



PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
MONDAY, MAY 19, 2025 - 7:00 P.M.
Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Council Members

IV. Approval of Agenda

V. Public Comment:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve the meeting minutes from the following Village Council meetings:

- a) Minutes from the regular Village Council meeting of April 21, 2025
- b) Minutes from the special Village Council meeting of May 5, 2025

VII. Expenditures:

- a) Approve bills equal to or less than \$3,000.00 each from 4/1/2025 to 4/30/2025.
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. Ferguson – Fire Hydrant Adapter (8) – \$4,432.00 (Paid)
 - ii. Gregg Guidance – Interim Village Manager – \$3,052.21 (Paid)
 - iii. Gregg Guidance – Interim Village Manager – \$3,345.65 (Paid)
 - iv. H2O Compliance Services – Cross Connection Control Program – \$3,000.00 (Paid)
 - v. Mercantile Bank – Gen Hwy & Water Bond Payment – \$112,025.00 (Paid)
 - vi. Wightman – Project 242125 Local Street Improvements – \$11,323.30 (Paid)
 - vii. Wightman – Project 242125 Local Street Improvements – \$19,197.40 (Paid)

VIII. Consent Agenda

- a) Minutes from the regular Lake Odessa Area Arts Commission meeting of January 21, 2025
- b) Minutes from the regular Lake Odessa Area Arts Commission meeting of February 10, 2025
- c) Minutes from the regular Lake Odessa Area Arts Commission meeting of March 10, 2025
- d) Minutes from the regular Lake Odessa Area Arts Commission meeting of April 14, 2025

IX. Departmental Reports:

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

X. Public Hearing:

Review Special Assessment Roll – Hazards and Nuisances

XI. New Business:

- a) Proposed Resolution 2025-20: Approving a Special Assessment Roll for Abating Hazards and Nuisances
- b) Proposed Resolution 2025-21: Setting Millage Rates for 2025
- c) Proposed Resolution 2025-22: Grant Application
- d) First Reading of Proposed Ordinance 2025-07

XII. Miscellaneous Correspondence:

- a) Town of LaSalle Mayor Email
- b) Arbor Day Foundation Letter

XIII. Trustee Comments

XIV. Public Comment (See Above)

XV. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING

APRIL 21, 2025

PAGE MEMORIAL BUILDING

839 FOURTH AVENUE

LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Police Chief Kendra Backing, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by DeJong, supported by Brighton, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT

None

MINUTES

Motion by Green, supported by Halfmann, to approve the minutes from the regular Village Council meeting of March 17, 2025. All ayes; motion carried 7-0.

BILLS

Motion by Cappon, supported by Green, to approve expenditures equal to or less than \$3,000.00 for the period 3/1/2025 through 3/31/2025. All ayes; motion carried 7-0.

Motion by Yoder, supported by Brighton, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

CONSENT AGENDA

None

DEPARTMENTAL REPORTS

Village Manager: Report submitted.

Police Department: Report submitted.

Department of Public Works: Report submitted.

Finance: Report Submitted.

Zoning: Report submitted.

NEW BUSINESS

- a) Proposed Ordinance 2025-04: Amending Article IV. Weeds of Chapter 10 – Environment of the Code of Ordinances of the Village of Lake Odessa.

Motion by Brighton, supported by Cappon, to adopt proposed Ordinance 2025-04. Banks called for a roll call vote. Yes: Brighton, Cappon, DeJong, Green, Halfmann, Yoder Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- b) Proposed Ordinance 2025-05: Amending Division 1. In General of Article II. Nuisances of Chapter 10 – Environment of the Code of Ordinances of the Village of Lake Odessa.

Motion by Yoder, supported by Green, to adopt proposed Ordinance 2025-05. Banks called for a roll call vote. Yes: Yoder, Green, Brighton, Cappon, Halfmann, Banks; No: DeJong; Absent: None; Abstain: None. Motion carried 6-1.

- c) Proposed Ordinance 2025-06: Amending Article IV of Chapter 31 of the Code of Ordinances of the Village of Lake Odessa by Removing the Sunset Date.

Motion by Cappon, supported by DeJong, to adopt proposed Ordinance 2025-06. Banks called for a roll call vote. Yes: Cappon, DeJong, Brighton, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- d) Proposed Resolution 2025-15: Approving the Establishment of Investment Accounts with Independent Bank and Designating Authorized Signatories.

Motion by DeJong, supported by Brighton, to adopt proposed Resolution 2025-15. Banks called for a roll call vote. Yes: DeJong, Brighton, Cappon, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- e) Proposed Resolution 2025-16: Setting a Public Hearing of Special Assessments for Abating Hazards and Nuisances.

Motion by Yoder, supported by Halfmann, to adopt proposed Resolution 2025-16. Banks called for a roll call vote. Yes: Yoder, Halfmann, Brighton, Cappon, DeJong, Green, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- f) Proposed Resolution 2025-17: Awarding the 2025 Paving Contract to Lakeland Asphalt Corporation

Motion by Brighton, supported by Cappon, to adopt proposed Resolution 2025-17. Banks called for a roll call vote. Yes: Brighton, Cappon, DeJong, Green, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- g) Proposed Resolution 2025-18: Approving an Arbor Day Proclamation and the Holding of a Tree Planting Ceremony on Tuesday, April 22, 2025

Motion by Green, supported by Halfmann, to adopt proposed Resolution 2025-18. Banks called for a roll call vote. Yes: Green, Halfmann, Brighton, Cappon, DeJong, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- h) Proposed Resolution 2025-19: Accepting Proposal from the Michigan Municipal League Liability and Property Pool for Insurance Coverage Effective June 1, 2025

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2025-19. Banks called for a roll call vote. Yes: Yoder, Brighton, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

MISCELLANEOUS CORRESPONDENCE

Laurel Steward Email

Council discussed the email.

TRUSTEE COMMENTS

Banks – Asked about the Easter Egg Hunt – It was very well attended and received good reviews

Brighton – None

Cappon – Thanked Kathy Forman and spoke of the importance in making contacts with local clerks

DeJong – None

Green – Asked about the possibility of a new auto parts store going into the building on Tupper Lake Street. Inquired is tax abatements might be possible.

Halfmann – Thanked Kathy Forman for the conference summary she provided

Yoder – Expressed her appreciation for the new police officer being visible in the community, the DPW workers starting spring clean-up around the village

Village Manager Guetschow gave a brief update on the Deputy Village Manager position. The deadline was Friday, 4/18/2025. We will work to put packets together for council members including the link to each candidate's video cover letter.

A special meeting will be held on Monday, May 5, 2025 at 5:30pm to discuss the applications and determine who will be interviewed.

PUBLIC COMMENT

William Christy introduced himself as an applicant for the Deputy Village Manager position.

ADJOURNMENT

Motion by DeJong, supported by Cappon, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:02 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA
MINUTES
SPECIAL COUNCIL MEETING
MAY 5, 2025
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 5:30 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Village Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Yoder, supported by DeJong, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT

None

NEW BUSINESS

- a) Review applications received for the Deputy Village Manager position except one, who requested confidentiality.

Nine applications were individually reviewed and discussed by council.

- b) Consider recessing to closed session for the purpose of reviewing and discussing one application received for the Deputy Village Manager position pursuant to Section 8(f) of Act 267 of 1976, as amended.

Motion by Green, supported by Halfmann to Move into closed session for the purpose of reviewing and discussing one Deputy Village Manager candidate application, pursuant to Section 8(f) of Act 267 of 1976, as amended. Banks called for a role call vote. Yes: Green, Halfmann, Brighton, Cappon, DeJong, Yoder, Banks: No; None: Absent; None: Abstain: None. Motion carried 7-0.

Moved to closed session at 6:54 pm.

Returned to open session at 7:14 pm.

ADDITIONAL ITEMS OF NEW BUSINESS

- a) Motion by DeJong, supported by Brighton, to accept the November 25, 2024 Closed Session Minutes. All ayes; motion carried 7-0.
- b) Motion by Cappon, supported by Halfmann, to invite deputy village manager candidates William Christy, Jacob Hanson, Drew Willison and Candidate 6 to an interview with the village council. All ayes; motion carried 7-0.

- c) The interview date was set as Saturday, May 31, 2025 starting at 9:00 am.
- d) Motion by Yoder, supported by Green, to reimburse travel expenses up to \$600 for the out of state candidate to attend the May 31, 2025 interview. All ayes; motion carried 7-0.

ADJOURNMENT

Motion by DeJong, supported by Cappon, to adjourn the meeting. All ayes: motion carried 7-0.
Meeting adjourned at 7:30 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

Expenditures

Check Date	Check	Vendor Name	Amount
Bank ARTS			
04/17/2025	3446	DANIEL ARENS	2,000.00
04/17/2025	3447	CHROUCH COMMUNICATIONS, INC.	144.00
04/17/2025	3448	IONIA PARTY TENT RENTALS	516.00
04/17/2025	3449	HALL'S SEPTIC SERVICE, LLC	460.00
04/17/2025	3450	KAREN BANKS	153.01
04/24/2025	3451	BOBBIE ST. AMOUR	60.00
04/24/2025	3452	EYDIE RILEY	15.00
04/24/2025	3453	LISA SORRELL	20.00
04/24/2025	3454	LYNDA TAYLOR	15.00
04/24/2025	3455	DEBORAH HAVILAND	50.00
04/24/2025	3456	KAREN COUCH	15.00
04/24/2025	3457	SHARON WRIGHT	15.00
04/24/2025	3458	INGAR RUDHOLM	20.00
04/24/2025	3459	PAMEE LEE	15.00
04/24/2025	3460	TIM FEUERSTEIN	15.00
04/24/2025	3461	JENNIFER BURNS	40.00
04/24/2025	3462	BONNIE PORTER	20.00
04/24/2025	3463	LINDA EMELANDER	15.00
04/24/2025	3464	CYNTHIA BEALS	20.00
04/24/2025	3465	DONNA ROUSH	20.00
04/24/2025	3466	DAVID WILSON	15.00
04/24/2025	3467	LEAH SLAGTER	20.00
04/24/2025	3468	PAM REDMAN	20.00

ARTS TOTALS:

Total of 23 Checks:3,683.01

Less 0 Void Checks:0.00

Total of 23 Disbursements:3,683.01

Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY

04/04/2025	1257	MOOD MEDIA	35.23
04/17/2025	1258	DICKINSON WRIGHT PLLC	1,266.00
04/24/2025	1259	MCKENNA	1,757.50

DDA TOTALS:

Total of 3 Checks:3,058.73

Less 0 Void Checks:0.00

Total of 3 Disbursements:3,058.73

Bank HBOND 8181 GEN HIGHWAY BOND REDEMPTION

04/24/2025	1031	MERCANTILE BANK	77,209.40
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HBOND TOTALS:

Total of 1 Checks:77,209.40

Less 0 Void Checks:0.00

Total of 1 Disbursements:77,209.40

Bank POOL POOLED CASH

04/04/2025	43408	VILLAGE OF LAKE ODESSA	1,104.56
04/04/2025	43409	LAKE ODESSA ACE HARDWARE	11.99
04/04/2025	43410	EVERON, LLC	69.48
04/04/2025	43411	BADGER METER	844.56
04/04/2025	43412	CALEDONIA FARMERS ELEVATOR	1,863.00
04/04/2025	43413	CINTAS FIRST AID & SAFETY	341.10
04/04/2025	43414	FERGUSON WATERWORKS	4,432.00
04/04/2025	43415	GREGG GUIDANCE, LLC	3,052.21
04/04/2025	43416	H2O COMPLIANCE SERVICES INC.	3,000.00
04/04/2025	43417	CITY OF IONIA	44.00
04/04/2025	43418	VC3, INC	201.00
04/04/2025	43419	PRO COMM INC	510.00
04/04/2025	43420	RS TECHNICAL SERVICES	1,809.50
04/04/2025	43421	HOMEWORKS	2,878.31
04/04/2025	43422	WEX BANK	851.73
04/04/2025	43423	WIGHTMAN	11,885.80
04/04/2025	43424	YOURMEMBERSHIP.COM, INC	150.00
04/10/2025	43425	LAKE ODESSA ACE HARDWARE	39.95
04/10/2025	43426	AT&T	208.39
04/10/2025	43427	CONSUMERS ENERGY	2,836.29
04/10/2025	43428	GRANGER	105.05
04/10/2025	43429	HIGH POINTE TREE SERVICE	650.00

Check Date	Check	Vendor Name	Amount
04/10/2025	43430	KCI	526.03
04/10/2025	43431	KDP RETIREMENT PLAN SVCS, INC	275.00
04/10/2025	43432	QUADIENT FINANCE USA, INC.	800.00
04/10/2025	43433	STATE OF MICHIGAN	1,535.00
04/10/2025	43434	VERIZON WIRELESS	190.66
04/10/2025	43435	VIEW NEWSPAPER GROUP	321.00
04/17/2025	43436	AMAZON CAPITAL SERVICES, INC.	180.42
04/17/2025	43437	BLUE CARE NETWORK	6,192.51
04/17/2025	43438	BLUE CROSS BLUE SHIELD OF MICHIGAN	272.48
04/17/2025	43439	BOBCAT	28,406.11 V
04/17/2025	43440	CONSUMERS ENERGY	1,812.34
04/17/2025	43441	CONSUMERS ENERGY	262.59
04/17/2025	43442	DICKINSON WRIGHT PLLC	1,025.00
04/17/2025	43443	SBIS	709.77
04/17/2025	43444	WEST MICHIGAN CRIMINAL JUSTICE	182.44
04/17/2025	43445	WOW! BUSINESS	136.00
04/17/2025	43446	MCM MI CONSTRUCTION LLC	4,800.00
04/21/2025	43447	JIM'S SERVICE	1,158.11
04/24/2025	43448	AMAZON CAPITAL SERVICES, INC.	392.84
04/24/2025	43449	ELAN FINANCIAL SERVICES	999.79
04/24/2025	43450	COREWELL HEALTH WEST OCCUP HLTH	42.00
04/24/2025	43451	GREGG GUIDANCE, LLC	3,345.65
04/24/2025	43452	GUILFORD'S SEEMLESS EAVESTROUGHING	1,072.00
04/24/2025	43453	IONIA COUNTY TREASURER	923.57
04/24/2025	43454	MCKENNA	1,800.00
04/24/2025	43455	TREES 'N' SCAPES, INC.	216.00
04/24/2025	43456	WIGHTMAN	20,916.15
04/24/2025	43457	WOW! BUSINESS	234.60
04/24/2025	43458	WOW! BUSINESS	116.25

POOL TOTALS:

Total of 51 Checks:	115,733.23
Less 1 Void Checks:	28,406.11
Total of 50 Disbursements:	87,327.12

Bank WBOND 8194 WATER BOND REDEMPTION

04/24/2025	1031	MERCANTILE BANK	34,815.60
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WBOND TOTALS:

Total of 1 Checks:	34,815.60
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	34,815.60

REPORT TOTALS:

Total of 79 Checks:	234,499.97
Less 1 Void Checks:	28,406.11
Total of 78 Disbursements:	206,093.86

Purchases Over \$3,000.00



1931 SNOW ROAD
LANSING, MI 48917-9505

Please contact with Questions: 517-322-0300

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0218839	\$4,432.00	6734	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:**

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 590644

SHIP TO:

VILLAGE OF LAKE ODESSA
839 FOURTH AVE
LAKE ODESSA, MI 48849

VILLAGE OF LAKE ODESSA
1310 JORDAN LAKE ST
LAKE ODESSA, MI 48849

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2053	2053	MIE	LAKE ODESSA	386	STORZ ADAPTER	03/21/25	18206
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
8	8	SP-E00946083	JESSE 616-374-7228 STORZ ADPT MERIDIAN TWP SPEC	554.000	EA	4432.00	
			INVOICE SUB-TOTAL			4432.00	
***** LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION. *****							
JT 591-536-781							

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS: NET 10TH PROX ORIGINAL INVOICE TOTAL DUE \$4,432.00

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

Gregg Guidance, LLC
720 High Street
Charlotte, MI 48813
9894134290



Village of Lake Odessa
Attn: Accounts Payable
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number GG2025-07
Date of Issue 03/31/2025
Due Date 05/01/2025
Amount Due (USD) **\$3,052.21**

101-172-801.000

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. March 17, 2025	\$90.00	2	\$180.00
Mileage Per Diem - Lake Odessa March 17, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. March 18, 2025	\$90.00	6.25	\$562.50
Mileage Per Diem - Lake Odessa March 18, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. March 20, 2025	\$90.00	7.75	\$697.50
Mileage Per Diem - Lake Odessa March 20, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. March 25, 2025	\$90.00	7.25	\$652.50
Mileage Per Diem - Lake Odessa March 25, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. March 27, 2025	\$90.00	8.75	\$787.50
Mileage Per Diem - Lake Odessa March 27, 2025	\$30.13	1	\$30.13
Mileage March 27, 2025 - ICEA Meeting, Ionia	\$0.70	30.8	\$21.56

Subtotal	3,052.21
Tax	0.00
<hr/>	
Total	3,052.21
Amount Paid	0.00
<hr/>	
Amount Due (USD)	\$3,052.21

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.

Gregg Guidance, LLC
720 High Street
Charlotte, MI 48813
9894134290



Village of Lake Odessa
Attn: Accounts Payable
839 Fourth Avenue
Lake Odessa, MI 48849

Invoice Number GG2025-09
Date of Issue 04/21/2025
Due Date 05/22/2025
Amount Due (USD) \$3,345.65

101-172-801.000

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. April 1, 2025	\$90.00	7.25	\$652.50
Mileage Per Diem - Lake Odessa April 1, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 3, 2025	\$90.00	7	\$630.00
Mileage Per Diem - Lake Odessa April 3, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 8, 2025	\$90.00	7.25	\$652.50
Mileage Per Diem - Lake Odessa April 8, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 10, 2025	\$90.00	7.5	\$675.00
Mileage Per Diem - Lake Odessa April 10, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. April 15, 2025	\$90.00	6.5	\$585.00
Mileage Per Diem - Lake Odessa April 15, 2025	\$30.13	1	\$30.13

Subtotal 3,345.65
Tax 0.00

Total	3,345.65
Amount Paid	0.00
Amount Due (USD)	\$3,345.65

Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.

H2O Compliance Services Inc.

P.O. Box 338
Owosso, MI 48867

Phone: 989.729.7527

E-mail: h2ocompliance@gmail.com

DATE
4/2/2025

INVOICE #
00009972

ORDER #

BILL TO
Village of Lake Odessa 839 4th. Avenue Lake Odessa, MI 48849
Attn: Jesse Trout

SHIP TO
Village of Lake Odessa 839 4th. Avenue Lake Odessa, MI 48849

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Cross Connection Control Program Management Village of Lake Odessa March 2025 through February 2026 ST 591-536-801	3,000.00	3,000.00
Thank you for choosing H2O Compliance Services, Inc.		Sub Total:	\$3,000.00
Payment Due Upon Receipt		Paid:	\$0.00
		Total Due:	\$3,000.00



Mercantile Bank®

5610 Byron Center Ave, SW

Wyoming, MI 49519

(800) 453-8700 | www.mercbank.com

Return Service Requested

Account Number	Statement Date
XXXXXX6857	04/16/2025

PAGE 1

VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1077

St Johns Office
1065 Superior Dr
St Johns MI 48879
PHONE:800-453-8700

To11 Free: 800-453-8700

COMM TAX EXEMPT LOAN XXXXXX6857

DATE	DESCRIPTION	-----PAYMENT PRINCIPAL	SPLIT----- INTEREST	TRANSACTION AMOUNT	PRINCIPAL BALANCE
10/17/24	BALANCE LAST STATEMENT				225,000.00
10/31/24	REGULAR PAYMENT	.00	1,977.75	1,977.75	
04/16/25	BALANCE THIS STATEMENT				225,000.00

- - - - - L O A N S U M M A R Y - - - - -			
CREDIT LIMIT:	990,000.00	INTEREST ACCRUED FROM:	11/01/24
AVAILABLE CREDIT:		INTEREST ACCRUED THRU:	04/30/25
MATURITY DATE:	05/01/26	PRINCIPAL DUE:	110,000.00
- - - - ACTIVITY THIS PERIOD	- - - -	INTEREST DUE:	2,025.00
INTEREST PAID:	1,977.75	TOTAL PAYMENT DUE:	112,025.00
		PRINCIPAL DUE DATE:	05/01/25
		INTEREST DUE DATE:	05/01/25

INTEREST PAID 2024: 4,947.75

LAS Billing Statements

Account Number	Statement Date
XXXXXX6857	04/16/2025

PAGE 2

REMITTANCE SUMMARY				
LOAN NUMBER	PRINCIPAL BALANCE	PRINCIPAL DUE	INTEREST DUE	TOTAL DUE
XXXXXX6857	225,000.00	110,000.00	2,025.00	112,025.00
	-----	-----	-----	-----
TOTAL	225,000.00	110,000.00	2,025.00	112,025.00
TOTAL AMOUNT DUE BY 05/01/25:			***** * 112,025.00 * *****	

Debt Service Schedule Breakdown - 2016 Refunding Bonds

Payment Date	2006 MTF and Refunding		
	Principal	Interest	Total
5/1/2016	\$45,000.00	\$990.00	\$45,990.00
11/1/2016		6,488.25	6,488.25
5/1/2017	50,000.00	5,535.00	55,535.00
11/1/2017		5,081.00	5,081.00
5/1/2018	55,000.00	5,085.00	60,085.00
11/1/2018		4,590.00	4,590.00
5/1/2019	55,000.00	4,590.00	59,590.00
11/1/2019		4,095.00	4,095.00
5/1/2020	60,000.00	4,095.00	64,095.00
11/1/2020		3,555.00	3,555.00
5/1/2021	65,000.00	3,555.00	68,555.00
11/1/2021		2,970.00	2,970.00
5/1/2022	65,000.00	2,970.00	67,970.00
11/1/2022		2,385.00	2,385.00
5/1/2023	65,000.00	2,385.00	67,385.00
11/1/2023		1,800.00	1,800.00
5/1/2024	65,000.00	1,800.00	66,800.00
11/1/2024		1,215.00	1,215.00
5/1/2025	65,000.00	1,215.00	66,215.00
11/1/2025		630.00	630.00
5/1/2026	70,000.00	630.00	70,630.00
Total	\$660,000.00	\$65,659.25	\$725,659.25

[illegible]

Note: May 1, 2016 invoices will come from U.S. Bank. All other invoices will come from the 2016 Refunding Bonds purchaser (Mercantile Bank).

204-446-991.000	\$ 65,000.00	5/1/2025
204-446-994.000	\$ 1,215.00	
204-446-991.000	\$ 10,800.00	
204-446-994.000	\$ 194.40	
591-000-251.001	\$ 34,200.00	
591-536-994.000	\$ 615.60	



WIGHTMAN

it's all about people

Village of Lake Odessa
Sent via email:
treasurer@lakeodessa.org
manager@lakeodessa.org

Invoice number 93416
Date 03/19/2025
Project Manager Derek J. Miller

Project **242125 242125 LOCAL STREET
IMPROVEMENTS**

Description	Contract Amount	Prior Billed	Current Billed	Remaining
Category B Grant Application	3,600.00	0.00	0.00	3,600.00
Survey & Design Engineering	176,300.00	33,897.93	11,323.30	131,078.77
Total	179,900.00	33,897.93	11,323.30	134,678.77

Invoice total **11,323.30**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
93416	03/19/2025	11,323.30	11,323.30				
	Total	11,323.30	11,323.30	0.00	0.00	0.00	0.00

****Please remit to 2303 Pipestone Road, Benton Harbor, MI 49022 and include invoice number****

****If you would like to pay with a credit card, please visit our website at www.gowightman.com, a 3% fee applies to all credit card transactions. ACH transactions are accepted for a flat \$2.50****

SERVICE CHARGE: A delinquency charge of 1 1/2% per month (which is an ANNUAL PERCENTAGE RATE of 18%) will be added to all amounts not paid 30 days after invoice date.

ST
202-449-801
\$ 11,323³⁰ of \$16,735 budgeted



Village of Lake Odessa
Sent via email:
treasurer@lakeodessa.org
manager@lakeodessa.org

Invoice number 93984
Date 04/17/2025
Project Manager Derek J. Miller

Project **242125 242125 LOCAL STREET IMPROVEMENTS**

Description	Contract Amount	Prior Billed	Current Billed	Remaining
Category B Grant Application	3,600.00	0.00	210.00	3,390.00
Survey & Design Engineering	176,300.00	45,221.23	18,987.40	112,091.37
Total	179,900.00	45,221.23	19,197.40	115,481.37

Invoice total **19,197.40**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
93984	04/17/2025	19,197.40	19,197.40				
	Total	19,197.40	19,197.40	0.00	0.00	0.00	0.00

****Please remit to 2303 Pipestone Road, Benton Harbor, MI 49022 and include invoice number****

****If you would like to pay with a credit card, please visit our website at www.gowightman.com, a 3% fee applies to all credit card transactions. ACH transactions are accepted for a flat \$2.50****

SERVICE CHARGE: A delinquency charge of 1 1/2% per month (which is an ANNUAL PERCENTAGE RATE of 18%) will be added to all amounts not paid 30 days after invoice date.

202-449-801 \$5,411.70
203-449-801 \$13,785.70

ST

major st portion of project
is now 100% paid out.

Consent Agenda

MINUTES

Lake Odessa Area Arts Commission

Special Meeting

Tuesday, January 21, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:09 p.m.
Present: Karen Banks, Meg Hermes, Ty Nurenberg, Aurora Rice
Absent: Melanie Baker, Nancy Mattson
Visitors: None
Staff: None
2. **Agenda:** Motion by Rice, support by Banks to approve agenda as presented. All ayes; motion carried.
3. **Minutes:** Motion by Hermes, support by Rice to approve minutes of 11/11/2024 regular meeting and 12/30/2024 special meeting. All ayes; motion carried.
4. **Finance:** Revenue/expense report was reviewed. Motion by Hermes, support by Rice to approve reimbursement to Banks in amount of \$60.45 for renewal of one-year subscription and paid basic listing in Sunshine Artist magazine. All ayes; motion carried.
5. **Action/Discussion Items:**
 - a. **2025 Art in the Park:**
 - 1) Artists: 57 total applications have been received, and 73 booths purchased to date.
 - 2) Entertainment: Tabled.
 - 3) Advertising: Motion by Hermes, support by Rice to approve following:
 - West Michigan Tourist Association: \$1,860 for digital, print and radio advertising
 - "Where the Shows Are": \$70 for paid listing
 - Art Fair Calendar: \$99 for listing on ArtFairCalendar.com and Calls for Artists.com
 - Michigan Festivals & Events Association: \$698 for display and digital ad in Michigan Fun Guide and not to exceed \$150 for annual membership renewal.All ayes; motion carried.

- 4) Paid Event Help: Banks presented an estimate for the number of manhours needed for Art in the Park for budgeting purposes. Banks will create a sign-up form on Sign-Up Genius.
 - 5) Artwork for Visitors Guide Cover: Consensus was to use the Art in the Park logo with a 50th anniversary banner. Nurenberg will create the design.
 - 6) Parking: Tabled.
 - 7) 50th Anniversary Ideas: Tabled.
 - 8) Food Vendors: Discussion was held re: charging fees for non-profit vendors. Motion by Hermes, support by Rice to charge non-profit food vendors \$40 per space, \$25 late fee (applications after 6/6/25), and \$10 each for electricity and water hook-ups. All ayes; motion carried.
- b. Shakespeare Play: Board members reviewed presentation from Nathan Savinsky re: proposal to bring a performance of "The Tempest" to the park this summer. Motion by Hermes, support by Banks to engage the services of Savinsky for \$500 for one performance on Friday, June 27 at 7 PM. All ayes; motion carried.
- c. Budget: Motion by Hermes, support by Rice, to approve the following proposed budget for Fiscal Year 2025-26:

GL NUMBER	DESCRIPTION	
Dept 000 - BALANCE SHEET / GENERAL		
290-000-502.000	FEDERAL GRANTS	
290-000-540.000	STATE GRANTS	10,000
290-000-602.001	ART IN THE PARK REVENUE-NEXT FY	--
290-000-602.002	EQUIPMENT RENTAL INCOME	--
290-000-602.003	FOOD BOOTH FEES	300
290-000-602.004	CONCESSIONS	--
290-000-602.290	ART IN THE PARK REVENUE	6,500
290-000-665.000	INTEREST	350
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,500
290-000-684.000	MISC REVENUE	--
NET OF REVENUES/APPROPRIATIONS - 000 - BALANCE SHEET / GENERAL		24,650
Dept 752 - ARTS		
290-752-727.000	OFFICE SUPPLIES	100
290-752-728.000	SUPPLIES	600
290-752-740.000	POSTAGE	100
290-752-770.000	CREDIT CARD FEES	100
290-752-793.000	OPERATING EXPENSE	100

290-752-794.000	T-SHIRTS	500
290-752-795.000	SOUND	1,800
290-752-796.000	ROLLS	--
290-752-797.000	CONTINGENCIES	--
290-752-798.000	CONCESSIONS SUPPLIES	350
290-752-803.000	SECURITY	150
290-752-806.000	AUDIT SERVICES	150
290-752-851.000	RADIOS	150
290-752-852.000	TELEPHONE	550
290-752-881.000	ADVERTISING	8,400
290-752-882.000	OPER EXP-GRANT DISBURSEMENT	--
290-752-883.000	PUBLIC ART PROJECT	13,000
290-752-890.001	CLEAN UP	940
290-752-895.000	KIDS AREA	500
290-752-897.000	FOOD COUPONS	--
290-752-898.000	ENTERTAINMENT	1,800
290-752-953.000	PORT A POTTY	625
290-752-954.000	DUMPSTER	--
290-752-955.000	GOLF CART RENTALS	1,600
290-752-956.000	TENT, TABLES, CHAIR RENTALS	400
290-752-963.000	MISCELLANEOUS EXPENSE	50
290-752-964.000	REFUND/REIMBURSEMENTS	200
290-752-967.000	PROJECT COSTS	2,400
290-752-967.001	PARK IMPROVEMENTS	--
290-752-995.000	TRANSFERS OUT	--
NET OF REVENUES/APPROPRIATIONS - 752 - ARTS		(34,565)
ESTIMATED REVENUES - FUND 290		24,650
APPROPRIATIONS - FUND 290		34,565
NET OF REVENUES/APPROPRIATIONS - FUND 290		9,915
BEGINNING FUND BALANCE		48,992
ENDING FUND BALANCE		39,077

All ayes; motion carried.

d. Mural Project: Tabled.

e. Painting Class(es): Tabled.

6. Adjournment: Without objection, meeting adjourned at 7:56 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, February 10, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:01 p.m.
Present: Melanie Baker, Karen Banks, Meg Hermes, Nancy Mattson, Aurora Rice
Absent: Ty Nurenberg, Elizabeth Stoneman
Visitors: None
Staff: None
2. **Agenda:** Motion by Banks, supported by Rice, to approve agenda as presented. All ayes; motion carried with Baker absent.
3. **Minutes:** Motion by Hermes, supported by Mattson to approve minutes of 1/21/2025 special meeting. All ayes; motion carried with Baker absent.
4. **Finance:** Revenue/expense report was reviewed. There were no accounts payable to approve.

Baker arrived at 7:05 p.m.

5. **Action/Discussion Items:**

a. **2025 Art in the Park:**

- 1) Artists: 58 total applications have been received, and 74 booths purchased to date. One application is pending review.
- 2) Entertainment: Baker reported that Michael Hulett and B-Side Growlers are not available to perform.
- 3) Food Vendors: Mattson reported that Grub-It-Up BBQ and Kool Breeze have been confirmed. Taqueria El Azteca has expressed interest. No food vendor applications or payment have been received to date.
- 4) Advertising: No discussion.
- 5) Paid Event Help: Banks stated she still needs to prepare a sign-up schedule.

- 6) Artwork for Visitors Guide Cover: Banks reported that Nurenberg has created a few sketches, but nothing has been put to digital yet. Designs will be presented at March meeting.
- 7) Parking: Discussion was held re: potential locations for parking artists and potentially using the First Congregational Church for artist check-in to ease congestion along Fourth Avenue. Mattson will inquire with the church to see if they plan to use the parking lot for a garage sale during Art in the Park.
- 8) 50th Anniversary Ideas: Discussion was held re: adding new things to the entertainment line-up, such as a ballroom or swing dance demonstration or competition. Changing the times for drawing door prizes was discussed. Consensus is to draw prizes during pauses between entertainment sets, and that winners must be present.

- b. Mural Project: Muralist Dan Arens is working on concept drawing for large mural on side of the building at 1001 Fourth Avenue and is asking for input for the agricultural component of the mural. Discussion was held. Arens is also suggesting that a local artist be engaged to paint the smaller mural at the beach. Following discussion, consensus was to inquire of Dave Kippen from Lake Odessa as to his possible interest/availability. Banks will contact him.
- c. Painting Class(es): Discussion was held about whether to host a spring painting class. Consensus was to not proceed unless we can engage an instructor who does all promotion and provides all help during the class.
- d. Meeting Schedule: Baker asked if it is possible to change meeting schedule due to meetings being held the same night as school board meetings. Subject will be revisited at a later time.

6. Adjournment: Motion by Mattson, supported by Rice, to adjourn. All ayes; motion carried. Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, March 10, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:04 p.m.
Present: Melanie Baker, Karen Banks, Meg Hermes, Ty Nurenberg, Aurora Rice, Elizabeth Stoneman
Absent: Nancy Mattson
Visitors: Barry Hoven
Staff: None
2. **Agenda:** Motion by Banks, supported by Rice, to approve agenda with addition of Kids' Zone and Radios. All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:** Motion by Baker, supported by Nurenberg, to approve minutes of 2/10/2025 regular meeting. All ayes; motion carried.
5. **Finance:** Year-end fiscal year 2024-25 revenue/expense report was reviewed. Motion by Hermes, support by Rice, to approve the following accounts payable:
 - 1) Kristina Berry: \$42.50 for one-half refund of 2025 booth fee
 - 2) Willow Audio/Video: \$1,886.70 for audio engineer services for 2025 Art in the ParkAll ayes; motion carried.
6. **Action/Discussion Items:**
 - a. **2025 Art in the Park:**
 - 1) Artists: 60 total applications received, and 76 booths purchased to date.
 - 2) Non-Profit Application: An application from the local Girl Scout troop was reviewed. Motion by Baker, supported by Banks, to approve. All ayes; motion carried.
 - 3) Entertainment:
 - a) Baker gave update and videos of several groups were reviewed by the board.
 - Motion by Banks, supported by Hermes, to approve \$800 payable to Mama's Hot Sauce to perform two one-hour sets. All ayes; motion carried.

- Motion by Hermes, supported by Banks, to approve an amount not to exceed \$400 to Barefoot Blonde to perform one one-hour set. All ayes; motion carried.
 - Motion by Banks, supported by Hermes, to approve an amount not to exceed \$400 to the Luke Lenhart Band for one one-hour set OR, alternatively, an amount not to exceed \$250 to Caitlin Cusack for one one-hour set. All ayes; motion carried.
- b) VFW Flag Ceremony: Baker will contact the post commander.
- 4) Food Vendors: Banks shared a text message from Mattson, who reported that Grub-It-Up BBQ, Kool Breeze and Taqueria El Azteca have been confirmed. She is trying to recruit an elephant ear vendor.
- 5) Sponsors:
- a) Discussion was held re: the 2024 sponsorship levels. Motion by Hermes, supported by Rice, to continue sponsorship levels the same as in 2024. All ayes; motion carried.
 - b) Discussion was held re: recruitment of a title sponsor. Consensus was to inquire of Gary Mattson to see if he is willing to be the title sponsor again in 2025; otherwise, we can try to ask another company for support.
 - c) Discussion was held re: giving each participating artist a "swag" bag as part of the 50th Anniversary celebration, and including promotional items for the sponsors. Consensus was to solicit promotional items from sponsors on the application form.
- 6) Door Prize donations: Discussion was held. A total of five drawings will be held, one each between entertainment sets. New comment cards will need to be created and printed, with fewer comment card boxes set up during the event. Nurenberg will inquire if Buddy's on the Beach would be willing to donate \$25 gift cards in lieu of cash as part of a sponsorship.
- 7) Paid Event Help: Banks has created a sign-up schedule and will forward the sign-up link to Rice and Nurenberg.
- 8) Artwork for Visitors Guide Cover: Nurenberg has sketched a couple different designs and will email them to everyone. A decision will be made at the April meeting.
- 9) Parking: Banks has received approval from the new owner of 1036 Jordan Lake Street (former Banks Law Office) to use back lot for artist parking. Use of the First Congregational Church parking lot on August 1 and 2 will be tabled until after the church's board meets and gives approval.

- 10) Mobile ATM: Thornapple Credit Union will once again bring their mobile ATM machine to the event. Banks is working to finalize with them.
- 11) Golf Carts: Motion by Hermes, support by Rice, to approve quote from Ladd's in Caledonia for the rental of five four-passenger golf carts at a cost of \$1,475.00. All ayes; motion carried.
- 12) Kids' Zone: Stoneman presented a number of craft ideas, i.e., bird feeders, bug hotel, games, decorating bags, hand out sunglasses, an art contest, magician puppet show.
- 13) Radios: Hermes look into rental of push-to-talk radios from a different source than Chrouch, but learned the company she contacted does not do rentals. Banks stated rental of 12 radios from Chrouch will cost the same as in 2024: \$12 apiece for a total of \$144. Further discussion tabled until April.
- b. **Mural Project**: Lake Odessa artist Dave Kippen has presented a quote of \$3,120 to produce a single 4' x 8' mural for the well house building at the beach. Motion by Hermes, support by Rice, to approve not to exceed \$3,120 to Dave Kippen. All ayes; motion carried. Banks will inquire with Kippen if he can source his metal panel through Dan Arens, whether he may be able to reduce his materials cost.
- c. **Shakespeare Play**: Payment has been processed and sent to Savinsky Entertainment for performance of The Tempest on June 27 in the park.
- d. **Sponsorship of High School Musical**: Banks made contact with Amanda Smith, director of the high school's drama and theater programs, to inquire about the Arts Commission sponsoring this year's musical, "The Little Mermaid," or other musicals in the future. Due to a family emergency, Smith was not able to provide information in time for tonight's meeting. Further discussion will be held at another time. Banks has also offered to assist high school faculty with submitting grant applications to the Michigan Arts and Culture Council.
7. **Visitor Comments**: Barry Hoven introduced himself and present an idea re: a corn hole contest, but stated 2025 is probably too late to plan an event. As a member of the board of directors of the Lakewood Area Chamber, Hoven stated his hope is to promote local businesses and encourage the Chamber to collaborate with other organizations.
8. **Adjournment**: Without objection, meeting adjourned at 8:48 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

MINUTES

Lake Odessa Area Arts Commission

Regular Meeting

Monday, April 14, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:16 p.m.
Present: Melanie Baker, Karen Banks, Meg Hermes, Aurora Rice
Absent: Nancy Mattson, Ty Nurenberg, Elizabeth Stoneman
Visitors: None
Staff: None
2. **Agenda:** Motion by Banks, supported by Hermes, to approve agenda with addition of Artist Discount as item 6.a)10). All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:** Motion by Rice, supported by Baker, to approve minutes of 3/10/2025 regular meeting. All ayes; motion carried.
5. **Finance:**
 - a. Accounts Payable:
 - 1) Motion by Hermes, support by Baker, to approve \$153.01 to Karen Banks for photocopying sponsor letters. All ayes; motion carried.
 - 2) Motion by Hermes, support by Rice, to approve \$516.00 payable to Ionia Party Tent Rentals. All ayes; motion carried.
 - 3) Motion by Baker, support by Rice, to approve \$460.00 payable to Hall's Septic Service. All ayes; motion carried.
6. **Action/Discussion Items:**
 - a. **2025 Art in the Park:**
 - 1) Artists: To date, 66 total applications received, 84 booths purchased, two applications pending approval by jury committee.
 - 2) Entertainment: The 10:15 time slot remains unfilled. Motion by Banks, support by Rice, to approve amount not to exceed \$300 for Caitlin Cusack for a one-hour time slot, or an amount not to exceed \$500 for Caitlin Cusack plus her band. All ayes; motion carried. Baker reported that Steven Shellenbarger is checking with VFW members re: availability for the opening flag ceremony.

- 3) Food Vendors: Banks reported that Taqueria El Azteca has cancelled for this year's Art in the Park.
 - 4) Sponsors: Banks reported solicitation letters have been sent out. Printing of swag bags for artists and etched glassware will be discussed at May meeting.
 - 5) Paid Help: Rice reported that time slots for paid student helpers are starting to fill up. Students with National Honor Society will likely take unfilled slots without expectation of compensation, but as a way to log required service hours.
 - 6) Parking: No report.
 - 7) Mobile ATM: No report.
 - 8) Radios: Motion by Hermes, support by Rice, to rent 12 radios at \$12 each from Chrouh Communications for a total cost of \$144. All ayes; motion carried.
 - 9) Kids' Zone: Rice will coordinate planning with Stoneman and report back at the May meeting.
 - 10) Artist Discount: Banks asked for clarification re: the \$15 discount for artists who were left out of the 2024 Visitors Guide. Consensus was that \$15 will only be paid to artists who have applied and been approved for the 2025 show.
- b. **Mural Project:** Motion by Hermes, support by Rice, to approve written proposal from artist Dan Arens, including \$2,000 downpayment. All ayes; motion carried. Banks reported she has submitted grant applications to the Power of Women Giving group and Consumers Energy.

7. Adjournment: Without objection, meeting adjourned at 8:10 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

Departmental Reports



Village of Lake Odessa

Karen Banks
Village President

Gregg Guetschow
Village Manager

Kathy Forman
Village Treasurer

Kendra Backing
Chief of Police

Jesse Trout
DPW Supervisor

MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary

DATE: May 15, 2025

ITEMS OF BUSINESS:

Proposed Resolution 2025-20 – Hazards and Nuisances Special Assessment Roll.

During its April meeting, the Village Council set a public hearing for May 19 at which to hear from the public about adding the amount of unpaid invoices for mowing tall and weeds to summer property tax bills. Notice of the hearing was sent to property owners and published in the newspaper. Several outstanding invoices were paid, but there has been no action regarding the others. Following receipt of objections from property owners, Council can consider adding adopting the proposed resolution. Two of the eight unpaid invoices relate to mowing undeveloped parcels on Church Street. We have learned that these parcels have now reverted to County ownership due to unpaid property taxes. As a result, we will not be able to collect these amounts through the property tax collection process. The alternative is to petition the court to recover these costs, a process that will generate less revenue than the legal fees incurred to undertake it. Staff recommends deleting these two parcels from the resolution at the time of its adoption.

Proposed Resolution 2025-21 – Millage Rates. The timing of the adoption of the Village's budget is such that maximum authorized millage rates are not known when this action is required. Consequently, the Village Council must consider this action after receiving information from the County Equalization Department. That information has now been received. As Resolution 2025-21 states, the maximum authorized millage rate for general operating purposes is reduced from 10.1215 mills to 9.8610 mills. The maximum rate for the local highway fund is reduced from 4.5361 mills to 4.4192 mills.

Proposed Resolution 2025-22 – Grant Application. DPW Director Jesse Trout asks that Council adopt the proposed resolution so that the Village's engineering consultant can apply for Category B funding through the Department of Transportation to defray a portion of the expense of street improvements planned for the 2026 construction season. You might recall from earlier discussions that other funds for these improvements will come from fund balances in the street funds and from the sale of bonds.

Proposed Ordinance 2025-07 – Minor Site Plan Amendments and Revisions. Last year, Zoning Administrator Jeanne Vandersloot recommended to the Planning Commission that the zoning ordinance be amended to clarify the process for amending approved site plans. At the time, I felt existing ordinance language was adequate to address this topic. Upon further reflection, however, I recognized that our ordinance did not provide for minor amendments and revisions to site plans approved by the Planning Commission. The absence of specific language on this topic meant that even very small changes to site plans approved by the Planning Commission needed to come back before the Commission, potentially delaying projects for a couple of months. The language in the proposed ordinance amendment allows the zoning administrator to approve minor amendments and revisions, with specific criteria indicating what he or she is allowed to authorize. At its meeting on May 14, the Planning Commission directed that the proposed amendment be forwarded to Council for consideration.

The action Council will consider on this proposed amendment is to approve its first reading and refer it back to the Planning Commission for a public hearing. Once the hearing has been completed, the Planning Commission will consider requesting Council to adopt it.

MISCELLANEOUS MATTERS:

Dangerous Building, 1323 Ionia Street. We are still searching for a suitable hearing officer to move this matter to the next step of the abatement process.

Deputy Village Management Recruitment. The department heads will be meeting with the three Michigan candidates on May 21 and will be scheduling virtual conversations with the out-of-state candidate. I will be setting up one-on-one meetings with all four candidates as well.

Planning Commission. The Planning Commission met on May 14. During this meeting, it approved holding a public hearing to receive input on an application for a special use permit that would allow establishing a barbershop as a home occupation at 526 Tupper Lake Street. The Commission also discussed completion of the update to the Master Land Use Plan and considered possible amendments to the zoning ordinance addressing home design standards and requirements for public hearings for special use permits.

Investment of Surplus Funds. Pursuant to Council action during its April meeting, an account was established with Independent Bank. Funds totaling \$1.5 million were transferred and subsequently invested utilizing the CDARS program to ensure that they are fully insured by the FDIC. We elected to invest half the sum for 90 days and the remainder for 180 days.

Computer Upgrades. I learned a couple of weeks ago that security upgrades for Windows 10 are coming to an end in October. All our computers currently run Windows 10 and would need to be updated to Windows 11. I spoke recently with a representative from our IT consultant, VC3, about this matter and they have provided some options. Among the challenges we face is that two of the computers that require upgrades are old enough that they do not have the specifications necessary to run Windows 11 and would need to be

replaced. I will be evaluating their recommendations more fully and planning a course of action to migrate to Windows 11 for all our machines.

Looking ahead regarding computer hardware, there are two matters we will need to address:

- Our server will need to be replaced in 2028 or 2029. We should give consideration to migrating from our own hardware server to a cloud-based server at that time.
- We need a regular replacement schedule for our computers to ensure that problems with aging hardware are avoided and so we can budget for replacing a few each year.



Lake Odessa Police Department
839 4th Ave, Lake Odessa, MI 48849
(616) 374-8845

APRIL 2025 Calls For Service:



04/30/25 14:10:10 FOLLOW UP
04/30/25 14:01:14 TRF
04/29/25 23:09:06 9807 - SUSPICIOUS
04/29/25 19:03:34 9807 - SUSPICIOUS
04/28/25 23:20:01 PROPERTY CHECK
04/28/25 20:30:12 FOLLOW UP
04/28/25 11:55:23 FOLLOW UP
04/28/25 08:48:05 FOLLOW UP
04/27/25 23:15:46 9807 - SUSPICIOUS
04/27/25 14:47:06 9908 - GENERAL
04/27/25 13:14:36 9908 - GENERAL
04/27/25 12:25:35 9908 - GENERAL
04/27/25 11:02:06 TRF
04/27/25 10:03:22 PROPERTY CHECK
04/27/25 02:38:57 5300 - DISORDERLY
04/26/25 23:28:39 9908 - GENERAL
04/26/25 19:19:44 5200 - WEAPONS
04/26/25 18:35:15 FOLLOW UP
04/26/25 17:44:49 FOLLOW UP
04/26/25 16:41:42 FOLLOW UP
04/26/25 11:30:01 FOLLOW UP



Lake Odessa Police Department
839 4th Ave, Lake Odessa, MI 48849
(616) 374-8845

04/26/25 10:59:19 FOLLOW UP
04/26/25 09:36:28 FOLLOW UP
04/25/25 19:46:41 9806 - CIVIL DISPUTE
04/25/25 16:34:05 5200 - WEAPONS
04/25/25 16:23:38 9908 - GENERAL
04/25/25 16:21:03 911H - 911 HANG UP
04/25/25 11:12:09 FOLLOW UP
04/25/25 09:05:06 9903 - MISSING
04/25/25 01:23:54 911H - 911 HANG UP
04/24/25 22:08:40 FOLLOW UP -
04/24/25 18:49:12 9903 - MISSING
04/24/25 18:00:03 5000 - WARRANT
04/24/25 16:18:47 9908A - ASSIST
04/24/25 09:28:14 FOLLOW UP -
04/23/25 23:37:49 9903 - MISSING
04/23/25 23:01:05 9903 - MISSING
04/23/25 22:54:48 9903 - MISSING
04/23/25 20:23:27 DUP - Duplicate Call
04/23/25 20:23:09 1302 - DOMESTIC
04/23/25 15:21:47 FOLLOW UP
04/23/25 07:51:20 FOLLOW UP
04/22/25 18:52:00 99091 - MED 1
04/22/25 18:10:41 FOLLOW UP
04/22/25 14:08:52 9903 - MISSING
04/22/25 13:04:07 5500 - HEALTH & SAFETY
04/22/25 00:24:41 7000 - JUVENILE
04/21/25 22:19:20 9903 - MISSING
04/21/25 20:15:35 TRF -
04/21/25 11:14:58 9908 - GENERAL
04/21/25 04:48:21 99091 - MED 1
04/21/25 00:33:46 PROPERTY CHECK -
04/20/25 17:54:27 9301B - PDA TRAFFIC;
04/20/25 14:37:03 9909M - MENTAL
04/19/25 23:03:43 PROPERTY CHECK
04/19/25 20:09:45 TRF
04/19/25 19:55:36 TRF
04/19/25 18:39:20 TRF
04/19/25 16:04:56 99092 - MED 2
04/19/25 14:18:34 9908 - GENERAL
04/19/25 08:47:21 TRF
04/18/25 20:14:27 911H - 911 HANG UP
04/18/25 20:07:06 9807 - SUSPICIOUS
04/18/25 17:44:07 5000 - WARRANT
04/18/25 13:09:56 PROPERTY CHECK -
04/17/25 22:59:18 9807 - SUSPICIOUS
04/17/25 21:00:36 9807 - SUSPICIOUS
04/17/25 02:27:41 99091 - MED 1
04/16/25 01:53:07 99092 - MED 2
04/15/25 15:48:28 9908 - GENERAL
04/15/25 10:46:03 9908 - GENERAL
04/15/25 00:41:48 PROPERTY CHECK
04/14/25 19:09:18 FOLLOW UP
04/14/25 18:19:39 FOLLOW UP
04/14/25 17:59:40 FOLLOW UP
04/14/25 17:36:53 FOLLOW UP
04/13/25 20:03:45 9301A - PIA TRAFFIC
04/13/25 19:51:12 TRF
04/13/25 18:59:20 TRF
04/13/25 18:18:35 TRF
04/13/25 16:47:54 TRF
04/13/25 16:40:49 TRF
04/13/25 15:06:55 TRF
04/13/25 14:21:29 6200 - ASSIST
04/13/25 10:48:26 TRF



04/13/25 09:44:49 TRF
04/13/25 09:26:16 9908 - GENERAL
04/13/25 00:07:53 PROPERTY CHECK
04/12/25 19:38:01 TRF
04/12/25 19:14:06 TRF
04/12/25 17:59:39 TRF
04/12/25 12:08:09 TRF
04/12/25 10:47:44 PROPERTY CHECK
04/12/25 08:32:25 9908 - GENERAL
04/11/25 23:35:15 PROPERTY CHECK
04/11/25 18:09:31 1302 - DOMESTIC ASSAULT
04/11/25 10:35:26 9801 - VIN INSPECTION
04/11/25 02:20:05 99091 - MED 1
04/10/25 18:14:01 99093 - MED 3
04/10/25 12:56:22 5500 - HEALTH & SAFETY
04/08/25 19:03:30 99091 - MED 1
04/08/25 14:53:01 2600 - FRAUD
04/08/25 14:42:57 5500 - HEALTH & SAFETY
04/08/25 12:48:14 9908 - GENERAL
04/08/25 11:27:33 FOLLOW UP
04/07/25 17:38:13 99091 - MED 1
04/07/25 15:53:37 9501 - STRUCTURE FIRE ASSIT OUTSIDE
04/07/25 14:17:37 TRF
04/07/25 02:48:02 99093 - MED 3
04/06/25 22:56:41 PROPERTY CHECK
04/06/25 19:50:58 TRF
04/06/25 17:32:46 TRF
04/06/25 13:10:09 TRF
04/06/25 12:41:09 TEST - TEST
04/06/25 12:40:14 TRF
04/05/25 21:47:13 TRF
04/05/25 21:27:54 FOLLOW UP
04/05/25 16:26:52 TRF
04/05/25 15:47:46 TRF
04/05/25 15:27:27 5500 - HEALTH & SAFETY
04/04/25 22:04:49 TRF
04/04/25 20:17:03 TRF
04/04/25 16:52:29 TRF
04/04/25 16:35:26 TRF
04/04/25 14:20:03 99091 - MED 1
04/04/25 09:55:43 PROPERTY CHECK
04/03/25 16:52:22 9401 - ALARM
04/03/25 16:18:26 9908 - GENERAL
04/03/25 10:46:17 2900 - MDOP
04/03/25 10:27:53 99091 - MED 1
04/03/25 09:04:36 5403 - TRAFFIC
04/02/25 04:17:29 99091 - MED 1
04/01/25 21:39:07 911H - 911 HANG UP

LEGAL UPDATE APRIL 2025:

The Newest Child Passenger Safety Laws According to updated laws as of April 2025:

Children must be secured in a car seat that is appropriate for their weight and height as indicated by the car seat's manufacturer. Infant to two years: A child must be in a rear-facing car seat until they reach the maximum weight or height allowed by the car seat's manufacturer or the child is 2 years old. Two to five years: The child can then move into a forward-facing car seat until they reach the maximum weight or height allowed by the car seat's manufacturer or the child is 5

years old. Five to eight years: The child can then move to a belt-positioning booster seat using a lap and shoulder belt until they are 4' 9" or 8 years old. All children under thirteen: Children under the age of 13 must ride in the rear seat of a vehicle, if the vehicle has one available.





This information was passed out to motorists picking up their children from Lakewood Elementary school.

TRAINING:

Officer Tollefson and Colvin completed Basic Car Seat Training for Law Enforcement.



Michigan child passenger safety laws are changing. See below for how the law has changed. Remember, safest practice is to always make sure safety belts, car seats, and boosters are snug and not too big.

	Before April 2025	After April 2025
Rear Facing 	Children have to be in a rear-facing car seat until the child is either: <ul style="list-style-type: none"> At least 1 year old. Under 20 lbs. 	Children have to be in a rear-facing car seat until the child is either: <ul style="list-style-type: none"> At least 2 years old. Over the weight or height limit set by the maker.
Forward Facing 	Children under 4 years old must ride in a back seat if possible. If all back seats are taken by children under 4, then they may ride in a car seat in the front seat. A child in a rear-facing car seat may only ride in the front seat if the airbag is turned off.	Children have to be in a forward facing car seat, <u>with an internal harness</u> , until the child is either: <ul style="list-style-type: none"> At least 5 years old. Over the weight or height limit set by the maker.
Booster Seat 	Children have to be in a belt-positioning booster seat, secured with a lap-to-shoulder safety belt, until the child is either: <ul style="list-style-type: none"> At least 8 years old. At least four feet nine inches tall. 	Children have to be in a belt-positioning booster seat, secured with a lap-to-shoulder safety belt, until the child is either: <ul style="list-style-type: none"> At least 8 years old. At least four feet nine inches tall.
Back Seat & Buckled 	Children, ages 8-15 , must buckle up in any seat in a vehicle. Age 16 and up, people in front seats, both driver and passenger, must buckle up.	Children under 13 years old , must: <ul style="list-style-type: none"> Use a properly fitting safety belt. Be in the back seat, if there are back seats that are not all taken by other children.

PUBLIC RELATIONS:



Officer Tollefson and the Easter Bunny pictured at the Lakewood Area Chamber of Commerce annual Easter Egg Hunt event held at the Village Park on Saturday, April 19th.

Department of Public Works

April 16th 2025 to May 13th 2025

Council Report

Parks & Beach

The dock has been installed and all restrooms are open for the season. We have been edging along the sidewalks and mowing in the parks. We sprayed for weeds in the parks and at the ball fields. Gutters and new fascia were installed on the beach restrooms building. This year for Arbor Day we planted a Norwegian Sunset maple near the beach area.

Streets

We have been patching potholes as necessary. Paving on Pineview and Tupper Lake Streets will begin soon. We will be sweeping streets again soon. There are a lot of residents mowing their grass into the streets. If you see your neighbor doing this, you may want to inform them that there is a state law prohibiting this. Or, let us know and we can inform them of the issues these actions cause.

Water

We flushed water mains and inspected all the hydrants. After the sanitary survey performed by EGLE, there were a few requests made for additional safety measures and facility modifications. These requests have been addressed and EGLE has signed off on our completed inspection report.

DPW

We installed downspout drains at the Page Building and spread mulch in the flower beds. Compost bags are being collected each Monday and the first brush collection will begin on May 19th.

Purchase Request

None currently.

Additional Comments

None currently.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025 (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
101-000-402.000	CURRENT REAL PROPERTY TAXES	554,560.00	0.00	0.00	554,560.00	0.00		
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	25,000.00	0.00	0.00	25,000.00	0.00		
101-000-428.000	MANUFACTURED HOUSING FEES	420.00	60.00	30.00	360.00	14.29		
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00	0.00	0.00	8,000.00	0.00		
101-000-476.000	LIQUOR LICENSE FEES	2,000.00	0.00	0.00	2,000.00	0.00		
101-000-477.000	CABLE TV FRANCHISE	1,900.00	0.00	0.00	1,900.00	0.00		
101-000-490.000	SPECIAL USE/ZBA PERMIT	200.00	0.00	0.00	200.00	0.00		
101-000-490.001	ZONING PERMIT FEES	1,000.00	300.00	100.00	700.00	30.00		
101-000-542.000	METRO ACT	9,000.00	0.00	0.00	9,000.00	0.00		
101-000-549.000	TREE GRANT	3,000.00	0.00	0.00	3,000.00	0.00		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	45,000.00	0.00	0.00	45,000.00	0.00		
101-000-574.000	STATE REVENUE SHARING	212,985.00	35,403.00	35,403.00	177,582.00	16.62		
101-000-574.001	EVIP PMTS	57,000.00	8,929.00	8,929.00	48,071.00	15.66		
101-000-601.000	VEHICLE RENTAL INCOME	32,500.00	0.00	0.00	32,500.00	0.00		
101-000-632.000	MOWING	750.00	225.00	225.00	525.00	30.00		
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00	0.00	0.00	500.00	0.00		
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00	0.00	0.00	300.00	0.00		
101-000-656.000	PARKING TICKET FEES	200.00	390.00	190.00	(190.00)	195.00		
101-000-657.000	ORDINANCE FINES	2,000.00	442.65	41.25	1,557.35	22.13		
101-000-665.000	INTEREST	37,500.00	8,334.64	4,062.83	29,165.36	22.23		
101-000-667.000	RENTS-BUILDINGS-LAND	800.00	225.00	125.00	575.00	28.13		
101-000-673.000	SALE OF FIXED ASSET	20,000.00	4,560.00	4,560.00	15,440.00	22.80		
101-000-676.000	REIMBURSEMENTS	162,515.00	0.00	0.00	162,515.00	0.00		
101-000-684.000	MISC REVENUE	500.00	9.50	9.50	490.50	1.90		
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00	300.00	300.00	7,700.00	3.75		
101-000-684.010	MISC REVENUE-POLICE	250.00	1,500.00	1,500.00	(1,250.00)	600.00		
Total Dept 000 - BALANCE SHEET / GENERAL		1,185,880.00	60,678.79	55,475.58	1,125,201.21	5.12		
TOTAL REVENUES		1,185,880.00	60,678.79	55,475.58	1,125,201.21	5.12		
Expenditures								
Dept 101 - GOVERNING BODY								
101-101-702.708	TRUSTEE MEETING FEES	9,000.00	1,425.00	600.00	7,575.00	15.83		
101-101-710.000	EMPLOYER FICA	0.00	109.00	45.91	(109.00)	100.00		
101-101-723.000	WORKMEN'S COMPENSATION	60.00	0.00	0.00	60.00	0.00		
101-101-750.000	DUES & MEMBERSHIPS	2,200.00	0.00	0.00	2,200.00	0.00		
101-101-752.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00		
101-101-963.000	MISC EXPENSE	250.00	0.00	0.00	250.00	0.00		
101-101-970.000	CAPITAL OUTLAY	2,000.00	0.00	0.00	2,000.00	0.00		
Total Dept 101 - GOVERNING BODY		15,010.00	1,534.00	645.91	13,476.00	10.22		
Dept 172 - MANAGERS								
101-172-702.001	DEPT HEAD WAGES	68,527.00	0.00	0.00	68,527.00	0.00		
101-172-710.000	EMPLOYER FICA	5,250.00	0.00	0.00	5,250.00	0.00		
101-172-711.000	EMPLOYERS SHARE OF PENSION	6,855.00	0.00	0.00	6,855.00	0.00		
101-172-712.000	HEALTH INSURANCE EXPENSE	14,000.00	0.00	0.00	14,000.00	0.00		
101-172-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,950.00	0.00	0.00	4,950.00	0.00		
101-172-713.000	DENTAL INSURANCE EXPENSE	1,200.00	0.00	0.00	1,200.00	0.00		
101-172-714.000	OPTICAL PLAN EXPENSE	130.00	0.00	0.00	130.00	0.00		
101-172-720.000	DISABILITY INSURANCE	1,255.00	0.00	0.00	1,255.00	0.00		
101-172-721.000	LIFE INSURANCE EXPENSE	285.00	0.00	0.00	285.00	0.00		

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE	(DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
101-172-723.000	WORKMEN'S COMPENSATION	115.00	0.00	0.00	115.00	0.00		
101-172-727.000	OFFICE SUPPLIES	1,000.00	19.99	19.99	980.01	2.00		
101-172-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00		
101-172-750.000	DUES & MEMBERSHIPS	750.00	0.00	0.00	750.00	0.00		
101-172-752.000	EDUCATION & TRAINING	5,000.00	0.00	0.00	5,000.00	0.00		
101-172-801.000	CONTRACTED SERVICES	57,000.00	9,218.38	6,397.86	47,781.62	16.17		
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	80.49	36.80	1,119.51	6.71		
Total Dept 172 - MANAGERS		167,717.00	9,318.86	6,454.65	158,398.14	5.56		
Dept 261 - GENERAL ADMINISTRATION								
101-261-702.001	DEPT HEAD WAGES	81,500.00	12,477.69	6,268.38	69,022.31	15.31		
101-261-710.000	EMPLOYER FICA	6,250.00	846.94	425.72	5,403.06	13.55		
101-261-711.000	EMPLOYERS SHARE OF PENSION	8,150.00	1,247.77	626.84	6,902.23	15.31		
101-261-712.000	HEALTH INSURANCE EXPENSE	18,470.00	3,784.08	1,892.04	14,685.92	20.49		
101-261-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,950.00	0.00	0.00	4,950.00	0.00		
101-261-713.000	DENTAL INSURANCE EXPENSE	1,095.00	179.04	89.52	915.96	16.35		
101-261-714.000	OPTICAL PLAN EXPENSE	160.00	25.60	12.80	134.40	16.00		
101-261-720.000	DISABILITY INSURANCE	900.00	151.08	75.54	748.92	16.79		
101-261-721.000	LIFE INSURANCE EXPENSE	260.00	39.20	19.60	220.80	15.08		
101-261-723.000	WORKMEN'S COMPENSATION	135.00	0.00	0.00	135.00	0.00		
101-261-727.000	OFFICE SUPPLIES	2,000.00	432.37	392.84	1,567.63	21.62		
101-261-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00		
101-261-740.000	POSTAGE	1,500.00	1,531.88	800.00	(31.88)	102.13		
101-261-750.000	DUES & MEMBERSHIPS	200.00	0.00	0.00	200.00	0.00		
101-261-752.000	EDUCATION & TRAINING	3,500.00	967.00	588.00	2,533.00	27.63		
101-261-755.000	MEADOWBROOK INSURANCE	13,500.00	0.00	0.00	13,500.00	0.00		
101-261-801.000	CONTRACTED SERVICES	8,549.00	3,014.50	2,827.00	5,534.50	35.26		
101-261-805.000	ATTORNEY FEES	2,000.00	1,025.00	1,025.00	975.00	51.25		
101-261-806.000	AUDIT SERVICES	14,800.00	0.00	0.00	14,800.00	0.00		
101-261-850.000	COMMUNICATION EXPENSE	1,000.00	751.58	436.00	248.42	75.16		
101-261-880.000	COMMUNITY PROMOTION	7,000.00	0.00	0.00	7,000.00	0.00		
101-261-957.000	COUNTY DRAIN	6,000.00	0.00	0.00	6,000.00	0.00		
101-261-980.002	SOFTWARE	0.00	148.00	148.00	(148.00)	100.00		
Total Dept 261 - GENERAL ADMINISTRATION		182,119.00	26,621.73	15,627.28	155,497.27	14.62		
Dept 265 - PAGE MEMORIAL BUILDING								
101-265-702.000	WAGES	11,700.00	3,130.88	2,561.58	8,569.12	26.76		
101-265-702.706	PART TIME WAGES	350.00	0.00	0.00	350.00	0.00		
101-265-710.000	EMPLOYER FICA	922.00	228.49	186.78	693.51	24.78		
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,170.00	366.13	282.64	803.87	31.29		
101-265-723.000	WORKMEN'S COMPENSATION	160.00	0.00	0.00	160.00	0.00		
101-265-728.000	SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00		
101-265-750.000	MEADOWBROOK INSURANCE	1,100.00	0.00	0.00	1,100.00	0.00		
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	178.66	100.46	1,021.34	14.89		
101-265-920.000	GAS AND ELECTRIC	7,000.00	1,590.98	709.37	5,409.02	22.73		
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00	0.00	0.00	4,000.00	0.00		
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0.00		
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	3,500.00	0.00	0.00	3,500.00	0.00		
101-265-980.001	HARDWARE	1,500.00	0.00	0.00	1,500.00	0.00		
Total Dept 265 - PAGE MEMORIAL BUILDING		36,102.00	5,495.14	3,840.83	30,606.86	15.22		

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025	MONTH 04/30/2025	04/30/2025	BALANCE		
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 301 - POLICE								
101-301-702.001	DEPARTMENT HEAD WAGES	86,825.00	13,101.14		6,560.76	73,723.86		15.09
101-301-702.704	FULL TIME WAGES	187,125.00	18,665.00		9,344.00	168,460.00		9.97
101-301-702.705	OVER TIME WAGES	1,000.00	876.00		876.00	124.00		87.60
101-301-702.706	PART TIME WAGES	25,500.00	3,908.84		1,893.76	21,591.16		15.33
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,600.00	0.00		0.00	6,600.00		0.00
101-301-710.000	EMPLOYER FICA	22,870.00	2,765.00		1,413.04	20,105.00		12.09
101-301-711.000	EMPLOYERS SHARE OF PENSION	29,900.00	3,655.11		1,867.46	26,244.89		12.22
101-301-712.000	HEALTH INSURANCE EXPENSE	21,500.00	1,432.32		716.16	20,067.68		6.66
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,900.00	0.00		0.00	9,900.00		0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	2,090.00	200.02		100.01	1,889.98		9.57
101-301-714.000	OPTICAL PLAN EXPENSE	300.00	21.66		10.83	278.34		7.22
101-301-716.000	WELLNESS PROGRAM	360.00	0.00		0.00	360.00		0.00
101-301-720.000	DISABILITY INSURANCE	3,800.00	412.10		206.05	3,387.90		10.84
101-301-721.000	LIFE INSURANCE EXPENSE	1,125.00	124.48		62.24	1,000.52		11.06
101-301-723.000	WORKMEN'S COMPENSATION	3,500.00	0.00		0.00	3,500.00		0.00
101-301-724.001	TUITION REIMBURSEMENT	2,000.00	0.00		0.00	2,000.00		0.00
101-301-727.000	OFFICE SUPPLIES	750.00	0.00		0.00	750.00		0.00
101-301-728.000	SUPPLIES	2,000.00	180.42		180.42	1,819.58		9.02
101-301-729.000	RESERVE SUPPLIES	250.00	0.00		0.00	250.00		0.00
101-301-730.000	MEALS & MILEAGE	500.00	17.80		17.80	482.20		3.56
101-301-731.000	VESTS	1,000.00	0.00		0.00	1,000.00		0.00
101-301-741.000	MEDICAL & PHYSICALS	2,000.00	0.00		0.00	2,000.00		0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00	0.00		0.00	2,000.00		0.00
101-301-745.000	UNIFORM CLEANING	300.00	0.00		0.00	300.00		0.00
101-301-750.000	DUES & MEMBERSHIPS	525.00	60.00		0.00	465.00		11.43
101-301-751.000	GASOLINE PURCHASES	9,500.00	453.53		0.00	9,046.47		4.77
101-301-752.000	EDUCATION & TRAINING	5,000.00	516.00		216.00	4,484.00		10.32
101-301-752.001	RANGE QUALIFICATION	1,500.00	0.00		0.00	1,500.00		0.00
101-301-752.002	CPE TRAINING	4,500.00	0.00		0.00	4,500.00		0.00
101-301-755.000	MEADOWBROOK INSURANCE	6,600.00	0.00		0.00	6,600.00		0.00
101-301-801.000	CONTRACTED SERVICES	3,000.00	989.57		923.57	2,010.43		32.99
101-301-805.000	ATTORNEY FEES	1,000.00	0.00		0.00	1,000.00		0.00
101-301-850.000	COMMUNICATION EXPENSE	6,750.00	789.15		321.93	5,960.85		11.69
101-301-880.000	COMMUNITY PROMOTION	350.00	0.00		0.00	350.00		0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	0.00		0.00	1,500.00		0.00
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	3,500.00	2,750.46		2,750.46	749.54		78.58
101-301-980.002	SOFTWARE	1,500.00	208.00		208.00	1,292.00		13.87
Total Dept 301 - POLICE		458,420.00	51,126.60		27,668.49	407,293.40		11.15
Dept 441 - PUBLIC WORKS								
101-441-702.001	DEPT HEAD WAGES	36,355.00	5,582.34		2,796.28	30,772.66		15.36
101-441-702.704	FULL TIME WAGES	86,175.00	6,999.48		2,923.36	79,175.52		8.12
101-441-702.705	OVER TIME WAGES	1,000.00	0.00		0.00	1,000.00		0.00
101-441-702.706	PART TIME WAGES	2,225.00	0.00		0.00	2,225.00		0.00
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,000.00	0.00		0.00	6,000.00		0.00
101-441-710.000	EMPLOYER FICA	9,550.00	932.35		426.65	8,617.65		9.76
101-441-711.000	EMPLOYERS SHARE OF PENSION	12,375.00	1,965.57		925.15	10,409.43		15.88
101-441-712.000	HEALTH INSURANCE EXPENSE	17,850.00	5,522.04		2,761.02	12,327.96		30.94
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,900.00	0.00		0.00	9,900.00		0.00
101-441-713.000	DENTAL INSURANCE EXPENSE	3,600.00	773.48		386.74	2,826.52		21.49
101-441-714.000	OPTICAL PLAN EXPENSE	405.00	90.30		45.15	314.70		22.30
101-441-720.000	DISABILITY INSURANCE	2,315.00	453.34		226.67	1,861.66		19.58
101-441-721.000	LIFE INSURANCE EXPENSE	740.00	149.64		74.82	590.36		20.22

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Expenditures								
101-441-723.000	WORKMEN'S COMPENSATION	3,800.00	0.00	0.00	3,800.00	0.00		
101-441-727.000	OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00		
101-441-728.000	SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00		
101-441-741.000	MEDICAL & PHYSICALS	250.00	42.00	42.00	208.00	16.80		
101-441-744.000	CLOTHING EXPENSE	1,100.00	158.00	158.00	942.00	14.36		
101-441-750.000	DUES & MEMBERSHIPS	1,200.00	0.00	0.00	1,200.00	0.00		
101-441-751.000	GASOLINE PURCHASES	8,500.00	240.83	0.00	8,259.17	2.83		
101-441-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00		
101-441-755.000	MEADOWBROOK INSURANCE	4,350.00	0.00	0.00	4,350.00	0.00		
101-441-756.000	LICENSE FEES	300.00	0.00	0.00	300.00	0.00		
101-441-850.000	COMMUNICATION EXPENSE	3,000.00	308.80	172.80	2,691.20	10.29		
101-441-920.000	GAS AND ELECTRIC	3,000.00	790.46	264.43	2,209.54	26.35		
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	7,500.00	34.55	0.00	7,465.45	0.46		
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	7,500.00	399.00	0.00	7,101.00	5.32		
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	0.00	0.00	500.00	0.00		
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	580.00	580.00	2,420.00	19.33		
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	0.00	0.00	500.00	0.00		
101-441-933.000	MAY CLEAN UP	5,000.00	0.00	0.00	5,000.00	0.00		
101-441-934.000	REFUSE REMOVAL	1,200.00	210.10	105.05	989.90	17.51		
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00	0.00	0.00	500.00	0.00		
101-441-955.003	SAFETY	1,500.00	110.85	110.85	1,389.15	7.39		
101-441-963.000	MISC EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00		
101-441-967.000	PROJECT COSTS	3,000.00	0.00	0.00	3,000.00	0.00		
101-441-970.000	CAPITAL OUTLAY	10,000.00	11,302.04	11,302.04	(1,302.04)	113.02		
Total Dept 441 - PUBLIC WORKS		261,190.00	36,645.17	23,301.01	224,544.83	14.03		
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING								
101-448-924.000	STREET LIGHT EXPENSE	34,000.00	6,156.67	3,071.91	27,843.33	18.11		
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00	6,156.67	3,071.91	27,843.33	18.11		
Dept 536 - WATER/SEWER								
101-536-928.000	SEWER EXPENSE	3,500.00	708.42	708.42	2,791.58	20.24		
101-536-929.000	WATER EXPENSE	2,500.00	396.14	396.14	2,103.86	15.85		
Total Dept 536 - WATER/SEWER		6,000.00	1,104.56	1,104.56	4,895.44	18.41		
Dept 722 - ZONING								
101-722-702.706	PART TIME WAGES	7,400.00	1,056.16	528.08	6,343.84	14.27		
101-722-710.000	EMPLOYER FICA	680.00	80.80	40.40	599.20	11.88		
101-722-802.000	PLANNING & ZONING-OTHER	10,000.00	3,960.00	1,800.00	6,040.00	39.60		
101-722-850.000	COMMUNICATION EXPENSE	500.00	0.00	0.00	500.00	0.00		
Total Dept 722 - ZONING		18,580.00	5,096.96	2,368.48	13,483.04	27.43		
Dept 728 - ECONOMIC DEVELOPMENT								
101-728-801.000	CONTRACTED SERVICES	2,000.00	0.00	0.00	2,000.00	0.00		
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	0.00	0.00	2,000.00	0.00		

05/10/2025 08:02 AM		REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE				Page: 5/16		
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G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - PARKS AND RECREATION								
101-751-702.001	DEPT HEAD WAGES	14,550.00	2,232.91	1,118.50	12,317.09	15.35		
101-751-702.704	FULL TIME WAGES	28,620.00	2,100.36	963.22	26,519.64	7.34		
101-751-702.706	PART TIME WAGES	8,700.00	0.00	0.00	8,700.00	0.00		
101-751-710.000	EMPLOYER FICA	3,975.00	322.29	156.00	3,652.71	8.11		
101-751-711.000	EMPLOYERS SHARE OF PENSION	4,800.00	716.27	349.44	4,083.73	14.92		
101-751-723.000	WORKMEN'S COMPENSATION	668.00	0.00	0.00	668.00	0.00		
101-751-728.000	SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00		
101-751-755.000	MEADOWBROOK INSURANCE	2,340.00	0.00	0.00	2,340.00	0.00		
101-751-801.000	CONTRACTED SERVICES	46,000.00	0.00	0.00	46,000.00	0.00		
101-751-882.000	SWIFTY'S PLACE	250.00	0.00	0.00	250.00	0.00		
101-751-920.000	GAS AND ELECTRIC	3,800.00	699.12	287.08	3,100.88	18.40		
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	2,072.00	2,072.00	2,928.00	41.44		
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0.00		
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	7,500.00	2,079.00	216.00	5,421.00	27.72		
101-751-970.000	CAPITAL OUTLAY	20,000.00	11,302.03	11,302.03	8,697.97	56.51		
Total Dept 751 - PARKS AND RECREATION		150,703.00	21,523.98	16,464.27	129,179.02	14.28		
TOTAL EXPENDITURES		1,331,841.00	164,623.67	100,547.39	1,167,217.33	12.36		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,185,880.00	60,678.79	55,475.58	1,125,201.21	5.12		
TOTAL EXPENDITURES		1,331,841.00	164,623.67	100,547.39	1,167,217.33	12.36		
NET OF REVENUES & EXPENDITURES		(145,961.00)	(103,944.88)	(45,071.81)	(42,016.12)	71.21		

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2025 (ABNORMAL)	MONTH INCREASE (DECREASE)	04/30/2025 (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
202-000-546.000	ACT 51 / STREETS	224,750.00	38,308.46	20,035.32	186,441.54	17.04
202-000-665.000	INTEREST	4,000.00	2,625.00	1,328.36	1,375.00	65.63
Total Dept 000 - BALANCE SHEET / GENERAL		228,750.00	40,933.46	21,363.68	187,816.54	17.89
TOTAL REVENUES		228,750.00	40,933.46	21,363.68	187,816.54	17.89
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
202-449-702.001	DEPT HEAD WAGES	5,460.00	837.37	419.46	4,622.63	15.34
202-449-710.000	EMPLOYER FICA	420.00	64.06	32.09	355.94	15.25
202-449-711.000	EMPLOYERS SHARE OF PENSION	546.00	189.84	94.92	356.16	34.77
202-449-712.002	ADMIN BENEFITS	205.00	32.06	16.03	172.94	15.64
202-449-731.000	COLD/HOT PATCH	1,200.00	0.00	0.00	1,200.00	0.00
202-449-734.000	SALT/SAND ROADS	3,700.00	1,745.70	0.00	1,954.30	47.18
202-449-801.000	CONTRACTED SERVICES	24,800.00	16,735.00	5,411.70	8,065.00	67.48
202-449-863.000	STREET STRIPING	4,500.00	0.00	0.00	4,500.00	0.00
202-449-865.000	STREET SIGNS	1,000.00	0.00	0.00	1,000.00	0.00
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	14,000.00	0.00	0.00	14,000.00	0.00
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	8,000.00	0.00	0.00	8,000.00	0.00
202-449-963.000	MISC EXPENSE	2,500.00	39.95	39.95	2,460.05	1.60
202-449-970.006	STREET REPAIRS	90,000.00	0.00	0.00	90,000.00	0.00
202-449-995.000	TRANSFERS OUT	75,000.00	0.00	0.00	75,000.00	0.00
202-449-995.005	ADMINISTRATIVE REIMBURSEMENT	8,369.00	0.00	0.00	8,369.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		239,700.00	19,643.98	6,014.15	220,056.02	8.20
Dept 450 - MAINTENANCE / CONSTRUCTION						
202-450-702.001	MAINTENANCE WAGES	7,410.00	703.77	55.08	6,706.23	9.50
202-450-710.000	MAINTENANCE EMPLOYER FICA	570.00	51.59	4.16	518.41	9.05
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	741.00	70.38	5.51	670.62	9.50
202-450-712.002	MAINTENANCE BENEFITS	1,280.00	0.00	0.00	1,280.00	0.00
Total Dept 450 - MAINTENANCE / CONSTRUCTION		10,001.00	825.74	64.75	9,175.26	8.26
Dept 869 - SNOW REMOVAL						
202-869-702.001	SNOW REMOVAL WAGES	4,165.00	0.00	0.00	4,165.00	0.00
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	320.00	0.00	0.00	320.00	0.00
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	420.00	0.00	0.00	420.00	0.00
202-869-712.002	SNOW REMOVAL BENEFITS	715.00	0.00	0.00	715.00	0.00
Total Dept 869 - SNOW REMOVAL		5,620.00	0.00	0.00	5,620.00	0.00
TOTAL EXPENDITURES		255,321.00	20,469.72	6,078.90	234,851.28	8.02
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		228,750.00	40,933.46	21,363.68	187,816.54	17.89
TOTAL EXPENDITURES		255,321.00	20,469.72	6,078.90	234,851.28	8.02

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025 (ABNORMAL)	MONTH INCREASE	04/30/2025 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 202 - MAJOR STREET FUND								
NET OF REVENUES & EXPENDITURES		(26,571.00)	20,463.74		15,284.78		(47,034.74)	77.02

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
203-000-546.000	ACT 51 / STREETS	78,500.00	13,405.16	7,010.83	65,094.84	17.08
203-000-665.000	INTEREST	2,750.00	1,236.86	633.07	1,513.14	44.98
203-000-684.000	MISC REVENUE	42,500.00	46,690.27	46,690.27	(4,190.27)	109.86
203-000-699.000	TRANSFERS IN	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		198,750.00	61,332.29	54,334.17	137,417.71	30.86
TOTAL REVENUES		198,750.00	61,332.29	54,334.17	137,417.71	30.86
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
203-449-702.001	DEPT HEAD WAGES	7,275.00	1,116.48	559.25	6,158.52	15.35
203-449-710.000	EMPLOYER FICA	560.00	85.42	42.78	474.58	15.25
203-449-711.000	EMPLOYERS SHARE OF PENSION	730.00	253.12	126.56	476.88	34.67
203-449-712.002	ADMIN BENEFITS	275.00	42.76	21.38	232.24	15.55
203-449-731.000	COLD/HOT PATCH	1,200.00	0.00	0.00	1,200.00	0.00
203-449-734.000	SALT/SAND ROADS	3,700.00	1,745.70	0.00	1,954.30	47.18
203-449-801.000	CONTRACTED SERVICES	98,019.00	14,435.70	14,435.70	83,583.30	14.73
203-449-863.000	STREET STRIPING	1,500.00	0.00	0.00	1,500.00	0.00
203-449-865.000	STREET SIGNS	1,000.00	0.00	0.00	1,000.00	0.00
203-449-866.000	STREET RE-SURFACING	75,000.00	0.00	0.00	75,000.00	0.00
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	12,000.00	0.00	0.00	12,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
203-449-963.000	MISC EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
203-449-995.005	ADMINISTRATIVE REIMBURSEMENT	6,160.00	0.00	0.00	6,160.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		214,419.00	17,679.18	15,185.67	196,739.82	8.25
Dept 450 - MAINTENANCE / CONSTRUCTION						
203-450-702.001	MAINTENANCE WAGES	9,900.00	1,929.11	1,363.04	7,970.89	19.49
203-450-710.000	MAINTENANCE EMPLOYER FICA	760.00	140.74	99.54	619.26	18.52
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	990.00	192.91	136.30	797.09	19.49
203-450-712.002	MAINTENANCE BENEFITS	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 450 - MAINTENANCE / CONSTRUCTION		13,400.00	2,262.76	1,598.88	11,137.24	16.89
Dept 869 - SNOW REMOVAL						
203-869-702.001	SNOW REMOVAL WAGES	4,840.00	0.00	0.00	4,840.00	0.00
203-869-710.000	SNOW REMOVAL FICA	370.00	0.00	0.00	370.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	484.00	0.00	0.00	484.00	0.00
203-869-712.002	SNOW REMOVAL BENEFITS	910.00	0.00	0.00	910.00	0.00
Total Dept 869 - SNOW REMOVAL		6,604.00	0.00	0.00	6,604.00	0.00
TOTAL EXPENDITURES		234,423.00	19,941.94	16,784.55	214,481.06	8.51
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		198,750.00	61,332.29	54,334.17	137,417.71	30.86

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	04/30/2025	MONTH	04/30/2025	NORMAL	(ABNORMAL)	
			(ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 203 - LOCAL STREET FUND								
TOTAL EXPENDITURES		234,423.00	19,941.94		16,784.55		214,481.06	8.51
NET OF REVENUES & EXPENDITURES		(35,673.00)	41,390.35		37,549.62		(77,063.35)	116.03

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 204 - GENERAL HWY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
204-000-402.000	CURRENT REAL PROPERTY TAXES	248,525.00	0.00	0.00	248,525.00	0.00		
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	12,000.00	0.00	0.00	12,000.00	0.00		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	22,000.00	0.00	0.00	22,000.00	0.00		
204-000-665.000	INTEREST	5,000.00	2,522.13	1,251.97	2,477.87	50.44		
Total Dept 000 - BALANCE SHEET / GENERAL		287,525.00	2,522.13	1,251.97	285,002.87	0.88		
TOTAL REVENUES		287,525.00	2,522.13	1,251.97	285,002.87	0.88		
Expenditures								
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)								
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00	0.00	0.00	15,000.00	0.00		
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	119,200.00	75,800.00	75,800.00	43,400.00	63.59		
204-446-994.000	CAP IMPROV BOND II INTEREST	7,200.00	1,409.40	1,409.40	5,790.60	19.58		
204-446-995.005	ADMINISTRATIVE REIMBURSEMENT	58,620.00	0.00	0.00	58,620.00	0.00		
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		200,020.00	77,209.40	77,209.40	122,810.60	38.60		
Dept 450 - MAINTENANCE / CONSTRUCTION								
204-450-702.001	STREET ADMIN SALARY	9,100.00	1,395.56	699.06	7,704.44	15.34		
204-450-710.000	STREET ADMIN FICA	700.00	106.75	53.47	593.25	15.25		
204-450-711.000	EMPLOYERS SHARE OF PENSION	910.00	316.40	158.20	593.60	34.77		
204-450-712.002	STREET ADMIN BENEFITS	350.00	53.44	26.72	296.56	15.27		
Total Dept 450 - MAINTENANCE / CONSTRUCTION		11,060.00	1,872.15	937.45	9,187.85	16.93		
TOTAL EXPENDITURES		211,080.00	79,081.55	78,146.85	131,998.45	37.47		
Fund 204 - GENERAL HWY:								
TOTAL REVENUES		287,525.00	2,522.13	1,251.97	285,002.87	0.88		
TOTAL EXPENDITURES		211,080.00	79,081.55	78,146.85	131,998.45	37.47		
NET OF REVENUES & EXPENDITURES		76,445.00	(76,559.42)	(76,894.88)	153,004.42	100.15		

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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DB: Lake Odessa Vil

PERIOD ENDING 04/30/2025

G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	04/30/2025	MONTH 04/30/2025	NORMAL (ABNORMAL)	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
248-000-402.000	CURRENT REAL PROPERTY TAXES	56,000.00	0.00		0.00		56,000.00	0.00
248-000-665.000	INTEREST	625.00	13.77		6.79		611.23	2.20
Total Dept 000 - BALANCE SHEET / GENERAL		56,625.00	13.77		6.79		56,611.23	0.02
TOTAL REVENUES		56,625.00	13.77		6.79		56,611.23	0.02
Expenditures								
Dept 275 - DDA								
248-275-727.000	OFFICE SUPPLIES	50.00	43.67		0.00		6.33	87.34
248-275-740.000	POSTAGE	25.00	0.00		0.00		25.00	0.00
248-275-750.000	DUES & MEMBERSHIPS	50.00	0.00		0.00		50.00	0.00
248-275-752.000	EDUCATION & TRAINING	500.00	0.00		0.00		500.00	0.00
248-275-801.000	CONTRACTED SERVICES	10,500.00	4,834.21		1,757.50		5,665.79	46.04
248-275-805.000	ATTORNEY FEES	3,000.00	1,266.00		1,266.00		1,734.00	42.20
248-275-806.000	AUDIT SERVICES	200.00	0.00		0.00		200.00	0.00
248-275-881.000	ADVERTISING	750.00	750.00		0.00		0.00	100.00
248-275-955.000	MISCELLANEOUS EXPENSE	30,000.00	0.00		0.00		30,000.00	0.00
248-275-967.000	BEAUTIFICATION	42,000.00	0.00		0.00		42,000.00	0.00
248-275-967.002	CHRISTMAS DECORATIONS	2,000.00	0.00		0.00		2,000.00	0.00
248-275-995.005	ADMINISTRATIVE REIMBURSEMENT	5,000.00	0.00		0.00		5,000.00	0.00
Total Dept 275 - DDA		94,075.00	6,893.88		3,023.50		87,181.12	7.33
TOTAL EXPENDITURES		94,075.00	6,893.88		3,023.50		87,181.12	7.33
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		56,625.00	13.77		6.79		56,611.23	0.02
TOTAL EXPENDITURES		94,075.00	6,893.88		3,023.50		87,181.12	7.33
NET OF REVENUES & EXPENDITURES		(37,450.00)	(6,880.11)		(3,016.71)		(30,569.89)	18.37

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2025	MONTH	04/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 259 - 302 POLICE TRAINING							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
259-000-540.000	STATE GRANTS	800.00	0.00		0.00	800.00	0.00
259-000-665.000	INTEREST	0.00	0.47		0.17	(0.47)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		800.00	0.47		0.17	799.53	0.06
TOTAL REVENUES		800.00	0.47		0.17	799.53	0.06
Expenditures							
Dept 301 - POLICE							
259-301-752.000	EDUCATION & TRAINING	988.00	182.44		182.44	805.56	18.47
Total Dept 301 - POLICE		988.00	182.44		182.44	805.56	18.47
TOTAL EXPENDITURES		988.00	182.44		182.44	805.56	18.47
Fund 259 - 302 POLICE TRAINING:							
TOTAL REVENUES		800.00	0.47		0.17	799.53	0.06
TOTAL EXPENDITURES		988.00	182.44		182.44	805.56	18.47
NET OF REVENUES & EXPENDITURES		(188.00)	(181.97)		(182.27)	(6.03)	96.79

05/10/2025 08:02 AM		REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE				Page: 13/16		
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G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025	MONTH	04/30/2025	NORMAL	BALANCE (ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			
Fund 290 - ARTS								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
290-000-540.000	STATE GRANTS	10,000.00	0.00		0.00	10,000.00		0.00
290-000-602.003	FOOD BOOTH FEES	300.00	85.00		0.00	215.00		28.33
290-000-602.290	ART IN THE PARK REVENUE	6,500.00	900.00		450.00	5,600.00		13.85
290-000-665.000	INTEREST	350.00	7.60		3.87	342.40		2.17
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,500.00	1,550.00		1,050.00	5,950.00		20.67
Total Dept 000 - BALANCE SHEET / GENERAL		24,650.00	2,542.60		1,503.87	22,107.40		10.31
TOTAL REVENUES		24,650.00	2,542.60		1,503.87	22,107.40		10.31
Expenditures								
Dept 752 - ARTS								
290-752-727.000	OFFICE SUPPLIES	100.00	0.00		0.00	100.00		0.00
290-752-728.000	SUPPLIES	600.00	0.00		0.00	600.00		0.00
290-752-740.000	POSTAGE	100.00	0.00		0.00	100.00		0.00
290-752-770.000	CREDIT CARD FEES	100.00	1.91		1.22	98.09		1.91
290-752-793.000	OPERATING EXPENSE	100.00	0.00		0.00	100.00		0.00
290-752-794.000	T-SHIRTS	500.00	0.00		0.00	500.00		0.00
290-752-795.000	SOUND	1,800.00	1,886.70		0.00	(86.70)		104.82
290-752-798.000	CONCESSIONS SUPPLIES	350.00	0.00		0.00	350.00		0.00
290-752-803.000	SECURITY	150.00	0.00		0.00	150.00		0.00
290-752-806.000	AUDIT SERVICES	150.00	0.00		0.00	150.00		0.00
290-752-851.000	RADIOS	150.00	144.00		144.00	6.00		96.00
290-752-852.000	TELEPHONE	550.00	43.69		0.00	506.31		7.94
290-752-881.000	ADVERTISING	8,400.00	851.01		851.01	7,548.99		10.13
290-752-883.000	PUBLIC ART PROJECT	13,000.00	2,000.00		2,000.00	11,000.00		15.38
290-752-890.001	CLEAN UP	940.00	0.00		0.00	940.00		0.00
290-752-895.000	KIDS AREA	500.00	0.00		0.00	500.00		0.00
290-752-898.000	ENTERTAINMENT	1,800.00	0.00		0.00	1,800.00		0.00
290-752-953.000	PORT A POTTY	625.00	460.00		460.00	165.00		73.60
290-752-955.000	GOLF CART RENTALS	1,600.00	1,475.00		0.00	125.00		92.19
290-752-956.000	TENT, TABLES, CHAIR RENTALS	750.00	516.00		516.00	234.00		68.80
290-752-963.000	MISCELLANEOUS EXPENSE	50.00	0.00		0.00	50.00		0.00
290-752-964.000	REFUND/REIMBURSEMENTS	200.00	452.50		410.00	(252.50)		226.25
290-752-967.000	PROJECT COSTS	2,400.00	500.00		0.00	1,900.00		20.83
Total Dept 752 - ARTS		34,915.00	8,330.81		4,382.23	26,584.19		23.86
TOTAL EXPENDITURES		34,915.00	8,330.81		4,382.23	26,584.19		23.86
Fund 290 - ARTS:								
TOTAL REVENUES		24,650.00	2,542.60		1,503.87	22,107.40		10.31
TOTAL EXPENDITURES		34,915.00	8,330.81		4,382.23	26,584.19		23.86
NET OF REVENUES & EXPENDITURES		(10,265.00)	(5,788.21)		(2,878.36)	(4,476.79)		56.39

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-614.000	SEWER REVENUE	0.00	264,242.93	201,005.34	(264,242.93)	100.00
590-000-615.000	SEWER PENALTIES	0.00	31.76	15.38	(31.76)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00	40.00	40.00	(40.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	264,314.69	201,060.72	(264,314.69)	100.00
TOTAL REVENUES		0.00	264,314.69	201,060.72	(264,314.69)	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	264,314.69	201,060.72	(264,314.69)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	264,314.69	201,060.72	(264,314.69)	100.00

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
591-000-642.001	FINAL READ INCOME	1,037,500.00	152,241.73	104,850.18	885,258.27	14.67
591-000-642.002	WATER HOOK UP FEES	10,000.00	0.00	0.00	10,000.00	0.00
591-000-643.000	PENALTIES & INTEREST	5,500.00	(1.47)	0.03	5,501.47	(0.03)
591-000-665.000	INTEREST	21,000.00	7,298.27	3,645.75	13,701.73	34.75
591-000-684.000	MISC REVENUE	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		1,085,000.00	159,538.53	108,495.96	925,461.47	14.70
TOTAL REVENUES		1,085,000.00	159,538.53	108,495.96	925,461.47	14.70
Expenditures						
Dept 536 - WATER/SEWER						
591-536-702.001	DEPT HEAD WAGES	15,460.00	2,372.48	1,188.43	13,087.52	15.35
591-536-702.704	FULL TIME WAGES	30,100.00	12,900.35	6,041.04	17,199.65	42.86
591-536-702.705	OVER TIME WAGES	1,000.00	0.00	0.00	1,000.00	0.00
591-536-702.706	PART TIME WAGES	2,100.00	0.00	0.00	2,100.00	0.00
591-536-702.710	WATER LICENSE STIPEND	5,600.00	0.00	0.00	5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	0.00	3,000.00	3,000.00	(3,000.00)	100.00
591-536-710.000	EMPLOYER FICA	370.00	1,331.82	747.91	(961.82)	359.95
591-536-711.000	EMPLOYERS SHARE OF PENSION	4,650.00	1,837.91	878.04	2,812.09	39.52
591-536-712.000	HEALTH INSURANCE EXPENSE	5,550.00	(1,352.88)	(676.44)	6,902.88	(24.38)
591-536-713.000	DENTAL INSURANCE EXPENSE	905.00	49.86	24.93	855.14	5.51
591-536-714.000	OPTICAL PLAN EXPENSE	125.00	3.80	1.90	121.20	3.04
591-536-720.000	DISABILITY INSURANCE	625.00	29.94	14.97	595.06	4.79
591-536-721.000	LIFE INSURANCE EXPENSE	200.00	7.24	3.62	192.76	3.62
591-536-723.000	WORKMEN'S COMPENSATION	1,800.00	0.00	0.00	1,800.00	0.00
591-536-727.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
591-536-728.000	SUPPLIES	1,500.00	341.10	0.00	1,158.90	22.74
591-536-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
591-536-740.000	POSTAGE	2,200.00	264.05	264.05	1,935.95	12.00
591-536-741.000	MEDICAL & PHYSICALS	200.00	53.00	0.00	147.00	26.50
591-536-744.000	CLOTHING EXPENSE	1,100.00	0.00	0.00	1,100.00	0.00
591-536-750.000	DUES & MEMBERSHIPS	3,500.00	0.00	0.00	3,500.00	0.00
591-536-751.000	GASOLINE PURCHASES	7,000.00	157.37	0.00	6,842.63	2.25
591-536-752.000	EDUCATION & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
591-536-755.000	MEADOWBROOK INSURANCE	5,640.00	0.00	0.00	5,640.00	0.00
591-536-770.000	WELLHEAD PROTECTION	5,000.00	0.00	0.00	5,000.00	0.00
591-536-771.000	WATER TESTING FEES	2,700.00	1,623.00	1,535.00	1,077.00	60.11
591-536-780.000	METER REPLACEMENT	4,500.00	0.00	0.00	4,500.00	0.00
591-536-781.000	HYDRANT REPLACEMENT	5,000.00	4,432.00	0.00	568.00	88.64
591-536-801.000	CONTRACTED SERVICES	82,885.00	8,374.23	5,356.73	74,510.77	10.10
591-536-850.000	COMMUNICATION EXPENSE	4,500.00	604.14	258.39	3,895.86	13.43
591-536-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
591-536-920.000	GAS AND ELECTRIC	50,000.00	7,243.07	3,436.55	42,756.93	14.49
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	6,000.00	353.50	0.00	5,646.50	5.89
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00	4,864.34	4,864.34	3,135.66	60.80
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00	20.46	20.46	2,479.54	0.82
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00	2,889.50	0.00	2,110.50	57.79
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00	86,715.00	0.00	0.00	100.00
591-536-932.000	NEW WATER MAINS	6,000.00	0.00	0.00	6,000.00	0.00
591-536-933.000	WELL REPAIRS	45,000.00	0.00	0.00	45,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	1,773.50	1,809.50	726.50	70.94

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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PERIOD ENDING 04/30/2025

G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2025 NORMAL (ABNORMAL)	MONTH 04/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 591 - WATER FUND								
Expenditures								
591-536-963.000	MISC EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00		
591-536-968.000	DEPRECIATION EXPENSE	250,000.00	0.00	0.00	250,000.00	0.00		
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	27,000.00	11,302.04	11,302.04	15,697.96	41.86		
591-536-980.001	HARDWARE	9,000.00	844.56	0.00	8,155.44	9.38		
591-536-980.002	SOFTWARE	250.00	46.00	46.00	204.00	18.40		
591-536-991.000	CAPITAL IMPROVEMENT BOND	34,200.00	0.00	0.00	34,200.00	0.00		
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00	0.00	0.00	18,600.00	0.00		
591-536-991.002	USDA BOND 2016	74,000.00	0.00	0.00	74,000.00	0.00		
591-536-994.000	INTEREST EXPENSE	68,200.00	615.60	615.60	67,584.40	0.90		
591-536-995.005	ADMINISTRATIVE REIMBURSEMENT	89,372.00	0.00	0.00	89,372.00	0.00		
Total Dept 536 - WATER/SEWER		987,247.00	152,696.98	40,733.06	834,550.02	15.47		
TOTAL EXPENDITURES		987,247.00	152,696.98	40,733.06	834,550.02	15.47		
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,085,000.00	159,538.53	108,495.96	925,461.47	14.70		
TOTAL EXPENDITURES		987,247.00	152,696.98	40,733.06	834,550.02	15.47		
NET OF REVENUES & EXPENDITURES		97,753.00	6,841.55	67,762.90	90,911.45	7.00		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		3,067,980.00	591,876.73	443,492.91	2,476,103.27	19.29		
TOTAL EXPENDITURES - ALL FUNDS		3,149,890.00	452,220.99	249,878.92	2,697,669.01	14.36		
NET OF REVENUES & EXPENDITURES		(81,910.00)	139,655.74	193,613.99	(221,565.74)	170.50		

VILLAGE OF LAKE ODESSA
RECONCILED
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES
AS OF APRIL 30, 2025

POOLED CASH	CHECKING	UNION BANK	
GENERAL FUND			\$ 533,413.58
MAJOR STREET FUND			\$ 525,505.87
LOCAL STREET FUND			\$ 413,503.63
GENERAL HIGHWAY FUND			\$ 358,854.65
POLICE TRAINING - 302 FUND			\$ 5.91
WATER FUND			\$ 760,993.98
			<u>\$ 2,592,277.62</u>
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,236.89
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,762.33
PAYROLL FUND	CHECKING	UNION BANK	\$ 8,684.74
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 78,978.49
ARTS COMMISSION	CHECKING	UNION BANK	\$ 42,149.86
GENERAL FUND	SAVINGS	PFCU	\$ 14.77
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 74,083.90
WATER REPAIR, REPLACEMENT & IMPROVEMENT	SAVINGS	UNION BANK	\$ 335,905.16
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 135,470.37
WATER FUND	SAVINGS	PFCU	\$ 286.33
GENERAL FUND	INVESTMENT	MI CLASS	\$ 884,438.50
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 123,621.75
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 152,722.43
WATER FUND	INVESTMENT	MI CLASS	\$ 656,379.70

Lake Odessa Village
Zoning Administrator Report
April 2025

Permits:

On 4-14-25 I issued a zoning permit to Coblentz Construction for a new home of 43' by 71' 4" to be located at 1470 Clark St.

On 4-14-25 I issued a zoning permit to Coblentz Construction for a new home of 43' by 71' 4" to be located at 1452 Clark St.

On 4-15-25 I issued a zoning permit to Daniel Marsh for a 4' high chain link fence in the back yard to be located at 675 Lakeview Dr.

On 4-25-25 I issued a zoning permit to Roy Halfmann to replace a backyard fence with a new 6' wood fence to be located at 780 Washington Blvd.

On 4-27-25 I issued a zoning permit to Stuart Ventures LLC for the condo building 3 of 52' by 152' and garage building of 22' by 66' to be located at 874 Third Ave.

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Planning Commission
They met on April 17. Their next meeting is May 14.

Master Plan
The Planning Commission is working with McKenna.

Stuart Project
They have applied for a zoning permit for building 3. Due to significant changes to the previously approved site plan, the new plan needed to go to the Planning Commission for a review. The Planning Commission held a special meeting on April 17 and approved the new site plan. They are looking into having a different developer use the rest of the land for apartment buildings so that process is being reviewed.

I have received a home occupation application for a home barbershop and the applicant was to start the process at the April 17 meeting, but he got hurt and is postponing the application.

I am working with a resident on the process to sell part of their land to a neighbor.

I am working with a business owner on the process to demo a building and rebuild a new one with two stories.

1064 Tupper Lake St
The owners have parked an RV travel trailer in the front yard. After verifying it was in the front yard, I sent a letter to the owners requesting it be moved to meet the ordinance requirements. I enclosed a copy of the ordinance section. I had sent them a letter last year on this as well. I will check this in May.

Public Hearing

New Business

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2025-20

**APPROVING A SPECIAL ASSESSMENT ROLL
FOR ABATING HAZARDS AND NUISANCES**

WHEREAS, the Village Council met, after due and legal notice, conducted a public hearing, and reviewed the Special Assessment Roll – Hazards and Nuisance prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating, or removing of hazards and nuisances on the following described properties:

Parcel Number	Street Address	Service	Total
101-100-000-180-00	1420 Harrison Street	Mowing Weeds / Grass	\$ 375.00
101-090-000-040-00	Church Street	Mowing Weeds / Grass	\$ 100.00
101-090-000-055-00	Church Street	Mowing Weeds / Grass	\$ 100.00
101-180-000-035-00	971 Jordan Lake Street	Mowing Weeds / Grass	\$ 225.00
101-080-000-020-00	1119 Sixth Avenue	Mowing Weeds / Grass	\$ 100.00
101-160-000-030-00	1526 Fourth Avenue	Mowing Weeds / Grass	\$ 100.00
101-090-000-100-00	1708 Jordan Lake Avenue	Mowing Weeds / Grass	\$ 100.00
101-150-000-020-00	1211 Jordan Lake Avenue	Mowing Weeds / Grass	\$ 225.00

and

WHEREAS, persons were offered an opportunity to be heard and, after carefully reviewing said Special Assessment Roll – Hazards and Nuisances, the Council determines said Special Assessment Roll – Hazards and Nuisances to be fair, just, and equitable, and that each of the assessments contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering repairing, tearing down, abating, or removing of hazards and nuisances of said properties;

NOW, THEREFORE, BE IT RESOLVE THAT:

1. Said Special Assessment Roll – Hazards and Nuisances as prepared by the Clerk/Treasurer is hereby confirmed and shall be known as Special Assessment Roll – Hazards and Nuisances 2025-01.
2. Said Special Assessment Roll – Hazards and Nuisances shall be placed on file in the office of the Clerk/Treasurer who shall attach her warrant to a certified copy thereof within ten (10) days directing the Odessa Township Treasurer to spread the various sums shown thereon on the Summer 2025 tax roll as directed by the Village Council.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: May 19, 2025

Kathy Forman, Village Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2025-21

SETTING MILLAGE RATES FOR 2025

WHEREAS, the budget adopted by the Village Council for the fiscal year that began March 1, 2025 contemplated the levy of property tax millage to fund a portion of the appropriations for the General Fund and the Highway Fund; and

WHEREAS, Council advertised and conducted a public hearing prior to adopting the budget in accordance with the requirements of Michigan's Uniform Budgeting and Accounting Act; and

WHEREAS, the millage rates the Village can levy were not known at the time the budget was required to be adopted because those rates are determined by the County Director of Equalization following meetings of the Odessa Township Board of Review held in March and, consequently, the general appropriations ordinance Council adopted provided that the amount of general operating millage and street repair millage levied could not be greater than 10.1216 mills and 4.5361 mills respectively, in accordance with state statute, and the general appropriations ordinance required Council to set its millage rates when legally authorized rates were known; and

WHEREAS, the County Equalization Director has recently notified Village officials that the maximum legally authorized millage rates for general operating and street repair purposes in 2025 are reduced to 9.8610 and 4.4192 respectively;

NOW, THEREFORE, BE IT RESOLVED, that Council hereby sets the millage rates for 2025 at 9.8610 mills for general operating purposes and 4.4192 mills for street repair purposes and directs the Village Treasurer to report these rates to the County Equalization Director and to the take such other measures as are required to prepare the tax roll so as to levy these millages in the summer of 2025.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED _____.

Dated: May 19, 2025

Kathy Forman, Village Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2025-22

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT IT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR RESURFACING OF JOHNSON STREET, LINCOLN STREET, EMERSON STREET, 3RD AVENUE, AND 2ND AVENUE FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM

WHEREAS, the Village of Lake Odessa is applying for \$250,000 in funding through the Michigan Department of Transportation (MDOT) from the Transportation Economic Development Category B Program to construct resurfacing on Johnson Street, Lincoln Street, Emerson Street, 3rd Avenue, and 2nd Avenue; and

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.;

NOW, THEREFORE, BE IT RESOLVE THAT:

1. the Village has authorized Jesse Trout, Village Department of Public Works Supervisor, to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award;
2. the Village attests to the existence of, and commits to, providing at least \$2,560,509.50 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns;
3. the Village commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: May 19, 2025

Kathy Forman, Village Clerk

**VILLAGE OF LAKE ODESSA
IONIA COUNTY, MICHIGAN**

Trustee _____, supported by Trustee _____, moved the adoption of the following ordinance:

ORDINANCE NO. 2025-03

**AN ORDINANCE TO AMEND SECTION 36-66
OF THE CODE OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA
TO ADDRESS MINOR SITE PLAN AMENDMENTS AND REVISIONS**

THE VILLAGE OF LAKE ODESSA ORDAINS:

Section 1. That Section 36-66 of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

Sec. 36-66. Site plan review and approval; amendments and revisions.

(a) *Site plan review by zoning administrator.* All applications for zoning permits, special use permits, rezonings and variances, as governed in this chapter, shall first require site plan review by the zoning administrator (or any other body or official designated by the village ~~control~~ **council** to review site plans). Refer to subsection ~~(f)~~ **(j)** of this section regarding amendments and revisions to an approved site plan.

(b) *Site plan approval.* Unless otherwise noted, all requests for zoning permits must have a site plan approval by the zoning administrator. All requests for special use permits must have a site plan reviewed by the zoning administrator, and approved by the village planning commission.

(c) *Standards for the review of site plans.* The site plan is to be reviewed in order to determine that:

- (1) The proposed use conforms to the uses permitted in the respective zoning districts;
- (2) The dimensional arrangement of buildings and structures conforms to the required yards, setbacks and height restrictions of the ordinance, unless waived by variance granted by the zoning board of appeals;
- (3) The proposed use conforms to all use and design provisions and requirements (if any) as found in this chapter for certain specific uses, unless waived by variance granted by the zoning board appeals;
- (4) There is a proper relationship between the existing and proposed streets and highways within the vicinity in order to assure the safety and convenience of pedestrian and vehicular traffic;

(5) The proposed on-site buildings, structures, and entryways are situated and designed to minimize adverse effects (upon owners and occupants of adjacent and surrounding properties) by providing for adequate design of access/egress, interior/exterior circulation, storm drainage, erosion, grading, lighting and parking, as specified by this chapter or any county or state law;

(6) As many natural features of the landscape shall be retained as possible where they can be useful to the development of the site, or where they furnish a barrier or buffer between the project and adjoining properties (used for dissimilar ~~proposes~~ purposes) or where they assist in preserving the general safety, health, and appearance of the neighborhood, i.e., controlling erosion or the discharge of storm waters, etc.;

(7) Any adverse effects of the proposed developments and activities emanating therefrom upon adjoining residents or owners shall be minimized by appropriate screening, fencing, or landscaping (as provided or required in this chapter);

(8) All buildings and structures are accessible to emergency vehicles; and

(9) The site plan as approved is consistent with the intent and purpose of zoning which is to promote the public health, safety, and general welfare, to encourage the use of lands in accordance with their character and adaptability; to avoid the overcrowding of population; to lessen congestion on the public roads and streets; to reduce hazards of life and property; and to facilitate the village land use plan.

(d) *Conditional approval.* As a condition of granting site plan approval, the designated site plan approval body or official for zoning permits and special use permits may require that certain site development measures be taken by the applicant in order to satisfy the review standards set forth in subsections (c)(1) through (c)(9) of this section; and which essentially are designed to protect the general health, safety and welfare, as well as to promote environmental preservation and nuisance abatement. Site development guidelines are provided in this chapter. Site development guidelines include but are not limited to drainage, soil erosion, planning and design to site, fencing, screening strips, landscaping, on-site lighting, signing and off-street parking. Said measures must be incorporated by the applicant onto the site plan and maintained at all times.

(e) *Compliance with performance standards.* Compliance with performance standards for certain uses enumerated in this chapter is required.

(f) *Final approved site plan on file.* A copy of the final approved site plan (and all revised, final approved site plans) shall be so marked and placed on file as the officially approved document of the applicant along with copies of any and all permits requested for the property in question. **Except for minor amendments and revisions approved pursuant to subsection (j), Approval approval** of revised, final site plans can be made only

by the designated body or official who first gave initial approval.

(g) *Conformity to approved site plan.* Property which is the subject of the site plan approval must be developed in strict compliance with the approved site plan, and with any revisions, amendments or modifications made thereto. If construction and development does not conform with such approved plan, the approval there of shall be revoked by the zoning administrator by written notice of such revocation posted upon the premises involved and mailed to the developer at his last known address. Upon revocation of such approval, all further construction activities shall cease upon the site, other than for the purpose of correcting the violation.

(h) *Performance bond required.* Wherever any physical improvements to the property in question are to be provided by the applicant as a requirement or condition of site plan approval, the applicant or his agent shall post a performance bond. See article V of this chapter for posting of bonds.

(i) *Site plan specifications.* The information to be submitted as part of the site plan document must include the following:

(1) A vicinity area map at a convenient scale, showing proximity to any railroads, streams, streets, and street intersections; the location of the nearest public roads on all sides; and all such schools, firehouses, houses of worship, recreational areas, etc.

(2) A map of applicant's entire subject property and all surrounding properties at a designated scale; and which shall display:

- a. The name of all owners of record of adjacent property;
- b. Existing fire, school and other special district boundaries within 500 feet of the tract, if any;
- c. Boundaries of property and existing lot lines as shown on the existing plat or tax map;
- d. Existing public streets, easements, or other reservations of lands;
- e. Location of all existing structures on the site, as well as those of adjacent properties within 100 feet of subject lot line;
- f. The proposed location and use of any building or structure;
- g. The proposed location of any use not requiring a structure, including walkways, benches, fences, and recreational facilities;

- h. Location and design of all driveways, parking and loading areas, if any;
- i. Location of all existing and proposed water lines, valves, and hydrants, and all sewer lines, if any;
- j. Proposed fencing, screening and landscaping; and
- k. Location of existing watercourses, wooded areas, and rock outcrops, if any.

(3) A copy of any covenants or deed restrictions that are intended to cover all or any part of the tract.

(4) Where the applicant wishes to develop the project in stages, a site plan indicating total development shall be presented for approval of the entire parcel.

(5) The zoning administrator (for zoning permits) and the planning commission (for special use permits) may require additional data where it is warranted due to special conditions of the site or complexity of the proposed development.

(j) *Site plan amendments and revisions.* Except as provided herein, amendments and revisions to approved site plans require further site plan review and approval by the zoning administrator or any other body or official designated by the village council to review site plans pursuant to the provisions of this section. The zoning administrator may approve minor amendments and revisions to site plans initially approved by a body or other official designated by the village council to review site plans or, in the zoning administrator's discretion, may refer such amendments and revisions to the body or other official who initially approved the site plan being amended or revised. A minor amendment or revision means and includes:

(1) A change in the size of a residential building by up to 5%, provided that the overall density of units does not increase;

(2) A change in the square footage of non-residential buildings by up to ten percent (10%) or two thousand (2000) square feet, whichever is less;

(3) An increase in building or structure height by up to five percent (5%);

(4) Movement of a building or buildings by less than ten (10) feet;

(5) Replacement of plantings in the landscape plan with similar types and sizes of vegetation that provide a similar screening effect;

(6) A change in floor plans that does not alter the character of the use;

(7) Modification of sign placement that increases setback or a reduction in sign size or number; and

(8) A change that will preserve natural features of the site without changing the basic site layout.

The zoning administrator shall not approve minor amendments and revisions to site plans if such amendments or revisions would conflict with the provisions of Section 36-65 of this Code.

The zoning administrator shall notify the designated body or other official that gave initial approval of a site plan of all minor amendments or revisions to said plan approved by him or her.

Section 2. Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 3. Effective Date. This ordinance shall take effect seven days following publication in a newspaper circulated within the Village.

Section 4. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

Dated:

Karen L. Banks, Village President

Kathy Forman, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on _____ and that such ordinance was entered into the Ordinance Book of the Village on _____.

Date: _____

Kathy Forman, Village Clerk

Miscellaneous Correspondence



March 20, 2025

To the Honorable Mayors of Michigan,

I hope this letter finds you well. As Mayor of the Town of LaSalle, Ontario, I am reaching out to reaffirm the importance of the strong and enduring relationship between our border communities. At a time when tariffs and economic uncertainties present new challenges, it is crucial that we continue to support one another and maintain the cross-border partnerships that have long contributed to the prosperity of our residents and businesses alike.

Our communities have always shared deep economic, cultural, and personal ties, and these connections are essential to our mutual success. The ability for our residents to travel freely, feel safe, and engage in trade and commerce, despite the new barriers created by tariffs is of the utmost importance. We understand that border cities and towns experience the impacts of economic policy firsthand, and it is in times like these that cooperation and collaboration become even more vital.

LaSalle, like many of your municipalities, values the cross-border friendships that have been built over decades. Whether it be through business, tourism, or shared initiatives, we recognize the significance of maintaining open dialogue and working together to ensure that our communities continue to thrive. We want to reassure our American counterparts that we stand with you in seeking solutions that protect and strengthen our local economies.

Some of you may be further away from the Windsor/Detroit border that I use frequently, but I can assure you many of our residents visit communities and even have seasonal homes across your great state. The interconnectedness of our regions extends beyond immediate border crossings, reinforcing the importance of maintaining strong relationships and cooperation throughout Michigan.

As we navigate these uncertain times, I welcome any opportunity for continued dialogue, collaboration, and advocacy to preserve the stability and well-being of our border regions. I look forward to working together to show our residents that their leaders are committed to fostering an environment of mutual respect, opportunity, and shared prosperity.

Thank you for your time and dedication to the communities you serve. I look forward to future conversations and joint efforts to uphold the valuable relationship between LaSalle and our friends across the border.

Sincerely,

A handwritten signature in cursive script, appearing to read "Meloche". The signature is written in a dark ink and is positioned above the printed name.

Mayor Crystal Meloche
Town of LaSalle



Arbor Day
Foundation™

211 N. 12th St.
Lincoln, NE 68508
arborday.org

Mayor Karen Banks
839 4th Ave
Lake Odessa, MI 48849

Dear Mayor Karen Banks,

On behalf of the Arbor Day Foundation, I'm happy to extend my warmest congratulations to Lake Odessa on successfully achieving 2024 Tree City USA status. This well-deserved recognition is a testament to your community's unwavering commitment to the planting, care, and celebration of trees.

In an era where cities and towns are facing increasing challenges related to air quality, public health, and climate resilience, nurturing urban forests has never been more important. By prioritizing tree stewardship, you've not only helped enhance Lake Odessa's beauty and livability, but you've also invested in a healthier, more sustainable future for your residents.

The Arbor Day Foundation's Tree City USA program has a long legacy of supporting a nationwide network of passionate organizers and tireless tree planters. Since 1976, we've connected with more than 3,500 communities of all sizes to create and maintain green spaces. While we may all work in different corners of the country, we are all working in unison to create positive change through trees.

To be named a Tree City USA is to be part of something bigger.

Whether Lake Odessa is newer to the Tree City USA recognition program, or you've been part of our network for decades, we hope you are as excited as we are to share this accomplishment with your local media and your residents. To that end, we've included a press release for you to distribute at your convenience. A digital copy of the press release and other materials can be found in the Tree City USA Resource Center online at arborday.org/TreeCitytoolkit.

Once again, congratulations on this outstanding achievement and thank you for your dedication to Lake Odessa's tree canopy. We believe cities that take care of their trees, take care of their people.

Best Regards,

Dan Lambe
Chief Executive of the Arbor Day Foundation