIT SERVICES	5,802.75	5,802.75	0.00	0.00	0.00
101-101-850.000	COMMUNICATION EXPENSE	850.00	875.22	79.56	(25.22)	(2.97)
101-101-880.000	COMMUNITY PROMOTION	6,050.00	6,050.00	0.00	0.00	0.00
101-101-880.001	DOWNTOWN DEVELOPMENT	15,774.44	0.00	0.00	15,774.44	100.00
101-101-900.000	PRINTING & PUBLISHING	1,117.17	1,147.17	30.00	(30.00)	(2.69)
101-101-957.000	COUNTER DRAIN	41,671.03	41,671.03	0.00	0.00	0.00
101-101-963.000	MISC EXPENSE	200.00	100.85	17.85	99.15	49.58

DB: Lake Odessa Vil

PERIOD ENDING 01/31/2023

		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		01/31/2023	MONTH 01/31/2023			BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	(DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 101 - GENERAL FUND							
Expenditures							
101-101-991.000	NOTARY & FIDUCIARY BONDS	40.00	40.00	0.00		0.00	0.00
Total Dept 101 - GOVERNING BODY		112,124.21	93,720.87	3,206.81		18,403.34	16.41
Dept 172 - MANAGERS							
101-172-702.001	DEPT HEAD WAGES	30,840.00	28,293.93	2,359.88		2,546.07	8.26
101-172-710.000	EMPLOYER FICA	2,665.00	2,245.55	174.61		419.45	15.74
101-172-712.000	HEALTH INSURANCE EXPENSE	4,208.00	3,461.63	0.00		746.37	17.74
101-172-713.000	DENTAL INSURANCE EXPENSE	421.00	293.70	0.00		127.30	30.24
101-172-714.000	OPTICAL PLAN EXPENSE	50.00	24.50	0.00		25.50	51.00
101-172-720.000	DISABILITY INSURANCE	477.00	438.13	39.83		38.87	8.15
101-172-721.000	LIFE INSURANCE EXPENSE	138.00	95.04	8.64		42.96	31.13
101-172-727.000	OFFICE SUPPLIES	1,692.24	1,707.03	14.99		(14.79)	(0.87)
101-172-750.000	DUES & MEMBERSHIPS	620.00	620.00	0.00		0.00	0.00
101-172-752.000	EDUCATION & TRAINING	1,294.25	1,294.25	99.00		0.00	0.00
101-172-805.000	ATTORNEY FEES	1,700.00	1,583.16	456.16		116.84	6.87
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	943.06	49.58		256.94	21.41
Total Dept 172 - MANAGERS		45,305.49	40,999.98	3,202.69		4,305.51	9.50
Dept 265 - PAGE MEMORIAL BUILDING							
101-265-723.000	WORKMEN'S COMPENSATION	200.00	0.00	0.00		200.00	100.00
101-265-728.000	SUPPLIES	300.00	292.30	0.00		7.70	2.57
101-265-740.000	POSTAGE	858.57	858.57	0.00		0.00	0.00
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	997.75	78.69		202.25	16.85
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00	3,480.54	0.00		519.46	12.99
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,000.00	1,170.30	854.74		(170.30)	(17.03)
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	370.00	0.00		130.00	26.00
101-265-970.000	CAPITAL OUTLAY	1,000.00	0.00	0.00		1,000.00	100.00
101-265-980.001	HARDWARE	22,520.82	18,209.62	0.00		4,311.20	19.14
101-265-980.002	SOFTWARE	780.00	780.00	0.00		0.00	0.00
Total Dept 265 - PAGE MEMORIAL BUILDING		32,359.39	26,159.08	933.43		6,200.31	19.16
Dept 301 - POLICE							
101-301-702.001	DEPARTMENT HEAD WAGES	64,826.00	59,746.95	4,983.22		5,079.05	7.83
101-301-702.704	FULL TIME WAGES	98,475.00	80,708.53	7,256.00		17,766.47	18.04
101-301-702.705	OVER TIME WAGES	7,175.00	8,281.42	3,434.68		(1,106.42)	(15.42)
101-301-702.706	PART TIME WAGES	16,000.00	12,340.00	730.00		3,660.00	22.88
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	3,300.00	3,300.00	0.00		0.00	0.00
101-301-710.000	EMPLOYER FICA	19,680.00	13,345.00	1,240.90		6,335.00	32.19
101-301-711.000	EMPLOYERS SHARE OF PENSION	23,575.00	15,462.73	1,640.39		8,112.27	34.41
101-301-712.000	HEALTH INSURANCE EXPENSE	18,274.00	9,654.15	1,611.52		8,619.85	47.17
101-301-713.000	DENTAL INSURANCE EXPENSE	2,104.00	963.65	0.00		1,140.35	54.20
101-301-714.000	OPTICAL PLAN EXPENSE	388.00	121.97	0.00		266.03	68.56
101-301-716.000	WELLNESS PROGRAM	360.00	90.00	90.00		270.00	75.00
101-301-720.000	DISABILITY INSURANCE	3,050.00	1,894.14	195.02		1,155.86	37.90
101-301-721.000	LIFE INSURANCE EXPENSE	1,000.00	599.71	62.24		400.29	40.03
101-301-723.000	WORKMEN'S COMPENSATION	3,196.14	2,196.14	0.00		1,000.00	31.29
101-301-724.001	TUITION REIMBURSEMENT	4,000.00	0.00	0.00		4,000.00	100.00
101-301-727.000	OFFICE SUPPLIES	1,500.00	465.68	90.39		1,034.32	68.95
101-301-728.000	SUPPLIES	3,500.00	(1,185.51)	71.01		4,685.51	133.87
101-301-729.000	RESERVE SUPPLIES	250.00	0.00	0.00		250.00	100.00

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2023 (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301-730.000	MEALS & MILEAGE	500.00	141.42	0.00	358.58	71.72
101-301-731.000	VESTS	300.00	0.00	0.00	300.00	100.00
101-301-741.000	MEDICAL & PHYSICALS	1,000.00	842.00	0.00	158.00	15.80
101-301-744.000	CLOTHING EXPENSE	2,000.00	1,948.89	463.09	51.11	2.56
101-301-745.000	UNIFORM CLEANING	300.00	0.00	0.00	300.00	100.00
101-301-750.000	DUES & MEMBERSHIPS	525.00	175.00	0.00	350.00	66.67
101-301-751.000	GASOLINE PURCHASES	9,500.00	6,416.35	522.06	3,083.65	32.46
101-301-752.000	EDUCATION & TRAINING	4,000.00	2,688.24	457.96	1,311.76	32.79
101-301-752.001	RANGE QUALIFICATION	1,750.00	1,090.54	0.00	659.46	37.68
101-301-755.000	MEADOWBROOK INSURANCE	8,967.00	8,967.00	0.00	0.00	0.00
101-301-801.000	CONTRACTED SERVICES	7,000.00	2,809.97	0.00	4,190.03	59.86
101-301-805.000	ATTORNEY FEES	1,000.00	218.62	0.00	781.38	78.14
101-301-850.000	COMMUNICATION EXPENSE	5,150.00	5,156.84	518.18	(6.84)	(0.13)
101-301-880.000	COMMUNITY PROMOTION	350.00	144.96	0.00	205.04	58.58
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	83.97	0.00	1,416.03	94.40
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	5,000.00	3,438.89	286.66	1,561.11	31.22
101-301-942.000	RENTALS	960.00	0.00	0.00	960.00	100.00
101-301-958.000	ACT 302 TRAINING	500.00	200.00	0.00	300.00	60.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	7,000.00	0.00	0.00	7,000.00	100.00
101-301-970.002	CAPITAL OUTLAY-VEHICLES	44,000.00	0.00	0.00	44,000.00	100.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00	0.00	0.00	1,000.00	100.00
101-301-980.001	HARDWARE	1,000.00	0.00	0.00	1,000.00	100.00
101-301-980.002	SOFTWARE	1,500.00	624.00	0.00	876.00	58.40
Total Dept 301 - POLICE		375,455.14	242,931.25	23,653.32	132,523.89	35.30
Dept 441 - PUBLIC WORKS						
101-441-702.001	DEPT HEAD WAGES	19,437.00	17,856.32	1,507.98	1,580.68	8.13
101-441-702.704	FULL TIME WAGES	45,341.00	40,039.44	3,130.86	5,301.56	11.69
101-441-702.705	OVER TIME WAGES	1,845.00	315.30	0.00	1,529.70	82.91
101-441-702.706	PART TIME WAGES	8,300.00	6,361.17	0.00	1,938.83	23.36
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,300.00	6,300.00	3,000.00	0.00	0.00
101-441-710.000	EMPLOYER FICA	7,893.00	5,730.56	584.35	2,162.44	27.40
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,948.00	7,962.42	591.01	985.58	11.01
101-441-712.000	HEALTH INSURANCE EXPENSE	4,501.00	0.00	0.00	4,501.00	100.00
101-441-713.000	DENTAL INSURANCE EXPENSE	2,160.00	407.11	0.00	1,752.89	81.15
101-441-714.000	OPTICAL PLAN EXPENSE	288.00	32.20	0.00	255.80	88.82
101-441-720.000	DISABILITY INSURANCE	1,166.00	881.76	80.16	284.24	24.38
101-441-721.000	LIFE INSURANCE EXPENSE	350.00	286.11	26.01	63.89	18.25
101-441-723.000	WORKMEN'S COMPENSATION	3,394.94	3,334.94	0.00	60.00	1.77
101-441-727.000	OFFICE SUPPLIES	250.00	207.77	0.00	42.23	16.89
101-441-728.000	SUPPLIES	4,000.00	3,017.47	1,195.13	982.53	24.56
101-441-741.000	MEDICAL & PHYSICALS	300.00	449.00	41.00	(149.00)	(49.67)
101-441-744.000	CLOTHING EXPENSE	1,000.00	544.12	0.00	455.88	45.59
101-441-750.000	DUES & MEMBERSHIPS	1,200.00	1,223.52	803.52	(23.52)	(1.96)
101-441-751.000	GASOLINE PURCHASES	12,000.00	10,297.35	394.56	1,702.65	14.19
101-441-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	100.00
101-441-755.000	MEADOWBROOK INSURANCE	7,168.00	7,168.00	0.00	0.00	0.00
101-441-756.000	LICENSE FEES	300.00	79.13	0.00	220.87	73.62
101-441-801.000	CONTRACTED SERVICES	9,000.00	1,890.50	0.00	7,109.50	78.99
101-441-850.000	COMMUNICATION EXPENSE	1,400.00	1,242.51	79.99	157.49	11.25
101-441-920.000	GAS AND ELECTRIC	3,000.00	2,638.45	530.83	361.55	12.05
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	13,000.00	10,871.16	30.54	2,128.84	16.38
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	6,000.00	7,482.54	1,288.84	(1,482.54)	(24.71)
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	0.00	0.00	500.00	100.00

02/13/2023 01:41 PM		REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE					Page: 4/17	
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DB: Lake Odessa Vil								
GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	1,272.23	416.50	1,727.77	57.59		
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	500.00	0.00	0.00	0.00		
101-441-933.000	MAY CLEAN UP	3,990.75	3,990.75	0.00	0.00	0.00		
101-441-934.000	REFUSE REMOVAL	800.00	753.92	133.92	46.08	5.76		
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00	0.00	0.00	500.00	100.00		
101-441-955.003	SAFETY	1,500.00	694.15	186.26	805.85	53.72		
101-441-963.000	MISC EXPENSE	1,000.00	0.00	0.00	1,000.00	100.00		
101-441-967.000	PROJECT COSTS	4,155.00	2,175.00	0.00	1,980.00	47.65		
101-441-970.001	CAPITAL OUTLAY-EQUIPMENT	26,000.00	26,000.00	0.00	0.00	0.00		
Total Dept 441 - PUBLIC WORKS		210,987.69	172,004.90	14,021.46	38,982.79	18.48		
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING								
101-448-924.000	STREET LIGHT EXPENSE	31,000.00	25,901.84	2,503.03	5,098.16	16.45		
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		31,000.00	25,901.84	2,503.03	5,098.16	16.45		
Dept 536 - WATER/SEWER								
101-536-928.000	SEWER EXPENSE	3,400.00	3,187.89	708.42	212.11	6.24		
101-536-929.000	WATER EXPENSE	2,000.00	1,913.09	321.87	86.91	4.35		
Total Dept 536 - WATER/SEWER		5,400.00	5,100.98	1,030.29	299.02	5.54		
Dept 722 - ZONING								
101-722-702.706	PART TIME WAGES	7,034.00	6,331.16	528.08	702.84	9.99		
101-722-710.000	EMPLOYER FICA	666.00	516.13	40.40	149.87	22.50		
101-722-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	100.00		
101-722-850.000	COMMUNICATION EXPENSE	200.00	412.65	0.00	(212.65)	(106.33)		
Total Dept 722 - ZONING		8,000.00	7,259.94	568.48	740.06	9.25		
Dept 728 - ECONOMIC DEVELOPMENT								
101-728-801.000	CONTRACTED SERVICES	2,000.00	2,000.00	0.00	0.00	0.00		
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	2,000.00	0.00	0.00	0.00		
Dept 751 - PARKS AND RECREATION								
101-751-723.000	WORKMEN'S COMPENSATION	171.40	171.40	0.00	0.00	0.00		
101-751-728.000	SUPPLIES	2,845.00	2,845.00	0.00	0.00	0.00		
101-751-882.000	SWIFTY'S PLACE	335.94	335.94	0.00	0.00	0.00		
101-751-920.000	GAS AND ELECTRIC	3,600.00	3,138.73	361.85	461.27	12.81		
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	3,958.10	3,958.10	0.00	0.00	0.00		
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	24,732.53	24,732.53	0.00	0.00	0.00		
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	24,174.11	24,174.11	0.00	0.00	0.00		
Total Dept 751 - PARKS AND RECREATION		59,817.08	59,355.81	361.85	461.27	0.77		
TOTAL EXPENDITURES		882,449.00	675,434.65	49,481.36	207,014.35	23.46		

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	NORMAL	(ABNORMAL)	
			(ABNORMAL)	INCREASE	(DECREASE)			REMAIN
Fund 101 - GENERAL FUND								
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		880,292.00	865,797.75		2,384.78		14,494.25	1.65
TOTAL EXPENDITURES		882,449.00	675,434.65		49,481.36		207,014.35	23.46
NET OF REVENUES & EXPENDITURES		(2,157.00)	190,363.10		(47,096.58)		(192,520.10)	(8,725.3

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PERIOD ENDING 01/31/2023

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 01/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
202-000-546.000	ACT 51 / STREETS	207,000.00	188,250.00	15,511.25		18,750.00	9.06
202-000-665.000	INTEREST	2,000.00	2,886.71	300.33		(886.71)	(44.34)
202-000-676.000	REIMBURSEMENTS	0.00	13.51	0.00		(13.51)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		209,000.00	191,150.22	15,811.58		17,849.78	8.54
TOTAL REVENUES		209,000.00	191,150.22	15,811.58		17,849.78	8.54
Expenditures							
Dept 449 - STREET DEPT (ACT 51)							
202-449-702.001	DEPT HEAD WAGES	3,700.00	3,493.16	291.36		206.84	5.59
202-449-710.000	EMPLOYER FICA	359.00	277.26	21.56		81.74	22.77
202-449-711.000	EMPLOYERS SHARE OF PENSION	359.00	0.00	0.00		359.00	100.00
202-449-712.002	ADMIN BENEFITS	1,107.00	532.43	5.98		574.57	51.90
202-449-731.000	COLD/HOT PATCH	750.00	564.20	0.00		185.80	24.77
202-449-734.000	SALT/SAND ROADS	4,500.00	2,253.45	1,778.97		2,246.55	49.92
202-449-801.000	CONTRACTED SERVICES	6,000.00	1,200.00	0.00		4,800.00	80.00
202-449-806.000	AUDIT SERVICES	1,500.00	1,289.50	0.00		210.50	14.03
202-449-863.000	STREET STRIPING	2,500.00	200.00	0.00		2,300.00	92.00
202-449-865.000	STREET SIGNS	741.52	0.00	0.00		741.52	100.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	5,000.00	0.00	0.00		5,000.00	100.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00		5,000.00	100.00
202-449-956.000	STORM SEWER	7,000.00	2,271.64	0.00		4,728.36	67.55
202-449-963.000	MISC EXPENSE	1,758.48	1,758.48	0.00		0.00	0.00
202-449-970.006	STREET REPAIRS	72,000.00	72,000.00	0.00		0.00	0.00
202-449-995.000	TRANSFERS OUT	30,000.00	30,000.00	30,000.00		0.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		142,275.00	115,840.12	32,097.87		26,434.88	18.58
Dept 450 - MAINTENANCE / CONSTRUCTION							
202-450-702.001	MAINTENANCE WAGES	3,608.00	3,306.84	279.27		301.16	8.35
202-450-710.000	MAINTENANCE EMPLOYER FICA	369.00	252.97	21.36		116.03	31.44
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	369.00	609.48	51.47		(240.48)	(65.17)
202-450-712.002	MAINTENANCE BENEFITS	172.00	133.43	5.47		38.57	22.42
Total Dept 450 - MAINTENANCE / CONSTRUCTION		4,518.00	4,302.72	357.57		215.28	4.76
Dept 869 - SNOW REMOVAL							
202-869-702.001	SNOW REMOVAL WAGES	3,587.00	2,397.81	1,192.41		1,189.19	33.15
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	359.00	179.96	90.67		179.04	49.87
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	410.00	239.77	119.23		170.23	41.52
Total Dept 869 - SNOW REMOVAL		4,356.00	2,817.54	1,402.31		1,538.46	35.32
TOTAL EXPENDITURES		151,149.00	122,960.38	33,857.75		28,188.62	18.65
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		209,000.00	191,150.22	15,811.58		17,849.78	8.54

DB: Lake Odessa Vil		PERIOD ENDING 01/31/2023						
GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	REMAIN
Fund 202 - MAJOR STREET FUND								
TOTAL EXPENDITURES		151,149.00	122,960.38		33,857.75		28,188.62	18.65
NET OF REVENUES & EXPENDITURES		57,851.00	68,189.84		(18,046.17)		(10,338.84)	(17.87)

PERIOD ENDING 01/31/2023

Fund 203 - LOCAL STREET FUND:

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	BALANCE	%	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	REMAIN
Fund 203 - LOCAL STREET FUND								
TOTAL REVENUES		143,259.68	133,493.76		35,226.01		9,765.92	6.82
TOTAL EXPENDITURES		198,551.68	173,898.86		3,268.05		24,652.82	12.42
NET OF REVENUES & EXPENDITURES		(55,292.00)	(40,405.10)		31,957.96		(14,886.90)	26.92

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 01/31/2023

G/L NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT REMAIN
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 204 - GENERAL HWY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
204-000-402.000	CURRENT REAL PROPERTY TAXES	200,000.00	214,587.11	0.00	(14,587.11)	(7.29)		
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	14,000.00	12,425.67	0.00	1,574.33	11.25		
204-000-411.000	DELINQUENT REAL PROPERTY TAX	12,000.00	0.00	0.00	12,000.00	100.00		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	22,000.00	23,251.70	0.00	(1,251.70)	(5.69)		
204-000-643.000	PENALTIES & INTEREST ON TAXES	0.00	0.08	0.00	(0.08)	0.00		
204-000-665.000	INTEREST	2,200.00	3,352.93	283.30	(1,152.93)	(52.41)		
204-000-676.000	REIMBURSEMENTS	0.00	10.14	0.00	(10.14)	0.00		
Total Dept 000 - BALANCE SHEET / GENERAL		250,200.00	253,627.63	283.30	(3,427.63)	(1.37)		
TOTAL REVENUES		250,200.00	253,627.63	283.30	(3,427.63)	(1.37)		
Expenditures								
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)								
204-446-702.001	ADMINISTRATION WAGES	9,563.00	8,034.10	670.10	1,528.90	15.99		
204-446-710.000	ADMINISTRATION FICA	892.00	637.68	49.58	254.32	28.51		
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	1,051.00	0.00	0.00	1,051.00	100.00		
204-446-712.002	ADMIN BENEFITS	1,473.00	1,224.59	13.76	248.41	16.86		
204-446-801.000	CONTRACTED SERVICES	500.00	0.00	0.00	500.00	100.00		
204-446-806.000	AUDIT SERVICES	1,500.00	1,289.50	0.00	210.50	14.03		
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	43,161.00	18,676.34	0.00	24,484.66	56.73		
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	111,900.00	111,900.00	0.00	0.00	0.00		
204-446-994.000	CAP IMPROV BOND II INTEREST	13,957.00	13,956.36	0.00	0.64	0.00		
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		183,997.00	155,718.57	733.44	28,278.43	15.37		
Dept 450 - MAINTENANCE / CONSTRUCTION								
204-450-702.001	STREET ADMIN SALARY	21,525.00	19,840.73	1,675.57	1,684.27	7.82		
204-450-710.000	STREET ADMIN FICA	2,101.00	1,617.45	128.20	483.55	23.02		
204-450-711.000	EMPLOYERS SHARE OF PENSION	4,150.00	3,656.62	308.80	493.38	11.89		
204-450-712.002	STREET ADMIN BENEFITS	797.00	685.85	62.35	111.15	13.95		
Total Dept 450 - MAINTENANCE / CONSTRUCTION		28,573.00	25,800.65	2,174.92	2,772.35	9.70		
TOTAL EXPENDITURES		212,570.00	181,519.22	2,908.36	31,050.78	14.61		
Fund 204 - GENERAL HWY:								
TOTAL REVENUES		250,200.00	253,627.63	283.30	(3,427.63)	(1.37)		
TOTAL EXPENDITURES		212,570.00	181,519.22	2,908.36	31,050.78	14.61		
NET OF REVENUES & EXPENDITURES		37,630.00	72,108.41	(2,625.06)	(34,478.41)	(91.62)		

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DB: Lake Odessa Vil								
G/L NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
248-000-402.000	CURRENT REAL PROPERTY TAXES	30,000.00	22,843.72	0.00	7,156.28	23.85		
248-000-665.000	INTEREST	60.00	77.65	17.12	(17.65)	(29.42)		
248-000-674.000	DONATIONS-PRIVATE SOURCES	1,000.00	860.00	0.00	140.00	14.00		
Total Dept 000 - BALANCE SHEET / GENERAL		31,060.00	23,781.37	17.12	7,278.63	23.43		
TOTAL REVENUES		31,060.00	23,781.37	17.12	7,278.63	23.43		
Expenditures								
Dept 275 - DDA								
248-275-727.000	OFFICE SUPPLIES	50.00	0.00	0.00	50.00	100.00		
248-275-750.000	DUES & MEMBERSHIPS	25.00	25.00	0.00	0.00	0.00		
248-275-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	100.00		
248-275-801.000	CONTRACTED SERVICES	8,000.00	670.00	99.00	7,330.00	91.63		
248-275-806.000	AUDIT SERVICES	150.00	128.95	0.00	21.05	14.03		
248-275-880.000	COMMUNITY PROMOTION	1,000.00	89.70	89.70	910.30	91.03		
248-275-881.000	ADVERTISING	500.00	750.00	0.00	(250.00)	(50.00)		
248-275-967.000	BEAUTIFICATION	44,000.00	3,823.60	0.00	40,176.40	91.31		
248-275-967.002	CHRISTMAS DECORATIONS	2,600.00	864.00	0.00	1,736.00	66.77		
Total Dept 275 - DDA		56,825.00	6,351.25	188.70	50,473.75	88.82		
TOTAL EXPENDITURES		56,825.00	6,351.25	188.70	50,473.75	88.82		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		31,060.00	23,781.37	17.12	7,278.63	23.43		
TOTAL EXPENDITURES		56,825.00	6,351.25	188.70	50,473.75	88.82		
NET OF REVENUES & EXPENDITURES		(25,765.00)	17,430.12	(171.58)	(43,195.12)	32.35		

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 01/31/2023	(DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 290 - ARTS								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
290-000-540.000	STATE GRANTS	6,000.00	15,428.00	8,687.00		(9,428.00)	(157.13)	
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	2,000.00	2,960.00	630.00		(960.00)	(48.00)	
290-000-602.003	FOOD BOOTH FEES	600.00	535.00	0.00		65.00	10.83	
290-000-602.004	CONCESSIONS	1,500.00	793.50	0.00		706.50	47.10	
290-000-602.290	ART IN THE PARK REVENUE	2,500.00	2,495.00	0.00		5.00	0.20	
290-000-665.000	INTEREST	0.00	15.54	5.24		(15.54)	0.00	
290-000-674.000	DONATIONS-PRIVATE SOURCES	6,000.00	7,300.00	0.00		(1,300.00)	(21.67)	
290-000-684.000	MISC REVENUE	200.00	788.75	0.00		(588.75)	(294.38)	
Total Dept 000 - BALANCE SHEET / GENERAL		18,800.00	30,315.79	9,322.24		(11,515.79)	(61.25)	
TOTAL REVENUES		18,800.00	30,315.79	9,322.24		(11,515.79)	(61.25)	
Expenditures								
Dept 752 - ARTS								
290-752-728.000	SUPPLIES	2,000.00	700.59	0.00		1,299.41	64.97	
290-752-740.000	POSTAGE	200.00	43.70	0.00		156.30	78.15	
290-752-793.000	OPERATING EXPENSE	200.00	140.00	0.00		60.00	30.00	
290-752-794.000	T-SHIRTS	500.00	127.50	0.00		372.50	74.50	
290-752-795.000	SOUND	1,500.00	1,513.35	0.00		(13.35)	(0.89)	
290-752-796.000	ROLLS	175.00	186.75	0.00		(11.75)	(6.71)	
290-752-798.000	CONCESSIONS SUPPLIES	500.00	183.35	0.00		316.65	63.33	
290-752-806.000	AUDIT SERVICES	150.00	128.95	0.00		21.05	14.03	
290-752-851.000	RADIOS	100.00	100.00	0.00		0.00	0.00	
290-752-852.000	TELEPHONE	625.00	545.44	49.58		79.56	12.73	
290-752-881.000	ADVERTISING	7,050.00	3,728.88	0.00		3,321.12	47.11	
290-752-890.001	CLEAN UP	150.00	113.62	0.00		36.38	24.25	
290-752-895.000	KIDS AREA	0.00	6.00	0.00		(6.00)	0.00	
290-752-898.000	ENTERTAINMENT	1,300.00	1,250.00	0.00		50.00	3.85	
290-752-953.000	PORT A POTTY	600.00	590.00	0.00		10.00	1.67	
290-752-963.000	MISCELLANEOUS EXPENSE	250.00	326.26	0.00		(76.26)	(30.50)	
290-752-964.000	REFUND/REIMBURSEMENTS	60.00	20.00	10.00		40.00	66.67	
290-752-967.000	PROJECT COSTS	2,500.00	3,805.97	49.81		(1,305.97)	(52.24)	
290-752-967.001	PARK IMPROVEMENTS	5,000.00	452.09	0.00		4,547.91	90.96	
Total Dept 752 - ARTS		22,860.00	13,962.45	109.39		8,897.55	38.92	
TOTAL EXPENDITURES		22,860.00	13,962.45	109.39		8,897.55	38.92	
Fund 290 - ARTS:								
TOTAL REVENUES		18,800.00	30,315.79	9,322.24		(11,515.79)	(61.25)	
TOTAL EXPENDITURES		22,860.00	13,962.45	109.39		8,897.55	38.92	
NET OF REVENUES & EXPENDITURES		(4,060.00)	16,353.34	9,212.85		(20,413.34)	(302.79)	

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - CAR SHOW						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
291-000-602.003	FOOD BOOTH FEES	25.00	0.00	0.00	25.00	100.00
291-000-602.005	REGISTRATIONS	900.00	0.00	0.00	900.00	100.00
291-000-602.007	T-SHIRT REVENUE	200.00	0.00	0.00	200.00	100.00
291-000-665.000	INTEREST	5.00	4.09	0.81	0.91	18.20
291-000-674.000	DONATIONS-PRIVATE SOURCES	2,150.00	0.00	0.00	2,150.00	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		3,280.00	4.09	0.81	3,275.91	99.88
TOTAL REVENUES		3,280.00	4.09	0.81	3,275.91	99.88
Expenditures						
Dept 753 - CAR SHOW						
291-753-728.000	SUPPLIES	800.00	0.00	0.00	800.00	100.00
291-753-794.000	T-SHIRTS EXPENSE	200.00	0.00	0.00	200.00	100.00
291-753-881.000	ADVERTISING	650.00	0.00	0.00	650.00	100.00
291-753-887.000	TROPHIES	800.00	0.00	0.00	800.00	100.00
291-753-888.000	FLYERS	170.00	0.00	0.00	170.00	100.00
291-753-892.000	DOOR PRIZES	150.00	0.00	0.00	150.00	100.00
291-753-893.000	DJ	350.00	0.00	0.00	350.00	100.00
291-753-953.000	PORT A POTTY	150.00	0.00	0.00	150.00	100.00
Total Dept 753 - CAR SHOW		3,270.00	0.00	0.00	3,270.00	100.00
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
Fund 291 - CAR SHOW:						
TOTAL REVENUES		3,280.00	4.09	0.81	3,275.91	99.88
TOTAL EXPENDITURES		3,270.00	0.00	0.00	3,270.00	100.00
NET OF REVENUES & EXPENDITURES		10.00	4.09	0.81	5.91	59.10

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			REMAIN
Fund 590 - SEWER FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
590-000-590.603	SEWER NSF REVENUE	0.00	35.00		0.00		(35.00)	0.00
590-000-614.000	SEWER REVENUE	0.00	1,941,352.78		13.12		(1,941,352.78)	0.00
590-000-615.000	SEWER PENALTIES	0.00	9,987.06		0.00		(9,987.06)	0.00
590-000-619.000	LAB TESTING REVENUE	0.00	125.15		0.00		(125.15)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,951,499.99		13.12		(1,951,499.99)	0.00
TOTAL REVENUES		0.00	1,951,499.99		13.12		(1,951,499.99)	0.00
Fund 590 - SEWER FUND:								
TOTAL REVENUES		0.00	1,951,499.99		13.12		(1,951,499.99)	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	1,951,499.99		13.12		(1,951,499.99)	0.00

PERIOD ENDING 01/31/2023

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	01/31/2023	MONTH 01/31/2023	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	REMAIN
Fund 591 - WATER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
591-000-539.002	WELLHEAD PROTECTION	2,750.00	0.00	0.00	2,750.00	100.00
591-000-642.001	FINAL READ INCOME	951,700.00	932,428.44	44.47	19,271.56	2.02
591-000-642.002	WATER HOOK UP FEES	4,500.00	2,795.21	0.00	1,704.79	37.88
591-000-643.000	PENALTIES & INTEREST	5,500.00	5,226.87	120.00	273.13	4.97
591-000-665.000	INTEREST	4,000.00	4,532.39	243.18	(532.39)	(13.31)
591-000-675.000	INCENTIVE PROGRAM	3,000.00	0.00	0.00	3,000.00	100.00
591-000-684.000	MISC REVENUE	8,000.00	11,430.93	368.80	(3,430.93)	(42.89)
Total Dept 000 - BALANCE SHEET / GENERAL		979,450.00	956,413.84	776.45	23,036.16	2.35
Dept 536 - WATER/SEWER						
591-536-676.000	REIMBURSMENTS	0.00	33.79	0.00	(33.79)	0.00
Total Dept 536 - WATER/SEWER		0.00	33.79	0.00	(33.79)	0.00
TOTAL REVENUES		979,450.00	956,447.63	776.45	23,002.37	2.35
Expenditures						
Dept 536 - WATER/SEWER						
591-536-702.001	DEPT HEAD WAGES	50,994.00	48,483.20	4,064.53	2,510.80	4.92
591-536-702.704	FULL TIME WAGES	157,000.00	141,749.16	11,570.79	15,250.84	9.71
591-536-702.705	OVER TIME WAGES	2,563.00	1,380.18	0.00	1,182.82	46.15
591-536-702.706	PART TIME WAGES	2,050.00	75.68	0.00	1,974.32	96.31
591-536-702.710	WATER LICENSE STIPEND	5,000.00	0.00	0.00	5,000.00	100.00
591-536-710.000	EMPLOYER FICA	20,500.00	14,631.06	1,140.68	5,868.94	28.63
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,550.00	18,032.26	1,470.89	4,517.74	20.03
591-536-712.000	HEALTH INSURANCE EXPENSE	49,200.00	36,764.02	6,083.26	12,435.98	25.28
591-536-712.002	ADMIN BENEFITS	5,227.00	4,044.00	49.06	1,183.00	22.63
591-536-713.000	DENTAL INSURANCE EXPENSE	5,338.00	3,981.89	0.00	1,356.11	25.40
591-536-714.000	OPTICAL PLAN EXPENSE	681.00	546.10	0.00	134.90	19.81
591-536-720.000	DISABILITY INSURANCE	2,800.00	2,079.00	189.00	721.00	25.75
591-536-721.000	LIFE INSURANCE EXPENSE	855.00	684.64	62.24	170.36	19.93
591-536-723.000	WORKMEN'S COMPENSATION	2,350.00	1,578.35	0.00	771.65	32.84
591-536-727.000	OFFICE SUPPLIES	1,000.00	131.18	131.18	868.82	86.88
591-536-728.000	SUPPLIES	1,500.00	571.71	571.71	928.29	61.89
591-536-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	100.00
591-536-732.000	CHEMICAL SUPPLIES	4,075.30	4,075.30	0.00	0.00	0.00
591-536-740.000	POSTAGE	2,100.00	1,784.53	220.13	315.47	15.02
591-536-744.000	CLOTHING EXPENSE	1,200.00	1,002.86	0.00	197.14	16.43
591-536-750.000	DUES & MEMBERSHIPS	4,000.00	2,880.49	753.53	1,119.51	27.99
591-536-751.000	GASOLINE PURCHASES	8,000.00	6,820.79	927.67	1,179.21	14.74
591-536-752.000	EDUCATION & TRAINING	3,000.00	565.00	0.00	2,435.00	81.17
591-536-760.000	FLEET INSURANCE	15,500.00	15,500.00	0.00	0.00	0.00
591-536-765.000	BANK FEES	100.00	0.00	0.00	100.00	100.00
591-536-771.000	WATER TESTING FEES	2,500.00	2,194.00	44.00	306.00	12.24
591-536-780.000	METER REPLACEMENT	34,726.82	25,704.33	10,143.18	9,022.49	25.98
591-536-801.000	CONTRACTED SERVICES	36,964.63	36,964.63	127.36	0.00	0.00
591-536-806.000	AUDIT SERVICES	3,900.00	3,352.70	0.00	547.30	14.03
591-536-850.000	COMMUNICATION EXPENSE	5,100.00	4,666.63	386.30	433.37	8.50
591-536-900.000	PRINTING & PUBLISHING	200.00	103.20	0.00	96.80	48.40

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 01/31/2023

G/L NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	NORMAL	(ABNORMAL)	
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)		REMAIN
Fund 591 - WATER FUND								
Expenditures								
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	66,000.00	58,811.81		7,670.49	7,188.19		10.89
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00	0.00		0.00	1,500.00		100.00
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	6,000.00	1,124.51		107.95	4,875.49		81.26
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	75,000.00	74,235.00		0.00	765.00		1.02
591-536-932.000	NEW WATER MAINS	11,033.25	11,033.25		0.00	0.00		0.00
591-536-933.000	WELL REPAIRS	5,000.00	0.00		0.00	5,000.00		100.00
591-536-937.000	IRON REMOVAL	85,000.00	59,548.00		0.00	25,452.00		29.94
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	0.00		0.00	2,500.00		100.00
591-536-963.000	MISC EXPENSE	4,000.00	0.00		0.00	4,000.00		100.00
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	5,000.00	3,909.97		0.00	1,090.03		21.80
591-536-980.001	HARDWARE	9,200.00	7,764.36		0.00	1,435.64		15.60
591-536-980.002	SOFTWARE	500.00	156.00		0.00	344.00		68.80
591-536-991.000	CAPITAL IMPROVEMENT BOND	26,600.00	0.00		0.00	26,600.00		100.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	16,500.00	0.00		0.00	16,500.00		100.00
591-536-991.002	USDA BOND 2016	69,000.00	0.00		0.00	69,000.00		100.00
591-536-994.000	INTEREST EXPENSE	75,763.00	41,221.37		0.00	34,541.63		45.59
Total Dept 536 - WATER/SEWER		965,771.00	690,234.58		52,809.96	275,536.42		28.53
TOTAL EXPENDITURES		965,771.00	690,234.58		52,809.96	275,536.42		28.53
Fund 591 - WATER FUND:								
TOTAL REVENUES		979,450.00	956,447.63		776.45	23,002.37		2.35
TOTAL EXPENDITURES		965,771.00	690,234.58		52,809.96	275,536.42		28.53
NET OF REVENUES & EXPENDITURES		13,679.00	266,213.05		(52,033.51)	(252,534.05)		(1,846.1

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	01/31/2023	MONTH	01/31/2023	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			REMAIN
Fund 999 - PAYROLL CLEARING								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
999-000-665.000	INTEREST	0.00	5.29		1.04		(5.29)	0.00
999-000-684.000	MISC REVENUE	0.00	0.18		0.18		(0.18)	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	5.47		1.22		(5.47)	0.00
TOTAL REVENUES		0.00	5.47		1.22		(5.47)	0.00
Fund 999 - PAYROLL CLEARING:								
TOTAL REVENUES		0.00	5.47		1.22		(5.47)	0.00
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	5.47		1.22		(5.47)	0.00
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		2,515,341.68	4,406,123.70		63,836.63		(1,890,782.02)	(75.17)
TOTAL EXPENDITURES - ALL FUNDS		2,493,445.68	1,864,361.39		142,623.57		629,084.29	25.23
NET OF REVENUES & EXPENDITURES		21,896.00	2,541,762.31		(78,786.94)		(2,519,866.31)	(11,508.

VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / CD ACCOUNT BALANCES  
AS OF JANUARY 31, 2023

GENERAL FUND	CHECKING	UNION BANK	\$ 1,022,227.91
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 274,014.98
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 245,610.29
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 327,725.73
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,419.04
WATER FUND	CHECKING	UNION BANK	\$ 829,510.53
ARTS COMMISSION	CHECKING	UNION BANK	\$ 33,458.04
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 80,559.85
LAKE ODESSA CAR SHOW	CHECKING	UNION BANK	\$ 6,354.67
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,683.65
CAPITAL IMPROVEMENT PROJECT	CHECKING	UNION BANK	\$ 1,368.62
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 61,292.20
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,936.60
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 41,928.64
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 105,339.74
WATER RR&I	SAVINGS	UNION BANK	\$ 257,021.04
ARPA FUND	HYBRID CD	MI CLASS	\$ 218,652.18
GENERAL HIGHWAY FUND	HYBRID CD & CD	MI CLASS & PFCU	\$ 137,491.13
MAJOR STREET FUND	HYBRID CD & CD	MI CLASS & PFCU	\$ 111,092.99
WATER FUND	CD	PFCU	\$ 131,990.74

**Lake Odessa Village**  
**Zoning Administrator Report**  
**January 2023**

***Permits:***

None

***Miscellaneous:***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

**Third Ave old school Stuart Project**

I have been in communication with an engineering firm that plans to create the new site plan so that the Stuarts can start the PUD process with the initial pre-conference meeting at the Planning Commission level. I have been answering their questions. They will come to the Planning Commission with a preapplication conference once they are ready to apply for the PUD application.

**Meat Processing Facility on Clark St**

This property is for sale, and I have been answering many calls from prospective buyers with zoning questions. The business is nonconforming/grandfathered in the R-1 zoning district. Some callers want to continue the current business and other want to turn it into a dwelling.

**Master Plan**

The Planning Commission will start reading their master plan for the five year review. If it needs updating a firm will be chosen to assist with the project. They are setting a public hearing to amend the PUD section to reduce the lot area and setbacks to more reflect the Village conditions and for flexibility.

# Public Hearing

# ★ VILLAGE ★ *of Lake Odessa*

FISCAL YEAR 2023-2024 PROPOSED BUDGET

March 1, 2023 – February 29, 2024



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# ANNUAL BUDGET DEVELOPMENT OVERVIEW

Welcome to the Village of Lake Odessa's budget document for Fiscal Year 2023-2024, which begins March 1, 2023 and continues through February 29, 2024. Guided by the policies and priorities of the Village Council, the budget is a vital policy document used throughout the year to implement and guide administration and staff towards municipal goals and objectives. The budget is approved annually by the Village Council in compliance with the General Law Village Act and includes detailed information about revenues and expenditures for the upcoming fiscal year. The revenues and expenditures are broken down by the various operating, enterprise and special funds that comprise the total spending plan.

## FUND SUMMARIES

The budget is divided into eight separate funds with specific functions. The Village's funds include:

- The **General Fund** is the most comprehensive operating fund of the Village. It accounts for the resources to fund Public Safety (police services), most operational and maintenance aspects of Public Works (including streets, storm sewers, tree maintenance, parks) and other general administration activities including legal support, financial management, communications and day-to-day administration. There is also a limited amount of capital expenditures that are funded through General Fund revenues and/or reserves.
- The **Water Fund** is an enterprise fund that provides resources for the operation and maintenance of the Village's water production and distribution divisions. The Water Fund is designed to be a self-sustaining function that is funded entirely by user charges.
- The **Major Street Fund** is funded by revenues provided by the Michigan Transportation Fund (MTF) through Act 51. The Michigan Department of Transportation (MDOT) uses allocation factors to distribute MTF revenue to cities and villages. The distribution is based on population (as of the latest U.S. Census) and road miles. The fund encompasses the maintenance for all major streets in the village (approximately 4 miles). Through the General Appropriations Act, the Village Council can approve transfers of up to 50% of Act 51 Major Street money to the Local Street Fund.
- The **Local Street Fund** is also funded by revenues provided by the MTF through Act 51 using allocation factors set by MDOT. The Local Street Fund supports the maintenance of all local streets in the village (approximately 8 miles).
- The **General Highway Fund** is an operating fund that is supported by a millage dedicated to the construction, operation and maintenance of road activities in the village. The fund acts as a construction in progress account where grant monies run through and also funds a portion of bond payments for financed road projects. Road construction and sidewalk maintenance activities are funded through the General Highway fund.
- Component Unit funds include the **Downtown Development Authority, Arts Commission**, and the **Car Show** funds.



## VILLAGE MANAGER'S BUDGET MESSAGE

**February 20, 2023**

To the Lake Odessa Village Council,

Attached for your review is the proposed Fiscal Year 2023-2024 budget for the Village of Lake Odessa, which provides forecasted revenues and proposed expenditures for the coming fiscal year which begins March 1, 2023 and concludes February 29, 2024. The Village Council reviewed a draft of this budget in a workshop session held on February 6, 2022.

The budget being presented to you is one that is developed through the hard work and diligence of Village staff. This budget balances the needs for everyday services provided to the community as well as infrastructure improvements that are intended to increase/ maintain the health, safety, and welfare for the residents of the Village of Lake Odessa.

It should be noted that municipal budgets are living documents and should be considered as a guide to the efficient operation of the Village during the fiscal year. Equipment can break down, emergencies occur, opportunities for upgrades are found, and unexpected developments within a community can shift priorities in a heartbeat. Throughout the year, budget amendments are proposed to meet any unexpected needs and unforeseen opportunities that often arise each year. The sound financial practices over the years has provided the Village with the ability to meet both expected needs/ projects as well as the ability to respond to the unexpected.

The Village of Lake Odessa is fortunate to have excellent employees that work to keep their community one of the best in Ionia County. Village staff work every day to provide excellent service to the community and it is gratifying to see the dedication that is put forth by these people on a daily basis. The Village is especially fortunate to have three excellent Department Leaders in DPW Supervisor Jesse Trout, Chief of Police Kendra Backing, and Village Treasurer Kathy Forman – each of these individuals have been instrumental in providing continuous, high-level service that Lake Odessa residents come to expect.

As presented, the budget projects \$2,519,082.14 in total appropriations across all Village funds. Overall budget revenues total \$2,655,037.04. With this budget, a total surplus of \$135,954.90 is forecasted to be added across various Village fund balances.

The development of the budget follows a familiar path from year to year with discussions and meetings conducted between department heads, research into changing economic influences at the state and federal levels, and observations of previous fiscal year positions.

**Highlights of the Fiscal Year 2023-24 budget include the following:**

- At the Village's Water Plant, a new security fence will be placed around the perimeter, as well as the sandblasting the exteriors of both iron removal plants.
- The 2018 voter-passed law made Michigan the first state in the Midwest to legalize the possession and use of recreational marijuana for adults through Proposal 1. The measure created an excise sales tax of 10 percent, which was to be levied on marijuana sales at retailers and microbusinesses. Proposal 1 required that revenue from the tax be dedicated to local governments, K-12 education, and road and bridge maintenance. Michigan marijuana shops sold \$8.3 million worth of recreational marijuana in the first five weeks of sales, since December 1, generating \$1.4 million in combined excise and sales taxes. The excise revenue will increase funding to the Michigan Transportation Fund and increased revenue projections are accounted for in the FY 2023-24 budget in both the Major Street Fund and Local Street Fund.
- The construction of a modified Phase 1 of the Jordan Lake Trail, in partnership with Odessa Township and the nonprofit Jordan Lake Trail Board, is currently set to commence during this fiscal year and is expected to cost approximately \$200,000, utilizing grant funding through the Michigan Department of Transportation (MDOT) and funds raised by the Jordan Lake Trail Board.
- The DPW will be purchasing a "leaf trailer" that will be used for leaf collection during the fall. This trailer will allow for faster and more efficient collection of leaves from properties within the Village.
- This budget was created with a 5.5% pay increase for all employees.
- Employee health insurance costs continue to rise – after working with the Village's insurance provider, the Village now offers an HSA plan for full-time Village employees.

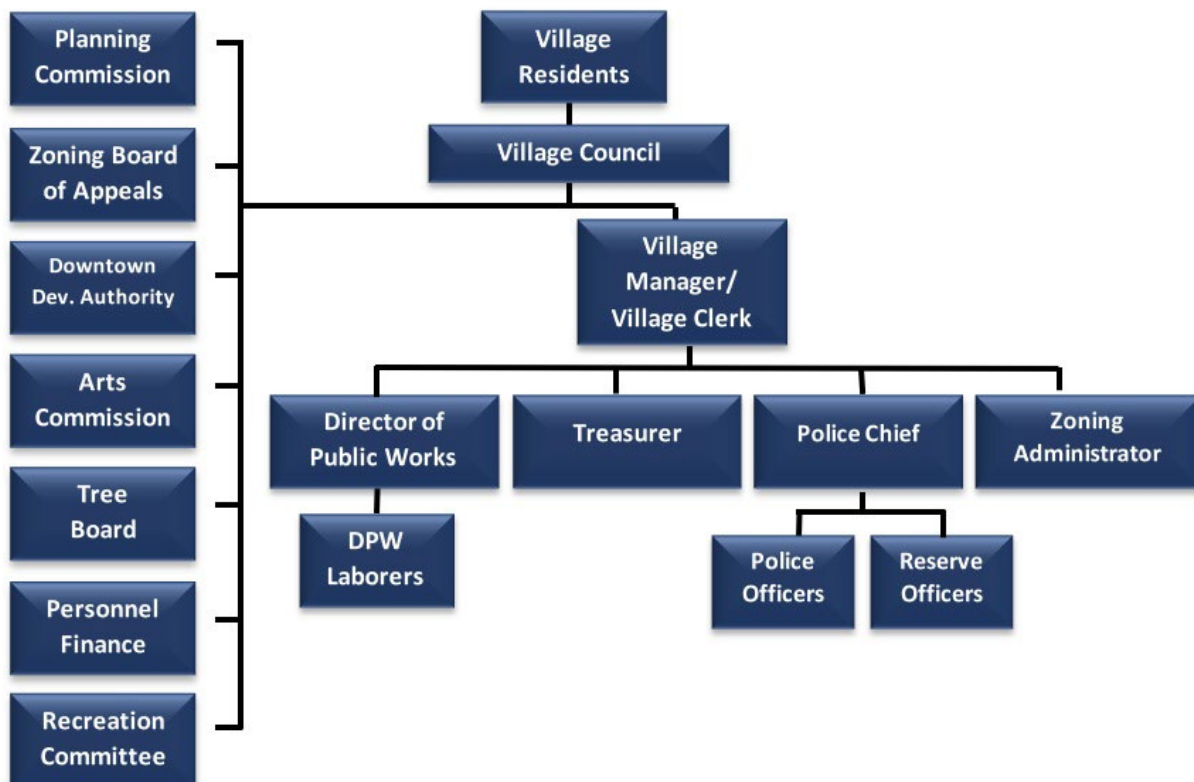
Details of the Fiscal Year 2022-2023 Budget is outlined in the following pages. I look forward to discussing this plan with the Village Council and engaging with the community on the implementation of a carefully considered Village budget.

Sincerely,



## ORGANIZATIONAL CHART

The Village of Lake Odessa Charter establishes that the local government structure for the community is the Council-Manager form of government. Under the Council-Manager form, the community directly elects 7 members to the Village Council. The Village Council then hires a Village Manager to carry out their policy actions and to oversee the day-to-day operations of the government.





## VILLAGE COUNCIL

The Village President and Council are the legislative body for the community; its members are the community's decision makers. Power is centralized in the elected Council, which approves the budget, adopts all legislation, and establishes policies and procedures for the Village. The Council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement plans, capital financing, and strategic planning.

### VILLAGE COUNCIL

**Karen Banks**, President, *Term of Office: 2020-2024*

Currently serving on: Personnel / Finance Committee, Planning Commission, Arts Commission, Downtown Development Authority

**Terri Cappon**, President Pro Tem, *Term of Office: 2022-2024*

Currently serving on: Finance Committee and the Lakewood Recreational Authority

**Michael Brighton**, Council Trustee, *Term of Office: 2022-2026*

Currently serving on: Personnel / Finance Committee, Website Committee

**Jennifer Hickey**, Council Trustee, *Term of Office: 2022-2026*

Currently serving on: Website Committee

**Carrie Johnson**, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Recreational / Special Projects Committee, Arts Commission

**Robert Young**, Council Trustee, *Term of Office: 2020-2024*

Currently serving on: Recreational/ Special Projects Committee, Website Committee

**Martha Yoder**, Council Trustee, *Term of Office: 2022-2026*

Currently serving on: Finance Committee, Planning Commission, Lakewood Wastewater Authority



## VILLAGE STAFF

Village departments and trained staff are committed to the Village's core values to guide growth, provide quality services, facilitate neighborhood sustainability and be good stewards of the public trust. Each staff member works together in a highly collaborative and cooperative environment to cultivate continual improvements and progress in the village.

### VILLAGE STAFF

**Gregg Guetschow**, *Interim Village Manager*

**Kathy Forman**, *Village Clerk/ Treasurer, Serving Lake Odessa since: 2021*

**Jesse Trout**, *Director of Public Works, Serving Lake Odessa since: 2017. Village Tree Board member, Street's Administrator*

**Kendra Backing**, *Police Chief, Serving Lake Odessa since: 2018*

**Scott Hubbert**, *Department of Public Works Laborer, Serving Lake Odessa since: 2016*

**James Wortley**, *Department of Public Works Laborer, Serving Lake Odessa since: 2016*

**Jacob Hanson**, *Department of Public Works Laborer, Serving Lake Odessa since: 2016*

**Eric Tollefson**, *Police Officer, Serving Lake Odessa since: 2019*

**Renton Joling**, *Police Officer, Serving Lake Odessa since 2022*

**Artemio "Art" Villanueva**, *Code Enforcement Officer, Serving Lake Odessa since 2022*

**Jeanne Vandersloot**, *Zoning Administrator, Serving Lake Odessa since: 2004*



## BACKGROUND / GENERAL INFORMATION

### HISTORY

The Village of Lake Odessa was incorporated in 1887 by Humphrey R. Wager, a capitalist from Ionia and Saranac, after buying an 80-acre farm through which the Detroit, Lansing & Northern Railway was to build a new track to Grand Ledge and Grand Rapids. The original town, known as Bonanza, was settled slightly north of today's Lake Odessa --- and folded up and moved south when the first train came through in 1888.

Prior to the construction of the new railroad tracks, what is now Lake Odessa was a broad expanse of fertile farm land, and the typical country cross-road was about a mile north of Jordan Lake. Before the advent of the railway, no one had ever dreamed of Lake Odessa. Bonanza was the big settlement in this area, and, for that time period, was a bustling industrial center. It was a strange twist of fate and broadening civilization that in the space of a few years, practically a whole town moved and a corporate village was created in the midst of meadowlands, leaving the original settlement to revert to corn fields. The principal merchants of Bonanza simply moved buildings, inventory and all, to the new location.

Lake Odessa's name was derived from the two lakes, Tupper Lake and Jordan Lake, and the township within which the Village was incorporated, Odessa Township. The Township was named by a committee in 1846, hoping to be somewhat exclusive while at the same time, honoring one of Russia's cities. The committee, chaired by Elder Tupper, undoubtedly endorsed the suggestion of young Myron Tupper, who was a great reader of history and admired Russian lore.

The main street, 4th Avenue, was constructed in 1887, and was nothing but a muddy lane until it was first paved in 1916. The Lake Odessa Public School was built in 1888, put on an addition in 1896, and was demolished by fire in 1921, after which it was immediately rebuilt.

The Village paid \$1,000 for the park property on South Main Street in 1900. The park remains today in its natural state, with more than two hundred towering maple, beech and oak trees.



In 1967, the Page Memorial Building was built as a village and township hall, with funds donated by the estate of a successful Lake Odessa businessman, millionaire Frank Page, who inherited the bulk of his fortune from a milk condensing process developed by his father.

Over the years, "Lake Odessians" have always been very proud of their beautiful park, and the public beach at Jordan Lake. In 1991, over 400 volunteers worked feverishly for five days building the very popular Swifty's Place, in the park, a wooden playground superstructure constructed with enough lumber to build five homes. In 2012, a \$300k grant was obtained through the DNR and along with local matching funds, improvements were made to the public beach area that included a universally accessible floating dock, all terrain wheelchairs, a security system, canoe/kayak launch and parking lot lighting.

## DEMOGRAPHICS

### POPULATION

### MEDIAN HOUSEHOLD INCOME

### HOUSING & TRANSPORTATION



# CAPITAL IMPROVEMENT PLAN

A capital improvement plan is a financial planning and management tool that lists proposed capital projects and capital purchases for the future. This multi-year document identifies and prioritizes the need for improvements and purchases and coordinates their funding and optimal time frames for completion. It is also a process that provides order and continuity to the repair, replacement, construction and/or expansion of the Village of Lake Odessa facilities. It puts focus on preserving infrastructure while ensuring the prudent and efficient use of public funds.

Capital improvement projects are major and infrequent expenditures, such as the construction of a new facility, a major rehabilitation or repair of an existing facility, or the purchase of major equipment or property. Capital improvement projects are non-recurring expenditures that tend to be large in cost and have a long-term usefulness.

The following plan sets forth the proposed expenditures for systematically constructing, maintaining, upgrading and replacing the community's infrastructure. In order to be useful as a tool for budgeting and sound financial management, the plan must be updated annually by reviewing existing projects, proposing new projects and potentially extending projects. This process considers the short term and long-term impacts on the associated funds proposed for use.

It should be noted that any capital improvement plan is, like a budget, a fluid document that is used as a guidepost for a community – funding opportunities, through grants or other unknown or newly created revenue sources can impact the plan by making some listed projects a sudden priority. Conversely, equipment failures, emergencies, pandemics, revenue shortfalls, or a lack of grant funding can be a determining factor for a project not to be started, funded, or pursued, in any given year. Equipment breaks. Emergencies happen. While this plan gives the Village a firm direction, it is not set in stone and should not be considered a rigid certainty.

	FUNDING SOURCE							
	General Fund	Water Fund	General Highway	Major Street Fund	Local Street Fund	Grant	Loan	Total Project Cost
Fiscal Year 2023/2024								
Rubber Crack Fill Street Repairs				\$20,000.00	\$15,000.00			\$35,000.00
Jordan Lake Trail Phase 1A - MDOT TAP Grant/DNR Rec Grant. Phase II						\$200,000.00		\$200,000.00
Fiscal Year 2024/2025								
Infrastructure Improvements - Johnson, Emerson, Lincoln		\$500,000.00		\$150,000.00	\$300,000.00			\$950,000.00
Old DPW Building Roof Replacement & Building Renovation	\$100,000.00	\$75,000.00						\$175,000.00
Chip/Fog Seal - Tupper Lake St (west limits to 4th Ave), Washington Blvd				\$65,000.00				\$65,000.00
Beach Pavilion Replacement						\$120,000.00		\$120,000.00
Jordan Lake Trail Phase 1B - MDOT TAP Grant/DNR Rec Grant. Phase II						\$700,000.00		\$700,000.00
Fiscal Year 2025/2026								
Infrastructure Improvements - 2nd Ave, 3rd Ave		\$550,000.00	\$277,200.00		\$277,200.00			\$1,104,400.00
Fiscal Year 2026/2027								
Paving - Tupper (4th Ave to Jordan Lake Ave)				\$180,000.00				\$180,000.00
Fiscal Year 2027/2028								
Micro Surfacing - Bonanza, Jordan Lake Ave - Raising Castings				\$150,000.00				\$150,000.00
Fiscal Year 2028/2029								
Infrastructure Improvements - 1st Ave, 2nd Ave, 3rd Ave (north of tracks)		\$600,000.00	\$300,000.00		\$300,000.00			\$1,200,000.00
1/13/2023 Prepared by: Jesse Trout, Director of Public Works								



# GENERAL FUND

## REVENUES

The General Fund is the primary operating fund for the village. The General Fund derives its revenue from several sources, with the top two being property tax and state shared revenue. Other revenues include cable franchise fees, park and beach pavilion rental fees, metro act, trailer taxes and other miscellaneous fees.

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
CURRENT REAL PROPERTY TAXES	451,101	459,771	479,067	480,000
CURRENT PERSONAL PROPERTY TAX	31,273	29,929	27,726	30,000
DELINQUENT REAL PROPERTY TAX	0	0	0	0
MANUFACTURED HOUSING FEES	519	516	462	450
LOCAL COMMUNITY STABILIZATION	75,182	80,524	82,452	82,000
PENALTIES AND INTEREST ON TAXES	172	728	491	300
PROPERTY TAX ADMINISTRATION FEE	7,189	7,342	7,582	7,500
LIQUOR LICENSE FEES	1,794	1,930	1,757	1,800
CABLE TV FRANCHISE	4,605	4,778	2,526	2,600
SPECIAL USE/ ZBA PERMIT	200	0	400	500
ZONING PERMIT FEES	375	600	552	550
OTHER FEDERAL GRANTS	12,115	0	0	0
STATE GRANTS	24,028	6,662	0	0
METRO ACT	8,749	9,103	9,018	9,100
STATE REVENUE SHARING	180,993	210,200	186,803	205,694
EVIP PAYMENTS	38,960	47,222	47,689	50,550
TREE GRANT	1,200	1,200	0	1,200
VEHICLE RENTAL INCOME	31,176	28,197	15,000	15,000
STATE/ FEDERAL GRANTS	0	0	0	0
MOWING	525	180	380	500
MAY CLEAN UP (NON RESIDENTS)	100	100	50	200
PARKING TICKET FEES	80	495	50	250
ORDINANCE FINES	2,719	3,503	1,600	2,000
INTEREST	2,823	1,046	4,380	5,000
RENTS BUILDING LAND	4,201	2,651	2,851	2,000
SALE OF FIXED ASSET	15,460	0	0	20,000
CONTRIBUTION FROM LOCAL UNITS	0	34,952	0	50,000
DONATIONS-PRIVATE SOURCES	500	0	1,500	1,500
REIMBURSEMENTS	1,301	3,238	0	0
MISC REVENUE	8,240	2,727	3,270	500
MISC REVENUE-POLICE	10,877	801	565	1,000
MISC REVENUE-POLICE 302 FUNDS	500	0	0	0
MISC REVENUE-GENERAL	7,775	5,501	12,578	7,000
NOTE PROCEED	0	9,800	0	0
<b>TOTAL REVENUES FOR GENERAL FUND</b>	<b>924,731</b>	<b>953,696</b>	<b>888,750</b>	<b>977,194</b>

## APPROPRIATIONS

### GENERAL FUND - GOVERNING BODY

The General Government Department includes responsibilities of the elected officials, Clerk's office and Treasurer's office. This section includes contracted services for attorneys, legal publications, downtown development, office supplies and other miscellaneous government activities.

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 101 - GOVERNING BODY</b>				
TRUSTEE MEETING FEES	10,200	7,313	8,500	9,000
TREASURER - CLERK WAGES	9,846	10,000	10,000	15,000
EMPLOYER FICA	1,020	1,321	0	0
EMPLOYERS SHARE OF PENSION	0	0	0	1,500
WORKMEN'S COMPENSATION	39	97	100	300
MEALS & MILEAGE	0	0	0	100
OFFICE SUPPLIES	2,020	1,764	1,500	1,500
SUPPLIES	0	0	0	100
POSTAGE	300	300	(8)	200
CONTRACTED SERVICES	32,825	20,805	20,000	20,000
ATTORNEY FEES	0	0	3,500	5,000
AUDIT SERVICES	0	0	6,000	6,000
DUES & MEMBERSHIPS	1,957	2,106	3,200	3,200
EDUCATION & TRAINING	3,850	3,318	1,500	5,500
NOTARY & FIDUCIARY BONDS	40	140	40	100
SAFE DEPOSIT BOX RENTAL	15	25	15	15
DOWNTOWN DEVELOPMENT	0	0	15,724	15,000
COMMUNICATION EXPENSE	781	970	900	900
COMMUNITY PROMOTION	0	3,991	6,050	8,000
PRINTING & PUBLISHING	1,969	1,290	1,000	1,000
COUNTER DRAIN	5,743	5,735	41,671	15,000
MISC EXPENSE	2,286	200	200	200
CAPITAL OUTLAY	0	44,752	0	0
<b>Totals for dept 101 - GOVERNING BODY</b>	<b>72,891</b>	<b>104,126</b>	<b>119,893</b>	<b>107,615</b>

## GENERAL FUND - MANAGER'S DEPARTMENT

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 172 - MANAGERS</b>				
DEPT HEAD WAGES	29,201	30,070	30,840	36,450
EMPLOYER FICA	2,181	2,234	2,665	3,171
EMPLOYERS SHARE OF PENSION	0	0	0	3,200
HEALTH INSURANCE EXPENSE	2,463	3,795	0	4,500
DENTAL INSURANCE EXPENSE	328	330	0	450
OPTICAL PLAN EXPENSE	30	29	0	60
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	422	460	477	500
LIFE INSURANCE EXPENSE	98	99	138	150
WORKMEN'S COMPENSATION	0	37	150	150
MEALS & MILEAGE	0	0	0	200
OFFICE SUPPLIES	706	167	1,692	1,500
CLOTHING EXPENSE	0	0	0	0
GASOLINE PURCHASES	0	0	0	0
ATTORNEY FEES	0	3,704	2,000	2,000
DUES & MEMBERSHIPS	972	725	620	1,000
EDUCATION & TRAINING	136	728	1,195	3,000
COMMUNICATION EXPENSE	1,032	1,569	1,200	1,200
<b>Totals for dept 172 - MANAGERS</b>	<b>37,568</b>	<b>43,947</b>	<b>40,977</b>	<b>57,531</b>

## GENERAL FUND - PAGE MEMORIAL BUILDING

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 265 - PAGE MEMORIAL BUILDING</b>				
PART TIME WAGES	0	0	0	0
EMPLOYER FICA	0	0	0	0
EMPLOYERS SHARE OF PENSION	0	0	0	0
WORKMEN'S COMPENSATION	0	37	0	0
OFFICE SUPPLIES	37	0	0	0
SUPPLIES	1,793	4,190	500	2,000
POSTAGE	400	(188)	859	900
COMMUNICATION EXPENSE	999	1,051	1,200	1,200
GAS AND ELECTRIC	0	0	0	0
MAINTENANCE/REPAIR-BUILDING	1,709	3,896	4,000	4,000
MAINTENANCE/REPAIR-EQUIPMENT	0	570	1,000	1,000
MAINTENANCE-LANDSCAPING & GROUN	251	170	1,000	1,000
LEASED ASSETS/FURNITURE & EQUIP	0	0	0	0
CAPITAL OUTLAY	0	0	1,000	50,000
HARDWARE	845	0	18,210	5,000
SOFTWARE	275	0	780	500
<b>Totals for dept 265 - PAGE MEM BLDG</b>	<b>6,309</b>	<b>9,725</b>	<b>28,548</b>	<b>65,600</b>



# GENERAL FUND - POLICE DEPARTMENT

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 301 - POLICE</b>				
DEPARTMENT HEAD WAGES	62,660	63,157	64,826	68,391
FULL TIME WAGES	135,662	140,341	90,000	150,311
OVER TIME WAGES	4,974	9,084	7,175	7,570
PART TIME WAGES	0	0	16,000	22,000
SICK TIME PAYOUT	890	0	0	0
NO FRINGE BENEFIT INCENTIVE	0	6,600	3,300	6,300
EMPLOYER FICA	15,314	16,442	19,680	20,762
EMPLOYERS SHARE OF PENSION	19,310	21,258	20,000	24,872
HEALTH INSURANCE EXPENSE	15,400	15,420	12,000	38,700
DENTAL INSURANCE EXPENSE	1,614	1,609	1,500	3,000
OPTICAL PLAN EXPENSE	256	248	200	800
WELLNESS PROGRAM	0	90	0	360
DISABILITY INSURANCE	2,708	2,933	2,500	3,050
LIFE INSURANCE EXPENSE	932	941	800	1,200
WORKMEN'S COMPENSATION	2,156	2,774	2,600	4,000
TUITION REIMBURSEMENT	0	0	0	2,000
MEALS & MILEAGE	105	203	200	500
VESTS	1,223	824	0	500
OFFICE SUPPLIES	1,210	1,481	500	750
SUPPLIES	5,326	3,936	0	2,000
RESERVE SUPPLIES	0	0	0	250
MEDICAL & PHYSICALS	0	0	842	1,000
CLOTHING EXPENSE	930	1,034	1,486	2,000
UNIFORM CLEANING	0	0	0	0
GASOLINE PURCHASES	4,898	8,033	8,000	9,500
CONTRACTED SERVICES	11,001	4,625	3,000	22,000
ATTORNEY FEES	0	0	350	1,000
DUES & MEMBERSHIPS	115	205	175	525
EDUCATION & TRAINING	2,606	4,762	2,500	2,500
RANGE QUALIFICATION	1,022	0	1,091	2,750
MEADOWBROOK INSURANCE	8,240	8,003	8,967	9,415
COMMUNICATION EXPENSE	4,794	5,056	5,150	6,150
COMMUNITY PROMOTION	291	141	145	350
MAINTENANCE/REPAIR-EQUIPMENT	280	169	150	1,500
MAINTENANCE/REPAIR-VEHICLE	11,177	2,409	4,500	2,000
RENTALS	960	960	0	0
ACT 302 TRAINING	0	1,517	200	500
CAPITAL OUTLAY-EQUIPMENT	14,589	0	0	7,000
CAPITAL OUTLAY-VEHICLES	0	0	0	44,000
CAPITAL OUTLAY-OFFICE FURNITURE	0	0	0	1,000
OFFICE EQUIP-COMPUTERS	0	0	0	0
HARDWARE	780	0	0	1,000
SOFTWARE	144	0	624	1,500
<b>Totals for dept 301 - POLICE</b>	<b>331,569</b>	<b>324,255</b>	<b>278,460</b>	<b>473,006</b>



## GENERAL FUND - DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 441 - PUBLIC WORKS</b>				
DEPT HEAD WAGES	12,560	18,882	19,437	20,506
FULL TIME WAGES	45,961	41,381	45,341	47,835
OVER TIME WAGES	1,695	1,553	1,845	1,946
PART TIME WAGES	6,132	8,321	6,361	4,000
SICK TIME PAYOUT	0	1,220	0	0
NO FRINGE BENEFIT INCENTIVE	3,000	6,300	3,300	6,300
EMPLOYER FICA	5,753	6,404	7,893	8,327
EMPLOYERS SHARE OF PENSION	7,419	7,978	8,948	9,440
HEALTH INSURANCE EXPENSE	0	0	4,501	0
DENTAL INSURANCE EXPENSE	582	456	1,000	1,100
OPTICAL PLAN EXPENSE	56	38	100	150
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	954	924	1,166	1,200
LIFE INSURANCE EXPENSE	319	299	350	350
WORKMEN'S COMPENSATION	3,281	4,190	5,000	5,000
MEALS & MILEAGE	0	0	0	0
OFFICE SUPPLIES	347	306	250	250
SUPPLIES	5,759	1,578	3,500	4,000
MEDICAL & PHYSICALS	463	252	408	350
CLOTHING EXPENSE	982	953	800	1,000
GASOLINE PURCHASES	5,149	7,243	9,500	9,000
CONTRACTED SERVICES	0	0	1,891	0
DUES & MEMBERSHIPS	680	988	800	1,200
EDUCATION & TRAINING	210	225	150	500
MEADOWBROOK INSURANCE	7,042	7,550	7,168	7,900
LICENSE FEES	35	80	79	300
COMMUNICATION EXPENSE	1,292	1,481	1,126	1,200
STREET REPAIRS	0	0	0	0
MAY CLEAN UP	2,266	2,987	3,991	9,000
GAS AND ELECTRIC	1,792	2,434	2,800	3,200
MAINTENANCE/REPAIR-BUILDING	11,696	1,563	12,000	5,000
MAINTENANCE/REPAIR-EQUIPMENT	9,104	4,265	8,000	8,000
MAINTENANCE-LANDSCAPING	387	500	0	500
MAINTENANCE/REPAIR-VEHICLE	2,386	427	1,000	3,000
MAINTENANCE/REPAIR-TREES	500	500	500	500
REFUSE REMOVAL	720	720	800	1,200
EQUIPMENT RENTAL EXPENSE	4,345	0	0	500
LEASED ASSETS	0	0	0	0
SAFETY	1,040	1,363	1,000	1,500
MISC EXPENSE	1,723	112	0	1,000
PROJECT COSTS	0	3,745	2,175	3,500
CAPITAL OUTLAY-EQUIPMENT	118,111	137,708	33,000	131,000
CAPITAL OUTLAY-VEHICLES	0	0	0	0
<b>Totals for dept 441 - PUBLIC WORKS</b>	<b>263,742</b>	<b>274,926</b>	<b>196,180</b>	<b>299,755</b>

# GENERAL FUND - PARKS AND RECREATION

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 751 - PARKS AND RECREATION</b>				
PART TIME WAGES	0	0	0	14,000
WORKMEN'S COMPENSATION	163	208	171	270
SUPPLIES	2,070	2,513	3,200	2,500
SWIFTY'S PLACE	2,346	207	336	250
GAS AND ELECTRIC	3,541	3,697	3,600	3,800
MAINTENANCE/REPAIR-BUILDING	4,261	3,030	3,958	3,500
MAINTENANCE/REPAIR-EQUIPMENT	1,449	1,762	24,733	2,000
LANDSCAPING & GROUNDS	3,896	6,151	24,174	6,000
CAPITAL OUTLAY	0	0	0	50,000
DEBT PRINCIPAL	0	2,450	0	0
COMMUNICATION EXPENSE	250	207	0	0
<b>Totals for dept 751 - PARKS AND REC</b>	<b>17,977</b>	<b>20,225</b>	<b>60,172</b>	<b>82,320</b>

# GENERAL FUND - UTILITIES, ZONING & ECONOMIC DEVELOPMENT

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>Dept 448 - PUBLIC UTILITIES-STREET LIGHTING</b>				
<b>STREET LIGHT EXPENSE</b>	28,034	32,913	34,000	34,000
<b>Totals for dept 448 - PUBLIC UTILITIES</b>	<b>28,034</b>	<b>32,913</b>	<b>34,000</b>	<b>34,000</b>
<b>Dept 536 - WATER/SEWER</b>				
SEWER EXPENSE	2,810	2,927	3,400	3,500
WATER EXPENSE	1,282	1,638	1,800	1,900
<b>Totals for dept 536 - WATER/SEWER</b>	<b>4,092</b>	<b>4,565</b>	<b>5,200</b>	<b>5,400</b>
<b>Dept 722 - ZONING</b>				
PART TIME WAGES	6,534	6,693	7,034	7,421
EMPLOYER FICA	500	512	666	703
OFFICE SUPPLIES	0	0	100	200
PLANNING & ZONING - OTHER	0	0	0	30,000
COMMUNICATIONS EXPENSE	0	179	413	250
<b>Totals for dept 722 - ZONING</b>	<b>7,034</b>	<b>7,384</b>	<b>8,213</b>	<b>38,574</b>
<b>Dept 728 - ECONOMIC DEVELOPMENT</b>				
CONTRACTED SERVICES	1,924	2,000	2,000	2,000
ENHANCEMENT PROJECTS	0	0	0	0
CHRISTMAS DECORATIONS	0	0	0	0
<b>Totals for dept 728 - ECONOMIC DEV</b>	<b>1,924</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>



# GENERAL FUND OVERVIEW

## GENERAL FUND REVENUE AND EXPENSES

DESCRIPTION	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
<b>BALANCE SHEET / GENERAL</b>		
GOVERNING BODY	119,893	107,615
MANAGERS	40,977	57,531
PAGE MEMORIAL BUILDING	28,548	65,600
POLICE	278,460	473,006
PUBLIC WORKS	196,180	299,755
PUBLIC UTILITIES-STREET LIGHTING	34,000	34,000
WATER/SEWER	5,200	5,400
ZONING	8,213	38,574
ECONOMIC DEVELOPMENT	2,000	2,000
PARKS AND RECREATION	60,172	82,320
<b>REVENUES - FUND 101</b>	<b>888,750</b>	<b>977,194</b>
<b>APPROPRIATIONS - FUND 101</b>	<b>773,643</b>	<b>1,165,801</b>
NET OF REVENUES/APPROPRIATIONS	115,107	(188,607)



# MAJOR STREET FUND

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
<b>REVENUES</b>				
ACT 51 / STREETS	188,757	210,922	207,000	210,160
INTEREST	3,003	1,731	2,700	2,700
REIMBURSEMENTS	0	0	0	0
MISC REVENUE	0	0	0	0
<b>NET OF REVENUES</b>	<b>191,761</b>	<b>212,653</b>	<b>209,700</b>	<b>212,860</b>
<b>APPROPRIATIONS</b>				
<b>Dept 449 - STREET DEPT (ACT 51)</b>				
DEPT HEAD WAGES	3,605	3,696	3,600	4,500
EMPLOYER FICA	269	276	359	379
EMPLOYERS SHARE OF PENSION	0	0	359	379
ADMIN BENEFITS	539	582	1,107	1,150
COLD/HOT PATCH	454	536	564	800
SALT/SAND ROADS	4,873	2,701	4,000	5,625
CONTRACTED SERVICES	2,350	4,350	1,200	8,000
AUDIT SERVICES	0	0	1,290	1,500
STREET STRIPING	1,626	1,991	200	2,500
STREET SIGNS	1,324	1,378	0	1,000
STREET REPAIRS	11,297	294,513	72,000	20,000
BRUSH REMOVAL	0	0	0	0
VEHICLE RENTAL	0	0	0	2,000
VEHICLE RENTAL - STREET REPAIRS	5,543	3,964	0	5,000
VEHICLE RENTAL - SNOW REMOVAL	11,095	11,262	3,000	5,000
STORM SEWER	0	0	2,181	0
MISC EXPENSE	565	2,120	1,758	1,500
CIP - IONIA, PEARL, PLEASANT, EMERSON	0	0	0	0
TRANSFERS OUT	20,000	30,000	30,000	50,000
<b>Totals for dept 449 - STREET DEPT</b>	<b>63,540</b>	<b>357,368</b>	<b>121,618</b>	<b>109,333</b>
<b>Dept 450 - MAINTENANCE / CONSTRUCTION</b>				
MAINTENANCE WAGES	6,475	3,497	3,608	3,806
MAINTENANCE EMPLOYER FICA	261	267	369	389
MAINTENANCE ER SHARE OF PENSION	396	528	369	389
MAINTENANCE BENEFITS	142	145	172	200
<b>Totals for dept 450 - MAINT. / CONST.</b>	<b>7,273</b>	<b>4,438</b>	<b>4,518</b>	<b>4,785</b>
<b>Dept 869 - SNOW REMOVAL</b>				
SNOW REMOVAL WAGES	3,579	3,065	3,587	3,784
SNOW REMOVAL EMPLOYER FICA	0	223	359	379
SNOW REMOVAL SHARE OF PENSION	0	307	410	433
<b>Totals for dept 869 - SNOW REMOVAL</b>	<b>3,579</b>	<b>3,595</b>	<b>4,356</b>	<b>4,596</b>
<b>NET OF APPROPRIATIONS</b>	<b>74,392</b>	<b>365,400</b>	<b>130,492</b>	<b>118,713</b>
<b>ESTIMATED REVENUES</b>	<b>191,761</b>	<b>212,653</b>	<b>209,700</b>	<b>212,860</b>
<b>ESTIMATED APPROPRIATIONS</b>	<b>74,392</b>	<b>365,400</b>	<b>130,492</b>	<b>118,713</b>
<b>NET OF REVENUE AND APPROPRIATIONS</b>	<b>117,369</b>	<b>(152,747)</b>	<b>79,208</b>	<b>94,146</b>



# LOCAL STREET FUND

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>REVENUES</b>				
OTHER STATE GRANTS	0	0	0	0
STATE REVENUE OTHER	0	0	0	0
ACT 51 / STREETS	63,588	72,233	72,000	70,057
INTEREST	1,283	910	550	750
REIMBURSEMENTS	0	0	0	0
MISC REVENUE	35,315	38,630	40,160	40,000
TRANSFERS IN	20,000	30,000	30,000	50,000
<b>NET OF REVENUES</b>	<b>120,186</b>	<b>141,773</b>	<b>142,710</b>	<b>160,807</b>
<b>Dept 449 - STREET DEPT (ACT 51)</b>				
DEPT HEAD WAGES	1,442	1,478	1,500	1,800
EMPLOYER FICA	108	110	205	216
EMPLOYERS SHARE OF PENSION	0	0	0	216
ADMIN BENEFITS	215	233	886	500
COLD/HOT PATCH	454	536	564	0
SALT/SAND ROADS	4,873	2,701	4,000	5,650
CONTRACTED SERVICES	4,250	6,750	7,450	8,000
AUDIT SERVICES	0	0	903	1,000
STREET STRIPING	1,090	0	1,000	1,500
STREET SIGNS	0	945	395	500
STREET REPAIRS	13,220	246,049	151,116	15,000
BRUSH REMOVAL	0	0	0	0
VEHICLE RENTAL	0	0	0	2,000
VEHICLE RENTAL - STREET REPAIRS	8,849	3,377	2,000	3,000
VEHICLE RENTAL - SNOW REMOVAL	5,688	9,594	3,000	5,000
STORM SEWER	0	0	0	0
MISC EXPENSE	1,023	1,841	0	1,000
CIP - IONIA, PEARL, PLEASANT, EMERSON	0	0	0	0
<b>Totals for dept 449 - STREET DEPT</b>	<b>41,213</b>	<b>273,614</b>	<b>173,019</b>	<b>45,383</b>
<b>Dept 450 - MAINTENANCE / CONSTRUCTION</b>				
MAINTENANCE WAGES	14,558	5,594	5,812	6,132
MAINTENANCE EMPLOYER FICA	417	428	528	557
MAINTENANCE ER SHARE OF PENSION	634	845	950	1,002
MAINTENANCE BENEFITS	227	233	227	240
<b>Totals for dept 450 - MAINT. / CONST.</b>	<b>15,836</b>	<b>7,100</b>	<b>7,517</b>	<b>7,931</b>
<b>Dept 869 - SNOW REMOVAL</b>				
SNOW REMOVAL WAGES	3,636	2,964	3,587	3,784
SNOW REMOVAL FICA	0	216	100	106
SNOW REMOVAL SHARE OF PENSION	0	296	200	211
<b>Totals for dept 869 - SNOW REMOVAL</b>	<b>3,636</b>	<b>3,476</b>	<b>3,887</b>	<b>4,101</b>
<b>NET OF APPROPRIATIONS</b>	<b>60,684</b>	<b>284,190</b>	<b>184,423</b>	<b>57,414</b>
<b>ESTIMATED REVENUES - FUND 203</b>	<b>120,186</b>	<b>141,773</b>	<b>142,710</b>	<b>160,807</b>
<b>ESTIMATED APPROPRIATIONS - FUND 203</b>	<b>60,684</b>	<b>284,190</b>	<b>184,423</b>	<b>57,414</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 203</b>	<b>59,502</b>	<b>(142,416)</b>	<b>(41,714)</b>	<b>103,393</b>



# WATER FUND

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED
<b>REVENUES</b>				
WATER REVENUE	894,720	0	0	0
PENALTIES & INTEREST	3,837	6,914	5,500	5,500
FEDERAL GRANTS	0	0	0	0
STATE GRANTS	0	0	0	0
WELLHEAD PROTECTION	0	0	0	0
WATER HOOK UP FEES	0	332	2,795	4,000
WATER TURN ON/OFF FEES	830	0	0	0
FINAL READ INCOME	291	945,226	963,000	975,000
INTEREST	4,762	4,482	4,300	4,500
SALE OF FIXED ASSET	(231)	0	0	0
INCENTIVE PROGRAM	0	0	0	0
REIMB FROM WASTEWATER	0	0	0	0
MISC REVENUE	6,697	14,680	11,062	8,000
MISC REVENUE-OTHER	0			
<b>NET REVENUES</b>	<b>910,905</b>	<b>971,634</b>	<b>986,657</b>	<b>997,000</b>
<b>Dept 536 - WATER/SEWER</b>				
DEPT HEAD WAGES	50,015	51,282	50,994	60,000
FULL TIME WAGES	154,936	138,677	157,000	165,635
OVER TIME WAGES	3,707	2,824	2,000	2,704
PART TIME WAGES	1,537	0	76	6,000
SICK TIME PAYOUT	4,085	0	0	0
WATER LICENSE STIPEND	0	3,900	4,400	5,600
NO FRINGE BENEFIT INCENTIVE	0	0	0	3,000
EMPLOYER FICA	14,141	14,326	20,500	21,628
EMPLOYERS SHARE OF PENSION	16,162	16,759	22,550	23,790
HEALTH INSURANCE EXPENSE	27,941	46,373	42,000	46,600
HEALTH INSURANCE - HEALTH SAVINGS	0	0	0	10,400
ADMIN BENEFITS	4,327	4,408	5,227	6,000
DENTAL INSURANCE EXPENSE	3,490	4,759	5,338	5,500
OPTICAL PLAN EXPENSE	520	708	681	725
WELLNESS PROGRAM	0	0	0	0
DISABILITY INSURANCE	1,684	2,345	2,800	3,000
LIFE INSURANCE EXPENSE	604	734	855	925
WORKMEN'S COMPENSATION	1,589	1,968	2,350	2,479
MEALS & MILEAGE	0	33	0	200
OFFICE SUPPLIES	896	647	1,000	500
SUPPLIES	402	1,078	500	1,500

(The Water Fund Budget is continued on the next page)

## WATER FUND CONT.

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
CHEMICAL SUPPLIES	4,048	2,718	4,075	4,500
POSTAGE	2,138	1,954	1,564	1,600
MEDICAL & PHYSICALS	0	74	0	200
CLOTHING EXPENSE	743	973	1,200	1,200
GASOLINE PURCHASES	3,408	4,794	7,000	7,000
METER REPLACEMENT	1,627	4,245	26,000	10,000
HYDRANT REPLACEMENT	0	0	0	3,500
CONTRACTED SERVICES	17,872	15,291	36,837	85,000
ATTORNEY FEES	0	0	0	1,000
AUDIT SERVICES	0	0	3,353	3,600
DUES & MEMBERSHIPS	3,319	12,283	3,500	4,000
EDUCATION & TRAINING	0	2,455	700	2,500
WELLHEAD PROTECTION	0	0	0	5,000
BANK FEES	10	20	0	0
FLEET INSURANCE	15,000	15,500	15,500	15,500
WATER TESTING FEES	2,531	1,771	2,250	2,000
COMMUNICATION EXPENSE	3,971	4,654	5,000	4,500
PRINTING & PUBLISHING	240	193	150	200
GAS AND ELECTRIC	53,433	54,760	50,000	50,000
MAINTENANCE/REPAIR-BUILDING	1,413	1,629	1,000	20,000
MAINTENANCE/REPAIR-EQUIPMENT	2,525	8,973	54,000	10,000
MAINTENANCE/REPAIR-VEHICLE	380	465	0	1,500
MAINTENANCE/REPAIR-WATER LINES	913	11,754	3,500	4,000
MAINTENANCE/REPAIRS-TANKS	74,235	74,235	74,235	75,000
NEW WATER MAINS	0	0	15,000	5,000
WELL REPAIRS	37,589	0	5,000	5,000
IRON REMOVAL	49,795	0	59,548	55,000
EQUIPMENT LEASE PAYMENT	5,431	0	0	0
SCADA CONTROL SYSTEM	175	0	0	2,500
MISC EXPENSE	2,750	303	0	4,000
DEPRECIATION EXPENSE	251,935	254,353	0	0
CAPITAL OUTLAY-EQUIPMENT	0	0	3,910	0
CAPITAL OUTLAY-VEHICLES	0	0	0	0
HARDWARE	9,372	0	8,500	9,000
SOFTWARE	125	0	156	500
CAPITAL IMPROVEMENT BOND	0	0	26,600	30,400
CAPITAL IMPROVEMENT BOND II	0	0	16,500	17,700
USDA BOND 2016	0	0	69,000	71,000
INTEREST EXPENSE	80,110	77,765	41,221	73,288
BOND COSTS				
<b>Totals for dept 536 - WATER DEPT</b>	<b>911,123</b>	<b>841,982</b>	<b>853,571</b>	<b>951,374</b>
<b>NET APPROPRIATIONS</b>	<b>911,123</b>	<b>841,982</b>	<b>853,571</b>	<b>951,374</b>
<b>ESTIMATED REVENUES - FUND 591</b>	<b>910,905</b>	<b>971,634</b>	<b>986,657</b>	<b>997,000</b>
<b>ESTIMATED APPROPRIATIONS - FUND 591</b>	<b>911,123</b>	<b>841,982</b>	<b>853,571</b>	<b>951,374</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 591</b>	<b>(218)</b>	<b>129,652</b>	<b>133,087</b>	<b>45,626</b>



# GENERAL HIGHWAY FUND

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
<b>REVENUES</b>				
CURRENT REAL PROPERTY TAXES	202,164	206,048	214,587	215,000
CURRENT PERSONAL PROPERTY TAX	14,015	13,413	12,426	13,500
DELINQUENT REAL PROPERTY TAX	0	0	0	0
DELINQUENT PERSONAL PROPERTY TAXES	0	0	0	0
LOCAL COMMUNITY STABILIZATION SHARE	18,634	22,209	23,252	24,000
PENALTIES & INTEREST ON TAXES	6	7	0	0
INTEREST	3,509	2,174	3,070	3,100
REIMBURSEMENTS	0	0	10	0
MISC REVENUE	0	0	0	0
DEBT PRINCIPAL	0	0	0	0
<b>NET REVENUES</b>	<b>238,329</b>	<b>243,850</b>	<b>253,344</b>	<b>255,600</b>
<b>EXPENSES</b>				
<b>Dept 446 - HIGHWAYS, STREETS</b>				
ADMINISTRATION WAGES	8,292	8,500	8,500	11,100
ADMINISTRATION FICA	619	634	800	1,061
ADMIN EMPLOYERS SHARE OF PENSION	0	0	0	1,251
ADMIN BENEFITS	1,238	1,338	1,400	1,620
CONTRACTED SERVICES	0	0	0	0
AUDIT SERVICES	0	0	1,290	1,500
DOWNTOWN DEVELOPMENT	0	0	0	0
STREET REPAIRS	5,173	236,452	0	0
SIDEWALK REPLACEMENT PROGRAM	4,999	2,570	18,676	10,000
CIP - IONIA, PEARL, PLEASANT, EMERSON	0	0	0	0
MISC EPENSES	0	0	0	0
MTF BOND PAYMENT - PRINCIPAL	68,400	0	0	0
CAPITAL IMPROVEMENT BOND - PRIN	0	0	0	0
CAPITAL IMPROV BOND II - PRIN	36,400	111,900	111,900	115,900
MTF BOND INTEREST	8,350	0	0	0
CAP IMPROVE BOND I INTEREST	0	0	0	0
CAP IMPROV BOND II INTEREST	9,302	15,488	13,956	11,723
BOND COSTS	0	0	0	0
<b>Totals for dept 446 - HIGHWAYS, STREETS</b>	<b>142,773</b>	<b>376,882</b>	<b>156,522</b>	<b>154,155</b>
<b>Dept 450 - MAINTENANCE / CONSTRUCTION</b>				
STREET ADMIN SALARY	20,454	20,980	21,525	22,709
STREET ADMIN FICA	1,565	1,605	1,489	2,217
EMPLOYERS SHARE OF PENSION	2,377	3,169	3,500	2,438
STREET ADMIN BENEFITS	679	719	650	1,035
<b>Totals for dept 450 - MAINTENANCE / CONSTRUCTION</b>	<b>25,076</b>	<b>26,473</b>	<b>27,164</b>	<b>28,399</b>
<b>NET APPROPRIATIONS</b>	<b>167,849</b>	<b>403,354</b>	<b>183,686</b>	<b>182,554</b>
<b>ESTIMATED REVENUES - FUND 204</b>	<b>238,329</b>	<b>243,850</b>	<b>253,344</b>	<b>255,600</b>
<b>ESTIMATED APPROPRIATIONS - FUND 204</b>	<b>167,849</b>	<b>403,354</b>	<b>183,686</b>	<b>182,554</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 204</b>	<b>70,480</b>	<b>(159,504)</b>	<b>69,658</b>	<b>73,046</b>



# DOWNTOWN DEVELOPMENT AUTHORITY

Under the provisions of Act 197 of Public Acts of 1975 of the State of Michigan, as amended, the Downtown Development Authority was established in 2004, in the Village of Lake Odessa. The Act was developed to assist units of government in their encouragement of historic preservation and to encourage and promote economic development, growth and revitalization in central business districts of Michigan municipalities.

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
<b>REVENUES</b>				
CURRENT REAL PROPERTY TAXES	32,434	36,647	30,000	30,000
STATE GRANTS	50,000	0	0	0
INTEREST	74	64	63	65
DONATIONS-PRIVATE SOURCES	1,040	(33,752)	860	1,000
<b>NET REVENUES</b>	<b>83,548</b>	<b>2,958</b>	<b>30,923</b>	<b>31,065</b>
<b>APPROPRIATIONS</b>				
<b>Dept 275 - DDA</b>				
OFFICE SUPPLIES	0	30.71	0	50
CONTRACTED SERVICES	791	0	571	23,000
AUDIT SERVICES	0	0	129	150
DUES & MEMBERSHIPS	50	25	25	25
EDUCATION & TRAINING	0	0	0	500
COMMUNITY PROMOTION	0	646	90	0
ADVERTISING	0	500	750	1,000
MISC EXPENSE	50,010	0	0	0
BEAUTIFICATION	10,450	3,700	3,824	60,000
CHRISTMAS DECORATIONS	1,673	1,364	0	1,000
<b>Totals for dept 275 - DDA</b>	<b>62,973</b>	<b>6,266</b>	<b>5,388</b>	<b>85,725</b>
<b>ESTIMATED REVENUES - FUND 248</b>	<b>83,548</b>	<b>2,958</b>	<b>30,923</b>	<b>31,065</b>
<b>APPROPRIATIONS - FUND 248</b>	<b>62,973</b>	<b>6,266</b>	<b>5,388</b>	<b>85,725</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 248</b>	<b>20,575</b>	<b>(3,307)</b>	<b>25,535</b>	<b>(54,660)</b>



# ARTS COMMISSION

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
<b>REVENUES</b>				
ART IN THE PARK REVENUE-NEXT FY	20	2,210	2,500	2,500
ART IN THE PARK REVENUE	180	1,740	2,495	2,500
INTEREST	0	0	10	11
STATE GRANTS	5,515	973	6,741	8,000
FOOD BOOTH FEES	0	555	535	500
CONCESSIONS	0	1,470	794	0
DONATIONS-PRIVATE SOURCES	0	8,200	7,300	7,000
MISC REVENUE	0	697	789	0
<b>NET REVENUES</b>	<b>5,715</b>	<b>15,845</b>	<b>21,164</b>	<b>20,511</b>
<b>APPROPRIATIONS</b>				
<b>Dept 752 - ARTS</b>				
OPER EXPENSE-GRANT DISBURSEMENT	5,879	0	50	50
REFUND/REIMBURSEMENTS	125	0	10	60
SUPPLIES	0	2,115	0	0
OFFICE SUPPLIES	0	0	0	1,000
EVENT SUPPLIES	0	0	701	1,000
POSTAGE	29	220	200	200
ADMINISTRATIVE EXPENSE	0	0	140	150
OPERATING EXPENSE	0	0	0	0
T-SHIRTS	0	311	128	500
SOUND	0	1,500	1,513	1,600
ROLLS	0	155	187	0
CONCESSIONS SUPPLIES	0	427	183	400
SECURITY	0	0	0	300
CREDIT CARD FEES	0	0	0	0
AUDIT SERVICES	0	0	129	150
RADIOS	0	100	100	125
TELEPHONE	593	628	625	625
ADVERTISING	625	7,283	3,679	6,620
PUBLIC ART PROJECT	0	0	0	0
CLEAN UP	0	150	0	0
SANITATION SUPPLIES	0	0	114	150
KIDS AREA	0	0	6	500
ENTERTAINMENT	0	1,250	1,250	1,500
PORT A POTTY	0	545	590	600
DUMPSTER	0	0	0	0
GOLF CART RENTALS	0	0	0	1,250
TENTS, TABLES, CHAIR RENTALS	0	0	0	1,100
MISCELLANEOUS EXPENSE	0	210	326	0
PARK IMPROVEMENTS	0	0	452	5,621
PROJECT COSTS	0	2,525	3,756	0
<b>Totals for dept 290 - Arts</b>	<b>7,251</b>	<b>17,419</b>	<b>14,139</b>	<b>23,501</b>
<b>NET APPROPRIATIONS</b>	<b>7,251</b>	<b>17,419</b>	<b>14,139</b>	<b>23,501</b>
<b>ESTIMATED REVENUES - FUND 290</b>	<b>5,715</b>	<b>15,845</b>	<b>21,164</b>	<b>20,511</b>
<b>ESTIMATED APPROPRIATIONS - FUND 290</b>	<b>7,251</b>	<b>17,419</b>	<b>14,139</b>	<b>23,501</b>
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(1,536)</b>	<b>(1,574)</b>	<b>7,025</b>	<b>(2,990)</b>



## CAR SHOW

DESCRIPTION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 PROJECTED FINAL	2023-2024 RECOMMENDED BUDGET
<b>REVENUES</b>				
FOOD BOOTH FEES	0	0	0	0
REGISTRATIONS	0	0	0	0
VENDORS	0	0	0	0
INTEREST	7	4	3	4
DONATIONS-PRIVATE SOURCES	0	0	0	0
T-SHIRT REVENUE	0	0	0	0
<b>NET REVENUES</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>4</b>
<b>EXPENSES</b>				
<b>Dept 753 - CAR SHOW</b>				
SUPPLIES	0	0	0	0
T-SHIRTS EXPENSE	0	0	0	0
ADVERTISING	0	0	0	0
TROPHIES	0	0	0	0
FLYERS	0	0	0	0
DOOR PRIZES	0	0	0	0
DJ	0	0	0	0
PORT A POTTY	0	0	0	0
<b>Totals for dept 753 - CAR SHOW</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET APPROPRIATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ESTIMATED REVENUES - FUND 291</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>4</b>
<b>APPROPRIATIONS - FUND 291</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>4</b>

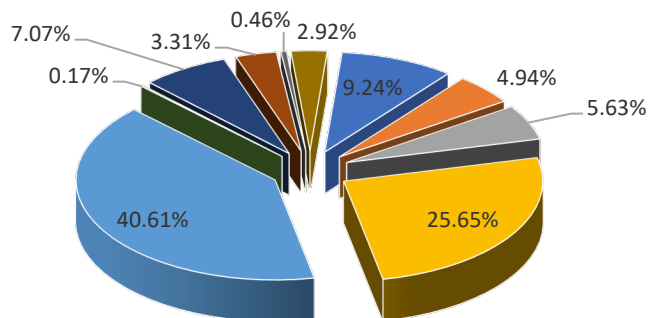


## SUPPLEMENTAL INFORMATION

GENERAL FUND	2023-2024
TOTAL EXPECTED REVENUES	977,194.00
TOTAL EXPECTED APPROPRIATIONS	1,165,800.58
<b>NET OF REV AND APP</b>	<b>(188,606.58)</b>
<i>BEGINNING FUND BALANCE</i>	1,120,166.63
<i>ENDING FUND BALANCE</i>	931,560.05

GENERAL FUND TOTAL APPROPRIATIONS	APPROPRIATIONS
Governing Body	107,615.00
Manager's	57,531.35
Page Memorial Building	65,600.00
Public Works	299,754.52
Police Department	473,006.21
Economic Development	2,000.00
Parks and Recreation	82,320.00
Zoning	38,573.50
Water and Sewer Expense	5,400.00
Street Lighting	34,000.00
<b>Total</b>	<b>1,165,800.58</b>

General Fund Department Appropriations



- Governing Body
- Manager's
- Page Memorial Building
- Public Works
- Police Department
- Economic Development
- Parks and Recreation
- Zoning
- Water and Sewer Expense
- Street Lighting



## SUPPLEMENTAL INFORMATION

MAJOR STREETS	2023-2024
TOTAL EXPECTED REVENUES	212,859.60
TOTAL EXPECTED APPROPRIATIONS	118,713.10
<b>NET OF REV AND APP</b>	94,146.50
<i>BEGINNING FUND BALANCE</i>	469,015.92
<i>ENDING FUND BALANCE</i>	563,162.42

LOCAL STREETS	2023-2024
TOTAL EXPECTED REVENUES	160,807.44
TOTAL EXPECTED APPROPRIATIONS	57,414.29
<b>NET OF REV AND APP</b>	103,393.16
<i>BEGINNING FUND BALANCE</i>	244,847.41
<i>ENDING FUND BALANCE</i>	348,240.57

GENERAL HIGHWAY	2023-2024
TOTAL EXPECTED REVENUES	255,600.00
TOTAL EXPECTED APPROPRIATIONS	182,554.01
<b>NET OF REV AND APP</b>	73,046.00
<i>BEGINNING FUND BALANCE</i>	410,648.88
<i>ENDING FUND BALANCE</i>	483,694.88

WATER FUND	2023-2024
TOTAL EXPECTED REVENUES	997,000.00
TOTAL EXPECTED APPROPRIATIONS	951,373.97
<b>NET OF REV AND APP</b>	45,626.03
<i>BEGINNING FUND BALANCE</i>	883,516.35
<i>ENDING FUND BALANCE</i>	929,142.38

ARTS COMMISSION	2023-2024
TOTAL EXPECTED REVENUES	20,511.00
TOTAL EXPECTED APPROPRIATIONS	23,501.20
<b>NET OF REV AND APP</b>	(2,990.20)
<i>BEGINNING FUND BALANCE</i>	24,130.45
<i>ENDING FUND BALANCE</i>	21,140.25

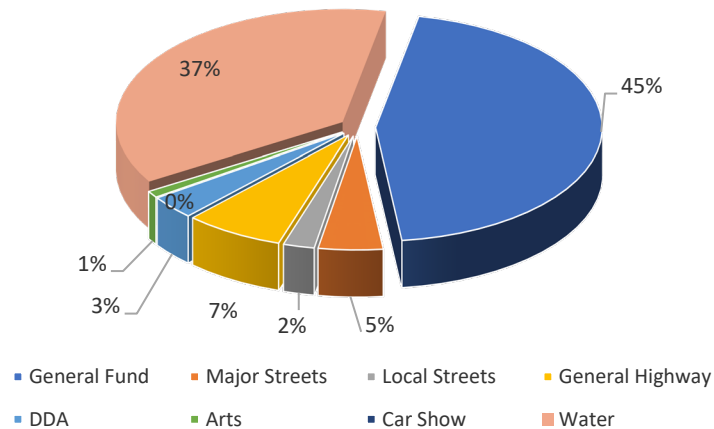


## SUPPLEMENTAL INFORMATION

DDA	2023-2024
TOTAL EXPECTED REVENUES	31,065.00
TOTAL EXPECTED APPROPRIATIONS	85,725.00
<b>NET OF REV AND APP</b>	<b>(54,660.00)</b>
<i>BEGINNING FUND BALANCE</i>	73,104.48
<i>ENDING FUND BALANCE</i>	18,444.48

CAR SHOW	2023-2024
TOTAL EXPECTED REVENUES	0.00
TOTAL EXPECTED APPROPRIATIONS	0.00
<b>NET OF REV AND APP</b>	<b>0.00</b>
<i>BEGINNING FUND BALANCE</i>	6,353.86
<i>ENDING FUND BALANCE</i>	6,353.86

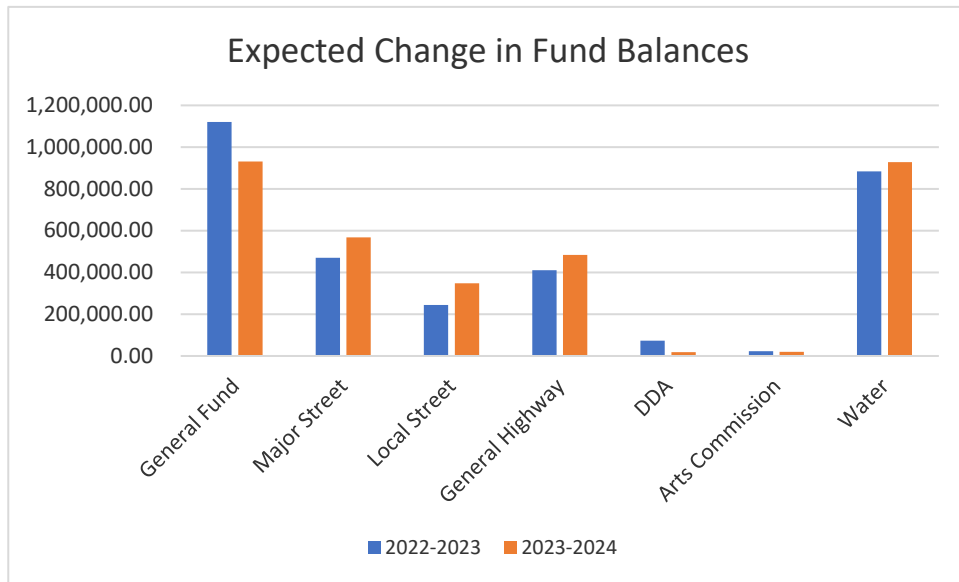
All Funds Appropriations





## SUPPLEMENTAL INFORMATION

FUND	APPROPRIATIONS
General Fund	1,165,800.58
Major Streets	118,713.10
Local Streets	57,414.29
General Highway	182,554.01
DDA	85,725.00
Arts	23,501.00
Car Show	0.00
Water	951,373.97
<b>TOTAL APPROPRIATIONS (ALL FUNDS)</b>	<b>2,585,081.95</b>



Fund	2022-2023	2023-2024
General Fund	1,120,166.63	931,560.05
Major Street	470,122.92	568,625.42
Local Street	245,411.61	348,804.77
General Highway	410,648.88	483,694.88
DDA	73,104.48	18,444.48
Arts Commission	24,130.45	21,140.25
Water	883,516.35	929,142.38
	<b>3,227,101.32</b>	<b>3,301,412.22</b>

New Business

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-09**

**A RESOLUTION TO ADOPT THE BUDGET FOR FISCAL YEAR 2023-24  
FOR THE VILLAGE OF LAKE ODESSA**

**WHEREAS**, Village staff has prepared a budget for the Village of Lake Odessa for the 2023-204 fiscal year, a copy of which is attached to and a part of this resolution; and

**WHEREAS**, anticipated revenues for all Village funds for the fiscal year are estimated to total \$2,655,027.04; and

**WHEREAS**, anticipated expenditures for all Village funds for the fiscal year are estimated to total \$2,581,081.95; and

**WHEREAS**, the Village of Lake Odessa maintains appropriate, adequate, and healthy fund balances in each fund as demonstrated in the proposed budget document; and

**WHEREAS**, a public hearing with regard to said budget was duly noticed and held by the Lake Odessa Village Council on February 20, 2023, in accordance with Michigan statute, and opportunity was given to all present to comment upon the same; and

**WHEREAS**, the Village Council is now satisfied that the fiscal year 2023-2024 budget as proposed is reasonable and in the best interest of the Village of Lake Odessa.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Village Council for the Village of Lake Odessa approves and hereby adopts the aforementioned budget, subject to such amendments as may subsequently be authorized by the Village Council as a result of changes in receipts and/or changes in expenditures which are either unavoidable or determined by the Village Council to be in the best interest of the Village, and which can be met out of surplus funds or a reallocation of budget expenditures;
2. That it is the expressed intent of the Village Council that the aforementioned budget shall be adopted and managed in accordance with an appropriation resolution adopted by it.
3. That this budget shall become effective on March 1, 2023 and shall end on February 29, 2024.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-09, adopted by the Lake Odessa Village Council at a regular meeting held on February 20, 2023, the original of which is on file in Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 20, 2023

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**Kathy Forman, Village Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-10**

**A RESOLUTION TO APPROVE AND ADOPT THE VILLAGE OF LAKE ODESSA  
GENERAL APPROPRIATIONS ORDINANCE FOR FISCAL YEAR 2023-24**

**WHEREAS**, each year, the Village of Lake Odessa establishes a General Appropriations Ordinance to define the powers and duties of the officers of the Village of Lake Odessa in relation to the administration of the budget and to provide remedies for refusal or neglect to comply with the requirements of this resolution; and

**WHEREAS**, the Lake Odessa Village Council has determined that it serves a public purpose and is in the public interest to approve and adopt a General Appropriation Ordinance for the fiscal year that commences March 1, 2023 to read as follows:

**Section 1: Title**

This resolution shall be known as the Village of Lake Odessa General Appropriations Ordinance for Fiscal Year 2023-24.

**Section 2: Chief Administrative Officer**

The Lake Odessa Village Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. In the absence of a Village Manager, the Village President shall perform the duties of the Chief Administrative Officer enumerated in this ordinance.

**Section 3: Fiscal Officer**

The Lake Odessa Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this ordinance.

**Section 4: Public Hearing on the Budget**

Pursuant to MCL 141.412, notice of public hearing on the proposed Fiscal Year 2023-2024 budget for the Village of Lake Odessa was published in a newspaper of general circulation, and a public hearing on said proposed budget was held by the Lake Odessa Village Council on February 20, 2023.

**Section 5: Estimated Revenues**

Estimated Village revenues for Fiscal Year 2023-2024, including a general operating millage of 10.1216, a general highway fund millage of 4.5361, and various miscellaneous revenues shall total \$2,655,037.04.

### **Section 6: Millage Levy**

The Lake Odessa Village Council shall cause to be levied and collected the general property tax on all real and personal property within the Village upon the current tax roll an amount not greater than 14.6577 mills, including a general operating millage of 10.1216 and a street repair millage of 4.5361. The actual amount to be levied and collected shall be established by the Village Council in accordance with the determination of the maximum allowable millage rate pursuant to State statute.

### **Section 7: Estimated Expenditures**

Estimated expenditures for Fiscal Year 2023-2024 for the activities of the Village shall total \$2,585,801.95. In accordance with the Village's policies, a planned expense of accumulated reserve funds for purchases of infrastructure and equipment accommodates any difference between revenues and expenditures and accounts for a balanced budget.

### **Section 8: Adoption of Budget by Reference**

The Fiscal Year 2023-24 general fund budget of the Village is hereby adopted by reference, with revenues and expenditures as indicated in Sections 5 and 7 above.

### **Section 9: Adoption of Budget by Category and Fund**

The Lake Odessa Village Council adopts the Fiscal Year 2023-2024 budget by appropriation category and fund as follows:

Fund/Category	Category Total	Fund Total
General Fund		
Legislative	\$107,615	
General Government	\$123,131	
Public Safety	\$473,006	
Public Works	\$339,155	
Recreation and Culture	\$82,320	
Community and Economic Development	\$40,574	
Total General Fund		\$1,165,801
Major Street Fund		\$118,713
Local Street Fund		\$57,414
General Highway Fund		\$182,554
Downtown Development Authority Fund		\$85,725
Arts Commission Fund		\$23,501
Water Fund		\$951,374
<b>TOTAL APPROPRIATION</b>		<b>\$2,585,802</b>

Village officials responsible for expenditures authorized in the budget may expend Village funds up to, but not to exceed, the total appropriation authorized for each category and fund, and may make transfers among the various line items, activities (departments), and categories contained therein. However, no transfers of appropriations for line items related to wages or salaries may be made without Village Council approval by budget amendment.

#### **Section 10: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

#### **Section 11: Transfers**

Transfers of any unencumbered balance, or any portion, in any appropriation account to any other appropriation account may not be made without amendment of this resolution; except that the Chief Administrative Officer may transfer to the Local Street Fund an amount not to exceed 50% of the total appropriation authorized in the Major Street Fund, in accordance with the laws of the State of Michigan. The Village Council shall be notified at its next meeting of any such transfer made, and reserves the right to modify, amend or nullify any such transfer. Under no circumstances may the total general fund budget be changed without prior approval of the Village Council.

#### **Section 12: Periodic Fiscal Reports**

The Fiscal Officer shall make available to the Village Council As of the end of each month a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous month;
- b. a summary statement showing the receipts and expenditures for the previous month and for the current fiscal year to the end of the previous month.

#### **Section 13: Limit on Obligations and Payments**

No obligation shall be incurred against and no payment shall be made from any appropriation category or fund unless there is a sufficient balance in the category or fund and sufficient funds are or will be available to meet the obligation.

#### **Section 14: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Village Council that the actual and probable revenues in any account will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

#### **Section 15: Violations of this Ordinance**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in 1978 PA 621.

#### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village Council for the Village of Lake Odessa approves and hereby adopts the proposed General Appropriations Ordinance as outlined above.

2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-10, adopted by the Lake Odessa Village Council at a special meeting held on February 20, 2023, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 20, 2023

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**Kathy Forman, Village Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-11**

**A RESOLUTION TO APPROVE AND ADOPT THE VILLAGE OF LAKE ODESSA  
CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2023-24**

**WHEREAS**, each year, Village of Lake Odessa staff creates and recommends a Capital Improvement Plan that is submitted as part of the annual proposed budget; and

**WHEREAS**, this plan provides a snapshot of needed and/or proposed capital improvements for infrastructure projects and/or improvements to Village owned assets; and

**WHEREAS**, a copy of the proposed Capital Improvement Plan is attached to and a part of this resolution, and is also included in the Village of Lake Odessa's proposed budget.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Village of Lake Odessa Council approves and hereby adopts the proposed Capital Improvement Plan as attached to this resolution.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 20, 2023

\_\_\_\_\_  
**Kathy Forman, Village Clerk**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_ supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-12**

**A RESOLUTION ESTABLISHING RATES, FEES, AND SCHEDULES FOR WATER  
SERVICE PURSUANT TO SECTION 34-54 OF THE CODE OF ORDINANCES,  
VILLAGE OF LAKE ODESSA, MICHIGAN**

**WHEREAS**, Section 34-54 of the Code of Ordinances, Village of Lake Odessa, Michigan, provides that rates and fees to be charged for service furnished by the Lake Odessa water supply system shall be as set by resolution of the Village Council; and

**WHEREAS**, GEI Consultants, Inc performed a Water Rate Study in 2021, to view existing water rates to determine if current rates were set properly to allow the Village to adequately follow their adopted 2016 Asset Management Plan (AMP) for the Village's water system; and

**WHEREAS**, in January 2021, the Village Council formed a Water Rate Study subcommittee to review the rate study data from GEI. This sub-committee met in February 2021 with Village staff and GEI Consultants; and

**WHEREAS**, Mark Stoor, the principal engineer from GEI Consultants, Inc, presented the findings of the Water Rate Study to the Village Council and reported on the meeting of this subcommittee; and

**WHEREAS**, in 2021, the Village Council voted unanimously to adopt the findings of the water rate study and also adopted the increases proposed, as part of a three-year phase in plan; and

**WHEREAS**, the proposed rate schedule adjustments increase the quarterly service charge 5% but do not change any water usage charges; and

**WHEREAS**, per the Water Rate Study, adjusting the Village's water rates as proposed will allow the Village of Lake Odessa to "stay proactive with its system, in order to prevent high-cost emergency repairs and replacements" and will also allow the Village to capitalize on "the effort that went into the creation of the AMP, and will provide proper funding to maintain the level of service that their customers expect;" and

**WHEREAS**, the Village Council has reviewed existing rates and fees and the proposed adjustments are listed below.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. that the following rates and fees are hereby established:

1) Resident Water Rates

a) Service demand charge per quarter:

Meter Size in Inches	Rate
5/8 & 3/4	\$42.25
1	\$75.14
1 1/2	\$169.04
2	\$300.51
3	\$676.17
4	\$1,202.08
6	\$2,704.64
8	\$4,808.23

b) Usage charge: \$3.61 per 1,000 gallons or portion thereof

2) Non-Resident Water Rates

a) Service demand charge per quarter:

Meter Size in Inches	Rate
5/8 & 3/4	\$42.25
1	\$75.14
1 1/2	\$169.04
2	\$300.51
3	\$676.17
4	\$1,202.08
6	\$2,704.64
8	\$4,808.23

b) Usage charge: \$7.22 per 1,000 gallons or portion thereof

3) Flat Rate Non-Metered

a) Service demand charge: \$42.25 per quarter

b) Residential Usage charge (based on REU 13,000 gallons): \$85.07

c) Commercial Usage charge (based on REU 13,000 gallons): \$136.50

4) Turn-On and Turn-Off Fees

a) At customer request: \$10.00

b) When necessitated by non-payment: \$20.00

5) Connection Fees

a) 2" service: \$2,050 plus \$27.75 per linear foot

- b) 1 ½" service: \$1,800 plus \$24.50 per linear foot
  - c) 1" service: \$1,500 plus \$22.00 per linear foot
  - d) Commercial/Multiple Dwelling connections (1" and larger): add \$350.00 per residential unit
  - e) Service larger than 2" (if available): negotiable
- 5) Meter Installation Fees
- a) Current cost to restock inventory on all materials used for installation of meter
- 6) Final Reads
- a) At customer request: \$10.00
- 6) Late Fee
- a) Any bill not paid when due shall be deemed delinquent and be subject to a delinquency charge equal 10% of the amount of the bill or \$5.00, whichever sum is greater. No additional interest shall accrue.
- 7) Cash Deposit for Responsible Tenants
- a) Deposit of \$300, refundable when responsibility of the account is transferred to a new party
- 8) Non-Sufficient Fund Check Fee
- a) Fee of \$35 per check, in addition to the applicable late fee.
- 9) Billing Schedule
- a) Water charges shall be billed quarterly and due and payable to the village on the last day of billing month: January 31, April 30, July 31, and October 31.

2. That the above-referenced rates, fees, and billing schedule shall become effective on April 1, 2023 for users billed quarterly and on May 1, 2023 for users billed monthly.

3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution are rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** February 20, 2023

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**Kathy Forman, Village Clerk/ Treasurer**

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-13**

**A RESOLUTION TO AUTHORIZE THE PURCHASE OF A  
LEAF VACUUM TRAILER FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, each year the Department of Public Works collects leaves throughout the Village, a service for which the department's street sweeper has been used traditionally; and

**WHEREAS**, use of the street sweeper for this task results in significant wear and tear during the fall season, shortening the useful life of the equipment; and

**WHEREAS**, the Director of Public Works has determined that the purchase of a leaf vacuum trailer for leaf collection would be more cost effective in that it would result in an extension of the useful life of the street sweeper; and

**WHEREAS**, the Director of Public Works has solicited quotations for leaf vacuum trailers from equipment vendors and has determined that the 23-yard 2023 Olympian Pro Plus Trailer Mounted Leaf Collection Trailer offered by Bell Equipment Company of Lake Orion, Michigan will meet the needs of the department better than other equipment for which quotes were received for the following reasons:

- The Dinkmar leaf vacuum offered by Southeastern Equipment Company, although less expensive, has a lower build quality and exposes the operator to multiple hazards without any barrier of protection;
- The ODB Machine proposed by MTech, although of high quality, is more costly and exposes the operator to hazards;
- The smaller Spartan leaf vacuum from Bell Equipment, although a good machine, lacks advancements in design, functionality, and capacity offered by the Olympian machine;

and

**WHEREAS**, the budget for the 2023-24 fiscal year includes an appropriation of fund sufficient to purchase this leaf collection trailer;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Council hereby authorizes the purchase of a 23-yard 2023 Olympian Pro Plus Trailer Mounted Leaf Collection Trailer from Bell Equipment Company at a cost of \$130,680.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-13, adopted by the Lake Odessa Village Council at a regular meeting held on February 20, 2023, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 20, 2023

---

**Kathy Forman, Village Clerk**



**Michigan Office**  
78 Northpointe Drive  
Lake Orion, Michigan  
48359  
Phone: 248-370-0000

**Ohio Office**  
1045 Taylor Rd  
Gahanna, Ohio  
43230  
Phone: 614-655-0022

01-31-23

To: Odessa, Village of

Attn: Mr. Jesse Trout – DPW Superintendent

RE: Olympian Pro Plus / Bonnell Leaf Vac

**2023 – Olympian Pro Plus / Trailer Mounted Leaf Collection Trailer – 23 Yard**

CANBUS Hydraulically controlled collection hose 180 degree / support-arm

Gated operator platform with swivel seat.

23 Yard Capacity Leaf Containment box w/ Hydraulic hoist for dumping

DOT Compliant lighting & markings

Manual Jack Stand, Fire Extinguisher, and Wheel chocks

74 HP Liquid Cooled, Diesel Powered Engine

40 Gallon Aluminum Fuel Tank w/ built in gauge.

Heavy duty belt drive fan assy.

Heavy Duty Balanced 30" fan.

Heavy Duty Hand Clutch

Fix-Thane VHD Clear Urethane Hose – With Elbow Liner

Removable radiator screen

**Included Options:**

1. Clean Out Fan Housing
  2. Directional Traffic Light Bar
  3. Tool Holder
- *STANDARD OEM WARRANTY on Machine & Engine.*

DELIVERED PRICE.....\$ 130,680.00

Thank you for the opportunity,

Steve Clelland - Bell Equipment

Cell: 248-770-5696 / Email: [sclelland@bellequip.com](mailto:sclelland@bellequip.com)



#### **Michigan Office**

78 Northpointe Drive

Lake Orion, Michigan

48359

Phone: 248-370-0000

#### **Ohio Office**

1045 Taylor Rd

Gahanna, Ohio

43230

Phone: 614-655-0022

# OLYMPIAN LEAF PRO PLUS

## EQUIPMENT FEATURES:

- Gated operator platform with swivel seat & CANbus joystick controls
- Safety interlock system on suction fan & belt guard
- 40 gallon fuel tank
- Heavy duty belt drive fan
- 74 HP Tier 4, liquid-cooled Kubota diesel engine
- 180 degree swing extended ready collection boom
- 23 - 30 yard collection body with packer style tailgate
- Proportional electric hydraulic valve controls
- 16" diameter pickup hose with 3-function hydraulically controlled pickup arm (optional)
- DOT compliant lighting & markings



**Olympian** LEAF PRO +

**HGACBuy**

The gated operator platform of the Olympian Leaf Pro Plus will seriously change the way you pick up leaves. Make back-breaking work easy and keep your team injury free, reducing fatigue and increasing efficiency.

The CANbus joystick controls, swivel seat and 180 degree swing extended ready collection boom allow the operator maximum control and visibility when collecting leaves.

The self-contained unit will allow the team to stay out on the road longer and collect more debris, before needing to empty.



**OPTIONS**

- 1. High Capacity (30 yard)
- 2. 87 HP Kubota Gasoline Engine
- 3. 74 HP John Deere Tier 4 Diesel Engine
- 4. 99 HP John Deere Tier 4 Diesel Engine
- 5. Transfluid Coupler
- 6. Heavy Duty Industrial Rubber Hose
- 7. Straight Rear Exhaust
- 8. Down Draft Tailgate Exhaust
- 9. Down Draft Dust Control with Water Suppression
- 10. Directional Lightbar
- 11. Hydraulic Jack
- 12. Quick Detach Hose

**SPECIFICATIONS**

	Standard Capacity	High Capacity
Empty Weight (lbs):	13,000	14,500
Collection Capacity (cubic yds):	20	30
Fuel Tank, Aluminum (US Gallons):	40	40
Dump Angle (degrees):	52	52
Collection Nozzles:	Right-side	Right-side
Battery:	12 Volt, 1190 Amp; 950 CCA	
Fan Diameter:	30"	30"
Axles:	12k tandem	16k tandem
Tires:	ST235/85R16	ST215/75R17.5



www.titanleavesolutions.com • (800) 851-9664  
info@bonnell.com • 1385 Franklin Grove Rd. Dixon, IL 61021

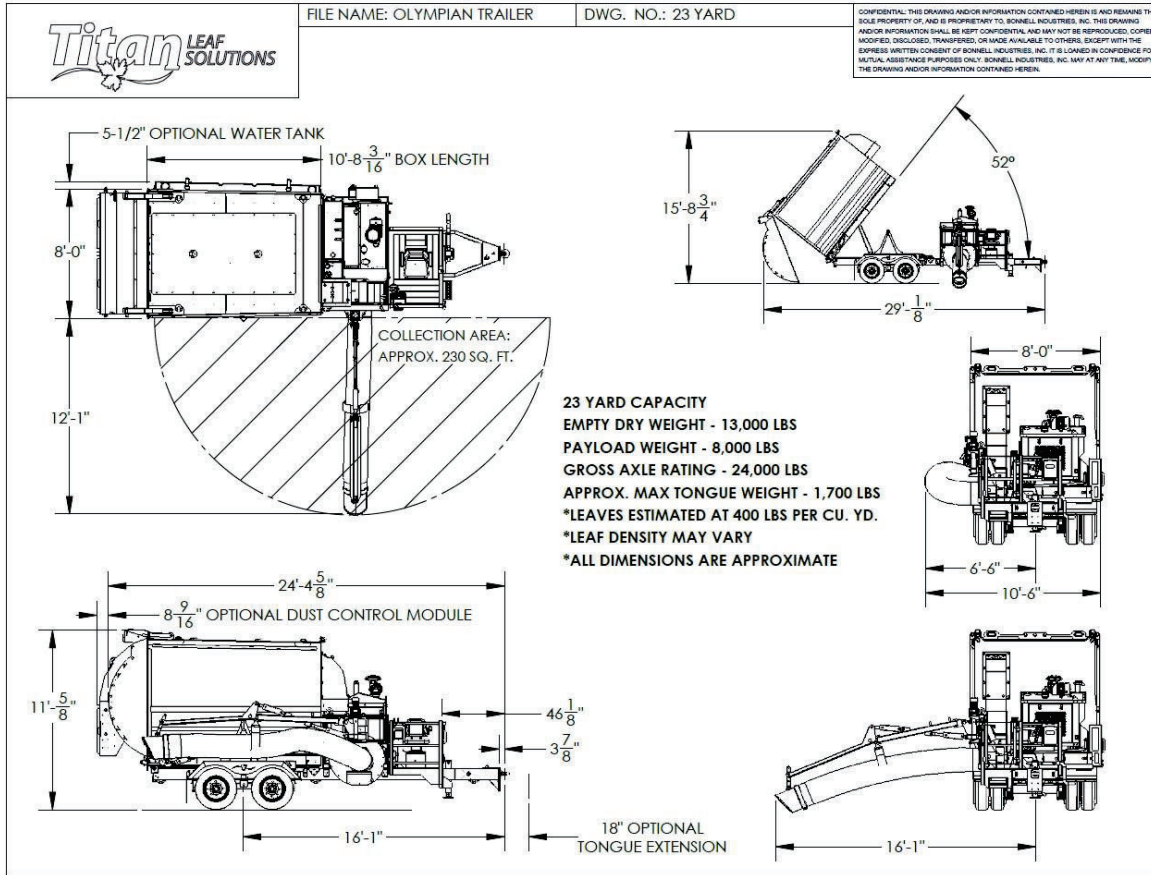


**AUTHORIZED DEALER:**

# Specifications & Dimensions

## 1 DIMENSIONAL DATA

### OLYMPIAN DIMENSIONS



### SPECIFICATIONS

Collection Box Capacity .....	23 yd <sup>3</sup>
Empty Weight .....	13,000 lbs
Payload Weight .....	8,000 lbs
Gross Axle Rating .....	24,000 lbs
Maximum Tongue Load .....	1,700 lbs
Approximate Density of Compacted Leaves .....	400 lbs/yd <sup>3</sup>
Density of leaves may vary.	
All dimensions are approximat	

DATE: JANUARY 13, 2023

SALESPERSON: AARON FADDEN / 029  
ACCOUNT #: 3067887  
COUNTY:

CUSTOMER CONTACT:  
PO # (IF APPLICABLE):  
SHIP TO (IF APPLICABLE):

## PURCHASER:

Village of Lake Odessa  
2255 Bonanza Rd  
Lake Odessa, MI 48849  
P: (616) 374-7228

## SELLING BRANCH:

48545 Grand River, Novi, MI 48374  
Branch: (248) 349-9922

## FINANCE INFORMATION:

Financed by:  
Rate:  
Term:

## EQUIPMENT PURCHASED:

Equipment # /Serial # /Item # Product Price	Year - Make - Model Product Notes
\$104,600.00	<p>BASIC DINKMAR 20 YD SELF CONTAINED LEAF VACUUM SYSTEM MOTOR OPTION OF 130HP CUMMINS OR 85/99HP JOHN DEERE OR 121HP F35 FPT POWER PACK THAT ALL TIER4 KRAFT TRANS FLUID COUPLER LIVE HYDRAULIC DUMP/FRONT JACK 1/4" x 3"x 8" STEEL TUBING FRAME WITH STANDARD 6" CHANNEL CENTER RAIL. 1/4"x 2"x 4" TUBING FOR SUPPORT IN 3 LOCATION ON THE FRAME. DINKMAR 10' BODY HAS ALL 10G MATERIAL, 3" CHANNEL, AND 6" CHANNEL FRAME. BODY HAS 22" SIDES, 28 HEAD WITH 2 SIDE BRACES AND 3/16"x 2" x 4" TOP RAIL TUBING FOR SUPPORT AND FOR LEAF BOX SIT ON. GALION-GODWIN CD620HD HOIST THAT IS WELDED IN PLACE AS WITH THE BODY REAR HINGE ASSEMBLY. 3" CHANNEL &amp; 1/4" x 1-1/2" ANGLE BOX FRAME W/ 1/2" EXPANDED METAL TOP, SIDE , GATE, HEAD IS 12GA MATERIAL, THE EXHAUST CHUTE IS 12GA, 10GA, &amp; 13/16" PLATE, REAR BUBBLE GATE WITH LATCH TO DUMP BODY LATCHES. DOWN DRAFT SYSTEM WITH LEXAN SIDE SMALL VIBERATOR ON TOP OF BOX LOCATED AT TOP REAR. OVER-HEAD HOSE BOOM ASSEMBLY AND 12 VOLT POWER SYSTEM WITH UP/DOWN AND ENGINE KILL BUTTON ON HOSE HANDLE. BOOM ADJUSTABLE W/48" TO 60" SLIDE. BLOWER HOUSING IS 10GA, 1/8" &amp; 3/16" MATERIAL WELDED COMPLETE WITH 1/4" STEEL LINER BOLTED IN PLACE. EXHAUST CHUTE IS BOLTED TO 1/4" x 2" ANGLE FRAME WORK AND WELDED TO BLOWER HOUSING. 3/4" RUBBER STRIP IS BOLTED TO EXHAUST CHUTE SEALING THE BOX &amp; CHUTE CLOSED. 40/50 GALLON FUEL 10 GALLON OIL TANKS. DINKMAR 10' BODY/GS-620 HOIST 10K TANDEM AXLES W/ELECTRIC BRAKES 21 TON</p> <p>ADJUSTABLE HITCH 32" x12.5" WIDE FAN ASSEMBLY. BUBBLE TAILGATE W/ 3-DOUBLE HINGES REMOVABLE LEAF BOX LED LIGHTING &amp; 2-6" LED STROBES TRAILER FRAME, DUMP BODY IS SAND BLASTED AND POWDER COATED PRIME, BLACK. LEAF BOX, TAIL GATE &amp; EXHAUST CHUTE IS SAND BLASTED THEN</p>

	POWDER COATED EQUIPMENT YELLOW  ELECTRIC OVER HYDRAULIC CONTROL 1. AUTEX CONTROL BOX W/JOY STICK 2. 3 SPOOL VALVE SYSTEM 3. ELECTRIC FLOW CONTROL SYSTEM 4. CORD OR CORDLESS SYSTEM N/C 5. WATER PROOF CONTROL PANEL 6. SIMPLE PROGRAM CONTROL 7. COMPLETE ARM ASSEMBLY 8. ALL CYLINDERS & BRACKET 9. HYDRAULIC FITTINGS, HOSES 10. RIDER SEAT & STEP & STORAGE
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## NOTES:

## EQUIPMENT WARRANTY AND DELIVERY INFORMATION:

Warranty Type:  
Warranty Detail:

Delivery Method:  
Delivery Date:  
Delivery Info:

## TRADE-IN EQUIPMENT:

Year	Manufacturer	Model	Serial #	Trade-In Allowance
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[TOTALS, TERMS AND CONDITIONS, AND SIGNATURES ON FOLLOWING PAGE]

A. Definitions. Seller is Southeastern Equipment Co. Inc.; Purchaser is the entity denoted above in the box titled purchaser; collectively Seller and Purchaser may be referred to as Parties; Equipment is new or used equipment being purchased by Purchaser; Trade-In Equipment is equipment being sold by Purchaser to Seller in exchange for a credit only applied to this sale; and Agreement is this contract for the sale and Trade-In of equipment between the Parties.

B. Price and Payment. **The Purchaser and Seller agree that the Total Amount Due will be finally determined by Seller on the date of Delivery of the Equipment based on the manufacturer invoice plus any surcharges from the manufacturer.** Seller hereby does sell, convey and transfer title to Purchaser for Equipment upon full payment of the Balance Due, as calculated pursuant to this Agreement. Purchaser shall remit payment to Seller by cash, check, electronic wire, ACH or other reasonable commercially acceptable method of payment within thirty (30) days of Delivery of Equipment if Purchaser has established line of credit with Seller or immediately upon Delivery of Equipment if no line of credit is established. A finance charge of 1.5% per month (or the maximum amount permitted under applicable state law) will be assessed on all past due balances. All additional taxes or fees owed because of the sale are the responsibility of the Purchaser. **SELLER RETAINS A SECURITY INTEREST IN THE EQUIPMENT UNTIL THE FULL PURCHASE PRICE IS RECEIVED BY SELLER.**

C. Delivery of Equipment. Seller will make Equipment available according to the delivery instructions contained herein. If no instructions are included, the Seller will make Equipment available at the location where the Equipment is located. Purchaser is responsible for all shipping and trucking costs, including loading and unloading, permits and other expenses. Costs may be included in the Total Amount Due if trucking has been predetermined. Any change in delivery location may result in additional charges to be borne by Purchaser. Special order Equipment will be made available once delivery is received by Seller from Equipment supplier. Unless Seller is using Seller's in-house trucking services, Equipment is delivered FOB Seller's location. Seller reserves the right to subcontract or assign Seller's obligation to deliver Equipment. Seller reserves the right to substitute Equipment that is the same year, condition, make, model, within ten (10) hours on the hour meter, and of the same or better configuration without breach of this Agreement or notice.

D. Condition of Equipment. **ALL EQUIPMENT IS SOLD AS IS, WHERE IS UNLESS OTHERWISE STATED IN THIS AGREEMENT. SELLER MAKES NO EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY AND FITNESS, EXCEPT FOR WARRANTY EXPRESSLY MADE ON THIS AGREEMENT.** Manufacturer warranty does not in itself create a warranty by Seller. Any reference to hour meters on used equipment is for informational purposes only, Purchaser should inspect any used equipment prior to purchase. Purchaser acknowledges warning and responsibility for inspecting all equipment and ensuring equipment meets any and all applicable safety and operational guidelines and laws for use, including the standards set forth in the Federal Occupational Safety and Health Act of 1970, as amended and restated.

E. Trade-In Equipment. If Trade-In Equipment is included on this Agreement, Purchaser hereby bargains, sells and conveys unto Seller the Trade-In Equipment and represents and warrants that Purchaser has marketable title free and clear of any encumbrances, liens, and security interests except to the extent included in the trade payoff number and fully disclosed to Seller. If Trade-In Equipment is not delivered to the Seller prior to delivery of the Equipment to Purchaser, the Trade-In Equipment may be reappraised at the sole discretion of Seller and such reappraisal value shall determine the allowance made for such Trade-In Equipment. In the event the Trade-In Equipment appraisal value is less than the original allowance for said equipment, the Purchaser may terminate this order, however, termination will only be valid if received prior to delivery of Equipment.

F. Limitation of Liability. **IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, OR DAMAGES FOR LOSS OF PROFITS, REVENUE, OR USE INCURRED BY PURCHASER OR ANY THIRD PARTY, WHETHER IN AN ACTION IN CONTRACT, OR TORT, OR OTHERWISE EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER'S LIABILITY FOR DAMAGES ARISING OUT OF**

Accepted for Seller by:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Customer PO:	
SALES ORDER TOTALS	
Total Equipment Price	\$104,600.00
Total Trade-In Allowance	\$0.00
<b>Trade-In Difference</b>	<b>\$104,600.00</b>
Applied Rent	
Carrying Charge	
Fuel, DEF & Other	
Freight/Trucking	
Title and License Fees	
Total Trade Payoff	\$0.00
<b>Total Price Before Tax</b>	<b>\$104,600.00</b>
Sales Tax	
FET Tax	
<b>Total Amount Due</b>	<b>\$104,600.00</b>
Down Payment	
<b>Balance Due</b>	<b>\$104,600.00</b>

**OR IN CONNECTION WITH THIS AGREEMENT SHALL IN NO EVENT EXCEED THE PURCHASE PRICE OF THE RELEVANT EQUIPMENT.** Seller shall not be deemed to be in default of any provision of this Agreement, or for failures in performance, resulting from acts or events beyond Seller's reasonable control ("Force Majeure"). Force Majeure shall include, but are not limited to, acts of God, civil or military authority, civil disturbance, war, strikes, fires, and labor disputes. In the event delivery of Equipment is delayed more than thirty (30) days because of Force Majeure, Purchaser may cancel all or part of its purchase of Equipment.

G. Miscellaneous. Due to price fluctuations in the market, Seller reserves the right to pass on any price increase or surcharge to the Purchaser and Purchaser agrees to pay it pursuant to the terms set forth in paragraph B. This Agreement constitutes the complete agreement between the Parties with respect to its subject matter and supersedes all prior or contemporaneous agreements, understandings, representations, discussions, proposals, literature, and the like written or oral. This Agreement may not be modified or amended except in a writing signed by an authorized representative of the Seller and Purchaser. Use of headings in this Agreement are for convenience only and are not to be construed in the meaning of the instrument. This Agreement may be executed in counterparts and any scan, copy or facsimile will be deemed valid as an original copy. In the event any provision of this Agreement is determined to be unlawful or against public policy and found invalid or unenforceable, the remaining provisions will remain in full force and effect. The waiver by either party of any default or breach of this Agreement shall not constitute a waiver of any other or subsequent breach. This Agreement, and all matters arising out of or relating to this Agreement, are governed by the laws of the State of Ohio. Any legal action or proceeding relating to this Agreement may only be brought within the jurisdiction of Guernsey County, Ohio.

H. Authority and Understanding. In signing this Sales Order, you represent that you have the authority to sign on behalf of the Purchaser for the purchase of Equipment and disposition of Trade-In Equipment, you have read and fully understand all terms of this Agreement, and you acknowledge receipt of a fully complete and accurate copy of this Agreement and waive notice of the acceptance or rejection of the Purchaser's offer by the Seller.

**I. IF CUSTOMER PAYS ANY BALANCE OWED UNDER THIS SALES ORDER USING CREDIT/CHARGE CARD, SOUTHEASTERN RESERVES THE RIGHT TO CHARGE AN ADDITIONAL 3% OF THE TOTAL INVOICE AS A CONVENIENCE FEE WHICH CUSTOMER HEREBY AGREES TO PAY**

Purchaser (Village of Lake Odessa):

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## DCL800TM - Trailer Mounted Self-Contained Debris Collector

### Electronic Build Sheet (EBS)

Effective 1/9/23

Print Date 1/27/23



PO Number

Dealer Name MTech Company

Dealer Address 7401 First Place, Cleveland, OH 44146

Dealer Contact Name Scott Silberzahn

Dealer Contact Phone (616) 460-7601

Customer Name Village of Lake Odessa, MI

Customer Address 839 4th Ave., Lake Odessa, MI 48849

Customer Contact Name Jesse Trout

Customer Contact Phone (616) 374-7228










### Trailer Mount Standard Features - Options that Maximize Safety, Efficiency, Functionality & Performance

- 28" Suction impeller with (6) 3/8" thick T-1 steel blades
- 3 groove power band belt driven
- 40 gallon polyethylene fuel tank
- Electronic engine controls with safety shut downs
- 13" clutch assembly with 2.25" PTO shaft and safety engagement
- 16" x 144" Rubber suction hose with steel nozzle
- Straight intake ducting
- Boxed perforated radiator screen

- Dual Side Hinge Doors
- Light bar on hopper with 4 front facing amber flashing LED lights
- LED DOT lights
- Gear driven Hydraulic pump powers 15.2 ton capacity hoist
- Heavy Duty height adjustable pintle eye with 3 quick pins
- Manual parking jack with drop foot
- 2 amber LED oval flashers
- Electric brakes with break-away actuator

Qty	Whole Good - Choose One	PN	Price
	14 Cubic Yard Trailer Mount Debris Collector	DCL800TM14	\$ 90,858.25
1	20 Cubic Yard Trailer Mount Debris Collector	DCL800TM20	\$ 94,504.05
	25 Cubic Yard Trailer Mount Debris Collector	DCL800TM25	\$ 100,739.41
	30 Cubic Yard Trailer Mount Debris Collector	DCL800TM30	\$ 101,610.79
Qty	Engine - Choose One	PN	Price
	Kubota WSG3800 3.8L Gasoline 87hp@2600rpm (Multi Axis)	K87PSM	\$ -
1	John Deere Diesel, 74HP Final Tier 4 (Multi Axis)	JD74PSM	\$ 12,891.60
Qty	Engine and Blower Options	PN	Price
	Fluid Drive coupler in lieu of standard clutch	UU2248XPTOKIT	\$ 6,718.60
	Poly Bonded Liners (700/800)	1240XZ	\$ 2,082.57
1	Patented ECO-MODE™ - Two or Three Axis Boom	35OPT	\$ 869.81
1	Engine Block Heater, 115V (John Deere Diesel Only)	RE42138	\$ 179.92
1	Engine remote oil drain	14OPT	\$ 482.08

Qty	Hopper Options	PN	Price
	DCL bottom exhaust 25&30 box (Perf Screens Standard) 	33OPT	\$ 9,821.63
	DCL bottom exhaust 14&20 box (Perf Screens Standard) 	34OPT	\$ 8,301.24
1	Air Scoop to redirect exhausted air towards rear of unit	7OPT	\$ 4,095.04
2	11 ga perf screens (10,14,16 and 20 CYD) *2 PER	SCL805810P (*2)	\$ 1,071.99
	11 ga perf screens (25 & 30 CYD) *3 PER	SCL805810P (*3)	\$ 1,071.99
Qty	Miscellaneous Options	PN	Price
1	3 Axis (up/down,lft/right, in/out) hose boom 	4OPT	\$ 27,009.98
1	Hydraulic front parking jack in lieu of manual (800s only) 	9OPT	\$ 1,942.73
	Swiveling Intake Duct	43OPT	\$ 2,938.43
	45 deg intake hose flange (800s only)	LCT61660445	\$ 332.11
	Remote electric throttle for engine (Standard on 2/3 Axis) 	19OPT	\$ 1,020.91
	Self Cleaning Radiator Screen (Diesel Only) 	1241XZ	\$ 3,118.89
1	Wireless Belly Pack Controls (2 or 3 Axis boom Only)	753XZ	\$ 3,247.98
1	28" CCW SHRED-MASTER™ Fan (450/650/700/800 Only) 	1915XZ	\$ 519.89
	30" CCW SHRED-MASTER™ Fan (450/650/700/800 Only)	1522XZ	\$ 594.08
	30" CCW Fan (450/650/700/800 Only)	1145XZ	\$ 267.29
	Remote Electric Clutch For Engine (Standard on 2/3 Axis)	29OPT	\$ 1,115.12
Qty	Paint Options	PN	Price
	Paint, Special: White enamel replaced by color	PPG800	\$ 1,221.43
	Special Paint Color:		
	Special Paint Code:		
	Decal wrap children playing	1118XZ	\$ 2,979.05
	Decal wrap blowing leaves	1064XZ	\$ 3,083.32
Qty	Freight Options - Choose One		Price

LTL and Full Truck Rates are subject to truck availability. Step Deck rates are quoted based on dealer having an unloading dock.

If ODB arranges for unloading on behalf of the dealer, dealer will be billed for additional unloading expense.

1	ODB Supplied (\$5/mile)	725 Miles	\$ 3,625.00
	Supplied by Dealer		\$ -

Ship to Name: Jesse Trout

Ship to Address: 839 4th Ave., Lake Odessa, MI 48849

Ship to Phone: (616) 374-7228

Shipping Terms - Choose One: ☒ ExWorks: Richmond, VA ☐ FOB: Richmond, VA

Qty	Additional Items/Special Option Requests	PN	Price

Terms	
<input type="checkbox"/>	Net 10
<input checked="" type="checkbox"/>	Net 30
<input type="checkbox"/>	Irrevocable Letter of Credit
<input type="checkbox"/>	Other:

	Price
Subtotal Unit	\$ 147,887.06
Freight	\$ 3,625.00
Additional Items	\$ -
<b>Total</b>	<b>\$ 151,512.06</b>

Please submit POs to: scott@mtechcompany.com

ODB RSM Approval Signature

Date

ODB Sales and Marketing Director Approval Signature

Date

I understand this document is a binding purchase order and is a contract for the purchase of goods. This purchase order can not be amended except in writing by both parties. This agreement

Authorized Customer Representative Submitting Purchase Order

Date

Make note of the following: All prices are subject to change without notice. All pricing is quoted and to be paid in U.S. funds. Payment required before release of MSO. Warranties on chassis and auxilliary engine (if required) are provided by their manufacturer and are not covered by ODB. Dealers are responsible for reviewing, and verifying, all quotes prior to submission in regards to the customers' bid requirements. Write-in options are subject to final approval concerning both structure and price by ODB management. This Electronic Build sheet (EBS) is a communication tool between ODB and its Dealers. This EBS is proprietary to ODB and may not be modified or used for any other purpose without the written consent of ODB. Dealer Net pricing should not be



**Michigan Office**  
78 Northpointe Drive  
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48359  
Phone: 248-370-0000

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Phone: 614-655-0022

01-31-23

To: Odessa, Village of

Attn: Mr. Jesse Trout – DPW Superintendent

RE: Spartan Pro and Pro Plus / Bonnell Leaf Vac

**2023 - Spartan Pro Plus / Trailer Mounted Leaf Collection Trailer – 20 Yard**

20 Yard Capacity Leaf Containment box w/ Hyd hoist for dumping  
Operator Seat Station, Proportional Electric 3-function hydraulic controls for pickup tube  
Manual Jack Stand, Fire Extinguisher, and wheel chocks  
74 HP Liquid Cooled, Diesel Powered Engine  
50 Gallon Aluminum Fuel Tank w/ built in gauge  
Heavy Duty Balanced Fan  
Heavy Duty Hand Clutch  
Fix-Thane VHD Clear Urethane Hose  
Elbow Liner  
Removable radiator screen  
Wheel Chocks  
Tarp Rods Installed  
Fire Extinguisher  
Yellow Flashers

**Included Options:**

1. Clean Out Fan Housing
2. Tarp Installed
3. Tool Holder
4. Directional Traffic Light Bar
5. Operator and Service Training
  - *STANDARD OEM WARRANTY on Engine/Machine.*

DELIVERED PRICE.....\$ 125,750.00

Thank you for the opportunity,

Steve Clelland - Bell Equipment

Cell: (248)770-5969 – Email [sclelland@bellequip.com](mailto:sclelland@bellequip.com)

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 2023-14**

**A RESOLUTION TO AMEND THE BUDGET FOR FISCAL YEAR 2022-23**

**WHEREAS**, each year, the Lake Odessa Village Council adopts, by resolution, a General Appropriations Ordinance to appropriate funds for the Villages various operations; and

**WHEREAS**, from time to time, in accordance with the General Appropriations Ordinance, it is necessary to seek Council approval to amend the budget adopted through the General Appropriations Ordinance to transfer of unencumbered balances from one category to another; and

**WHEREAS**, city administrators expect the amount expended in the General Government category of the General Fund for fiscal year 2022-23 will exceed the amount appropriated by \$10,000 because of costs incurred for interim management services, and the amount expended in the Public Safety category of the General fund to be \$10,000 less than appropriated because payment for a new patrol vehicle will occur in the next fiscal year;

**NOW, THEREFORE, BE IT RESOLVED**, that the appropriations for the General Government and Public Safety categories of the General Fund shall be amended as follows:

Fund/Category	Current Budget	Amended Budget	Net Change
General Fund			
General Government	\$77,664.88	\$87,664.88	\$10,000.00
Public Safety	\$375,455.14	\$365,455.14	(\$10,000.00)
<b>Net Change to Fund</b>			<b>\$0.00</b>

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution 2023-14, adopted by the Lake Odessa Village Council at a special meeting held on February 20, 2023, the original of which is on file in the Clerk's office and available to the public pursuant to the required statutory procedure.

**Dated:** February 20, 2023

---

**Kathy Forman, Village Clerk**