



PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, APRIL 15, 2024 - 7:00 P.M.
Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Council Members

IV. Approval of Agenda

V. Public Comment:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve the meeting minutes from the following Village Council meetings:

- a) Minutes from the regular Village Council meeting of March 18, 2024
- b) Minutes from the special Village Council Committee of the Whole of April 1, 2024

VII. Expenditures:

- a) Approve bills equal to or less than \$3,000.00 each from 3/1/2024 to 3/31/2024.
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. Bloom Sluggett, PC – Attorney Fees – \$8,175.67 (Paid)
 - ii. Dixon Engineering – 2024 Asset Management Services – \$86,715.00 (Paid)
 - iii. Gregg Guidance – Interim Manager 2/16/24 – 2/29/24 – \$3,435.65 (Paid)
 - iv. Interactive Studio – Beach Pavilion Soil Investigation & Design Fees – \$8,108.40 (Paid)
 - v. State of Michigan – Jordan Lake Trail Construction – \$14,937.14 (Paid)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Minutes from the regular Lake Odessa Area Arts Commission meeting of March 11, 2024
- b) Minutes from the regular Lake Odessa Planning Commission meeting of March 25, 2024
- c) Accept resignation from the Planning Commission by Al Hamp on March 25, 2024

IX. Departmental Reports:

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

X. Presentations

- a) None

XI. Public Hearings

- a) Michigan Community Development Block Grant (CDBG) Funding for CDBG Housing Improving Local Livability (CHILL) Grant – Homeowner Rehab

XII. New Business:

- a) Proposed Resolution 2024-31: Approving Application for Community Development Block Grant Funds for CDBG Housing Improving Local Livability (CHILL) and rescinding Resolution 2024-06 dated 1/17/2024
- b) Proposed Resolution 2024-32: Approving an Arbor Day Proclamation and the holding of a Tree Planting Ceremony of Friday, April 26, 2024
- c) Proposed Resolution 2024-33: Decertify Railway Street

XIII. Miscellaneous Correspondence:

- a) Arbor Day Foundation Letter – Tree City USA 2023
- b) Jordan Lake Trail Letters

XIV. Trustee Comments

XV. Public Comment (See Above)

XVI. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING
MARCH 18, 2024
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, Trustee Martha Yoder, Trustee Rob Young

Council absent: None

Staff present: Village Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Young, supported by Brighton, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT ON AGENDA ITEMS

None

MINUTES

Motion by Johnson, supported by Cappon, to approve the minutes from the following meetings:

Regular Village Council meeting of February 19, 2024

Special Village Council study session of February 15, 2024

Special Village Council study session of February 29, 2024.

All ayes; motion carried 7-0.

BILLS

Motion by Yoder, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 2/1/2024 through 2/29/2024. All ayes; motion carried 7-0.

Motion by Cappon, supported by Young to approve bills in excess of \$3,000 as submitted.

All ayes; motion carried 7-0.

CONSENT AGENDA

Motion by Young, supported by Johnson, to accept the following items and place them on file:

- a) Minutes from the regular Lake Odessa Area Arts Commission meeting of January 8, 2024
- b) Minutes from the regular Lake Odessa Area Arts Commission meeting of February 12, 2024
- c) Minutes from the regular Downtown Development Authority meeting of March 12, 2024

All ayes; motion carried 7-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.

Police Department: Report submitted.

Department of Public Works: Report submitted.

Finance: Report Submitted.

Zoning: Report submitted.

COMMITTEE REPORTS:

Personnel Committee: No report.
Finance Committee: No report.
Parks & Recreation Committee: No report.

PRESENTATIONS

None

PUBLIC HEARING

Motion by Young, supported by Yoder, to open the public hearing on the Proposed Application for DNR Trust Fund Grant for Beach Pavilion Improvements. Banks called for a roll call vote. Yes: Young, Yoder, Brighton, Cappon, Hickey, Johnson, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0. The public hearing was opened at 7:06 pm.

President Banks asked for public comment. None was heard. Public hearing was noticed per state law and no public comment has been received.

Motion by Young, supported by Johnson, to close the public hearing. All ayes; motion carried 7-0. The public hearing was closed at 7:07 pm.

NEW BUSINESS

- a) Proposed Resolution 2024-21: Authorizing Hiring a Police Department Recruit, Paying Salary and Academy Costs for Such Individual, and Applying for Available Grant Funds to Defray Salary and Academy Costs.

Motion by Yoder, supported by Hickey, to adopt proposed Resolution 2024-21. Banks called for a roll call vote. Yes: Yoder, Hickey, Brighton, Cappon, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- b) Proposed Resolution 2024-22: Approving Submission of an Application for a DNR Trust Fund Grant for Beach Pavilion Improvements.

Motion by Young, supported by Brighton, to adopt proposed Resolution 2024-22 as amended. Banks called for a roll call vote. Yes: Young, Brighton, Cappon, Hickey, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- c) Proposed Resolution 2024-23: Establishing Dates, Times, and Rules and Regulations for the 2024 May Clean-up Program.

Motion by Johnson, supported by Cappon, to adopt proposed Resolution 2024-23. Banks called for a roll call vote. Yes: Johnson, Cappon, Brighton, Hickey, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- d) Proposed Resolution 2024-24: Amending the Village Council Rules of Procedures to Authorize Holding Committee of the Whole Meetings, Establishing Ad Hoc Committees, and Dissolving Standing Committees.

Motion by Young, supported by Hickey, to adopt proposed Resolution 2024-24. Banks called for a roll call vote. Yes: Young, Hickey, Brighton, Cappon, Johnson, Yoder, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- e) Proposed Resolution 2024-25: Approving, Authorizing, Directing the Village President and the Village Manager to Sign a Letter of Engagement from Walker, Fluke, and Sheldon PLC for Auditing Services for the Village of Lake Odessa.

Motion by Yoder, supported by Cappon, to adopt proposed Resolution 2024-25. Banks called for a roll call vote. Yes: Yoder, Cappon, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- f) Proposed Resolution 2024-26: Approving Budget Amendments for Fiscal Year 2023-24 for the Village of Lake Odessa.

Motion by Johnson, supported by Cappon, to adopt proposed Resolution 2024-26. Banks called for a roll call vote. Yes: Johnson, Cappon, Brighton, Hickey, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- g) Proposed Resolution 2024-27: Approving Budget Amendments for Fiscal Year 2024-25 for the Village of Lake Odessa.

Motion by Yoder, supported by Hickey, to adopt proposed Resolution 2024-27. Banks called for a roll call vote. Yes: Yoder, Hickey, Brighton, Cappon, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- h) Proposed Resolution 2024-28: Authorizing Purchasing New Mobile Radio Equipment for Department of Public Works Vehicles.

Motion by Cappon, supported by Brighton, to adopt proposed Resolution 2024-28. Banks called for a roll call vote. Yes: Cappon, Brighton, Hickey, Johnson, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- i) Proposed Resolution 2024-29: Authorizing Executing the Finding of Exempt Activity Related to the MSHDA CHILL Grant.

Motion by Johnson, supported by Brighton to adopt proposed Resolution 2024-29. Banks called for a roll call vote. Yes: Johnson, Brighton, Cappon, Hickey, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- j) Proposed Resolution 2024-30: Authorizing Executing the Grant Management Plan for the MSHDA CHILL Grant.

Motion by Cappon, supported by Yoder to adopt proposed Resolution 2024-30. Banks called for a roll call vote. Yes: Cappon, Yoder, Brighton, Hickey, Johnson, Young, Banks; No: None; Absent: None; Abstain: None. Resolution adopted 7-0.

- k) Third-Party Administrator Agreement with Smith Housing Consultants for the MSHDA CHILL Grant

Motion by Cappon, supported by Brighton to approve the agreement as presented pending review and revision by President Karen Banks and Village Manager Gregg Guetschow. Banks called for a roll call vote. Yes: Cappon, Brighton, Hickey, Johnson, Yoder, Young, Banks; No: None; Absent: None; Abstain: None. Motion adopted 7-0.

MISCELLANEOUS CORRESPONDENCE

- a) Letter of Support to the Michigan Department of Agriculture and Rural Development for the Grant Application from the Lake Odessa Agricultural & Civic Association

TRUSTEE COMMENTS

Banks – Will be interviewed tomorrow (3/19) for an article about the Village of Lake Odessa that will be in a future issue of Michigan Living, Dennis Stadel. Will be meeting with department heads on Wednesday (3/20) to answer questions and concerns about the dual role Village Manager position.

Brighton - None.

Cappon – Would like to step down as President Pro Tem and return to a Trustee position for personal reasons. Village Manager Guetschow will look into proper procedures for this to take place.

Hickey – Would like to review all ordinances that pertain to noise and nuisances. Is there a quiet time designated in the ordinances?

Johnson – None.

Yoder – None.

Young – None.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Young, supported by Yoder, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 7:55 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA

MINUTES

COUNCIL COMMITTEE OF THE WHOLE

APRIL 1, 2024

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

President Karen Banks called the meeting to order at 6:00 p.m.

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Jennifer Hickey, Trustee Carrie Johnson, and Trustee Yoder, Trustee Young

Council absent: None

Staff present: Village Manager Guetschow, Police Chief Backing and Clerk/Treasurer Forman

President Banks began by asking Village Manager Guetschow for his input on the Village Manager search.

Where do we go from here was the main discussion point.

Are we ready to post the position opening?

There are two directions the council could pursue. First would be to post the job and advertise the open position. Second, Village Manager Guetschow has had contact with three individuals who are interested in interviewing for the current position. All are full-time candidates. Council could call these three candidates in for interviews and not post the position at this time.

Council members asked questions regarding why all three candidates were available, and would they be willing to move to Lake Odessa. Village Manager Guetschow explained circumstances of their availability and that it might be difficult to find someone willing to relocate. Council would have to allow at least a 20-mile radius of the village for relocation purposes.

A discussion took place about which option to follow. It was decided to post the open position and to let the interested individual apply during that time.

The position will be posted on the village website, MML website, and an ad in the Lakewood News. This should be completed by Friday, April 5, 2024. Guetschow also said he would post on the Manager's List Serve and Linked In.

It was decided the posting length for the ad would be three weeks. The deadline will be Friday, April 26, 2024. It was suggested a Special Meeting be held on Monday, April 29, 2024 at 6:00 p.m. to review the resumes.

Trustee Hickey asked about reviewing our noise ordinances. She would like to investigate quiet hours in the village.

A discussion took place about how you set noise restrictions. A decibel level would be established, and a decibel meter would be needed. Enforcement would be checking the decibel reading at the property line.

Other communities in our area have rules of this nature. It was suggested that we communicate with these communities and find out what their experience has been enforcing their rules. A full police staff would be needed since the county Sheriff's department will not enforce local ordinances like noise.

Discussed limits for construction work. Contractor hours would be easier to enforce.

Council members discussed the need to pursue this matter going forward.

President Karen Banks declared the meeting adjourned at 6:56 pm.

Respectfully submitted,

Kathy Forman
Clerk/Treasurer

Expenditures

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank ARTS					
03/07/2024	ARTS	3367	WEST	WEST MI TOURIST ASSOC	900.00
03/14/2024	ARTS	3368	POLLY	POLLY PRODUCTS	1,157.00
03/28/2024	ARTS	3369	VERIZON	VERIZON WIRELESS	43.65

ARTS TOTALS:

Total of 3 Checks:	2,100.65
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	2,100.65

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

03/21/2024	DDA	1232	FAIR	LAKE ODESSA FAIR	250.00
03/21/2024	DDA	1233	LOAAC	LAKE ODESSA AREA ARTS COMMISSION	500.00

DDA TOTALS:

Total of 2 Checks:	750.00
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	750.00

Bank GEN 1447 GENERAL FUND

03/07/2024	GEN	42819	ADT	ADT COMMERCIAL	63.74
03/07/2024	GEN	42820	CONSUMERS	CONSUMERS ENERGY	2,356.33
03/07/2024	GEN	42821	GREGG	GREGG GUIDANCE, LLC	3,435.65
03/07/2024	GEN	42822	HSV	HSV REDI-MIX	233.70
03/07/2024	GEN	42823	LAKWOOD	LAKWOOD NEWS	408.00
03/07/2024	GEN	42824	MDOT	STATE OF MICHIGAN	14,937.14
03/07/2024	GEN	42825	MISC	STR8-4WARD TRAINING CONCEPTS	300.00
03/07/2024	GEN	42826	MISC	THE ROSSOW GROUP	195.00
03/07/2024	GEN	42827	MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	599.00
03/07/2024	GEN	42828	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	427.90
03/07/2024	GEN	42829	QUADIENTLE	QUADIENT LEASING USA, INC	365.94
03/07/2024	GEN	42830	VERIZON	VERIZON WIRELESS	153.21
03/07/2024	GEN	42831	WEX	WEX BANK	768.14
03/14/2024	GEN	42832	BLOOM	BLOOM SLUGGETT, PC	8,175.67
03/14/2024	GEN	42833	CARDMEMBER	ELAN FINANCIAL SERVICES	541.19
03/14/2024	GEN	42834	CONSUMERS	CONSUMERS ENERGY	764.16
03/14/2024	GEN	42835	GRANGER	GRANGER	95.49
03/14/2024	GEN	42836	MILLER	MILLER JOHNSON	406.25
03/14/2024	GEN	42837	MSP	MICHIGAN STATE POLICE	66.00
03/21/2024	GEN	42838	BCN	BLUE CARE NETWORK	1,759.13
03/21/2024	GEN	42839	BEHRENS	BEHRENS LTD	118.00
03/21/2024	GEN	42840	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	45.64
03/21/2024	GEN	42841	GREGG	GREGG GUIDANCE, LLC	2,730.52
03/21/2024	GEN	42842	INTRSTUDIO	INTERACTIVE STUDIO	8,108.40
03/21/2024	GEN	42843	IT RIGHT	VC3, INC	113.00
03/21/2024	GEN	42844	SBAM PLAN	SBIS	288.87
03/21/2024	GEN	42845	TRUE	VILLAGE TRUE VALUE LUMBER	15.94
03/21/2024	GEN	42846	WOW	WOW! BUSINESS	121.00
03/21/2024	GEN	42847	WOW	WOW! BUSINESS	101.25
03/28/2024	GEN	42848	ADT	ADT COMMERCIAL	63.74
03/28/2024	GEN	42849	CAMP	CAMP & CRUISE	1,893.00
03/28/2024	GEN	42850	DICKINSON	DICKINSON WRIGHT PLLC	2,947.50
03/28/2024	GEN	42851	MENARD	MENARDS-IONIA	127.90
03/28/2024	GEN	42852	MICHCAT	MICHIGAN CAT	219.29
03/28/2024	GEN	42853	NAPA	MOTOR PARTS AND EQUIPMENT COMPANY	190.59
03/28/2024	GEN	42854	TRUE	VILLAGE TRUE VALUE LUMBER	262.92
03/28/2024	GEN	42855	VERIZON	VERIZON WIRELESS	290.71
03/28/2024	GEN	42856	WOW	WOW! BUSINESS	146.49

GEN TOTALS:

Total of 38 Checks:	53,836.40
Less 0 Void Checks:	0.00
Total of 38 Disbursements:	53,836.40

Bank HWY 6659 GENERAL HWY

03/21/2024	HWY	2144	SBAM PLAN	SBIS	63.20
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HWY TOTALS:

Total of 1 Checks:	63.20
Less 0 Void Checks:	0.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Total of 1 Disbursements:					63.20
Bank LOC 6646 LOCAL STREETS					
03/21/2024	LOC	2419	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	12.17
03/21/2024	LOC	2420	SBAM PLAN	SBIS	8.91
LOC TOTALS:					
Total of 2 Checks:					21.08
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					21.08
Bank MAJ 6633 MAJOR STREETS					
03/21/2024	MAJ	2485	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	7.61
03/21/2024	MAJ	2486	SBAM PLAN	SBIS	5.85
MAJ TOTALS:					
Total of 2 Checks:					13.46
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					13.46
Bank PR VI 1498 PAYROLL					
03/15/2024	PR VI	31(E)	AMERICAN F	AMERICAN FUNDS	187.50
PR VI TOTALS:					
Total of 1 Checks:					187.50
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					187.50
Bank WATER 6620 WATER					
03/07/2024	WATER	5887	BADGER	BADGER METER	809.90
03/07/2024	WATER	5888	HSV	HSV REDI-MIX	746.05
03/07/2024	WATER	5889	LKWD H&C	LAKWOOD HEATING & COOLING	285.00
03/07/2024	WATER	5890	QUADIENT	QUADIENT FINANCE USA, INC.	400.00
03/07/2024	WATER	5891	QUADIENTLE	QUADIENT LEASING USA, INC	365.94
03/07/2024	WATER	5892	VERIZON	VERIZON WIRELESS	36.67
03/07/2024	WATER	5893	WEX	WEX BANK	353.46
03/14/2024	WATER	5894	AT&T	AT&T	142.91
03/14/2024	WATER	5895	CONSUMERS	CONSUMERS ENERGY	1,213.23
03/21/2024	WATER	5896	BCN	BLUE CARE NETWORK	3,344.09
03/21/2024	WATER	5897	BLUE CROSS	BLUE CROSS BLUE SHIELD OF MICHIGAN	198.50
03/21/2024	WATER	5898	IT RIGHT	VC3, INC	22.00
03/21/2024	WATER	5899	SBAM PLAN	SBIS	254.32
03/28/2024	WATER	5900	DIXON	DIXON ENGINEERING, INC.	86,715.00
03/28/2024	WATER	5901	TRICOU	HOMEWORKS	2,737.02
03/28/2024	WATER	5902	VERIZON	VERIZON WIRELESS	130.95
03/28/2024	WATER	5903	WOW	WOW! BUSINESS	73.24
WATER TOTALS:					
Total of 17 Checks:					97,828.28
Less 0 Void Checks:					0.00
Total of 17 Disbursements:					97,828.28
REPORT TOTALS:					
Total of 66 Checks:					154,800.57
Less 0 Void Checks:					0.00
Total of 66 Disbursements:					154,800.57

Purchases Over \$3,000.00

Bloom Sluggett, PC

161 Ottawa Ave NW, Ste. 400
Grand Rapids, MI 49503
(616) 965-9340

March 7, 2024

Village of Lake Odessa
Attn: Karen Banks, President
839 Fourth Avenue
Lake Odessa, Mi 48849

Re: 19708-001
Lk Odessa, Village-Litigation

Enclosed is invoice 24901, which covers services through 2/29/2024. This invoice, dated 3/7/2024, is for \$8175.67. Prompt payment of your total balance is appreciated and is due 30 days from invoice date.

Billing Summary

Total for services rendered	\$8,103.00
Total expenses	\$72.67
Total previous balance	\$0.00
Total payments and other transactions	\$0.00
Balance Due	\$8,175.67

If you have questions, please call us at (616) 965-9340. Thank you.

Enclosure

101-101-805.000

DIXON ENGINEERING, INC.

1104 Third Avenue, Lake Odessa, MI 48849 • Tel: 616-374-3221 • Fax: 616-374-7116

Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

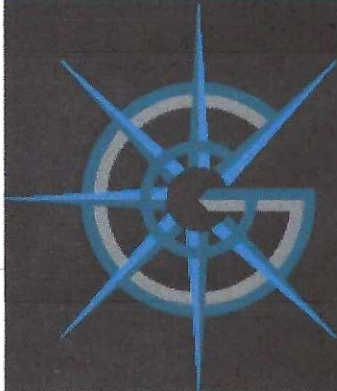
Invoice number 24-0237
Date 03/18/2024

Project MI2019EVB-0243 LAKE ODESSA MI

Description	Contract Amount	Prior Billed	Current Billed
2024 Asset Management Services	86,715.00	0.00	86,715.00
Total	86,715.00	0.00	86,715.00

Invoice total 86,715.00

ST
591-536-931.010



Guiding You To Insight, Inspiration & Innovation

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. February 19, 2024	\$90.00	1.5	\$135.00
Mileage Per Diem February 19, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. February 20, 2024	\$90.00	8.5	\$765.00
Mileage Per Diem February 20, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. February 22, 2024	\$90.00	7	\$630.00
Mileage Per Diem February 22, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. February 27, 2024	\$90.00	7.5	\$675.00
Mileage Per Diem February 27, 2024	\$30.13	1	\$30.13
Interim Mgmt. Hrs. February 29, 2024	\$90.00	12	\$1,080.00
Mileage Per Diem February 29, 2024	\$30.13	1	\$30.13

Amount Due (USD)
\$3,435.65

Billed To
Accounts Payable
Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number
GG2024-04

Date of Issue
03/01/2024

Due Date
03/31/2024

101-172-801.000

Subtotal	3,435.65
Tax	0.00

Total	3,435.65
Amount Paid	0.00

Amount Due (USD)	\$3,435.65
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Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.



Village of Lake Odessa
839 4th Ave
Lake Odessa, MI 48849

Invoice number 2027
Date 03/08/2024

Project LAKE ODESSA BEACH PAVILION

Description	Contract Amount	Percent Complete	Total Billed	Remaining	Remaining Percent	Prior Billed	Current Billed
Soil Investigation	4,000.00	100.00	4,000.00	0.00	0.00	0.00	4,000.00
Conceptual Design	3,950.00	100.00	3,950.00	0.00	0.00	0.00	3,950.00
Total	7,950.00	100.00	7,950.00	0.00	0.00	0.00	7,950.00

Reimbursables

	Units	Billed Amount
Miles	240.00	158.40
Invoice total		8,108.40

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
SOIL INVESTIGATION	4,000.00	100.00	0.00	4,000.00	0.00	0.00	4,000.00
CONCEPTUAL DESIGN	3,950.00	100.00	0.00	3,950.00	0.00	0.00	3,950.00
REIMBURSABLE EXPENSES	500.00	31.68	0.00	158.40	341.60	68.32	158.40
Total	8,450.00	95.96	0.00	8,108.40	341.60	4.04	8,108.40

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
2027	03/08/2024	8,108.40	8,108.40				
Total		8,108.40	8,108.40	0.00	0.00	0.00	0.00

JT
101-751-970

Transportation



ORIGINAL

Customer Account Number MDOT00488	Statement Closing Date 02-04-24
Customer Name VILLAGE OF LAKE ODESSA	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

Current Period Charges

Description	Date	Transaction ID	Charges
Payment - Thank you	12-12-23	CACR591240000003237	\$31,774.02
-	01-31-24	CARE1591REIM24000626	\$2,275.76
-	01-31-24	CARE1591REIM24000626	\$12,661.38

Important Customer Information

101-751-970.000

CONTACT :	591
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MDOT
Michigan Department of Transportation
Statement Date: 02/06/2024

MDOT00488 - VILLAGE OF LAKE ODESSA

Program: 217135CON
Federal Project: 23A0440
Description: French Fry Ln Construct Jordan Lake Trail - Non motorized path
Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description			
A00152	81.85	2023-5314 VILLAGE OF LAKE ODESSA			
			Current Budget	Cash Expenditures	Collected
Federal			153,552.30	153,552.30	
Local			68,292.60	46,711.16	31,774.02
					Balance Due
					14,937.14

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description			
A00152	81.85				
			Current Budget	Cash Expenditures	Collected
Federal			163.70	26.96	
Local			36.30	5.98	0.00
					Balance Due
					0.00

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00488	VILLAGE OF LAKE ODESSA	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 02/06/2024
 Pay in Full (default if neither box is checked)
 Manual allocation specified by Program in Paid Amount below

Remittance information:
 State of Michigan
 Attention: Finance Cashier
 P.O. Box 30648
 Lansing, MI 48909

Program	Balance Due
217135CON -	14,937.14

Consent Agenda

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, March 11, 2024

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:08 p.m.
Present: Banks, Baker, Hermes, Johnson, Nurenberg, Rice
Absent: Mattson
Visitors: None
Staff: None
2. **Agenda:** Motion by Banks, support by Johnson, to approve agenda as presented. All ayes; motion carried 6-0.
3. **Public Comment:** None.
4. **Minutes:** Motion by Johnson, support by Hermes, to approve minutes of the 1/8/2024 regular meeting and the 2/21/2024 regular meeting. All ayes; motion carried 6-0.
5. **Finance Report:**
 - a. **Revenue/Expense Report:** The revenue/expense report for the period ending 2/29/2024 showed total revenues of 30,334.29 and expenditures of 22,811.50, reflecting a positive year-end balance of \$7,522.79.
 - b. **Accounts Payable:**
 - 1) Motion by Hermes, support by Johnson, to approve expenditures for the month of February 2024 totaling \$343.65. All ayes; motion carried 6-0.
 - 2) Banks stated an invoice had been received from the West Michigan Tourist Association in the amount of \$420 for a display ad in the 2024 Carefree Travel Guide, and wondered if that invoice was over and above the agreed-upon advertising package. Johnson will investigate further and report back.
6. **Action/Discussion Items:**
 - a. **Shade Cloths for Pergola:** Hermes is consulting with Friends Quilting Basket re: fabric options. Motion by Banks, support by Johnson, to approve an amount not to exceed \$2,000 for purchase of shade cloth fabric. All ayes; motion carried 6-0.

b. 2024 Art in the Park

- 1) Entertainment: Nurenberg reports the high school band would like to perform again this year, for no more than 15 minutes. Discussion was held re: entertainment line-up. Consensus is to begin the morning with following schedule:
 - 9:00 - 9:15 - High school band with flag ceremony
 - 9:30 - 10:00 - Lakewood H.S. Vagabonds
 - 10:15 - 11:15 - Center Stage Dance AcademyBanks will inquire re: booking Bill Bartilson (sound engineer), The Adams Family, Michigan Mafia and the Bluewater Ramblers.
- 2) Food Vendors: Consensus was to invite food trucks in 2024, and place them in the paved lot along M-50, with the lot entrances being barricaded to prohibit vehicular traffic. So far Mattson has booked Kool Breeze and Maria's Tacos, is inquiring with Dog Central, and has contacted a food truck owner who regularly operates in Woodbury.
- 3) Sponsor Mailing: Banks passed out the 2023 sponsor mailing list and asked board members to review and send to her any changes that need to be made prior to sponsor request letters going out.
- 4) Visitors Guide: Nurenberg offered to assist with design and layout of this year's guide.
- 5) Artists:
 - a) Applications: As of today's date, 61 applications have been received and 81 booths sold.
 - b) Arist Rules: Motion by Hermes, support by Nurenberg, to approve the addition of the following language to the show rules: "Exhibitors who break down displays or depart before closing time will not be allowed to return to future shows." All ayes; motion carried 6-0.
- 6) Non-Profit Organizations: Discussion was held re: amending rules for non-profits to state that early tear-down will not be allowed. Draft rules will be reviewed at the April meeting.
- 7) Parking: Banks reported that Union Bank, Central United Methodist Church, Harvest Community Church and First Congregational Church have all given

permission for use of their parking lots for artists and/or handicap parking, with the Village to provide one-day insurance coverage.

- 8) Transportation:
 - a) Golf Carts: Discussion was held re: number of golf carts needed for artist loading/unloading and for transporting artists and handicapped individuals between parking areas and the park. Consensus was that four golf carts should be rented this year (3 four-passenger carts and one 6-passenger cart). Banks will provide price quotes in April.
 - b) Van Rental: Banks has investigated possible rental of a 12-passenger van to speed up transport and eliminate potential issues with golf carts traveling illegally on M-50. A chauffeur's license will not be required, but the rental company will need to have a list of approved drivers. More discussion is needed.
- 9) Art in the Park Map: Due to change in location of food vendors, changes to location of handicap parking, and the planting of new trees in the park, it was decided a site visit is needed to take measurements, add spaces, investigate a different area for food tent, and possibly re-number booth spaces. Date for site visit will be Saturday, April 6 at 10:00 a.m.
- 10) First Aid Tent / Fire Department: Hermes will meet with the fire chief to discuss location of first aid tent and number of personnel needed for the event.
- 11) Two-Way Radios: Hermes has investigated purchasing two-way radios instead of the annual rental from Chrouch Communications. Motion by Banks, support by Johnson, to approve an amount not to exceed \$290 for purchase of 20 two-way radios with chargers.
- 12) Trash Removal / Bathrooms / Handicap Transport: Johnson will speak with Ben Halanski to inquire if the Boy Scouts are willing to assist again this year with sanitation and handicap shuttle and wheelchair check-out, in light of change in park layout. Rice suggested free will donations to the Scouts in exchange for them manning handicap parking and running the handicap shuttle.
- 13) ATM Machine: Banks reported that she received from Thornapple Credit Union an application for their ATM machine to appear at Art in the Park. The paperwork has been submitted, but so far no response has been received.

7. Adjournment: Without objection, meeting adjourned at 8:43 p.m.

**VILLAGE OF LAKE ODESSA
PLANNING COMMISSION**

MINUTES

**REGULAR MEETING
MONDAY, MARCH 25, 2024 - 7:00 p.m.**

Page Memorial Building
Lake Odessa, Michigan

Present: Karen Banks, Beth Barrone, Ben DeJong, Meg Wheeler, Martha Yoder
Absent: Al Hamp
Staff: Kathy Forman, Jeanne Vandersloot

1. **CALL TO ORDER:** Meeting called to order by Chair Wheeler at 7:00 p.m.
2. **AGENDA:** Motion by Barrone, with support by DeJong, to approve agenda as presented. All ayes; motion carried 5-0.
3. **PUBLIC COMMENT:** None
4. **MINUTES:** Motion by Yoder, with support by Barrone, to approve minutes of 1/22/24 meeting. All ayes; motion carried 5-0.

5. **ACTION ITEMS:**

a. **Master Bid Plans:**

A discussion was held about the important areas to focus on. Suggestions were housing, central business district and recreation facilities. An agenda should be set with guidelines to follow to achieve each goal in the plan. Grant possibilities should be investigated. The village should look at ways to lower the cost of the bids. Using local sources for the visioning session was suggested, possibly Village Manager Guetschow would be able to facilitate this.

It was decided to invite McKenna and Beckett & Raeder, Inc. to a meeting for an in-person interview and presentation of their plan.

Motion by Barrone, with support of DeJong to set a special meeting on April 16, 2024 with an alternate date of April 11, 2024 for presentations by McKenna and Becket & Rader. All ayes; motion carried 5-0.

6. **BOARD MEMBER COMMENTS:**

Jeanne asked for guidance from the planning commission regarding a Zoning Permit Application from Mike Mouch for an addition at Conrad's Oil Change which she has received. There is a special use already granted for the address. Jeanne needs help understanding if the Planning Commission will require a new site plan or not. After discussion it was decided Jeanne could issue the Zoning Permit and a new site plan wouldn't be needed. Jeanne also asked if the Special Use Ordinance should have language allowing for changes up to a certain percent of size increase.

Al Hamp turned in a letter of resignation to Village President Karen Banks. This will be presented at the Village Council Meeting on Monday, April 15, 2024.

7. **ADJOURNMENT**: Motion by DeJong, with support by Banks, to adjourn. All ayes; motion carried 5-0. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Kathy Forman
Village Clerk / Treasurer

I am resigning from
the Planning Committee
as of March 25, 2024.

Alb. Planning

Departmental Reports



MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary and Miscellaneous Matters

DATE: April 11, 2024

ITEMS OF BUSINESS:

Resolution 2024-31 CHILL Grant Application. Council previously held a public hearing and adopted a resolution authorizing the submission of an application for the Community Development Block Grant CHILL program. As explained at the time, funds available through the program would be used to rehabilitate owner-occupied homes, bringing them into compliance with applicable codes.

We subsequently learned that the resolution was deficient because it omitted some information that was needed to fully comply with CHILL program requirements. To correct the deficiency, notice has been given of another public hearing and a new resolution is proposed for your consideration.

Resolution 2024-32 Arbor Day. Each year about this time, Council adopts a proclamation in support of Arbor Day and schedules a tree planting event. Through these actions, the Village confirms its continuing commitment to its status as one of the communities recognized as a "Tree City USA."

Resolution 2024-33 Decertifying Railway Street. The Village's official Act 51 map of streets shows a street that connects the north ends of Sherman and Hancock Streets. This street occasionally appears on other maps with the name of Railway Street. There is no indication that this street was ever platted or dedicated to the Village. It appears that it might have been located within the railroad right-of-way. Its use for public travel probably arose over time as a convenience to property owners in that area. Whatever the case, it was never dedicated for public purposes and is no longer in use. DPW Director Jesse Trout has asked that it be decertified so that it can be removed from the list of streets used for calculating the amount of funds the Village will receive for street maintenance. As the resolution states, this is a very short section of street, just 366 feet, so its decertification will have a minimal impact on funding.

MISCELLANEOUS MATTERS:

Letter to GEI. The Jordan Lake Trail Board and the Lakewood Recreation Authority have drafted a proposed letter to GEI, the engineers for the trail extension completed last fall, expressing dissatisfaction with the outcome of the project. They are requesting Council input and support for sending the letter. We have not included this as an action item. Carolyn Mayhew will be in attendance at Monday's meeting to respond to your questions about the matter.

Police Department Staffing. At a recent meeting, we discussed our ongoing challenges in filling vacancies in the Police Department. This led to Council's approval of the concept of recruiting a cadet and sending the individual through a police academy.

About the same time, we interviewed an individual who has just begun his career in law enforcement. Chief Backing has been going through the process of completing a background investigation. It appears that he will be joining the department in the very near future.

In addition, an individual working in law enforcement in a neighboring jurisdiction has indicated a willingness to work for Lake Odessa 20 hours per week. He is nearing retirement from his current position but would like to continue his career. Although use of part-time employees does not fully address our needs, Chief Backing and I believe that the opportunity to add an experienced officer at this time will be beneficial as we continue to look for an additional full-time officer.

There are consequences for the budget in moving forward with these three options that I wish to highlight. You will remember that the budget was structured with the expectation that additional officers would join at different times during the current fiscal year. Hiring one full-time officer and one part-time officer in the next few weeks differs from what we had originally forecast.

Clerk/Treasurer Forman worked with Chief Backing to estimate the impact on the budget for the current year. Assuming a cadet recruit is hired in August and remains on staff through the remainder of the fiscal year, in addition to the full-time and part-time hires, it is estimated that we would exceed the budget by about \$25,000. Some of that amount could be offset by the training grant we discussed, but there is no guarantee those funds would still be available.

Despite the potential shortfall in the police budget, we believe it is prudent to move forward. We can offer no assurance that a suitable cadet recruit will be found. For that reason, we believe it makes sense to proceed with hiring the officers who have expressed an interest in joining us now. If a cadet recruit is found, it will be at a time when we will have more knowledge about the entire budget outlook as we will be at about the half-way mark of the fiscal year.

Manager Search. We have received resumes and cover letters from two candidates for the Village Manager position. I have also responded to one email from a third individual seeking

additional information and a phone call from a fourth who was seeking clarification of information in the position profile. We have not yet spoken. I have posted a notice of the vacancy to the managers' listserv and will be doing the same on LinkedIn very soon.



MARCH 2024 Monthly Council Report



March is reading month. Photo from a local daycare Chief Backing visited to help promote reading awareness.



TRAINING:



Chief Backing attended Advanced Freedom of Information Act (FOIA) Training. A prerequisite for attending this class included having attended a Basic FOIA Course. This training was held at the Kent County North Substation on March 13, 2024, and was instructed by Lori Hinkley, J.D. Lori was the FOIA Coordinator for the Michigan State Police prior to retiring.

Course Description: This is a workshop style class where attendees will apply their knowledge of Michigan's FOIA to practical scenarios. After a quick review of the most challenging areas of FOIA, participants will be presented with FOIA requests, and they will be required to apply their knowledge to the exercise. Lori will then review the responses, followed by an open discussion.

The objectives included: Understanding and be able to articulate the 13(1)(b) privacy exemption, including both prongs and the significant public interest exception, • Understand the LE privacy exception and how it differs from the general privacy exception. • Understand when and how to apply the Crime Victims' Rights Act when processing a FOIA request. • Be able to articulate why they applied an exception using appropriate statutory language that would not be considered arbitrary and capricious if appealed by a requester. This class is for anyone, sworn or civilian, who needs an understanding of the Freedom of Information Act and those who are responsible for dealing with and answering the public's requests under the Freedom of Information Act at your agency.



LEIN TAC TRAINING:



In accordance with the Law Enforcement Information Network (LEIN) policy, each agency with direct access to the LEIN and the National Crime Information Center (NCIC) must appoint a TAC. Direct access to the LEIN/NCIC includes the ability to conduct LEIN/NCIC transactions through a desktop computer, mobile data computer, in-car laptop, MiPistol, MSOR, etc.

TAC training is mandatory for all new TACs and retraining/recertification is required biennially. Chief Backing is the departments TAC and is responsible for ensuring agency compliance with policies and procedures of the FBI CJIS Security Policy and CJIS system-specific policy manuals. LEIN audits are conducted every two years by the State of Michigan to ensure compliance.

Department Business:

A candidate was interviewed on 3-19-2024 for a full-time officer vacancy. Panel board members consisted of Chief Backing, Officer Tollefson, Ionia County Central Dispatch Supervisor, Natalie Heard, and Village Manager, Gregg Guetschow. A conditional offer of employment was given pending background checks. An additional candidate has applied seeking a part time officer position with the department.

LEGAL UPDATE GUN SAFETY LAWS:

The Lake Odessa Police Department wants to make our community aware of some important law changes that took effect in February 2024:

Safe Storage Requirements: Require gun owners to store unattended weapons, unloaded, either in a locking device or in a locked container, when the firearm could become accessible to a minor.

Domestic Violence Regulations: Prohibit those convicted of domestic violence from possessing a firearm for 8 years from the date of conviction.

Universal Background Checks: Now a requirement for any and all firearm purchases. This includes long guns.

Extreme Risk Protection Orders (Also known as red flag laws) Enable the courts to issue orders prohibiting a person's access to firearms if they show clear warning signs and pose a significant threat.

Village of Lake Odessa Residents may pick up a free gun lock at the Page Building. Residents may also apply for a License to Purchase Permit. Appointments are preferred.



Calls For Service:

03/31/24 20:17:46 5702 -
03/31/24 19:50:43 99093 - MED 3
03/31/24 18:02:32 9908 - GENERAL
03/31/24 08:15:37 Property Check
03/30/24 17:12:22 9908 - GENERAL
03/30/24 16:02:20 TRF - TRAFFIC
03/29/24 15:53:19 9909P - NON CRIMINAL
03/29/24 14:05:17 PPO - PPO VIOLATION
03/28/24 20:48:54 5300 - DISORDERLY
03/28/24 20:41:19 99093 - MED 3
03/28/24 19:33:43 9301A - PIA TRAFFIC;
03/28/24 15:05:06 1301 - ASSAULT
03/27/24 19:02:26 2600 - FRAUD
03/27/24 14:46:30 99091 - MED 1
03/26/24 15:36:27 99093 - MED 3
03/26/24 11:52:40 911H - 911 Hang Up
03/26/24 09:35:31 9908 - GENERAL
03/26/24 08:56:36 99093 - MED 3
03/26/24 08:43:51 3800 - FAMILY
03/25/24 21:46:07 9908 - GENERAL
03/25/24 13:31:53 9807 - SUSPICIOUS
03/25/24 08:22:15 9909P - NON CRIMINAL
03/25/24 08:07:08 9301B - PDA TRAFFIC
03/24/24 13:07:47 9808 - LOST
03/24/24 12:28:24 9908 - GENERAL
03/24/24 10:47:51 5403 - TRAFFIC
03/23/24 14:29:44 9806 - CIVIL DISPUTE
03/23/24 13:46:58 9908 - GENERAL
03/22/24 14:52:41 TRF - TRAFFIC
03/22/24 08:34:22 5403 - TRAFFIC
03/21/24 22:04:18 99091 - MED 1
03/21/24 15:52:45 9909c - 988
03/20/24 10:47:34 2300 - LARCENY
03/19/24 05:44:51 9807 - SUSPICIOUS
03/18/24 17:40:47 5702 - FOLLOW UP
03/18/24 16:49:11 9908 - GENERAL
03/18/24 09:24:24 FOLLOW UP -
03/17/24 19:22:58 9908 - GENERAL
03/17/24 18:46:53 9806 - CIVIL DISPUTE
03/17/24 00:25:47 9807 - SUSPICIOUS
03/16/24 09:58:38 9909M - MENTAL
03/15/24 20:30:05 5403 - TRAFFIC
03/15/24 16:54:58 9908 - GENERAL
03/15/24 08:55:52 2900 - MDOP
03/14/24 17:40:58 9909M - MENTAL
03/12/24 12:08:03 9909P - NON CRIMINAL
03/12/24 09:13:42 99091 - MED 1
03/12/24 07:40:31 99091 - MED 1
03/10/24 10:31:20 TRF - TRAFFIC
03/09/24 22:25:00 9908 - GENERAL
03/09/24 19:30:03 7000 - JUVENILE
03/09/24 15:37:22 9908A - Assist Other
03/09/24 14:58:40 9807 - SUSPICIOUS
03/09/24 13:38:52 TRF - TRAFFIC
03/09/24 13:09:27 TRF - TRAFFIC
03/08/24 18:07:27 9909P - NON CRIMINAL
03/08/24 12:45:54 5702 - EMERSON
03/08/24 10:05:10 9301B - PDA TRAFFIC
03/08/24 09:51:29 5701 - TRESPASSING
03/08/24 08:54:24 5701 - TRESPASSING
03/08/24 07:34:18 99093 - MED 3



Lake Odessa Police Department
839 4th Ave, Lake Odessa, MI 48849
(616) 374-8845

03/08/24 05:47:29 911H - 911 Hang Up
03/07/24 18:45:30 9500 - FIRE ALL
03/07/24 08:12:37 Assist Outside Agency
03/06/24 19:44:32 VDOM - VERBAL
03/06/24 16:32:50 FOLLOW UP -
03/06/24 14:05:04 5500 - HEALTH & SAFETY
03/06/24 13:47:17 9909P - NON-CRIMINAL
03/06/24 10:45:46 3800 - FAMILY
03/06/24 00:28:51 99092 - MED 2
03/05/24 18:19:10 7000 - JUVENILE
03/05/24 14:51:59 99091 - MED 1
03/05/24 14:42:30 2900 - MDOP
03/05/24 09:00:09 5000 - WARRANT
03/03/24 19:24:16 5500 - HEALTH & SAFETY
03/03/24 14:56:51 FOLLOW UP
03/02/24 15:17:45 TRF - TRAFFIC
03/02/24 14:29:52 TRF - TRAFFIC
03/02/24 08:58:26 9500 - FIRE ALL
03/01/24 22:11:06 9807 - SUSPICIOUS
03/01/24 16:03:39 TRF - TRAFFIC
03/01/24 12:27:42 2300 - LARCENY
03/01/24 10:09:44 TRF - TRAFFIC
03/01/24 01:45:34 5300 - DISORDERLY

Department of Public Works

March 15th 2024 to April 9th 2024

Council Report

Parks & Beach

We spread fertilizer throughout the parks and ball fields. The ball fields were also rolled. We have officially began mowing for the season. The park restroom facilities will be opened later this month once the weather is more consistent. I submitted the DNR Trust Fund Grant for the beach pavilion/restrooms on the 1st of April. Now, we cross our fingers and wait. The guys thoroughly inspected the playground structures and made any necessary repairs. Gravel was added along the path in the park to repair some minor erosion.

Streets

We patched any potholes we could find throughout the village. What is likely the final snowfall of the season was dealt with on the 22nd of March. The curbed streets were swept again and all basin tops cleared of debris. The trees we planted along the streets last fall were mulched once more. The turnaround area of 3rd Ave was cleaned of the debris from dumping snow this winter.

Water

Meters were read and bills went out. We had roughly a dozen re-reads and repairs that we made on metering equipment. Spring water main flushing is April 16th & 17th.

DPW

Due to the volume of compost bags already placed curbside, we started the collection a week early. This will continue each Monday morning until next winter. May Clean Up is the 17th & 18th. The first brush collection is May 20th.

Purchase Request

None currently.

Additional Comments

None currently.

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
101-000-402.000	CURRENT REAL PROPERTY TAXES	521,000.00		0.00		0.00		521,000.00	0.00
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	45,000.00		0.00		0.00		45,000.00	0.00
101-000-428.000	MANUFACTURED HOUSING FEES	450.00		40.00		40.00		410.00	8.89
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00		0.00		0.00		8,000.00	0.00
101-000-476.000	LIQUOR LICENSE FEES	1,800.00		0.00		0.00		1,800.00	0.00
101-000-477.000	CABLE TV FRANCHISE	2,100.00		0.00		0.00		2,100.00	0.00
101-000-490.000	SPECIAL USE/ZBA PERMIT	250.00		0.00		0.00		250.00	0.00
101-000-490.001	ZONING PERMIT FEES	1,000.00		125.00		125.00		875.00	12.50
101-000-542.000	METRO ACT	9,500.00		0.00		0.00		9,500.00	0.00
101-000-549.000	TREE GRANT	3,000.00		0.00		0.00		3,000.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	55,000.00		0.00		0.00		55,000.00	0.00
101-000-574.000	STATE REVENUE SHARING	212,500.00		0.00		0.00		212,500.00	0.00
101-000-574.001	EVIP PMTS	52,000.00		0.00		0.00		52,000.00	0.00
101-000-601.000	VEHICLE RENTAL INCOME	27,000.00		0.00		0.00		27,000.00	0.00
101-000-632.000	MOWING	500.00		0.00		0.00		500.00	0.00
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00		0.00		0.00		500.00	0.00
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00		0.00		0.00		300.00	0.00
101-000-656.000	PARKING TICKET FEES	150.00		0.00		0.00		150.00	0.00
101-000-657.000	ORDINANCE FINES	3,500.00		241.57		241.57		3,258.43	6.90
101-000-665.000	INTEREST	9,500.00		1,297.74		1,297.74		8,202.26	13.66
101-000-667.000	RENTS-BUILDINGS-LAND	1,500.00		50.00		50.00		1,450.00	3.33
101-000-684.000	MISC REVENUE	500.00		5.07		5.07		494.93	1.01
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00		0.00		0.00		8,000.00	0.00
101-000-684.010	MISC REVENUE-POLICE	500.00		80.00		80.00		420.00	16.00
Total Dept 000 - BALANCE SHEET / GENERAL		963,550.00		1,839.38		1,839.38		961,710.62	0.19
TOTAL REVENUES		963,550.00		1,839.38		1,839.38		961,710.62	0.19
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-702.708	TRUSTEE MEETING FEES	9,000.00		600.00		600.00		8,400.00	6.67
101-101-702.709	TREASURER - CLERK WAGES	15,300.00		0.00		0.00		15,300.00	0.00
101-101-710.000	EMPLOYER FICA	1,950.00		45.90		45.90		1,904.10	2.35
101-101-711.000	EMPLOYERS SHARE OF PENSION	1,600.00		0.00		0.00		1,600.00	0.00
101-101-723.000	WORKMEN'S COMPENSATION	300.00		0.00		0.00		300.00	0.00
101-101-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
101-101-728.000	SUPPLIES	100.00		0.00		0.00		100.00	0.00
101-101-730.000	MEALS & MILEAGE	100.00		0.00		0.00		100.00	0.00
101-101-740.000	POSTAGE	200.00		365.94		365.94		(165.94)	182.97
101-101-750.000	DUES & MEMBERSHIPS	3,200.00		0.00		0.00		3,200.00	0.00
101-101-752.000	EDUCATION & TRAINING	5,500.00		0.00		0.00		5,500.00	0.00
101-101-754.000	SAFE DEPOSIT BOX RENTAL	15.00		0.00		0.00		15.00	0.00
101-101-801.000	CONTRACTED SERVICES	20,000.00		93.75		93.75		19,906.25	0.47
101-101-805.000	ATTORNEY FEES	10,000.00		3,353.75		3,353.75		6,646.25	33.54
101-101-806.000	AUDIT SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-101-850.000	COMMUNICATION EXPENSE	900.00		43.65		43.65		856.35	4.85
101-101-880.000	COMMUNITY PROMOTION	8,000.00		0.00		0.00		8,000.00	0.00
101-101-900.000	PRINTING & PUBLISHING	1,200.00		0.00		0.00		1,200.00	0.00
101-101-957.000	COUNTER DRAIN	5,200.00		0.00		0.00		5,200.00	0.00
101-101-963.000	MISC EXPENSE	1,000.00		0.00		0.00		1,000.00	0.00
101-101-991.000	NOTARY & FIDUCIARY BONDS	100.00		0.00		0.00		100.00	0.00

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 101 - GOVERNING BODY		91,165.00		4,502.99		4,502.99		86,662.01	4.94
Dept 172 - MANAGERS									
101-172-702.001	DEPT HEAD WAGES	18,500.00		0.00		0.00		18,500.00	0.00
101-172-710.000	EMPLOYER FICA	1,450.00		0.00		0.00		1,450.00	0.00
101-172-711.000	EMPLOYERS SHARE OF PENSION	1,850.00		0.00		0.00		1,850.00	0.00
101-172-720.000	DISABILITY INSURANCE	500.00		3.03		3.03		496.97	0.61
101-172-721.000	LIFE INSURANCE EXPENSE	250.00		0.00		0.00		250.00	0.00
101-172-723.000	WORKMEN'S COMPENSATION	200.00		0.00		0.00		200.00	0.00
101-172-727.000	OFFICE SUPPLIES	2,000.00		0.00		0.00		2,000.00	0.00
101-172-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
101-172-750.000	DUES & MEMBERSHIPS	750.00		0.00		0.00		750.00	0.00
101-172-752.000	EDUCATION & TRAINING	5,000.00		599.00		599.00		4,401.00	11.98
101-172-801.000	CONTRACTED SERVICES	25,000.00		2,730.52		2,730.52		22,269.48	10.92
101-172-805.000	ATTORNEY FEES	2,000.00		0.00		0.00		2,000.00	0.00
101-172-850.000	COMMUNICATION EXPENSE	1,200.00		80.32		80.32		1,119.68	6.69
Total Dept 172 - MANAGERS		58,900.00		3,412.87		3,412.87		55,487.13	5.79
Dept 265 - PAGE MEMORIAL BUILDING									
101-265-728.000	SUPPLIES	2,000.00		0.00		0.00		2,000.00	0.00
101-265-740.000	POSTAGE	900.00		0.00		0.00		900.00	0.00
101-265-850.000	COMMUNICATION EXPENSE	1,200.00		95.38		95.38		1,104.62	7.95
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		0.00		0.00		4,000.00	0.00
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,000.00		0.00		0.00		2,000.00	0.00
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	2,000.00		0.00		0.00		2,000.00	0.00
101-265-970.000	CAPITAL OUTLAY	75,000.00		0.00		0.00		75,000.00	0.00
101-265-980.001	HARDWARE	5,000.00		0.00		0.00		5,000.00	0.00
101-265-980.002	SOFTWARE	500.00		40.00		40.00		460.00	8.00
Total Dept 265 - PAGE MEMORIAL BUILDING		92,600.00		135.38		135.38		92,464.62	0.15
Dept 301 - POLICE									
101-301-702.001	DEPARTMENT HEAD WAGES	82,000.00		6,166.78		6,166.78		75,833.22	7.52
101-301-702.704	FULL TIME WAGES	130,000.00		4,700.81		4,700.81		125,299.19	3.62
101-301-702.705	OVER TIME WAGES	8,000.00		0.00		0.00		8,000.00	0.00
101-301-702.706	PART TIME WAGES	25,000.00		1,808.50		1,808.50		23,191.50	7.23
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	3,300.00		0.00		0.00		3,300.00	0.00
101-301-710.000	EMPLOYER FICA	20,100.00		956.11		956.11		19,143.89	4.76
101-301-711.000	EMPLOYERS SHARE OF PENSION	24,500.00		1,267.61		1,267.61		23,232.39	5.17
101-301-712.000	HEALTH INSURANCE EXPENSE	24,400.00		670.23		670.23		23,729.77	2.75
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	10,800.00		0.00		0.00		10,800.00	0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	3,300.00		97.37		97.37		3,202.63	2.95
101-301-714.000	OPTICAL PLAN EXPENSE	350.00		10.80		10.80		339.20	3.09
101-301-716.000	WELLNESS PROGRAM	360.00		0.00		0.00		360.00	0.00
101-301-720.000	DISABILITY INSURANCE	3,050.00		137.03		137.03		2,912.97	4.49
101-301-721.000	LIFE INSURANCE EXPENSE	1,200.00		42.64		42.64		1,157.36	3.55
101-301-723.000	WORKMEN'S COMPENSATION	4,000.00		0.00		0.00		4,000.00	0.00
101-301-724.001	TUITION REIMBURSEMENT	2,000.00		0.00		0.00		2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00		0.00		0.00		750.00	0.00
101-301-728.000	SUPPLIES	2,000.00		0.00		0.00		2,000.00	0.00
101-301-729.000	RESERVE SUPPLIES	250.00		0.00		0.00		250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00		0.00		0.00		500.00	0.00
101-301-731.000	VESTS	1,000.00		0.00		0.00		1,000.00	0.00

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-301-741.000	MEDICAL & PHYSICALS	2,000.00		0.00		0.00		2,000.00	0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00		0.00		0.00		2,000.00	0.00
101-301-745.000	UNIFORM CLEANING	300.00		0.00		0.00		300.00	0.00
101-301-750.000	DUES & MEMBERSHIPS	525.00		0.00		0.00		525.00	0.00
101-301-751.000	GASOLINE PURCHASES	9,500.00		0.00		0.00		9,500.00	0.00
101-301-752.000	EDUCATION & TRAINING	5,000.00		495.00		495.00		4,505.00	9.90
101-301-752.001	RANGE QUALIFICATION	1,500.00		0.00		0.00		1,500.00	0.00
101-301-755.000	MEADOWBROOK INSURANCE	10,500.00		0.00		0.00		10,500.00	0.00
101-301-801.000	CONTRACTED SERVICES	3,000.00		66.00		66.00		2,934.00	2.20
101-301-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
101-301-850.000	COMMUNICATION EXPENSE	6,150.00		563.12		563.12		5,586.88	9.16
101-301-880.000	COMMUNITY PROMOTION	350.00		0.00		0.00		350.00	0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00		0.00		0.00		1,500.00	0.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00		0.00		0.00		2,500.00	0.00
101-301-958.000	ACT 302 TRAINING	500.00		0.00		0.00		500.00	0.00
101-301-970.001	CAPITAL OUTLAY-EQUIPMENT	20,000.00		0.00		0.00		20,000.00	0.00
101-301-970.003	CAPITAL OUTLAY-OFFICE FURNITURE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.001	HARDWARE	1,000.00		0.00		0.00		1,000.00	0.00
101-301-980.002	SOFTWARE	1,500.00		73.00		73.00		1,427.00	4.87
Total Dept 301 - POLICE		416,685.00		17,055.00		17,055.00		399,630.00	4.09
Dept 441 - PUBLIC WORKS									
101-441-702.001	DEPT HEAD WAGES	24,000.00		1,779.35		1,779.35		22,220.65	7.41
101-441-702.704	FULL TIME WAGES	50,500.00		3,898.24		3,898.24		46,601.76	7.72
101-441-702.705	OVER TIME WAGES	1,500.00		0.00		0.00		1,500.00	0.00
101-441-702.706	PART TIME WAGES	6,500.00		0.00		0.00		6,500.00	0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		0.00		0.00		3,000.00	0.00
101-441-710.000	EMPLOYER FICA	6,500.00		414.02		414.02		6,085.98	6.37
101-441-711.000	EMPLOYERS SHARE OF PENSION	8,250.00		667.11		667.11		7,582.89	8.09
101-441-712.000	HEALTH INSURANCE EXPENSE	7,900.00		626.02		626.02		7,273.98	7.92
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,800.00		0.00		0.00		4,800.00	0.00
101-441-713.000	DENTAL INSURANCE EXPENSE	1,400.00		93.63		93.63		1,306.37	6.69
101-441-714.000	OPTICAL PLAN EXPENSE	200.00		13.22		13.22		186.78	6.61
101-441-720.000	DISABILITY INSURANCE	1,200.00		80.17		80.17		1,119.83	6.68
101-441-721.000	LIFE INSURANCE EXPENSE	350.00		26.00		26.00		324.00	7.43
101-441-723.000	WORKMEN'S COMPENSATION	5,000.00		0.00		0.00		5,000.00	0.00
101-441-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
101-441-728.000	SUPPLIES	4,000.00		251.94		251.94		3,748.06	6.30
101-441-741.000	MEDICAL & PHYSICALS	250.00		0.00		0.00		250.00	0.00
101-441-744.000	CLOTHING EXPENSE	1,100.00		0.00		0.00		1,100.00	0.00
101-441-750.000	DUES & MEMBERSHIPS	1,200.00		0.00		0.00		1,200.00	0.00
101-441-751.000	GASOLINE PURCHASES	8,500.00		0.00		0.00		8,500.00	0.00
101-441-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
101-441-755.000	MEADOWBROOK INSURANCE	8,500.00		0.00		0.00		8,500.00	0.00
101-441-756.000	LICENSE FEES	300.00		0.00		0.00		300.00	0.00
101-441-801.000	CONTRACTED SERVICES	6,000.00		0.00		0.00		6,000.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	2,000.00		157.67		157.67		1,842.33	7.88
101-441-920.000	GAS AND ELECTRIC	3,000.00		276.61		276.61		2,723.39	9.22
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00		138.88		138.88		3,861.12	3.47
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	10,000.00		837.78		837.78		9,162.22	8.38
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00		0.00		0.00		500.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00		0.00		0.00		3,000.00	0.00
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00		0.00		0.00		500.00	0.00
101-441-933.000	MAY CLEAN UP	5,500.00		0.00		0.00		5,500.00	0.00

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
101-441-934.000	REFUSE REMOVAL	900.00		95.49		95.49		804.51	10.61
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00		0.00		0.00		500.00	0.00
101-441-955.003	SAFETY	1,500.00		0.00		0.00		1,500.00	0.00
101-441-963.000	MISC EXPENSE	1,000.00		0.00		0.00		1,000.00	0.00
101-441-967.000	PROJECT COSTS	3,500.00		0.00		0.00		3,500.00	0.00
101-441-970.000	CAPITAL OUTLAY	6,500.00		0.00		0.00		6,500.00	0.00
Total Dept 441 - PUBLIC WORKS		195,350.00		9,356.13		9,356.13		185,993.87	4.79
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING									
101-448-924.000	STREET LIGHT EXPENSE	34,000.00		2,586.13		2,586.13		31,413.87	7.61
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00		2,586.13		2,586.13		31,413.87	7.61
Dept 536 - WATER/SEWER									
101-536-928.000	SEWER EXPENSE	3,500.00		0.00		0.00		3,500.00	0.00
101-536-929.000	WATER EXPENSE	2,500.00		0.00		0.00		2,500.00	0.00
Total Dept 536 - WATER/SEWER		6,000.00		0.00		0.00		6,000.00	0.00
Dept 722 - ZONING									
101-722-702.706	PART TIME WAGES	7,400.00		528.08		528.08		6,871.92	7.14
101-722-710.000	EMPLOYER FICA	680.00		40.40		40.40		639.60	5.94
101-722-727.000	OFFICE SUPPLIES	200.00		0.00		0.00		200.00	0.00
101-722-802.000	PLANNING & ZONING-OTHER	30,000.00		0.00		0.00		30,000.00	0.00
101-722-850.000	COMMUNICATION EXPENSE	275.00		0.00		0.00		275.00	0.00
Total Dept 722 - ZONING		38,555.00		568.48		568.48		37,986.52	1.47
Dept 728 - ECONOMIC DEVELOPMENT									
101-728-801.000	CONTRACTED SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00		0.00		0.00		2,000.00	0.00
Dept 751 - PARKS AND RECREATION									
101-751-702.706	PART TIME WAGES	7,000.00		0.00		0.00		7,000.00	0.00
101-751-710.000	EMPLOYER FICA	600.00		0.00		0.00		600.00	0.00
101-751-711.000	EMPLOYERS SHARE OF PENSION	800.00		0.00		0.00		800.00	0.00
101-751-723.000	WORKMEN'S COMPENSATION	270.00		0.00		0.00		270.00	0.00
101-751-728.000	SUPPLIES	2,500.00		118.00		118.00		2,382.00	4.72
101-751-882.000	SWIFTY'S PLACE	250.00		0.00		0.00		250.00	0.00
101-751-920.000	GAS AND ELECTRIC	3,800.00		257.75		257.75		3,542.25	6.78
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	2,500.00		15.94		15.94		2,484.06	0.64
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	4,000.00		1,893.00		1,893.00		2,107.00	47.33
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	7,500.00		0.00		0.00		7,500.00	0.00
101-751-970.000	CAPITAL OUTLAY	16,000.00		8,108.40		8,108.40		7,891.60	50.68
Total Dept 751 - PARKS AND RECREATION		45,220.00		10,393.09		10,393.09		34,826.91	22.98

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
	TOTAL EXPENDITURES	980,475.00		48,010.07		48,010.07		932,464.93	4.90
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Fund 101 - GENERAL FUND:									
	TOTAL REVENUES	963,550.00		1,839.38		1,839.38		961,710.62	0.19
	TOTAL EXPENDITURES	980,475.00		48,010.07		48,010.07		932,464.93	4.90
	NET OF REVENUES & EXPENDITURES	(16,925.00)		(46,170.69)		(46,170.69)		29,245.69	272.80

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
202-000-546.000	ACT 51 / STREETS	207,500.00		16,796.16		16,796.16		190,703.84	8.09
202-000-665.000	INTEREST	6,000.00		630.77		630.77		5,369.23	10.51
Total Dept 000 - BALANCE SHEET / GENERAL		213,500.00		17,426.93		17,426.93		196,073.07	8.16
TOTAL REVENUES		213,500.00		17,426.93		17,426.93		196,073.07	8.16
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
202-449-702.001	DEPT HEAD WAGES	2,300.00		0.00		0.00		2,300.00	0.00
202-449-710.000	EMPLOYER FICA	175.00		0.00		0.00		175.00	0.00
202-449-711.000	EMPLOYERS SHARE OF PENSION	230.00		0.00		0.00		230.00	0.00
202-449-712.002	ADMIN BENEFITS	0.00		0.38		0.38		(0.38)	100.00
202-449-731.000	COLD/HOT PATCH	1,200.00		0.00		0.00		1,200.00	0.00
202-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
202-449-801.000	CONTRACTED SERVICES	18,000.00		0.00		0.00		18,000.00	0.00
202-449-806.000	AUDIT SERVICES	1,500.00		0.00		0.00		1,500.00	0.00
202-449-863.000	STREET STRIPING	3,500.00		0.00		0.00		3,500.00	0.00
202-449-865.000	STREET SIGNS	1,000.00		0.00		0.00		1,000.00	0.00
202-449-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	0.00
202-449-995.000	TRANSFERS OUT	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		108,105.00		0.38		0.38		108,104.62	0.00
Dept 450 - MAINTENANCE / CONSTRUCTION									
202-450-702.001	MAINTENANCE WAGES	13,400.00		329.52		329.52		13,070.48	2.46
202-450-710.000	MAINTENANCE EMPLOYER FICA	1,100.00		25.21		25.21		1,074.79	2.29
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,340.00		51.35		51.35		1,288.65	3.83
202-450-712.002	MAINTENANCE BENEFITS	1,450.00		13.08		13.08		1,436.92	0.90
Total Dept 450 - MAINTENANCE / CONSTRUCTION		17,290.00		419.16		419.16		16,870.84	2.42
Dept 869 - SNOW REMOVAL									
202-869-702.001	SNOW REMOVAL WAGES	3,500.00		0.00		0.00		3,500.00	0.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	310.00		0.00		0.00		310.00	0.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	400.00		0.00		0.00		400.00	0.00
Total Dept 869 - SNOW REMOVAL		4,210.00		0.00		0.00		4,210.00	0.00
TOTAL EXPENDITURES		129,605.00		419.54		419.54		129,185.46	0.32
Fund 202 - MAJOR STREET FUND:									
TOTAL REVENUES		213,500.00		17,426.93		17,426.93		196,073.07	8.16
TOTAL EXPENDITURES		129,605.00		419.54		419.54		129,185.46	0.32
NET OF REVENUES & EXPENDITURES		83,895.00		17,007.39		17,007.39		66,887.61	20.27

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
203-000-546.000	ACT 51 / STREETS	72,500.00		5,899.35		5,899.35		66,600.65	8.14
203-000-665.000	INTEREST	2,750.00		619.03		619.03		2,130.97	22.51
203-000-684.000	MISC REVENUE	38,000.00		0.00		0.00		38,000.00	0.00
203-000-699.000	TRANSFERS IN	75,000.00		0.00		0.00		75,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		188,250.00		6,518.38		6,518.38		181,731.62	3.46
TOTAL REVENUES		188,250.00		6,518.38		6,518.38		181,731.62	3.46
Expenditures									
Dept 449 - STREET DEPT (ACT 51)									
203-449-702.001	DEPT HEAD WAGES	1,200.00		0.00		0.00		1,200.00	0.00
203-449-710.000	EMPLOYER FICA	125.00		0.00		0.00		125.00	0.00
203-449-711.000	EMPLOYERS SHARE OF PENSION	120.00		0.00		0.00		120.00	0.00
203-449-712.002	ADMIN BENEFITS	0.00		0.15		0.15		(0.15)	100.00
203-449-731.000	COLD/HOT PATCH	1,200.00		0.00		0.00		1,200.00	0.00
203-449-734.000	SALT/SAND ROADS	3,700.00		0.00		0.00		3,700.00	0.00
203-449-801.000	CONTRACTED SERVICES	28,000.00		0.00		0.00		28,000.00	0.00
203-449-806.000	AUDIT SERVICES	1,000.00		0.00		0.00		1,000.00	0.00
203-449-863.000	STREET STRIPING	1,500.00		0.00		0.00		1,500.00	0.00
203-449-865.000	STREET SIGNS	1,000.00		0.00		0.00		1,000.00	0.00
203-449-866.000	STREET RE-SURFACING	107,000.00		0.00		0.00		107,000.00	0.00
203-449-944.000	VEHICLE RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00		0.00		0.00		5,000.00	0.00
203-449-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	0.00
203-449-970.006	STREET REPAIRS	3,000.00		0.00		0.00		3,000.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		159,345.00		0.15		0.15		159,344.85	0.00
Dept 450 - MAINTENANCE / CONSTRUCTION									
203-450-702.001	MAINTENANCE WAGES	16,800.00		527.22		527.22		16,272.78	3.14
203-450-710.000	MAINTENANCE EMPLOYER FICA	1,300.00		40.32		40.32		1,259.68	3.10
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	1,680.00		82.16		82.16		1,597.84	4.89
203-450-712.002	MAINTENANCE BENEFITS	1,550.00		20.93		20.93		1,529.07	1.35
Total Dept 450 - MAINTENANCE / CONSTRUCTION		21,330.00		670.63		670.63		20,659.37	3.14
Dept 869 - SNOW REMOVAL									
203-869-702.001	SNOW REMOVAL WAGES	3,900.00		0.00		0.00		3,900.00	0.00
203-869-710.000	SNOW REMOVAL FICA	350.00		0.00		0.00		350.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	390.00		0.00		0.00		390.00	0.00
Total Dept 869 - SNOW REMOVAL		4,640.00		0.00		0.00		4,640.00	0.00
TOTAL EXPENDITURES		185,315.00		670.78		670.78		184,644.22	0.36

Fund 203 - LOCAL STREET FUND:

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 203 - LOCAL STREET FUND									
	TOTAL REVENUES			6,518.38		6,518.38		181,731.62	3.46
	TOTAL EXPENDITURES	188,250.00		670.78		670.78		184,644.22	0.36
	NET OF REVENUES & EXPENDITURES	<u>2,935.00</u>		<u>5,847.60</u>		<u>5,847.60</u>		<u>(2,912.60)</u>	<u>199.24</u>

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 204 - GENERAL HWY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
204-000-402.000	CURRENT REAL PROPERTY TAXES	230,000.00		0.00		0.00		230,000.00	0.00
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	22,000.00		0.00		0.00		22,000.00	0.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	29,000.00		0.00		0.00		29,000.00	0.00
204-000-665.000	INTEREST	5,000.00		742.01		742.01		4,257.99	14.84
Total Dept 000 - BALANCE SHEET / GENERAL		286,000.00		742.01		742.01		285,257.99	0.26
TOTAL REVENUES		286,000.00		742.01		742.01		285,257.99	0.26
Expenditures									
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)									
204-446-702.001	ADMINISTRATION WAGES	5,500.00		0.00		0.00		5,500.00	0.00
204-446-710.000	ADMINISTRATION FICA	425.00		0.00		0.00		425.00	0.00
204-446-711.000	ADMIN EMPLOYERS SHARE OF PENSION	550.00		0.00		0.00		550.00	0.00
204-446-712.002	ADMIN BENEFITS	1,000.00		0.86		0.86		999.14	0.09
204-446-801.000	CONTRACTED SERVICES	10,000.00		0.00		0.00		10,000.00	0.00
204-446-806.000	AUDIT SERVICES	1,500.00		0.00		0.00		1,500.00	0.00
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00		0.00		0.00		15,000.00	0.00
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	118,000.00		0.00		0.00		118,000.00	0.00
204-446-994.000	CAP IMPROV BOND II INTEREST	9,500.00		0.00		0.00		9,500.00	0.00
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		161,475.00		0.86		0.86		161,474.14	0.00
Dept 450 - MAINTENANCE / CONSTRUCTION									
204-450-702.001	STREET ADMIN SALARY	35,750.00		1,977.12		1,977.12		33,772.88	5.53
204-450-710.000	STREET ADMIN FICA	2,900.00		151.27		151.27		2,748.73	5.22
204-450-711.000	EMPLOYERS SHARE OF PENSION	3,625.00		308.10		308.10		3,316.90	8.50
204-450-712.002	STREET ADMIN BENEFITS	1,925.00		62.34		62.34		1,862.66	3.24
Total Dept 450 - MAINTENANCE / CONSTRUCTION		44,200.00		2,498.83		2,498.83		41,701.17	5.65
TOTAL EXPENDITURES		205,675.00		2,499.69		2,499.69		203,175.31	1.22
Fund 204 - GENERAL HWY:									
TOTAL REVENUES		286,000.00		742.01		742.01		285,257.99	0.26
TOTAL EXPENDITURES		205,675.00		2,499.69		2,499.69		203,175.31	1.22
NET OF REVENUES & EXPENDITURES		80,325.00		(1,757.68)		(1,757.68)		82,082.68	2.19

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
248-000-402.000	CURRENT REAL PROPERTY TAXES	38,000.00		0.00		0.00		38,000.00	0.00
248-000-665.000	INTEREST	300.00		73.53		73.53		226.47	24.51
248-000-674.000	DONATIONS-PRIVATE SOURCES	900.00		0.00		0.00		900.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		39,200.00		73.53		73.53		39,126.47	0.19
TOTAL REVENUES		39,200.00		73.53		73.53		39,126.47	0.19
Expenditures									
Dept 275 - DDA									
248-275-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	0.00
248-275-740.000	POSTAGE	20.00		0.00		0.00		20.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	25.00		0.00		0.00		25.00	0.00
248-275-752.000	EDUCATION & TRAINING	500.00		0.00		0.00		500.00	0.00
248-275-801.000	CONTRACTED SERVICES	15,000.00		0.00		0.00		15,000.00	0.00
248-275-806.000	AUDIT SERVICES	150.00		0.00		0.00		150.00	0.00
248-275-881.000	ADVERTISING	1,000.00		750.00		750.00		250.00	75.00
248-275-967.000	BEAUTIFICATION	8,300.00		0.00		0.00		8,300.00	0.00
248-275-967.002	CHRISTMAS DECORATIONS	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 275 - DDA		26,045.00		750.00		750.00		25,295.00	2.88
TOTAL EXPENDITURES		26,045.00		750.00		750.00		25,295.00	2.88
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		39,200.00		73.53		73.53		39,126.47	0.19
TOTAL EXPENDITURES		26,045.00		750.00		750.00		25,295.00	2.88
NET OF REVENUES & EXPENDITURES		13,155.00		(676.47)		(676.47)		13,831.47	5.14

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 290 - ARTS									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
290-000-540.000	STATE GRANTS	10,000.00		0.00		0.00		10,000.00	0.00
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	3,000.00		0.00		0.00		3,000.00	0.00
290-000-602.003	FOOD BOOTH FEES	500.00		85.00		85.00		415.00	17.00
290-000-602.290	ART IN THE PARK REVENUE	3,000.00		225.00		225.00		2,775.00	7.50
290-000-665.000	INTEREST	200.00		52.13		52.13		147.87	26.07
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,000.00		500.00		500.00		6,500.00	7.14
Total Dept 000 - BALANCE SHEET / GENERAL		23,700.00		862.13		862.13		22,837.87	3.64
TOTAL REVENUES		23,700.00		862.13		862.13		22,837.87	3.64
Expenditures									
Dept 752 - ARTS									
290-752-727.000	OFFICE SUPPLIES	150.00		0.00		0.00		150.00	0.00
290-752-728.000	SUPPLIES	300.00		0.00		0.00		300.00	0.00
290-752-740.000	POSTAGE	250.00		0.00		0.00		250.00	0.00
290-752-770.000	CREDIT CARD FEES	200.00		0.00		0.00		200.00	0.00
290-752-793.000	OPERATING EXPENSE	150.00		0.00		0.00		150.00	0.00
290-752-794.000	T-SHIRTS	500.00		0.00		0.00		500.00	0.00
290-752-795.000	SOUND	1,650.00		0.00		0.00		1,650.00	0.00
290-752-798.000	CONCESSIONS SUPPLIES	400.00		0.00		0.00		400.00	0.00
290-752-803.000	SECURITY	150.00		0.00		0.00		150.00	0.00
290-752-806.000	AUDIT SERVICES	150.00		0.00		0.00		150.00	0.00
290-752-851.000	RADIOS	150.00		0.00		0.00		150.00	0.00
290-752-852.000	TELEPHONE	600.00		43.65		43.65		556.35	7.28
290-752-881.000	ADVERTISING	8,332.00		900.00		900.00		7,432.00	10.80
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	50.00		0.00		0.00		50.00	0.00
290-752-883.000	PUBLIC ART PROJECT	3,250.00		0.00		0.00		3,250.00	0.00
290-752-895.000	KIDS AREA	500.00		0.00		0.00		500.00	0.00
290-752-898.000	ENTERTAINMENT	1,800.00		0.00		0.00		1,800.00	0.00
290-752-953.000	PORT A POTTY	600.00		0.00		0.00		600.00	0.00
290-752-955.000	GOLF CART RENTALS	1,200.00		0.00		0.00		1,200.00	0.00
290-752-956.000	TENT, TABLES, CHAIR RENTALS	800.00		0.00		0.00		800.00	0.00
290-752-963.000	MISCELLANEOUS EXPENSE	100.00		0.00		0.00		100.00	0.00
290-752-964.000	REFUND/REIMBURSEMENTS	200.00		0.00		0.00		200.00	0.00
290-752-967.001	PARK IMPROVEMENTS	4,000.00		1,157.00		1,157.00		2,843.00	28.93
Total Dept 752 - ARTS		25,482.00		2,100.65		2,100.65		23,381.35	8.24
TOTAL EXPENDITURES		25,482.00		2,100.65		2,100.65		23,381.35	8.24
Fund 290 - ARTS:									
TOTAL REVENUES		23,700.00		862.13		862.13		22,837.87	3.64
TOTAL EXPENDITURES		25,482.00		2,100.65		2,100.65		23,381.35	8.24
NET OF REVENUES & EXPENDITURES		(1,782.00)		(1,238.52)		(1,238.52)		(543.48)	69.50

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 291 - CAR SHOW									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
291-000-665.000	INTEREST	30.00		0.00		0.00		30.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		30.00		0.00		0.00		30.00	0.00
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
Expenditures									
Dept 753 - CAR SHOW									
291-753-880.000	COMMUNITY PROMOTION	0.00		5.07		5.07		(5.07)	100.00
Total Dept 753 - CAR SHOW		0.00		5.07		5.07		(5.07)	100.00
TOTAL EXPENDITURES		0.00		5.07		5.07		(5.07)	100.00
Fund 291 - CAR SHOW:									
TOTAL REVENUES		30.00		0.00		0.00		30.00	0.00
TOTAL EXPENDITURES		0.00		5.07		5.07		(5.07)	100.00
NET OF REVENUES & EXPENDITURES		30.00		(5.07)		(5.07)		35.07	16.90

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 590 - SEWER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
590-000-614.000	SEWER REVENUE	0.00		(56.63)		(56.63)		56.63	100.00
590-000-615.000	SEWER PENALTIES	0.00		704.07		704.07		(704.07)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00		647.44		647.44		(647.44)	100.00
TOTAL REVENUES		0.00		647.44		647.44		(647.44)	100.00
Fund 590 - SEWER FUND:									
TOTAL REVENUES		0.00		647.44		647.44		(647.44)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		647.44		647.44		(647.44)	100.00

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 591 - WATER FUND									
Revenues									
Dept 000 - BALANCE SHEET / GENERAL									
591-000-642.001	FINAL READ INCOME	950,000.00		257.39		257.39		949,742.61	0.03
591-000-642.002	WATER HOOK UP FEES	4,000.00		0.00		0.00		4,000.00	0.00
591-000-643.000	PENALTIES & INTEREST	5,500.00		0.00		0.00		5,500.00	0.00
591-000-665.000	INTEREST	8,000.00		911.34		911.34		7,088.66	11.39
591-000-684.000	MISC REVENUE	8,000.00		0.00		0.00		8,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		975,500.00		1,168.73		1,168.73		974,331.27	0.12
TOTAL REVENUES		975,500.00		1,168.73		1,168.73		974,331.27	0.12
Expenditures									
Dept 536 - WATER/SEWER									
591-536-702.001	DEPT HEAD WAGES	45,000.00		1,977.02		1,977.02		43,022.98	4.39
591-536-702.704	FULL TIME WAGES	162,000.00		14,835.54		14,835.54		147,164.46	9.16
591-536-702.705	OVER TIME WAGES	2,000.00		68.39		68.39		1,931.61	3.42
591-536-702.706	PART TIME WAGES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-702.710	WATER LICENSE STIPEND	5,600.00		0.00		0.00		5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	3,000.00		0.00		0.00		3,000.00	0.00
591-536-710.000	EMPLOYER FICA	18,250.00		1,208.25		1,208.25		17,041.75	6.62
591-536-711.000	EMPLOYERS SHARE OF PENSION	22,000.00		1,803.49		1,803.49		20,196.51	8.20
591-536-712.000	HEALTH INSURANCE EXPENSE	29,000.00		2,544.71		2,544.71		26,455.29	8.77
591-536-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,600.00		0.00		0.00		9,600.00	0.00
591-536-712.002	ADMIN BENEFITS	2,000.00		62.24		62.24		1,937.76	3.11
591-536-713.000	DENTAL INSURANCE EXPENSE	3,800.00		374.12		374.12		3,425.88	9.85
591-536-714.000	OPTICAL PLAN EXPENSE	625.00		47.62		47.62		577.38	7.62
591-536-720.000	DISABILITY INSURANCE	3,000.00		189.00		189.00		2,811.00	6.30
591-536-721.000	LIFE INSURANCE EXPENSE	925.00		3.08		3.08		921.92	0.33
591-536-723.000	WORKMEN'S COMPENSATION	2,479.00		0.00		0.00		2,479.00	0.00
591-536-727.000	OFFICE SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
591-536-728.000	SUPPLIES	1,500.00		0.00		0.00		1,500.00	0.00
591-536-730.000	MEALS & MILEAGE	200.00		0.00		0.00		200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	5,000.00		0.00		0.00		5,000.00	0.00
591-536-740.000	POSTAGE	2,000.00		365.94		365.94		1,634.06	18.30
591-536-741.000	MEDICAL & PHYSICALS	200.00		0.00		0.00		200.00	0.00
591-536-744.000	CLOTHING EXPENSE	1,100.00		0.00		0.00		1,100.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	3,500.00		0.00		0.00		3,500.00	0.00
591-536-751.000	GASOLINE PURCHASES	7,000.00		0.00		0.00		7,000.00	0.00
591-536-752.000	EDUCATION & TRAINING	2,000.00		0.00		0.00		2,000.00	0.00
591-536-760.000	FLEET INSURANCE	16,800.00		0.00		0.00		16,800.00	0.00
591-536-765.000	BANK FEES	50.00		0.00		0.00		50.00	0.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00		0.00		0.00		5,000.00	0.00
591-536-771.000	WATER TESTING FEES	3,000.00		0.00		0.00		3,000.00	0.00
591-536-780.000	METER REPLACEMENT	4,000.00		0.00		0.00		4,000.00	0.00
591-536-781.000	HYDRANT REPLACEMENT	1,000.00		0.00		0.00		1,000.00	0.00
591-536-801.000	CONTRACTED SERVICES	50,000.00		93.75		93.75		49,906.25	0.19
591-536-805.000	ATTORNEY FEES	1,000.00		0.00		0.00		1,000.00	0.00
591-536-806.000	AUDIT SERVICES	3,700.00		0.00		0.00		3,700.00	0.00
591-536-850.000	COMMUNICATION EXPENSE	4,500.00		433.77		433.77		4,066.23	9.64
591-536-900.000	PRINTING & PUBLISHING	1,000.00		0.00		0.00		1,000.00	0.00
591-536-920.000	GAS AND ELECTRIC	50,000.00		3,950.25		3,950.25		46,049.75	7.90
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	30,000.00		0.00		0.00		30,000.00	0.00
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	12,000.00		0.00		0.00		12,000.00	0.00
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	1,500.00		0.00		0.00		1,500.00	0.00

User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	MONTH 03/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND									
Expenditures									
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00		0.00		0.00		5,000.00	0.00
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00		86,715.00		86,715.00		0.00	100.00
591-536-932.000	NEW WATER MAINS	6,000.00		226.97		226.97		5,773.03	3.78
591-536-933.000	WELL REPAIRS	5,000.00		0.00		0.00		5,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00		0.00		0.00		2,500.00	0.00
591-536-963.000	MISC EXPENSE	1,500.00		0.00		0.00		1,500.00	0.00
591-536-980.001	HARDWARE	9,000.00		0.00		0.00		9,000.00	0.00
591-536-980.002	SOFTWARE	100.00		22.00		22.00		78.00	22.00
591-536-991.000	CAPITAL IMPROVEMENT BOND	30,400.00		0.00		0.00		30,400.00	0.00
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00		0.00		0.00		18,600.00	0.00
591-536-991.002	USDA BOND 2016	71,000.00		0.00		0.00		71,000.00	0.00
591-536-994.000	INTEREST EXPENSE	72,000.00		0.00		0.00		72,000.00	0.00
Total Dept 536 - WATER/SEWER		825,644.00		114,921.14		114,921.14		710,722.86	13.92
TOTAL EXPENDITURES		825,644.00		114,921.14		114,921.14		710,722.86	13.92
Fund 591 - WATER FUND:									
TOTAL REVENUES		975,500.00		1,168.73		1,168.73		974,331.27	0.12
TOTAL EXPENDITURES		825,644.00		114,921.14		114,921.14		710,722.86	13.92
NET OF REVENUES & EXPENDITURES		149,856.00		(113,752.41)		(113,752.41)		263,608.41	75.91

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	MONTH 03/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 999 - PAYROLL CLEARING						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
999-000-665.000	INTEREST	0.00	5.66	5.66	(5.66)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	5.66	5.66	(5.66)	100.00
TOTAL REVENUES		0.00	5.66	5.66	(5.66)	100.00
<hr/>						
Fund 999 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	5.66	5.66	(5.66)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5.66	5.66	(5.66)	100.00
<hr/>						
TOTAL REVENUES - ALL FUNDS		2,689,730.00	29,284.19	29,284.19	2,660,445.81	1.09
TOTAL EXPENDITURES - ALL FUNDS		2,378,241.00	169,376.94	169,376.94	2,208,864.06	7.12
NET OF REVENUES & EXPENDITURES		311,489.00	(140,092.75)	(140,092.75)	451,581.75	44.98

VILLAGE OF LAKE ODESSA
RECONCILED
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES
AS OF MARCH 31, 2024

GENERAL FUND	CHECKING	UNION BANK	\$ 1,000,504.01
GENERAL FUND	SAVINGS	PFCU	\$ 14.77
LAKEWOOD COMMUNITY PROJECT	SAVINGS	UNION BANK	\$ 11,710.88
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 69,147.99
ARPA FUND	INVESTMENT	MI CLASS	\$ 232,560.95
MAJOR STREET FUND	CHECKING	UNION BANK	\$ 444,850.25
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 117,174.97
LOCAL STREET FUND	CHECKING	UNION BANK	\$ 362,623.70
GENERAL HIGHWAY FUND	CHECKING	UNION BANK	\$ 375,548.14
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 3,503.60
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 144,758.09
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 57,140.48
ARTS COMMISSION	CHECKING	UNION BANK	\$ 39,635.28
WATER FUND	CHECKING	UNION BANK	\$ 847,864.18
WATER RR&I	SAVINGS	UNION BANK	\$ 296,581.94
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 5,142.81
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 120,402.89
WATER FUND	SAVINGS	PFCU	\$ 286.09
WATER FUND	INVESTMENT	MI CLASS	\$ 137,546.21
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,095.35

Lake Odessa Village
Zoning Administrator Report
March 2024

Permits:

On 3-12-24 I approved a zoning permit to Ann Rademacher for a 3 ft tall vinyl fence to replace a chain link fence along the side property line located at 1126 Lakeview Dr.

On 3-20-24 I approved a zoning permit to MCM MI Constriction LLC to demo a mobile home at 85 Kecia Court, Lakewood Estates.

On 3-20-24 I approved a zoning permit to MCM MI Constriction LLC to demo a mobile home at 47 Mandy Lane, Lakewood Estates.

On 3-25-24 I approved a zoning permit to MCM MI Constriction LLC to demo a mobile home at 8 Page St, Lakewood Estates.

On 3-28-24 I approved a zoning permit to Mike Mouch for a 20' by 54' addition of another bay onto the existing building located at 1409 Jordan Lake St (Quick Lube).

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Lots of spring calls on future projects.

Master Plan

The Planning Commission has sent out RFP's for assistance to update the Master Plan. They are asking two responders to come in for an interview/presentation.

Family Dollar will be doing interior work at their store. No permits are needed.

The Planning Commission met on March 25.

I worked with the Assessor and the County to get the paperwork/maps corrected for the new owner of 1423 Clark St.

Public Hearing

New Business

LAKE ODESSA VILLAGE COUNCIL
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2024-31

**A RESOLUTION TO APPROVE APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
FOR CDBG HOUSING IMPROVING LOCAL LIVABILITY (CHILL)**

WHEREAS, the Village of Lake Odessa is interested in providing opportunities to provide affordable housing improvements for its low-to-moderate income residents; and

WHEREAS, the Lake Odessa Village Council recommends that the Village of Lake Odessa make an application for CDBG CHILL funds for homeowner rehabilitation projects; and

WHEREAS, the Village of Lake Odessa is requesting the application for \$188,800 to be used according to the MSHDA guidelines for the CHILL grant funds to be used by low-to-moderate income-eligible residents in selected areas of the Village, as indicated in the Letter of Intent for the CHILL grant application and as approved by the Village Council per requirements of the Michigan State Housing Development Authority (MSHDA).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the Village Council authorizes the President and Clerk/Treasurer to sign and submit all CDBG and CDBG CHILL applications, and to sign all grant documents and amendments, payment requests, and the President as certifying officer of the environmental review, is authorized to sign all environmental documents for the grant;

BE IT FURTHER RESOLVED: The Village of Lake Odessa understands that no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures, and until a formal, written authorization to incur costs has been provided by MSHDA CDBG staff; and

BE IT FURTHER RESOLVED: The Village of Lake Odessa authorizes the preparation of an application for the CDBG CHILL grant through the Michigan State Housing Development Authority, and approval of the CHILL grant, if funded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED _____.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution 2024-31, adopted by the Lake Odessa Village Council at a regular meeting held on April 15, 2024, the original of which is on file in my office and available to the public pursuant to the required statutory procedure.

Date: _____

Kathy Forman, Village Clerk/Treasurer

Lake Odessa Village Council

Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2024-32

APPROVING AN ARBOR DAY PROCLAMATION AND THE HOLDING OF A TREE PLANTING CEREMONY ON FRIDAY, APRIL 26, 2024 AT 10:00 AM AT THE LAKE ODESSA FAIR GROUNDS IN RECOGNITION OF ARBOR DAY

WHEREAS, the Village of Lake Odessa has been recognized as a “Tree City USA” community; and

WHEREAS, the Village of Lake Odessa recognizes both the aesthetic and environmental need for healthy, beautiful trees in the community; and

WHEREAS, each year, the Village makes a proclamation recognizing Arbor Day and also plants a tree on Village-owned property, in support and recognition of Arbor Day; and

WHEREAS, the Village will hold a tree planting ceremony on Friday, April 26, 2024 at 10:00 am at the Lake Odessa Fair Grounds on Fourth Avenue. At this ceremony, the attached proclamation will be read.

NOW THEREFORE BE IT RESOLVED:

1. The Lake Odessa Village Council approves the attached proclamation recognizing Arbor Day and the holding of a tree planting ceremony on Friday, April 26, 2024 at 10:00 am at the Lake Odessa Fair Grounds between Fourth Avenue and Jordan Lake Avenue.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED _____.

Dated: April 15, 2024

Kathy Forman, Village Clerk/Treasurer

ARBOR DAY PROCLAMATION

VILLAGE OF LAKE ODESSA

In 1872, Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and along with the planting more than one million trees, Nebraska observed the first Arbor Day.

Since then, Arbor Day has been observed not only throughout our nation, but throughout the world.

The importance of trees and the benefits we enjoy from them are numerous/ They include the following:

1. Trees provide shade that helps reduce the cost of cooling our homes.
2. Trees clean the air and produce oxygen.
3. Trees provide food and shelter for wildlife of all kinds.
4. Trees also add value to our homes, property, and beautify our community.
5. Trees are a renewable resource.

We are here today to celebrate all that trees bring to our community.

For the past 38 years the Village of Lake Odessa has been recognized by the National Arbor Day Foundation and holds the distinction of being a Tree City USA.

The Village of Lake Odessa understands the importance of a healthy and vibrant urban forest and hereby pledges to continue with such programs as tree planting, tree maintenance, and public education so as to ensure the health of our urban forest.

We plant trees for future generations, so that they may enjoy the same benefits from trees as we do today and hope that they will continue on the path set in front of us by Sterling Morton over 150 years ago.

Therefore, I, Karen Banks, President of the Village of Lake Odessa, do hereby proclaim Friday, April 26, 2024 as Arbor Day in the Village of Lake Odessa, and dedicate the planting of this Autumn Blaze Maple tree to the continued goals of renewing our urban forest and providing for the wellbeing of future generations.

_____ Date: _____

Karen Banks, President
Village of Lake Odessa

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2024-33

A RESOLUTION TO DECERTIFY RAILWAY STREET

WHEREAS, the Michigan Department of Transportation utilizes a map of streets in the Village for the purpose of determining the amount of maintenance funds to allocate to the Village pursuant to Act 51 of 1951, as amended; and

WHEREAS, a review of current maps shows a road formerly called Railway Street, located between Sherman Street and Hancock Street that is abandoned and unused; and

WHEREAS, it is appropriate that Railway Street be decertified so that it can be removed from the official Act 51 map and thereby end its inclusion in calculations determining the amount of street maintenance funds allocated to the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does hereby request the decertification of the entire length of Railway Street between Sherman Street and Hancock Street for a total decertification length of 366 feet or 0.069 miles.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED _____.

Date: April 15, 2024

Kathy Forman, Village Clerk/Treasurer

Miscellaneous Correspondence



Arbor Day Foundation®

211 N. 12th Street • Lincoln, NE 68508 • 888-448-7337 • arborday.org

We inspire people to plant, nurture, and celebrate trees.

Mayor Karen Banks
839 4th Ave
Lake Odessa, MI 48849

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I'm thrilled to congratulate Lake Odessa on earning recognition as a 2023 Tree City USA. Residents of Lake Odessa should be proud to live in a community that makes the planting and care of trees a priority.

Founded in 1976, Tree City USA is a partnership between the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters. Lake Odessa is part of an incredible network of more than 3,600 Tree City USA communities nationwide, with a combined population of 155 million.

Over the last few years, the value and importance of trees has become increasingly clear. Cities and towns across the globe are facing issues with air quality, water resources, personal health and well-being, and energy use. Lake Odessa has taken steps to create to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

We're excited to celebrate your commitment to the people and trees of Lake Odessa. Thank you, again, for your efforts.

Best Regards,

Dan Lambe
Arbor Day Foundation Chief Executive

April 8, 2024

Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

Re: Jordan Lake Trail - Sewer Plant Road

Dear Village Council;

The attached letter has been written to you and GEI Consultants & Engineering, to express the dissatisfaction with the quality of work and the resulting trail with water problems and dirt covering.

This subject was discussed at the LRA meeting on Monday, April 8, 2024, and it was decided to send this letter to you, the Village, for approval and support. We are proposing to send a message to Mark Stoor letting him know our intentions and then sending this letter of dissatisfaction to someone higher up in the organization.

Like I said in the attached letter....it's too late to do anything now, but they should know we are not happy with the work that was done and the way it was done.

With Council approval this letter will be sent on to the GEI organization.

Sincerely

Carolyn Mayhew, Chairperson
Jordan Lake Trail

Brad Barrone, President
Lakewood Recreational Authority

April 8, 2024

GEI Consultants & Engineering
1755 Barlow Street
Traverse City, MI 48696

Re: Jordan Lake Trail-Village of Lake Odessa section

To: GEI Consultants & Engineering,

GEI was contracted by the Jordan Lake Trail Board in June 2019 to take over the pedestrian/biking trail project that was previously started by another engineering firm. (Attached: Proposal for Jordan Lake Trail Phase 1B Engineering Services)

This project has had several hurdles including difficulties with property owners and the Covid-19 Pandemic which caused several delays in the planned progress of construction. It was suggested by MDOT, the major funding source, that we submit a plan for a much shorter and abbreviated version of the trail. This would show good faith and our intention to keep the trail project progressing. As a result, the .3-mile Trail Head section was constructed and completed in October 2023 under the direction of GEI Consultants & Engineering.

It was our understanding that the trail would be built as far away from the existing Village roads, French Fry Lane and Sewer Plant Road, as possible while remaining within the Village right-of-way for safety and the well being of all trail users. The Jordan Lake Trail Board had trees removed in preparation for this construction to ensure there was adequate space for keeping the trail away from the roads. The French Fry Lane segment was constructed per the JLTB and MDNR plans with trail placed as from the road as possible with a green space divider.

The section of trail bordering Sewer Plant Road is where there is an issue. Both Village personnel and the Jordan Lake Trail Board believe that this section is too close to the road. The revised placement of the trail was not brought before the JLTB for discussion and approval before the plans were completed and construction started. The GEI Engineer has stated that the placement was determined by a water runoff situation resulting from a ground level difference on the opposite side of the road. Unfortunately, the trail is less than six months old, and it is covered with dirt, sand and gravel that constantly runs off from Sewer Plant Road. (see attached photos). We are concerned that the runoff will eventually result in the paved trail becoming completely covered and underground.

It is our view that the water and runoff situation should have been considered and dealt with prior to construction. The Lake Odessa DPW Manager had several conversations with the GEI engineer during the early stages of construction. He told the engineer that it was his opinion that the trail needed to be built higher to prevent a runoff situation and/or some type of water carriage needed to be built. His suggestions were ignored. Carolyn Mayhew, Chairperson of the JLTB had the same conversations with the GEI engineer when she saw the initial construction groundbreaking. She told him that the trail was too close to the road and needed to be back as far as the right-of-way permits. The engineer's response was, "Just wait and see, there will be room between the road and trail. You just can't envision it at this point". Unfortunately, we feel that our concerns were not adequately addressed with possible solutions considered.

We are of the impression there is not a way to rectify the drainage issue other than to tear up the asphalt along Sewer Plant Road and moving it as far south as possible. None of the parties involved want to go to that expense, nor do we have the funding to pay for that option. If you have any suggestions for fixing the drainage situation, we would be willing to consider them.

The Jordan Lake Trail Board, Village of Lake Odessa and Lakewood Recreational Authority is informing GEI that we feel there were poor engineering decisions made with this project. These decisions were not consistent with the original plans and intentions for this portion of the trail. As residents and trail users question the close proximity of the road and the drainage issues, our response will be that the trail design not followed and the end result is due to the engineering firm's unapproved changes with this section of the trail.

Sincerely,

Carolyn Mayhew, Chairperson, Jordan Lake Trail Board

?????, Village of Lake Odessa

Brad Barrone, President, Lakewood Recreational Authority