



**PROPOSED AGENDA**  
**REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL**  
**MONDAY, JULY 21, 2025 - 7:00 P.M.**  
Page Memorial Building  
Village Council Chambers  
839 Fourth Avenue, Lake Odessa, Michigan 48849

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call of Council Members**

**IV. Approval of Agenda**

**V. Public Comment:**

*Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.*

**VI. Minutes: To approve the meeting minutes from the following Village Council meetings:**

- a) Minutes from the regular Village Council meeting of June 16, 2025
- b) Minutes from the special Village Council meeting of June 30, 2025
- c) Minutes from the special Village Council meeting of July 10, 2025

**VII. Expenditures:**

- a) Approve bills equal to or less than \$3,000.00 each from 6/1/2025 to 6/30/2025.
- b) Approve bills in excess of \$3,000.00 each, including:
  - i. Duwayne's Marketplace – DDA Flower Planters – \$3,525.00 (Paid)
  - ii. Gregg Guidance – Interim Village Manager – \$4,688.80 (Paid)
  - iii. Homeworks Tri-County Electric Cooperative – Electricity – \$3,085.76 (Paid)
  - iv. MML Workers' Compensation Fund – Workers' Comp Insurance – \$9,317.00 (Paid)
  - v. Wightman – Project 242125 Local Street Improvements – \$6,551.75 (Paid)
  - vi. Wightman – Project 250072 Water Reliability Study – \$3,750.00 (Paid)

**VIII. Consent Agenda**

- a) Minutes from the regular Planning Commission meeting of May 14, 2025
- b) Minutes from the special Lake Odessa DDA meeting of June 10, 2025
- c) Minutes from the regular Lake Odessa Area Arts Commission meeting of June 11, 2025
- d) Minutes from the special Lake Odessa Area Arts Commission meeting of June 30, 2025

**IX. Departmental Reports:**

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

**X. New Business:**

- a) Proposed Ordinance 2025-08: Amend Section 32-112 of the Code of Ordinances
- b) Proposed Resolution 2025-26: Designating a Voting Delegate and an Alternate to the Annual Meeting of the Michigan Municipal League on September 17, 2025
- c) Proposed Resolution 2025-27: Approving the Purchase of a Replacement Dehumidifier for the Water Treatment Plant
- d) Proposed Resolution 2025-28: Adopting Rules and Guidelines governing the safe use of Artificial Intelligence in the Workplace
- e) Proposed Resolution 2025-29: Approving the Annual Payment to the Ionia County Economic Alliance
- f) Staff Presentation: Values Clarification Exercise
- g) Consider recessing to Closed Session at the conclusion of regular business to discuss Acquisition of Real Property, pursuant to Section 8(d) of Act 267 of 1976, as amended

**XI. Miscellaneous Correspondence:**

- a) None

**XII. Trustee Comments**

**XIII. Public Comment (See Above)**

**XIV. Recess to Closed Session**

**XV. Resume Open Session**

**XVI. Adjournment**

# Council Meeting Minutes

VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR COUNCIL MEETING  
JUNE 16, 2025  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

**APPROVAL OF THE AGENDA**

Motion by Cappon, supported by DeJong, to approve the agenda. All ayes; motion carried 7-0.

**PUBLIC COMMENT**

1. Joann Gerke – Spoke about the congestion on Sixth Avenue when school is released.
2. Kathy Griffin – Thanked council for resurfacing Pineview Drive.

**MINUTES**

Motion by Green, supported by Halfmann, to approve the minutes from the regular Village Council meeting of May 19, 2025 and the special Village Council meeting of May 31, 2025. All ayes; motion carried 7-0.

**BILLS**

Motion by Yoder, supported by Brighton, to approve expenditures equal to or less than \$3,000.00 for the period 5/1/2025 through 5/31/2025. All ayes; motion carried 7-0.

Motion by Cappon, supported by Green, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

**CONSENT AGENDA**

- a) Minutes from the regular Lake Odessa DDA meeting of March 11, 2025
- b) Minutes from the regular Lake Odessa Area Arts Commission meeting of May 12, 2025

Motion by DeJong, supported by Cappon, to approve the consent agenda. All ayes; motion carried, 7-0.

**DEPARTMENTAL REPORTS**

Village Manager: Report submitted.  
Police Department: Report submitted.  
Department of Public Works: Report submitted.  
Finance: Report Submitted.  
Zoning: Report submitted.

**NEW BUSINESS**

- a) Proposed Resolution 2025-23: Approving Village Participation in a Community “Ring of Fire” Activity at Municipal Beach on Friday, July 4, 2025 at 10:00 PM.

Motion by Green, supported by Brighton, to adopt proposed Resolution 2025-23. Banks called for a roll call vote. Yes: Green, Brighton, Cappon, DeJong, Halfmann, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- b) Proposed Resolution 2025-24: Accepting the Proposal of RS Technical Services for Upgrading the SCADA System Computer at the Iron Removal Plant.

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2025-24. Banks called for a roll call vote. Yes: Yoder, Brighton, Cappon, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- c) Proposed Resolution 2025-25: Accepting the Proposal from the Michigan Municipal League Workers’ Compensation Fund for Insurance Coverage Effective July 1, 2025.

Motion by DeJong, supported by Halfmann, to adopt proposed Resolution 2025-25. Banks called for a roll call vote. Yes: DeJong, Halfmann, Brighton, Cappon, Green, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- d) Discuss Deputy Village Manager Candidates

Council held a discussion about the Deputy Village Manager candidates.

Motion by Yoder, supported by DeJong, to recommend hiring Willaim Joseph as the Deputy Village Manager to Village Manager Guetschow. All ayes; motion carried 7-0.

#### **MISCELLANEOUS CORRESPONDENCE**

- a) William Joseph Note
- b) William Christy Email
- c) Brian Rayner Letter

#### **TRUSTEE COMMENTS**

Banks – Expressed appreciation for DPW’s hard work. Also liked the comments tonight and thoughtfulness of council.

Brighton – Appreciates council discussion tonight.

Cappon – Thanked all who helped with the downtown planters. Thanked Mr. Guetschow and department heads for their help in coming to a decision tonight.

DeJong – Toured beach pavilion, it is worse shape than he thought.

Green – Appreciates open discussion tonight.

Halfmann – Thanked Mr. Guetschow and department heads for their willingness to discuss their thoughts about the candidates.

Yoder – Liked the thoughtfulness of the approach taken to recommend the Deputy Village Manager candidate. Thanked DPW for cleaning the beach every day.

#### **PUBLIC COMMENT**

1. Judy Scheidt – Appreciates the candor and openness of the council meeting tonight.
2. Cathy Griffin – Would like more information presented at the meeting, not just the agenda.

## **ADJOURNMENT**

Motion by DeJong, supported by Cappon, to adjourn the meeting. All ayes: motion carried 7-0.  
Meeting adjourned at 7:55 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA  
MINUTES  
SPECIAL COUNCIL MEETING  
JUNE 30, 2025  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 6:00 Pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder.

Absent: Trustee Terri Cappon, Trustee Ben DeJong

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

**APPROVAL OF THE AGENDA**

Motion by Green, supported by Brighton, to approve the agenda. All ayes; motion carried 5-0.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

William Joseph notified Manager Guetschow and Council that he will no longer be pursuing the Deputy Village Manager appointment.

Manager Guetschow spoke of his thoughts on the position. Discussed an Administrative Assistant position for Jacob Hanson working two days a week in the Manager's office and 3 days a week in DPW. After three months an evaluation would happen to determine moving him to the Deputy Village Manager position. Specific assignments and projects would help with the evaluation.

Council members discussed this as well as other options. It was decided that the decision should include all seven council members' input.

A special Village Council meeting will be scheduled next week, potentially Thursday, July 10. This will be finalized and posted later this week.

**ADJOURNMENT**

Motion by Green, supported by Yoder, to adjourn the meeting. All ayes; motion carried 5-0.

Meeting adjourned at 6:40 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA  
MINUTES  
SPECIAL COUNCIL MEETING  
JULY 10, 2025  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 6:01 pm by Village President Banks.

**ROLL CALL**

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Terri Cappon, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Martha Yoder.

Absent: None

Staff present: Manager Gregg Guetschow, Chief Kendra Backing, Clerk/Treasurer Kathy Forman, Jake Hanson

**APPROVAL OF THE AGENDA**

Motion by Cappon, supported by DeJong, to approve the agenda. All ayes; motion carried 7-0.

**PUBLIC COMMENT**

1. Beth Barrone – Shared comments about the hiring process for the Village Manager position.

**NEW BUSINESS**

A recap of the last meeting was given. Manager Guetschow handed out a diagram of skill and knowledge areas for the Village Manager. Summarized where we have been in the search and now, we are looking for a Deputy Village Manager. Manager Guetschow would like to move forward with an internship for Jake Hanson during the next three months. During this internship Jake would split his time between the Village Manager's office and his DPW responsibilities. This would give the Village an opportunity to evaluate Jake's potential and give Jake a chance to decide if this is what he is interested in. Specific assignments and projects would help with the evaluation. Council members discussed their thoughts about the internship.

Motion by Green, supported by Brighton, to recommend Jake Hanson for a 90 Day Internship in the Village Manager's office. All ayes; motion carried 7-0.

**ADJOURNMENT**

Motion by Halfmann, supported by Green, to adjourn the meeting. All ayes; motion carried 7-0.

Meeting adjourned at 6:36 pm.

Respectfully submitted,

Kathy S. Forman  
Village Clerk / Treasurer



# Expenditures

Check Date	Check	Vendor Name	Amount
Bank ARTS			
06/12/2025	3475	KAREN BANKS	433.33
06/12/2025	3476	COURT-SIDE, INC.	67.50
06/12/2025	3477	STAN GOODRICH	30.00
06/26/2025	3478	VERIZON WIRELESS	43.69
ARTS TOTALS:			
Total of 4 Checks:			574.52
Less 0 Void Checks:			0.00
Total of 4 Disbursements:			574.52
Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY			
06/03/2025	1262	DUWAYNE'S MARKETPLACE	3,525.00
06/03/2025	1263	LAKEWOOD AREA CHAMBER OF COMMERCE	40.00
06/03/2025	1264	MOOD MEDIA	35.23
06/12/2025	1265	KAREN BANKS	141.29
06/12/2025	1266	COURT-SIDE, INC.	67.50
DDA TOTALS:			
Total of 5 Checks:			3,809.02
Less 0 Void Checks:			0.00
Total of 5 Disbursements:			3,809.02
Bank POOL POOLED CASH			
06/03/2025	43521	LAKE ODESSA ACE HARDWARE	37.99
06/03/2025	43522	ARBOR DAY FOUNDATION	20.00
06/03/2025	43523	BADGER METER	845.48
06/03/2025	43524	CARL'S SUPERMARKET	48.31
06/03/2025	43525	GREGG GUIDANCE, LLC	4,688.80
06/03/2025	43526	CURTIS COLVIN	99.40
06/03/2025	43527	MICHIGAN STATE POLICE	66.00
06/03/2025	43528	HOMEWORKS	3,085.76
06/03/2025	43529	VERIZON WIRELESS	190.59
06/03/2025	43530	WEX BANK	1,301.54
06/12/2025	43531	AT&T	208.39
06/12/2025	43532	CONSUMERS ENERGY	3,271.41
06/12/2025	43533	MEYERS' HOMETOWN BAKERY	25.00
06/19/2025	43534	LAKE ODESSA ACE HARDWARE	29.99
06/19/2025	43535	AMAZON CAPITAL SERVICES, INC.	1,873.75
06/19/2025	43536	BLUE CARE NETWORK	6,192.51
06/19/2025	43537	BLUE CROSS BLUE SHIELD OF MICHIGAN	272.48
06/19/2025	43538	ELAN FINANCIAL SERVICES	649.82
06/19/2025	43539	CINTAS FIRST AID & SAFETY	141.85
06/19/2025	43540	CONSUMERS ENERGY	793.21
06/19/2025	43541	HARRY O. CULP INSURANCE AGENCY	40.00
06/19/2025	43542	FIRE PROS INC.	998.70
06/19/2025	43543	GRANGER	105.05
06/19/2025	43544	GREGG GUIDANCE, LLC	2,978.02
06/19/2025	43545	VC3, INC	402.00
06/19/2025	43546	JAMES WORTLEY	38.97
06/19/2025	43547	MML WORKERS' COMPENSATION FUND	9,317.00
06/19/2025	43548	SHERWIN WILLIAMS	845.85
06/19/2025	43549	VIEW NEWSPAPER GROUP	1,212.00
06/19/2025	43550	WIGHTMAN	10,301.75
06/19/2025	43551	WOW! BUSINESS	151.00
06/26/2025	43552	EVERON, LLC	69.48
06/26/2025	43553	AMAZON CAPITAL SERVICES, INC.	66.59
06/26/2025	43554	DARIN DOOD	1,000.00
06/26/2025	43555	CITY OF IONIA	44.00
06/26/2025	43556	SBIS	817.66
06/26/2025	43557	VERIZON WIRELESS	421.76
06/26/2025	43558	WOW! BUSINESS	249.60
POOL TOTALS:			
Total of 38 Checks:			52,901.71
Less 0 Void Checks:			0.00
Total of 38 Disbursements:			52,901.71
Bank PR VI 1498 PAYROLL			
06/20/2025	37 (E)	AMERICAN FUNDS	125.00

Check Date	Check	Vendor Name	Amount
PR VI TOTALS:			
Total of 1 Checks:			125.00
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			125.00

REPORT TOTALS:			
Total of 48 Checks:			57,410.25
Less 0 Void Checks:			0.00
Total of 48 Disbursements:			57,410.25

**Purchases Over \$3,000.00**

5-27-24  
25

# Lake Odessa Village Invoice

248-275-967.000

Each

10.00 120 Bag Soil Duwagay Mil = 1200.00

4.25ea 120 - 4" Scaevola - 510.00

4.25ea 120 - Creeping Jennie 4" - 510.00

4.25ea 120 - Dragonwing Begonia 4" - 510.00

4.25ea 60 - Euphorbia - 4" - 255.00

9.00ea 60 - 6" Cannatily - 540.00

Total \$ 3525.00

No Tax

Karen Banks

Due A.S.A.P.

\*  
2025 Price  
is the  
Same as 2024  
No Increase

Duwagay marketplace  
1123 Dufferin Lake St  
Lake Odessa, Mi 48861

Gregg Guidance, LLC  
720 High Street  
Charlotte, MI 48813  
9894134290



Village of Lake Odessa  
Attn: Accounts Payable  
839 Fourth Avenue  
Lake Odessa, MI 48849

Invoice Number GG2025-15  
Date of Issue 06/02/2025  
Due Date 07/03/2025  
Amount Due (USD) \$4,688.80

101-172-801.000

Description	Rate	Qty	Line Total
Interim Mgmt. Hrs. May 19, 2025	\$90.00	11	\$990.00
Mileage Per Diem - Lake Odessa May 19, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 21, 2025	\$90.00	5.25	\$472.50
Mileage Per Diem - Lake Odessa May 21, 2025	\$30.13	1	\$30.13
Expense Reimbursement May 21, 2025 - Lunch w/ W. Joseph	\$36.72	1	\$36.72
Expense Reimbursement May 21, 2025 - Dessert w/ J. Hanson	\$23.08	1	\$23.08
Interim Mgmt. Hrs. May 22, 2025	\$90.00	7.75	\$697.50
Mileage Per Diem - Lake Odessa May 22, 2025	\$30.13	1	\$30.13
Interim Mgmt. Hrs. May 27, 2025	\$90.00	7.25	\$652.50
Mileage Per Diem - Lake Odessa May 27, 2025	\$30.13	1	\$30.13
Expense Reimbursement May 27, 2025 - Lunch w/ W. Christy	\$35.66	1	\$35.66
Interim Mgmt. Hrs.	\$90.00	7.25	\$652.50

May 29, 2025

Mileage Per Diem - Lake Odessa May 29, 2025	\$30.13	1	\$30.13
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Interim Mgmt. Hrs. May 30, 2025	\$90.00	2.5	\$225.00
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Mileage Per Diem - Lake Odessa May 30, 2025	\$30.13	1	\$30.13
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Expense Reimbursement May 30, 2025 - Dinner w/ D. Willison	\$62.43	1	\$62.43
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Interim Mgmt. Hrs. May 31, 2025	\$90.00	7	\$630.00
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Mileage Per Diem - Lake Odessa May 31, 2025	\$30.13	1	\$30.13
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Subtotal	4,688.80
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Tax	0.00
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Total	4,688.80
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Amount Paid	0.00
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Amount Due (USD)	\$4,688.80
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#### Terms

Payment in full is due within 30 days of the date of invoice. Please make checks payable to Gregg Guidance, LLC. Thank you for your business.





Tri-County Electric Cooperative  
7973 E. Grand River Ave.  
Portland, MI 48875-9717

Emergency: 1-800-848-9333  
Billing: 1-800-562-8232  
Payments: 1-844-963-2875

**Blanchard Office**  
3681 Costabella Ave.  
Blanchard MI 49310  
www.homeworks.org

**Portland Office**  
7973 E. Grand River Ave.  
Portland MI 48875

313 0 AV 0.545  
VILLAGE OF LAKE ODESSA  
839 4TH AVE  
LAKE ODESSA MI 48849-1001

5 313  
C-2



Account Number	2043600
Rate	CMLP5
Current Due Date	06/16/2025
Bill Date	05/23/2025
Days Billed	30
Meter Number	56587
kWh per Day Last Year	647
kWh per Day This Year	710

Account Status	
Previous Balance 04/22/25	\$2,858.12
Payment Received 05/05/25	-\$2,858.12
Balance Forward	\$0.00
Current Charges	\$3,085.76
<b>Total Amount Due 06/16/25</b>	<b>\$3,085.76</b>

Message  
Center

YOUR 2024 CAPITAL CREDIT ALLOCATION IS \$3,222.07  
YOUR TOTAL CAPITAL CREDIT ACCOUNT(UNRETIRED) IS \$62,090.41

SERVICE ADDRESS:		2367 BONANZA RD #5				POLE #: OD392X7M		BOARD DIST: D02	
Billing Period 04/14/2025 TO 05/14/2025	METER READINGS				MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
	BEGIN	TYPE	END	TYPE					
PEAK	635358	REG	638891	REG	1	3533	KWH	0.07550	\$266.74
INTERMEDIATE	370365	REG	378438	REG	1	8073	KWH	0.07550	\$609.51
OFF PEAK	105786	REG	115486	REG	1	9700	KWH	0.07550	\$732.35
POWER SUPPLY COST RECOVERY						21306		0.00360	\$76.70
PEAK KW						90.770	KW	14.00000	\$1,270.78
AVAILABILITY CHARGE									\$105.00
MICHIGAN LOW INCOME ENERGY FUND									\$0.87
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$23.81
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,085.76
TOTAL AMOUNT									\$3,085.76

591-536-920.000





# MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND

1675 Green Road, Ann Arbor, MI 48105

**INVOICE**

Lake Odessa, Village Of  
839 Fourth Ave.  
Lake Odessa, MI 488491077

Invoice #: 6268207  
Policy #: 5001410-25  
Installment #:  
Invoice Date: 06/3/2025  
Due Date: 06/15/2025

POLICY#	DESCRIPTION	AMOUNT
5001410-25	Policy Premium 7/1/2025 to 7/1/2026	\$9,317.00
AMOUNT DUE:		\$9,317.00

**MAKE CHECK PAYABLE TO: MML Workers' Compensation Fund**

PAYMENT MAILING ADDRESS  
MML Workers' Compensation Fund  
PO BOX 712087  
CINCINNATI, OH 45271-2087

OR:

ACH PAYMENT OPTION  
Bank: Key Bank, N.A.  
Routing #: 041001039  
Account #: 6000694481

For questions about remittance details, call Insurance Accounting at (734) 669-6373.  
For policy or invoice questions, call Underwriting at (248) 204-8530.

FOR PROPER CREDIT, PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT



# MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND

Member Name:  
Lake Odessa, Village Of

Mail to:

MML Workers' Compensation Fund  
PO BOX 712087  
CINCINNATI, OH 45271-2087

Invoice #: 6268207  
Policy #: 5001410-25  
Installment #:  
Invoice Date: 06/3/2025  
Payment Due : 06/15/2025  
Amount Due: \$9,317.00

Payment Enclosed: \_\_\_\_\_

# Michigan Municipal League Workers' Compensation Fund

06/3/2025

Declaration Page

5001410-25

Village Of Lake Odessa  
Attn: Kathy Forman  
839 Fourth Ave.  
Lake Odessa, MI 488491077

Coverage Period 7/1/2025 to 6/30/2026  
RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations 101-441-723.000	185,000	5.72	4912.18 10,582
7520-00	Water Operations 591-536-723.000	69,000	2.91	932.12 2,008
7720-01	Police Officers 101-301-723.000	270,000	2.43	3045.63 6,561
7720-02	Volunteer Police Officers 101-301-723.000	2,000	2.12	19.50 42
8810-01	Clerical-Office 101-172-723.000 101-261-723.000	163,000	0.33	249.74 538
8810-02	Elected Officials 101-101-723.000	36,400	0.18	30.64 66
9102-00	Parks & Recreation 101-751-723.000	8,700	2.71	109.55 236
9410-00	Municipal Employee 101-265-723.000	7,400	0.52	17.64 38
	Totals:	\$741,500		\$20,071
	$\frac{9,317}{20,071} = 46.4202\%$			

## Coverage Amount

Employers Liability: \$2,000,000  
Workers' Compensation: STATUTORY

Annual Premium Due By June 15th: \$9,317

Total Standard Premium	\$20,071
Experience Modifier: .80	(\$4,014)
Modified Premium	= \$16,057
Size of Premium Credit	\$0
Expense Constant	\$150
Total Estimated Premium	= \$16,207
(Dividend Credit)	(\$6,890)
NET ESTIMATED ANNUAL PREMIUM	= \$9,317



# WIGHTMAN

*it's all about people*

Village of Lake Odessa  
Sent via email:  
treasurer@lakeodessa.org  
manager@lakeodessa.org

Invoice number 95284  
Date 06/17/2025  
Project Manager Derek J. Miller

Project **242125 242125 LOCAL STREET  
IMPROVEMENTS**

Description	Contract Amount	Prior Billed	Current Billed	Remaining
Category B Grant Application	3,000.00	2,625.00	367.50	7.50
Survey & Design Engineering	176,300.00	75,771.13	6,184.25	94,344.62
Total	179,300.00	78,396.13	6,551.75	94,352.12

Invoice total **6,551.75**

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
95284	06/17/2025	6,551.75	6,551.75				
	Total	6,551.75	6,551.75	0.00	0.00	0.00	0.00

**\*\*Please remit to 2303 Pipestone Road, Benton Harbor, MI 49022 and include invoice number\*\***

**\*\*If you would like to pay with a credit card, please visit our website at [www.gowightman.com](http://www.gowightman.com), a 3% fee applies to all credit card transactions. ACH transactions are accepted for a flat \$2.50\*\***

**SERVICE CHARGE:** A delinquency charge of 1 1/2% per month (which is an ANNUAL PERCENTAGE RATE of 18%) will be added to all amounts not paid 30 days after invoice date.

Invoice # b JT

203-449-801



Village of Lake Odessa  
Sent via email:  
treasurer@lakeodessa.org  
manager@lakeodessa.org  
Jesse Trout

Invoice number 95412  
Date 06/19/2025  
Project Manager Brian K. Holleman

Project **250072 250072 LAKE ODESSA - WATER  
RELIABILITY STUDY**

Description	Contract Amount	Prior Billed	Current Billed	Remaining
<b>Water Reliability Study</b>	23,000.00	9,943.75	3,750.00	9,306.25
Total	23,000.00	9,943.75	3,750.00	9,306.25

Invoice total **3,750.00**

#### Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
95412	06/19/2025	3,750.00	3,750.00				
	Total	3,750.00	3,750.00	0.00	0.00	0.00	0.00

**\*\*Please remit to 2303 Pipestone Road, Benton Harbor, MI 49022 and include invoice number\*\***

**\*\*If you would like to pay with a credit card, please visit our website at [www.gowightman.com](http://www.gowightman.com), a 3% fee applies to all credit card transactions. ACH transactions are accepted for a flat \$2.50\*\***

**SERVICE CHARGE:** A delinquency charge of 1 1/2% per month (which is an ANNUAL PERCENTAGE RATE of 18%) will be added to all amounts not paid 30 days after invoice date.

591-536-801.000

# Consent Agenda



VILLAGE OF LAKE ODESSA  
MINUTES  
REGULAR PLANNING COMMISSION MEETING  
MAY 14, 2025  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MICHIGAN 48849

The meeting was called to order at 7:00 pm by Chairperson Meg Wheeler.

**ROLL CALL**

Commissioners present: Meg Wheeler, Karen Banks, Ben DeJong, Ken Misiewicz, and Gregg Guetschow.

Council absent: Beth Barrone

Staff present: Zoning Administrator Jeanne Vandersloot

**APPROVAL OF THE AGENDA**

It was moved by Commissioner DeJong, supported by Commissioner Misiewicz, that the agenda be approved as presented. All ayes; motion carried 5-0.

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**MINUTES**

It was moved by Commissioner Misiewicz, supported by Commissioner DeJong, to approve the minutes of the January 27, 2025, regular meeting and the April 17, 2025, special meeting as written All ayes; motion carried 5-0.

**ACTION AND DISCUSSION ITEMS**

- a) Special Use Permit – Home Occupation Business – 526 Tupper Lake Street

Zoning Administrator Vandersloot reviewed her memorandum, highlighting several matters. Commissioners asked questions of her and applicant representatives.

It was moved by Commissioner Banks, supported by Commissioner DeJong to move the application for special use permit forward to a public hearing to be held on July 28 at 6:00 pm. All ayes. Motion carried 5-0.

- b) Master Plan Update

Discussion took place regarding concept drawings for housing development on Village-owned property east of McDonalds. Chairperson Wheeler described work that still needed to be completed in reviewing the draft Master Plan document. It was the consensus of members to schedule a special meeting for June 17 at 7:00 pm with the intent to work with the planning consultant to finalize work on the Master Plan.

- c) Review Zoning Ordinance Section 36-66 – Minor Site Plan Amendments and Revisions

It was moved by Commissioner Banks, supported by Commissioner Misiewicz, to refer the proposed amendment language to the Village Council with a request to refer it back to the Planning Commission for public hearing on June 17, 2025. All ayes. Motion carried, 5-0.

d) Review Zoning Ordinance Section 36-63 (c) (8) – Dwelling Standards

Zoning Administrator Vandersloot noted that the standards contained in the section for roof pitch are quite restrictive and inconsistent with roof designs commonly approved by the County building department. She also noted a lack of clarity in the language regarding overhangs and window sills.

It was the consensus of the commissioners that additional information was required on this topic regarding standards in place in comparable communities and that discussion should continue at the next meeting.

f) Review Zoning Ordinance Section 36-134 (3) (b) (4) – Special Use Public Hearing Requirements

It was moved by Commissioner Banks, supported by Commissioner DeJong that marked-up amendment language be presented for review at the June 17 meeting. All ayes Motion carried, 5-0.

**ADJOURNMENT**

It was moved by Commissioner Misiewicz, supported by Commissioner DeJong, to adjourn the meeting. All ayes: motion carried 5-0. Meeting adjourned at 8:05 pm.

Respectfully submitted,

Gregg Guetschow  
Acting Recording Secretary

## **MINUTES**

### **Lake Odessa Downtown Development Authority**

Special Meeting

Tuesday, June 10, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair McGarry called the meeting to order at 7:01 a.m.  
Present: Sarah McGarry, Darwin Thompson, Bill Rogers, Marilyn Danielson, Karen Banks, Cody Dreyse  
Absent: None  
Visitors: None  
Staff: Village Manager Gregg Guetschow, Jim McManus (McKenna)
2. **Agenda:** Motion by Banks, supported by McGarry, to approve agenda as presented. All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:** Motion by McGarry, supported by Rogers, to approve minutes of 3/11/25 regular meeting. All ayes; motion carried.
5. **Finance:**
  - a. Revenue/Expense report was reviewed. Motion by Banks, supported by McGarry, to approve accounts payable for period 3/1/2025 through 5/31/2025 totaling \$9,981.69. All ayes; motion carried.
  - b. Motion by Rogers, supported by Danielson, to approve \$142.34 mileage and meal reimbursement to Karen Banks for attendance by Karen Banks, Sarah McGarry and Meg Hermes at 6/9/2025 Small Town & Rural Development Conference, and \$67.50 to Court-Side, Inc. for embroidered polo shirts for Karen Banks, Sarah McGarry and Meg Hermes to wear at 6/9/2025 Small Town & Rural Development Conference. All ayes; motion carried.
6. **Action/Discussion Items:**
  - a. **Mural Project:** Banks and McGarry reported on their attendance at the Small Town & Rural Development Conference, and stated that the Village did not receive grant funding, but that attendance was beneficial and educational. Banks and McGarry described the presentations from the other nine communities and reported on the three communities that were awarded grant funds from Consumers Energy.



- b. DDA Tax Increment Capture: Guetschow explained a recent resolution received from the Lake Odessa Community Library and advice received from the Village's legal counsel. He reported that due to changes in the law since the inception of the DDA in 2005, there will no longer be tax capture from the library beginning with the 2025 tax year.
- c. Draft DDA Development and TIF plan: Discussion was held with Jim McManus re: requested changes to the draft plan. Motion by Banks, supported by Rogers, to refer draft plan, with amendments, to the Village Council to hold a public hearing. All ayes; motion carried.

7. **Board Member Comments**: None.

8. **Adjournment**: Without objection, meeting adjourned at 7:27 a.m.

Respectfully submitted,

Karen Banks, Recording Secretary

## MINUTES

### **Lake Odessa Area Arts Commission**

Special Meeting

Wednesday, June 11, 2025

Page Memorial Building

Lake Odessa, Michigan

1. **Call to Order:** Chair Hermes called the meeting to order at 7:05 p.m.  
Present: Melanie Baker, Karen Banks, Meg Hermes, Nancy Mattson,  
Absent: Ty Nurenberg, Aurora Rice, Elizabeth Stoneman  
Visitors: None  
Staff: None
2. **Agenda:** Motion by Banks, supported by Hermes, to approve agenda with addition of Sue Clay under "Artists" and Advertising. All ayes; motion carried.
3. **Public Comment:** None.
4. **Minutes:** Motion by Hermes, supported by Mattson, to approve minutes of 5/11/25 regular meeting. All ayes; motion carried.
5. **Finance:**
  - a. Revenue/Expense report, reflecting total revenues of \$6,476.65 and expenditures of \$8,843.14 through May 31, 2025, was reviewed.
  - b. Motion by Mattson, supported by Hermes, to approve accounts payable for May 2025 totaling \$1,707.22. All ayes; motion carried.
  - c. Motion by Mattson, supported by Baker, to approve the following accounts payable:
    - 1) \$67.50 to Court-Side, Inc. for shirts for Banks, Hermes and Sarah McGarry to wear at Small Town & Rural Development Conference on 6/9/2025
    - 2) \$142.33 to Karen Banks for mileage and meals reimbursement for attendance by Banks, Hermes and Sarah McGarry at Small Town & Rural Development Conference on 6/9/2025
    - 3) \$192.00 to Karen Banks for reimbursement to renew Flipsnack annual plan
    - 4) \$99.00 to Karen Banks for reimbursement for Survey Monkey upgrade plan for Mural Contest
    - 5) \$30.00 to Stan Dykstra for one-half booth fee paid for 2025 Art in the ParkAll ayes; motion carried.

## 6. Action/Discussion Items:

### a. 2025 Art in the Park:

- 1) Artists:
  - a) To date, 76 total applications received, 94 booths purchased, and two non-profit booths.
  - b) Artist Sue Clay is cancelling for 2025 and has requested that she be allowed to take advantage of the Bonus Program pricing of \$50 for a single booth in 2026. Discussion followed. Motion by Hermes, support by Mattson, to approve Clay's request, provided she submit her 2026 application on or before 8/31/2025. All ayes; motion carried.
- 2) Entertainment: Baker reported she has talked with Steve Aldrich (VFW) and they are planning to do the opening flag ceremony. Banks will contact the Boy Scouts and Girl Scouts to inquire if they would like to also participate in flag ceremony.
- 3) Food Vendors: Mattson confirmed the following food vendors have all submitted their paperwork and payment:
  - a) Kool Breeze
  - b) Maria's Tacos
  - c) NPC Kettle Corn
  - d) Grub-It-Up BBQ
  - e) Lesa's Elephant Ears
  - f) Kory's Antojitos
- 4) Sponsors: Current sponsor spreadsheet was reviewed. Banks stated we have received four \$25 gift cards from Buddy's as a sponsorship in lieu of cash for use as door prizes, but that we still need two more door prizes. Baker stated she will donate a \$20 gift card to Bonanza Antiques.
- 5) Advertising:
  - a) No price quote has been received from River City Reproductions for printing the 2025 Visitors Guide.
  - b) Discussion was held re: allowing Scott Stewart to etch the 50th Anniversary AITP logo on glassware to give away or sell. Consensus was to allow him to use logo, provided Nurenberg consents, as he created the logo.
  - c) Banks presented quotes from The View Newspaper Group for a full-size ad to be published in the Lakewood News. Motion by Hermes, supported by Mattson, to approve publication of a press release on 7/19/2025 and a full-page color ad at a cost of \$915.00 (\$730 for black-and-white plus \$185.00 to add color) for publication on 7/26/2025. All ayes; motion carried.

- 6) Volunteers/Paid Help: Banks will update the sign-up sheet and get it ready for distribution.

**b. Mural Project:**

- a) Banks and Hermes reported on their attendance at the 6/9/2025 Small Town & Rural Development Conference to present their pitch in the "Put Your Town On The Map" Competition, but were disappointed to report that the Village did not receive grant funding.
- b) Mural Contest: Banks reported that public voting on design elements will end on 6/14/2025. Consensus was to allow Banks to randomly select a winner and announce the winner via the Arts Commission website and a press release the week of June 15. She or Mattson will notify the artists of the design choices.

7. **Adjournment**: Motion by Mattson, supported by Banks, to adjourn. All ayes; motion carried. Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

## MINUTES

### **Lake Odessa Area Arts Commission**

Special Meeting

Monday, June 30, 2025

Village Park

Lake Odessa, Michigan

**1. Call to Order:** Chair Hermes called the meeting to order at 1:11 p.m.

Present: Karen Banks, Meg Hermes, Nancy Mattson, Ty Nurenberg, Aurora Rice

Absent: Melanie Baker, Elizabeth Stoneman

Visitors: None

Staff: None

**2. Action/Discussion Items:**

**a. 2025 Art in the Park:**

- 1) First Aid Station: Motion by Hermes, supported by Rice, to authorize an amount not to exceed \$100 payable to the Lake Odessa Fire Department as compensation for providing on-site first responders for Art in the Park. All ayes; motion carried. Hermes will contact Fire Chief Perkins to make arrangements.
- 2) Artist Parking: Banks reported that the Village's insurance carrier will provide liability coverage for volunteers to drive a Village-owned vehicle to provide artist transportation. Hermes suggested ordering magnetic signs to place on the vehicle.
- 3) Volunteers/Paid Help: Motion by Rice, supported by Mattson, to authorize payment of \$10 per hour to the local Boy Scout and Girl Scout troops in exchange for event help. Volunteer sign-up was given to Nurenberg and Rice for review; they will work to help fill in the gaps in the volunteer schedule.
- 4) Donuts: Hermes will place order for donuts and donut holes with Meyers' Bakery, and will pick them up morning of event.
- 5) Fans for Swag Bags: Rice stated she had fifteen fans which could be decorated and placed in the artist swag bags. Banks will explore options for online printers.
- 6) Volunteer T-Shirts: Banks provided pricing from seam for new 50th Anniversary t-shirts. Motion by Hermes, supported by Mattson, to authorize purchase from SEAM

of five Small shirts, ten Medium shirts, twenty Large shirts, ten XL shirts, and five XXL shirts at a cost of \$713.50. All ayes; motion carried.

- 7) First Congregational Children's Choir: Mattson stated the choir has asked about performing at Art in the Park. Consensus was to allow them to do a pre-event performance starting at 8:30, including singing the National Anthem in conjunction with the flag ceremony at 9:00 a.m.
- 8) Overnight Security: Banks received the okay from Police Chief Backing about having a civilian stay in the park during the Friday-to-Saturday overnight hours. Motion by Banks, supported by Rice, to authorize \$150 as compensation for overnight security from 9 p.m. Friday, August 1 to 4 a.m., August 2.
- 9) Chalk the Walk: Rice presented a plan and a poster she designed for a "Chalk the Walk" event to be held in the park as a lead-up to Art in the Park. Consensus was that event will be held Tuesday, August 29 at 3:00 p.m., with a rain date of Wednesday, July 30.
- 10) Kids' Zone: Schedule was reviewed. No balloon animal has been engaged as of yet. Staff/volunteers from the Lake Odessa Community Library will provide activities from 11 a.m. to noon. Marilyn Danielson, a/k/a Buttons the Clown, will be in the Kids' Zone for the duration (9 AM to Noon).

**3. Adjournment:** Without objection, meeting adjourned at 2:06 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

# Departmental Reports



## MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary

DATE: July 17, 2025

### ITEMS OF BUSINESS:

**Ordinance No. 2025-08 – Golf Carts.** A resident pointed out to us a conflict between ordinance language and practices regarding the placement of the registration sticker on golf carts. This amendment corrects this inconsistency. At the same time, I have made some other minor changes to clarify and improve the language of the section.

**Proposed Resolution 2025-26 – MML Voting Delegate and Alternate.** The Michigan Municipal League conducts an annual meeting during its fall convention at which delegates from member municipalities will elect new trustees, vote on core legislative principles, and consider resolutions submitted by members. The proposed resolution identifies the Village's voting delegate and alternate to this meeting.

**Proposed Resolution 2025-27 – Dehumidifier Purchase.** One of three dehumidifiers at the water treatment plant is no longer functioning and needs to be replaced to help control condensation in the facility. Jesse Trout is recommending purchasing the new dehumidifier from the low bidder Ferguson Waterworks.

**Proposed Resolution 2025-28 – Artificial Intelligence Policy.** As you are no doubt aware, use of artificial intelligence (AI) tools is increasing in many areas of business operations. You might have noticed that we used AI to draft questions used during the deputy manager interviews. It is likely that Village administrators will find more occasions to use AI in the future. The proposed policy has been drafted for the purpose of establishing some initial guidelines to govern its application to Village operations. This policy has been prepared by Jake Hanson. He will be in attendance to answer questions you might have about the policy.

**Staff Presentation – Values Clarification.** Jake Hanson will be introducing a values clarification exercise and inviting trustees to participate in the process.



## **MISCELLANEOUS MATTERS:**

***Dangerous Building, 1323 Ionia Street.*** A hearing on this structure has been scheduled for August 5, 2025. Notice has been sent to the property owner but the receipt confirming delivery has not yet been received in our offices.

***Planning Commission.*** The Planning Commission will meet on Monday, July 28. Its agenda includes 1) a public hearing on a proposed office-type home occupation proposed for a detached garage loft area at a home on Lakeview Drive and 2) a preliminary discussion about a multiple-family residential project design.

***Downtown Development Authority Development Plan Update.*** Public hearings will be held during Council's August 18 meeting on several matters related to the DDA's development plan update. In addition to extending the tax increment financing plan, the development plan calls for the creation of a second small DDA district. In addition, as was discussed earlier this year, we are asking Council to eliminate the sunset date in the current DDA ordinance.

***Management Intern.*** Jake Hanson spent Tuesday and Thursday this week working on two matters on Monday's meeting agenda as well as becoming familiar with a few other aspects of administrative operations. He will be attending the Michigan Municipal Executives Summer Workshop in Mount Pleasant on Wednesday and Thursday next week.

***Work Schedule.*** I will also be attending the MME Summer Workshop next week. As a consequence, I will be in the office only on Tuesday next week. As always, I will be checking email when I am away and will be available via phone and text.

# Lake Odessa Police Department



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

## June 2025 CALLS FOR SERVICE

06/30/25 18:20:16 99091 - MED 1  
06/30/25 18:16:11 911H - 911 HANG UP  
06/30/25 16:54:26 9908 - GENERAL ASSIST  
06/30/25 10:32:53 9908 - GENERAL ASSIST  
06/29/25 21:28:25 99091 - MED 1  
06/29/25 16:58:14 9908 - GENERAL  
06/28/25 19:11:05 5300 - DISORDERLY  
06/25/25 17:15:35 TRF -TRAFFIC  
06/25/25 14:30:04 TRF - JL AVE/SEWER PLT LO25-00310 3905  
06/24/25 21:07:20 9504 - WIRES DOWN  
06/24/25 15:57:16 911H - 911 HANG UP  
06/24/25 08:47:44 99091 - MED 1  
06/23/25 15:56:45 9903 - MISSING  
06/23/25 13:24:31 TREES - TREE DOWN  
06/23/25 12:10:22 1302 - DOMESTIC  
06/23/25 09:10:29 9301B - PDA TRAFFIC  
06/22/25 19:27:44 99091 - MED 1  
06/22/25 17:28:35 9908 - GENERAL  
06/22/25 17:08:42 5300 - DISORDERLY  
06/21/25 20:41:15 9807 - SUSPICIOUS  
06/21/25 15:20:20 99091 - MED 1  
06/21/25 14:42:24 9909E - MEDICAL  
06/21/25 10:32:50 DPW - DPW  
06/20/25 20:28:40 9807 - SUSPICIOUS  
06/20/25 15:16:02 9909M - MENTAL  
06/20/25 10:53:41 2900 - MDOP  
06/20/25 08:24:13 99091 - MED 1  
06/19/25 23:59:36 TRF - TRAFFIC  
06/19/25 23:18:45 9807 - SUSPICIOUS  
06/19/25 23:04:44 911H - 911 HANG UP  
06/19/25 17:47:40 9909E - MEDICAL  
06/19/25 14:39:54 FOLLOW UP  
06/19/25 14:05:40 FOLLOW UP  
06/19/25 13:25:40 9908 - GENERAL  
06/19/25 01:51:15 9908A - ASSIST  
06/18/25 17:19:30 9908 - GENERAL ASSIST  
06/18/25 16:43:28 9807 - SUSPICIOUS  
06/18/25 14:33:10 FOLLOW UP  
06/18/25 12:30:44 FOLLOW UP  
06/18/25 12:19:12 99091 - MED 1  
06/17/25 19:47:21 VDOM - VERBAL  
06/17/25 18:52:26 9908 - GENERAL  
06/17/25 14:56:01 9301A - PIA TRAFFIC ASSIST  
06/17/25 14:32:23 FOLLOW UP -  
06/17/25 08:15:46 99091 - MED 1  
06/17/25 06:42:51 2300 - LARCENY  
06/16/25 22:37:08 TRF -TRAFFIC  
06/16/25 18:39:33 99091 - MED 1  
06/16/25 18:02:56 911H - 911 HANG UP  
06/16/25 16:49:24 FOLLOW UP  
06/16/25 02:14:11 99093 - MED 3  
06/16/25 00:53:10 9909M - MENTAL  
06/15/25 23:43:27 PROPERTY CHECK  
06/15/25 18:59:21 9903 - MISSING



Lake Odessa Police Department  
839 4th Ave, Lake Odessa, MI 48849  
(616) 374-8845

06/15/25 18:44:08 TRF -TRAFFIC  
06/15/25 12:49:26 99091 - MED 1  
06/15/25 00:49:45 PROPERTY CHECK  
06/14/25 21:09:44 TRF -TRAFFIC  
06/14/25 11:12:19 5402 - OWI/OUID  
06/14/25 10:13:14 9909P - NONCRIMINAL  
06/13/25 23:04:28 9401 - ALARM  
06/13/25 18:20:30 TRF - TRAFFIC  
06/13/25 14:42:01 1302 - DOMESTIC  
06/12/25 16:15:55 7000 - JUVENILE  
06/12/25 12:47:50 2600 - FRAUD  
06/12/25 08:56:19 FOLLOW UP  
06/12/25 08:52:37 9908 - GENERAL ASSIST  
06/12/25 00:08:49 9807 - SUSPICIOUS  
06/11/25 16:23:56 7000 - JUVENILE  
06/11/25 15:09:27 9908 - GENERAL ASSIST  
06/11/25 14:19:34 99092 - MED 2  
06/11/25 11:56:19 7000 - JUVENILE  
06/11/25 09:59:10 1100 - CSC  
06/11/25 04:42:04 REPO -REPOSSESSION  
06/10/25 00:22:03 PROPERTY CHECK  
06/09/25 16:59:02 9807 - SUSPICIOUS  
06/09/25 16:12:57 9505 - BURN PERMIT  
06/09/25 11:23:25 FOLLOW UP  
06/09/25 11:12:26 5300 - DISORDERLY  
06/09/25 10:08:55 TRF -TRAFFIC  
06/08/25 23:10:49 PROPERTY CHECK  
06/08/25 16:46:05 9908 - GENERAL SIXTH AVE  
06/08/25 14:25:04 9807 - SUSPICIOUS  
06/07/25 18:29:06 5300 - DISORDERLY  
06/07/25 14:25:40 PROPERTY CHECK  
06/07/25 10:18:13 1302 - DOMESTIC  
06/06/25 09:11:02 FOLLOW UP  
06/05/25 13:20:26 2600 - FRAUD  
06/05/25 10:57:54 9909P - NONCRIMINAL  
06/05/25 08:04:53 5000 - WARRANT  
06/04/25 18:50:57 911H - 911 HANG UP  
06/04/25 13:41:41 9909P - NON  
06/04/25 13:06:07 99091 - MED 1  
06/04/25 12:58:15 9908 - GENERAL  
06/04/25 07:36:30 9500 - FIRE ALL  
06/03/25 18:42:54 99092 - MED 2  
06/03/25 15:44:12 FOLLOW UP  
06/03/25 01:27:25 VDOM - DISTURBANCE  
06/03/25 00:47:00 PROPERTY CHECK  
06/02/25 19:17:33 2201 - BURGLARY  
06/02/25 18:37:32 9908 - GENERAL  
06/02/25 08:39:55 FOLLOW UP  
06/02/25 00:02:41 PROPERTY CHECK  
06/01/25 19:44:54 TRF -TRAFFIC  
06/01/25 17:28:44 9808 - LOST  
06/01/25 13:46:05 FOLLOW UP  
06/01/25 11:10:32 9908 - GENERAL ASSIST

**Public Relations:**

For the past six years Chief Backing and Officer Tollefson have participated in the Jordan Lake Trail 5k Run/Walk. Every year Officer Tollefson completes this event in full uniform and duty gear. We have endured all kinds of weather with this event but this year was definitely the hottest. Thank you to the Jordan Lake Trail Board for hosting this event for our community.





**Lake Odessa Fair:**

The Lake Odessa Fair was held June 18<sup>th</sup>-22<sup>nd</sup>. Officers assisted with leading the parade and being a visible presence during the festivities. The fair was fun and successful despite bad weather resulting in event delays.



Photo Credit: Auxiliary VFW Post 4461

**TRAINING:**

Chief Backing attended the Michigan Association of Chiefs of Police summer conference held at Shanty Creek. Chief Backing was awarded a \$1,000 scholarship to attend this conference from the Mid-Michigan Association of Chiefs of Police. Sessions included Legal Update, Mindful Hiring Practices, Police Leadership Failures, Lessons of the Holocaust: Inspiring Courageous Leadership and Countering Antisemitism, Mental Health Training and The Art and Impact of Forensic Sketching. Chief Backing earned Continuing Professional Education credits for each session.

**2025 Continuing Professional Education Credits :**

Continuing Professional Education refers to mandatory in-service training requirements for officers. Officers are required to complete twenty-four (24) hours of annual designated approved training including:

\*No less than eight (8) hours shall be completed on Mental Health Crisis training.

Topics include but are not limited to:

\*Behavioral Health Emergency Partnership

\*Autism Speaks

\*Alzheimer's Awareness

\*Legal Updates

The remaining sixteen (16) CPE hours shall be completed on any agency selected topic that meets the following requirements:

\*Enhances law enforcement performance, professionalism, public and officer safety, and officer decision making.

\*Training must be approved by MCOLES and Agency Head.

Suggested training categories include but are not limited to:

\*Subject Control

\*Detention and Prosecutions

\*Patrol Procedures

\*Health and Wellness

\*Special Investigations

\*Patrol Operations

\*Ethics in Policing

The Lake Odessa Police Department has received \$3,000.00 from the State of Michigan to assist in funding the CPE requirements. The Lake Odessa Police Department is part of the West Michigan Criminal Justice Training Consortium and has training subscriptions to meet these mandated training requirements for 2025.

**Case Highlight:**

LOPD handled several larceny from automobile complaints (LFA) that were reported by residents in the 700-900 block of 6<sup>th</sup> Avenue on June 17<sup>th</sup>. These thefts occurred to unlocked vehicles sometime the night prior and valuables ranging from money, personal identification information, keys and financial transaction devices were stolen.

The victims reported credit card notifications from businesses in the Lansing area. The victims were instructed to contact their credit card companies to cancel their cards. Follow

up by LOPD was conducted at these businesses to gain security footage of the unauthorized use of the cards. A suspect was developed, and the images were shared with law enforcement networks who were able to identify the suspect. The suspect was apprehended and is currently lodged with multiple holds by several law enforcement agencies in our area. After the suspect's arraignment, more information can follow regarding this case.

This is an exceptional investigation that came together largely in part due to the cooperation from the victims and the diligence of our department. We are grateful for the information sharing among other agencies that led to the successful apprehension of the suspect. The suspect, and possibly other suspects, created a lot of victims in our community and surrounding areas.

We want to remind citizens to lock their vehicles and not leave valuables inside.



## **Department of Public Works**

**June 6<sup>th</sup> 2025 to July 15<sup>th</sup> 2025**

### **Council Report**

#### **Parks & Beach**

All sidewalks were edged again. The grounds are being mowed as necessary and the beach is being cleaned free of debris daily. We treated Swifty's Place play structure with algaecide. The shade sails were installed at the pavilion. We spread four truckloads of new sand on the beach.

#### **Streets**

We completed painting parking spaces, crosswalks, centerlines and turn lanes. Gravel streets were graded again. We sprayed the weeds and grass along the curblines. The streets were swept again. We have been cleaning this year's rotation of storm basins.

#### **Water**

We installed two new water services on Clark St for the ongoing construction of two new homes. RS Technical installed the new computer for the SCADA control system. We exercised the service valves for every fire hydrant in the Village.

#### **DPW**

We trimmed low hanging limbs above the sidewalks around the Village. The VFW banners were removed and summer banners have been installed, along with new flags on the downtown light posts. We have been mowing multiple tagged lawns. We have begun removing and replacing sections of bad sidewalk.

#### **Purchase Request**

I am requesting authorization to purchase a new dehumidifier from Ferguson Waterworks for the total of \$3,122.67. This will replace a nonworking unit at the water treatment plant. These are crucial for lowering the humidity inside of the facility, to protect the electrical and control equipment from corrosion.

#### **Additional Comments**

None currently.



GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
101-000-402.000	CURRENT REAL PROPERTY TAXES	554,560.00	(1,685.88)	0.00	556,245.88	(0.30)		
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	25,000.00	0.00	0.00	25,000.00	0.00		
101-000-428.000	MANUFACTURED HOUSING FEES	420.00	123.00	34.00	297.00	29.29		
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00	(24.51)	0.00	8,024.51	(0.31)		
101-000-476.000	LIQUOR LICENSE FEES	2,000.00	55.00	0.00	1,945.00	2.75		
101-000-477.000	CABLE TV FRANCHISE	1,900.00	329.90	0.00	1,570.10	17.36		
101-000-490.000	SPECIAL USE/ZBA PERMIT	200.00	0.00	0.00	200.00	0.00		
101-000-490.001	ZONING PERMIT FEES	1,000.00	675.00	225.00	325.00	67.50		
101-000-542.000	METRO ACT	9,000.00	10,022.33	10,022.33	(1,022.33)	111.36		
101-000-549.000	TREE GRANT	3,000.00	0.00	0.00	3,000.00	0.00		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	45,000.00	41,048.20	0.00	3,951.80	91.22		
101-000-574.000	STATE REVENUE SHARING	212,985.00	71,213.00	35,810.00	141,772.00	33.44		
101-000-574.001	EVIP PMTS	57,000.00	17,858.00	8,929.00	39,142.00	31.33		
101-000-601.000	VEHICLE RENTAL INCOME	32,500.00	0.00	0.00	32,500.00	0.00		
101-000-632.000	MOWING	750.00	925.00	275.00	(175.00)	123.33		
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00	1,170.00	0.00	(670.00)	234.00		
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00	624.49	0.00	(324.49)	208.16		
101-000-656.000	PARKING TICKET FEES	200.00	390.00	0.00	(190.00)	195.00		
101-000-657.000	ORDINANCE FINES	2,000.00	770.69	49.50	1,229.31	38.53		
101-000-665.000	INTEREST	37,500.00	15,211.48	3,306.21	22,288.52	40.56		
101-000-667.000	RENTS-BUILDINGS-LAND	800.00	600.00	150.00	200.00	75.00		
101-000-673.000	SALE OF FIXED ASSET	20,000.00	22,895.00	0.00	(2,895.00)	114.48		
101-000-676.000	REIMBURSEMENTS	162,515.00	0.00	0.00	162,515.00	0.00		
101-000-684.000	MISC REVENUE	500.00	358.90	0.00	141.10	71.78		
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00	3,233.39	2,933.39	4,766.61	40.42		
101-000-684.010	MISC REVENUE-POLICE	250.00	1,541.00	0.00	(1,291.00)	616.40		
Total Dept 000 - BALANCE SHEET / GENERAL		1,185,880.00	187,333.99	61,734.43	998,546.01	15.80		
TOTAL REVENUES		1,185,880.00	187,333.99	61,734.43	998,546.01	15.80		
Expenditures								
Dept 101 - GOVERNING BODY								
101-101-702.708	TRUSTEE MEETING FEES	9,000.00	3,150.00	900.00	5,850.00	35.00		
101-101-710.000	EMPLOYER FICA	0.00	240.96	68.83	(240.96)	100.00		
101-101-723.000	WORKMEN'S COMPENSATION	60.00	30.64	30.64	29.36	51.07		
101-101-750.000	DUES & MEMBERSHIPS	2,200.00	2,200.00	0.00	0.00	100.00		
101-101-752.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00		
101-101-963.000	MISC EXPENSE	250.00	0.00	0.00	250.00	0.00		
101-101-970.000	CAPITAL OUTLAY	2,000.00	1,574.75	1,574.75	425.25	78.74		
Total Dept 101 - GOVERNING BODY		15,010.00	7,196.35	2,574.22	7,813.65	47.94		
Dept 172 - MANAGERS								
101-172-702.001	DEPT HEAD WAGES	68,527.00	0.00	0.00	68,527.00	0.00		
101-172-710.000	EMPLOYER FICA	5,250.00	0.00	0.00	5,250.00	0.00		
101-172-711.000	EMPLOYERS SHARE OF PENSION	6,855.00	0.00	0.00	6,855.00	0.00		
101-172-712.000	HEALTH INSURANCE EXPENSE	14,000.00	0.00	0.00	14,000.00	0.00		
101-172-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,950.00	0.00	0.00	4,950.00	0.00		
101-172-713.000	DENTAL INSURANCE EXPENSE	1,200.00	0.00	0.00	1,200.00	0.00		
101-172-714.000	OPTICAL PLAN EXPENSE	130.00	0.00	0.00	130.00	0.00		
101-172-720.000	DISABILITY INSURANCE	1,255.00	0.00	0.00	1,255.00	0.00		
101-172-721.000	LIFE INSURANCE EXPENSE	285.00	0.00	0.00	285.00	0.00		

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 06/30/2025 INCREASE	(DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
101-172-723.000	WORKMEN'S COMPENSATION	115.00	114.88	114.88		0.12	99.90	
101-172-727.000	OFFICE SUPPLIES	1,000.00	59.97	19.99		940.03	6.00	
101-172-730.000	MEALS & MILEAGE	200.00	0.00	0.00		200.00	0.00	
101-172-750.000	DUES & MEMBERSHIPS	750.00	0.00	0.00		750.00	0.00	
101-172-752.000	EDUCATION & TRAINING	5,000.00	0.00	0.00		5,000.00	0.00	
101-172-801.000	CONTRACTED SERVICES	57,000.00	24,974.26	8,666.82		32,025.74	43.81	
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	285.14	80.48		914.86	23.76	
101-172-970.000	CAPITAL OUTLAY	0.00	299.00	299.00		(299.00)	100.00	
Total Dept 172 - MANAGERS		167,717.00	25,733.25	9,181.17		141,983.75	15.34	
Dept 261 - GENERAL ADMINISTRATION								
101-261-702.001	DEPT HEAD WAGES	81,500.00	25,014.45	6,268.38		56,485.55	30.69	
101-261-710.000	EMPLOYER FICA	6,250.00	1,643.35	397.14		4,606.65	26.29	
101-261-711.000	EMPLOYERS SHARE OF PENSION	8,150.00	2,501.45	626.84		5,648.55	30.69	
101-261-712.000	HEALTH INSURANCE EXPENSE	18,470.00	7,168.16	1,492.04		11,301.84	38.81	
101-261-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,950.00	0.00	0.00		4,950.00	0.00	
101-261-713.000	DENTAL INSURANCE EXPENSE	1,095.00	358.08	89.52		736.92	32.70	
101-261-714.000	OPTICAL PLAN EXPENSE	160.00	51.20	12.80		108.80	32.00	
101-261-720.000	DISABILITY INSURANCE	900.00	334.11	107.49		565.89	37.12	
101-261-721.000	LIFE INSURANCE EXPENSE	260.00	154.34	95.54		105.66	59.36	
101-261-723.000	WORKMEN'S COMPENSATION	135.00	134.86	134.86		0.14	99.90	
101-261-727.000	OFFICE SUPPLIES	2,000.00	432.37	0.00		1,567.63	21.62	
101-261-728.000	SUPPLIES	0.00	111.30	111.30		(111.30)	100.00	
101-261-730.000	MEALS & MILEAGE	200.00	50.82	50.82		149.18	25.41	
101-261-740.000	POSTAGE	1,500.00	1,578.56	44.64		(78.56)	105.24	
101-261-750.000	DUES & MEMBERSHIPS	200.00	40.00	40.00		160.00	20.00	
101-261-752.000	EDUCATION & TRAINING	3,500.00	1,269.40	302.40		2,230.60	36.27	
101-261-755.000	MEADOWBROOK INSURANCE	13,500.00	13,376.00	0.00		124.00	99.08	
101-261-801.000	CONTRACTED SERVICES	8,549.00	10,129.62	206.98		(1,580.62)	118.49	
101-261-805.000	ATTORNEY FEES	2,000.00	1,025.00	0.00		975.00	51.25	
101-261-806.000	AUDIT SERVICES	14,800.00	0.00	0.00		14,800.00	0.00	
101-261-850.000	COMMUNICATION EXPENSE	1,000.00	2,184.70	931.37		(1,184.70)	218.47	
101-261-880.000	COMMUNITY PROMOTION	7,000.00	0.00	0.00		7,000.00	0.00	
101-261-957.000	COUNTY DRAIN	6,000.00	0.00	0.00		6,000.00	0.00	
101-261-963.000	MISC EXPENSE	0.00	600.00	0.00		(600.00)	100.00	
101-261-980.002	SOFTWARE	0.00	296.00	148.00		(296.00)	100.00	
Total Dept 261 - GENERAL ADMINISTRATION		182,119.00	68,453.77	11,060.12		113,665.23	37.59	
Dept 265 - PAGE MEMORIAL BUILDING								
101-265-702.000	WAGES	11,700.00	4,571.97	506.04		7,128.03	39.08	
101-265-702.706	PART TIME WAGES	350.00	0.00	0.00		350.00	0.00	
101-265-710.000	EMPLOYER FICA	922.00	334.79	37.38		587.21	36.31	
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,170.00	563.20	77.08		606.80	48.14	
101-265-723.000	WORKMEN'S COMPENSATION	160.00	17.64	17.64		142.36	11.03	
101-265-728.000	SUPPLIES	1,000.00	0.00	0.00		1,000.00	0.00	
101-265-750.000	MEADOWBROOK INSURANCE	1,100.00	1,925.00	0.00		(825.00)	175.00	
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	384.54	105.44		815.46	32.05	
101-265-920.000	GAS AND ELECTRIC	7,000.00	2,667.24	497.53		4,332.76	38.10	
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00	49.95	0.00		3,950.05	1.25	
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,500.00	534.71	115.71		1,965.29	21.39	
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	3,500.00	127.36	0.00		3,372.64	3.64	
101-265-980.001	HARDWARE	1,500.00	0.00	0.00		1,500.00	0.00	

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 265 - PAGE MEMORIAL BUILDING		36,102.00	11,176.40	1,356.82	24,925.60	30.96
Dept 301 - POLICE						
101-301-702.001	DEPARTMENT HEAD WAGES	86,825.00	26,222.66	6,560.76	60,602.34	30.20
101-301-702.704	FULL TIME WAGES	187,125.00	38,011.85	9,870.15	149,113.15	20.31
101-301-702.705	OVER TIME WAGES	1,000.00	1,588.45	408.70	(588.45)	158.85
101-301-702.706	PART TIME WAGES	25,500.00	7,481.16	1,721.60	18,018.84	29.34
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,600.00	6,600.00	3,300.00	0.00	100.00
101-301-710.000	EMPLOYER FICA	22,870.00	6,050.37	1,656.81	16,819.63	26.46
101-301-711.000	EMPLOYERS SHARE OF PENSION	29,900.00	7,330.45	1,856.13	22,569.55	24.52
101-301-712.000	HEALTH INSURANCE EXPENSE	21,500.00	3,229.72	898.70	18,270.28	15.02
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,900.00	0.00	0.00	9,900.00	0.00
101-301-713.000	DENTAL INSURANCE EXPENSE	2,090.00	400.04	100.01	1,689.96	19.14
101-301-714.000	OPTICAL PLAN EXPENSE	300.00	43.32	10.83	256.68	14.44
101-301-716.000	WELLNESS PROGRAM	360.00	0.00	0.00	360.00	0.00
101-301-720.000	DISABILITY INSURANCE	3,800.00	824.20	206.05	2,975.80	21.69
101-301-721.000	LIFE INSURANCE EXPENSE	1,125.00	248.96	62.24	876.04	22.13
101-301-723.000	WORKMEN'S COMPENSATION	3,500.00	3,065.13	3,065.13	434.87	87.58
101-301-724.001	TUITION REIMBURSEMENT	2,000.00	0.00	0.00	2,000.00	0.00
101-301-727.000	OFFICE SUPPLIES	750.00	266.98	0.00	483.02	35.60
101-301-728.000	SUPPLIES	2,000.00	180.42	0.00	1,819.58	9.02
101-301-729.000	RESERVE SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-301-730.000	MEALS & MILEAGE	500.00	167.30	99.40	332.70	33.46
101-301-731.000	VESTS	1,000.00	0.00	0.00	1,000.00	0.00
101-301-741.000	MEDICAL & PHYSICALS	2,000.00	0.00	0.00	2,000.00	0.00
101-301-744.000	CLOTHING EXPENSE	2,000.00	234.00	0.00	1,766.00	11.70
101-301-745.000	UNIFORM CLEANING	300.00	0.00	0.00	300.00	0.00
101-301-750.000	DUES & MEMBERSHIPS	525.00	60.00	0.00	465.00	11.43
101-301-751.000	GASOLINE PURCHASES	9,500.00	1,394.58	0.00	8,105.42	14.68
101-301-752.000	EDUCATION & TRAINING	5,000.00	1,455.19	0.00	3,544.81	29.10
101-301-752.001	RANGE QUALIFICATION	1,500.00	0.00	0.00	1,500.00	0.00
101-301-752.002	CPE TRAINING	4,500.00	0.00	0.00	4,500.00	0.00
101-301-755.000	MEADOWBROOK INSURANCE	6,600.00	6,998.00	0.00	(398.00)	106.03
101-301-801.000	CONTRACTED SERVICES	3,000.00	1,271.87	66.00	1,728.13	42.40
101-301-805.000	ATTORNEY FEES	1,000.00	0.00	0.00	1,000.00	0.00
101-301-850.000	COMMUNICATION EXPENSE	6,750.00	1,931.76	413.97	4,818.24	28.62
101-301-880.000	COMMUNITY PROMOTION	350.00	0.00	0.00	350.00	0.00
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	54.67	34.92	1,445.33	3.64
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	3,500.00	2,750.46	0.00	749.54	78.58
101-301-980.002	SOFTWARE	1,500.00	416.00	208.00	1,084.00	27.73
Total Dept 301 - POLICE		458,420.00	118,277.54	30,539.40	340,142.46	25.80
Dept 441 - PUBLIC WORKS						
101-441-702.001	DEPT HEAD WAGES	36,355.00	11,174.87	2,796.26	25,180.13	30.74
101-441-702.704	FULL TIME WAGES	86,175.00	14,031.38	2,886.87	72,143.62	16.28
101-441-702.705	OVER TIME WAGES	1,000.00	0.00	0.00	1,000.00	0.00
101-441-702.706	PART TIME WAGES	2,225.00	746.94	314.05	1,478.06	33.57
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,000.00	0.00	0.00	6,000.00	0.00
101-441-710.000	EMPLOYER FICA	9,550.00	2,305.39	825.17	7,244.61	24.14
101-441-711.000	EMPLOYERS SHARE OF PENSION	12,375.00	3,949.52	922.45	8,425.48	31.92
101-441-712.000	HEALTHINSURANCE EXPENSE	17,850.00	10,024.68	2,578.48	7,825.32	56.16
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,900.00	0.00	0.00	9,900.00	0.00

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-441-713.000	DENTAL INSURANCE EXPENSE	3,600.00	1,546.96	386.74	2,053.04	42.97
101-441-714.000	OPTICAL PLAN EXPENSE	405.00	180.60	45.15	224.40	44.59
101-441-720.000	DISABILITY INSURANCE	2,315.00	906.68	226.67	1,408.32	39.17
101-441-721.000	LIFE INSURANCE EXPENSE	740.00	299.28	74.82	440.72	40.44
101-441-723.000	WORKMEN'S COMPENSATION	3,800.00	4,912.18	4,912.18	(1,112.18)	129.27
101-441-727.000	OFFICE SUPPLIES	1,500.00	7.99	0.00	1,492.01	0.53
101-441-728.000	SUPPLIES	4,000.00	66.59	66.59	3,933.41	1.66
101-441-741.000	MEDICAL & PHYSICALS	250.00	42.00	0.00	208.00	16.80
101-441-744.000	CLOTHING EXPENSE	1,100.00	196.97	38.97	903.03	17.91
101-441-750.000	DUES & MEMBERSHIPS	1,200.00	20.00	20.00	1,180.00	1.67
101-441-751.000	GASOLINE PURCHASES	8,500.00	921.89	0.00	7,578.11	10.85
101-441-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
101-441-755.000	MEADOWBROOK INSURANCE	4,350.00	5,812.00	0.00	(1,462.00)	133.61
101-441-756.000	LICENSE FEES	300.00	0.00	0.00	300.00	0.00
101-441-850.000	COMMUNICATION EXPENSE	3,000.00	669.38	187.79	2,330.62	22.31
101-441-920.000	GAS AND ELECTRIC	3,000.00	1,058.84	105.25	1,941.16	35.29
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	7,500.00	34.55	0.00	7,465.45	0.46
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	7,500.00	937.69	367.21	6,562.31	12.50
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	0.00	0.00	500.00	0.00
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	921.45	0.00	2,078.55	30.72
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	0.00	0.00	500.00	0.00
101-441-933.000	MAY CLEAN UP	5,000.00	3,709.80	488.00	1,290.20	74.20
101-441-934.000	REFUSE REMOVAL	1,200.00	420.20	105.05	779.80	35.02
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00	0.00	0.00	500.00	0.00
101-441-955.003	SAFETY	1,500.00	252.70	141.85	1,247.30	16.85
101-441-963.000	MISC EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101-441-967.000	PROJECT COSTS	3,000.00	0.00	0.00	3,000.00	0.00
101-441-970.000	CAPITAL OUTLAY	10,000.00	11,302.04	0.00	(1,302.04)	113.02
Total Dept 441 - PUBLIC WORKS		261,190.00	76,452.57	17,489.55	184,737.43	29.27
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING						
101-448-924.000	STREET LIGHT EXPENSE	34,000.00	11,547.48	2,728.33	22,452.52	33.96
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00	11,547.48	2,728.33	22,452.52	33.96
Dept 536 - WATER/SEWER						
101-536-928.000	SEWER EXPENSE	3,500.00	708.42	0.00	2,791.58	20.24
101-536-929.000	WATER EXPENSE	2,500.00	396.14	0.00	2,103.86	15.85
Total Dept 536 - WATER/SEWER		6,000.00	1,104.56	0.00	4,895.44	18.41
Dept 722 - ZONING						
101-722-702.706	PART TIME WAGES	7,400.00	2,112.32	528.08	5,287.68	28.54
101-722-710.000	EMPLOYER FICA	680.00	161.60	40.40	518.40	23.76
101-722-802.000	PLANNING & ZONING-OTHER	10,000.00	5,860.00	0.00	4,140.00	58.60
101-722-850.000	COMMUNICATION EXPENSE	500.00	0.00	0.00	500.00	0.00
Total Dept 722 - ZONING		18,580.00	8,133.92	568.48	10,446.08	43.78
Dept 728 - ECONOMIC DEVELOPMENT						
101-728-801.000	CONTRACTED SERVICES	2,000.00	0.00	0.00	2,000.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 06/30/2025

G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025	MONTH	06/30/2025	NORMAL	(ABNORMAL)	
				INCREASE	(DECREASE)			
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 728 - ECONOMIC DEVELOPMENT		2,000.00	0.00		0.00	2,000.00		0.00
Dept 751 - PARKS AND RECREATION								
101-751-702.001	DEPT HEAD WAGES	14,550.00	4,469.95		1,118.52	10,080.05		30.72
101-751-702.704	FULL TIME WAGES	28,620.00	5,180.99		1,490.63	23,439.01		18.10
101-751-702.706	PART TIME WAGES	8,700.00	2,767.41		1,671.36	5,932.59		31.81
101-751-710.000	EMPLOYER FICA	3,975.00	930.67		322.16	3,044.33		23.41
101-751-711.000	EMPLOYERS SHARE OF PENSION	4,800.00	1,679.09		468.40	3,120.91		34.98
101-751-723.000	WORKMEN'S COMPENSATION	668.00	109.55		109.55	558.45		16.40
101-751-728.000	SUPPLIES	2,000.00	1,019.08		0.00	980.92		50.95
101-751-755.000	MEADOWBROOK INSURANCE	2,340.00	898.00		0.00	1,442.00		38.38
101-751-801.000	CONTRACTED SERVICES	46,000.00	0.00		0.00	46,000.00		0.00
101-751-882.000	SWIFTY'S PLACE	250.00	0.00		0.00	250.00		0.00
101-751-920.000	GAS AND ELECTRIC	3,800.00	1,374.72		372.22	2,425.28		36.18
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00	2,373.86		29.99	2,626.14		47.48
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,500.00	147.43		113.65	2,352.57		5.90
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	7,500.00	2,079.00		0.00	5,421.00		27.72
101-751-970.000	CAPITAL OUTLAY	20,000.00	11,302.03		0.00	8,697.97		56.51
Total Dept 751 - PARKS AND RECREATION		150,703.00	34,331.78		5,696.48	116,371.22		22.78
TOTAL EXPENDITURES		1,331,841.00	362,407.62		81,194.57	969,433.38		27.21
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,185,880.00	187,333.99		61,734.43	998,546.01		15.80
TOTAL EXPENDITURES		1,331,841.00	362,407.62		81,194.57	969,433.38		27.21
NET OF REVENUES & EXPENDITURES		(145,961.00)	(175,073.63)		(19,460.14)	29,112.63		119.95

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
202-000-546.000	ACT 51 / STREETS	224,750.00	74,979.61	18,168.16	149,770.39	33.36	
202-000-665.000	INTEREST	4,000.00	4,304.86	704.96	(304.86)	107.62	
Total Dept 000 - BALANCE SHEET / GENERAL		228,750.00	79,284.47	18,873.12	149,465.53	34.66	
TOTAL REVENUES		228,750.00	79,284.47	18,873.12	149,465.53	34.66	
Expenditures							
Dept 449 - STREET DEPT (ACT 51)							
202-449-702.001	DEPT HEAD WAGES	5,460.00	1,676.23	419.43	3,783.77	30.70	
202-449-710.000	EMPLOYER FICA	420.00	128.22	32.08	291.78	30.53	
202-449-711.000	EMPLOYERS SHARE OF PENSION	546.00	379.68	94.92	166.32	69.54	
202-449-712.002	ADMIN BENEFITS	205.00	64.12	16.03	140.88	31.28	
202-449-731.000	COLD/HOT PATCH	1,200.00	0.00	0.00	1,200.00	0.00	
202-449-734.000	SALT/SAND ROADS	3,700.00	1,745.70	0.00	1,954.30	47.18	
202-449-801.000	CONTRACTED SERVICES	24,800.00	16,735.00	0.00	8,065.00	67.48	
202-449-863.000	STREET STRIPING	4,500.00	422.93	422.93	4,077.07	9.40	
202-449-865.000	STREET SIGNS	1,000.00	0.00	0.00	1,000.00	0.00	
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	14,000.00	0.00	0.00	14,000.00	0.00	
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	8,000.00	0.00	0.00	8,000.00	0.00	
202-449-963.000	MISC EXPENSE	2,500.00	39.95	0.00	2,460.05	1.60	
202-449-970.006	STREET REPAIRS	90,000.00	57,900.00	0.00	32,100.00	64.33	
202-449-995.000	TRANSFERS OUT	75,000.00	0.00	0.00	75,000.00	0.00	
202-449-995.005	ADMINISTRATIVE REIMBURSEMENT	8,369.00	0.00	0.00	8,369.00	0.00	
Total Dept 449 - STREET DEPT (ACT 51)		239,700.00	79,091.83	985.39	160,608.17	33.00	
Dept 450 - MAINTENANCE / CONSTRUCTION							
202-450-702.001	MAINTENANCE WAGES	7,410.00	2,508.81	1,426.12	4,901.19	33.86	
202-450-710.000	MAINTENANCE EMPLOYER FICA	570.00	185.95	106.29	384.05	32.62	
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	741.00	219.10	110.83	521.90	29.57	
202-450-712.002	MAINTENANCE BENEFITS	1,280.00	0.00	0.00	1,280.00	0.00	
Total Dept 450 - MAINTENANCE / CONSTRUCTION		10,001.00	2,913.86	1,643.24	7,087.14	29.14	
Dept 869 - SNOW REMOVAL							
202-869-702.001	SNOW REMOVAL WAGES	4,165.00	0.00	0.00	4,165.00	0.00	
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	320.00	0.00	0.00	320.00	0.00	
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	420.00	0.00	0.00	420.00	0.00	
202-869-712.002	SNOW REMOVAL BENEFITS	715.00	0.00	0.00	715.00	0.00	
Total Dept 869 - SNOW REMOVAL		5,620.00	0.00	0.00	5,620.00	0.00	
TOTAL EXPENDITURES		255,321.00	82,005.69	2,628.63	173,315.31	32.12	
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		228,750.00	79,284.47	18,873.12	149,465.53	34.66	
TOTAL EXPENDITURES		255,321.00	82,005.69	2,628.63	173,315.31	32.12	

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND								
NET OF REVENUES & EXPENDITURES		(26,571.00)	(2,721.22)		16,244.49		(23,849.78)	10.24

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
203-000-546.000	ACT 51 / STREETS	78,500.00	26,237.27	6,357.47	52,262.73	33.42
203-000-665.000	INTEREST	2,750.00	2,084.94	270.04	665.06	75.82
203-000-684.000	MISC REVENUE	42,500.00	46,690.27	0.00	(4,190.27)	109.86
203-000-699.000	TRANSFERS IN	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000 - BALANCE SHEET / GENERAL		198,750.00	75,012.48	6,627.51	123,737.52	37.74
TOTAL REVENUES		198,750.00	75,012.48	6,627.51	123,737.52	37.74
Expenditures						
Dept 449 - STREET DEPT (ACT 51)						
203-449-702.001	DEPT HEAD WAGES	7,275.00	2,234.98	559.25	5,040.02	30.72
203-449-710.000	EMPLOYER FICA	560.00	170.99	42.78	389.01	30.53
203-449-711.000	EMPLOYERS SHARE OF PENSION	730.00	506.24	126.56	223.76	69.35
203-449-712.002	ADMIN BENEFITS	275.00	85.52	21.38	189.48	31.10
203-449-731.000	COLD/HOT PATCH	1,200.00	0.00	0.00	1,200.00	0.00
203-449-734.000	SALT/SAND ROADS	3,700.00	1,745.70	0.00	1,954.30	47.18
203-449-801.000	CONTRACTED SERVICES	98,019.00	34,964.95	6,551.75	63,054.05	35.67
203-449-863.000	STREET STRIPING	1,500.00	422.92	422.92	1,077.08	28.19
203-449-865.000	STREET SIGNS	1,000.00	0.00	0.00	1,000.00	0.00
203-449-866.000	STREET RE-SURFACING	75,000.00	47,000.00	0.00	28,000.00	62.67
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	12,000.00	0.00	0.00	12,000.00	0.00
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00	0.00	5,000.00	0.00
203-449-963.000	MISC EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
203-449-995.005	ADMINISTRATIVE REIMBURSEMENT	6,160.00	0.00	0.00	6,160.00	0.00
Total Dept 449 - STREET DEPT (ACT 51)		214,419.00	87,131.30	7,724.64	127,287.70	40.64
Dept 450 - MAINTENANCE / CONSTRUCTION						
203-450-702.001	MAINTENANCE WAGES	9,900.00	3,937.12	1,629.09	5,962.88	39.77
203-450-710.000	MAINTENANCE EMPLOYER FICA	760.00	289.69	120.88	470.31	38.12
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	990.00	372.50	141.70	617.50	37.63
203-450-712.002	MAINTENANCE BENEFITS	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 450 - MAINTENANCE / CONSTRUCTION		13,400.00	4,599.31	1,891.67	8,800.69	34.32
Dept 869 - SNOW REMOVAL						
203-869-702.001	SNOW REMOVAL WAGES	4,840.00	0.00	0.00	4,840.00	0.00
203-869-710.000	SNOW REMOVAL FICA	370.00	0.00	0.00	370.00	0.00
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	484.00	0.00	0.00	484.00	0.00
203-869-712.002	SNOW REMOVAL BENEFITS	910.00	0.00	0.00	910.00	0.00
Total Dept 869 - SNOW REMOVAL		6,604.00	0.00	0.00	6,604.00	0.00
TOTAL EXPENDITURES		234,423.00	91,730.61	9,616.31	142,692.39	39.13
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		198,750.00	75,012.48	6,627.51	123,737.52	37.74



GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH INCREASE	06/30/2025 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 203 - LOCAL STREET FUND								
TOTAL EXPENDITURES		234,423.00	91,730.61		9,616.31		142,692.39	39.13
NET OF REVENUES & EXPENDITURES		(35,673.00)	(16,718.13)		(2,988.80)		(18,954.87)	46.86

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - GENERAL HWY						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
204-000-402.000	CURRENT REAL PROPERTY TAXES	248,525.00	(755.53)	0.00	249,280.53	(0.30)
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	12,000.00	0.00	0.00	12,000.00	0.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	22,000.00	27,483.43	0.00	(5,483.43)	124.92
204-000-665.000	INTEREST	5,000.00	4,125.34	730.59	874.66	82.51
Total Dept 000 - BALANCE SHEET / GENERAL		287,525.00	30,853.24	730.59	256,671.76	10.73
TOTAL REVENUES		287,525.00	30,853.24	730.59	256,671.76	10.73
Expenditures						
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)						
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00	0.00	0.00	15,000.00	0.00
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	119,200.00	119,200.00	0.00	0.00	100.00
204-446-994.000	CAP IMPROV BOND II INTEREST	7,200.00	4,130.45	0.00	3,069.55	57.37
204-446-995.005	ADMINISTRATIVE REIMBURSEMENT	58,620.00	0.00	0.00	58,620.00	0.00
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		200,020.00	123,330.45	0.00	76,689.55	61.66
Dept 450 - MAINTENANCE / CONSTRUCTION						
204-450-702.001	STREET ADMIN SALARY	9,100.00	2,793.68	699.07	6,306.32	30.70
204-450-710.000	STREET ADMIN FICA	700.00	213.71	53.48	486.29	30.53
204-450-711.000	EMPLOYERS SHARE OF PENSION	910.00	632.80	158.20	277.20	69.54
204-450-712.002	STREET ADMIN BENEFITS	350.00	106.88	26.72	243.12	30.54
Total Dept 450 - MAINTENANCE / CONSTRUCTION		11,060.00	3,747.07	937.47	7,312.93	33.88
TOTAL EXPENDITURES		211,080.00	127,077.52	937.47	84,002.48	60.20
Fund 204 - GENERAL HWY:						
TOTAL REVENUES		287,525.00	30,853.24	730.59	256,671.76	10.73
TOTAL EXPENDITURES		211,080.00	127,077.52	937.47	84,002.48	60.20
NET OF REVENUES & EXPENDITURES		76,445.00	(96,224.28)	(206.88)	172,669.28	125.87

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G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
248-000-402.000	CURRENT REAL PROPERTY TAXES	56,000.00	0.00	0.00	56,000.00	0.00		
248-000-665.000	INTEREST	625.00	26.76	6.05	598.24	4.28		
Total Dept 000 - BALANCE SHEET / GENERAL		56,625.00	26.76	6.05	56,598.24	0.05		
TOTAL REVENUES		56,625.00	26.76	6.05	56,598.24	0.05		
Expenditures								
Dept 275 - DDA								
248-275-727.000	OFFICE SUPPLIES	50.00	43.67	0.00	6.33	87.34		
248-275-740.000	POSTAGE	25.00	0.00	0.00	25.00	0.00		
248-275-750.000	DUES & MEMBERSHIPS	50.00	40.00	40.00	10.00	80.00		
248-275-752.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00		
248-275-801.000	CONTRACTED SERVICES	10,500.00	4,904.67	0.00	5,595.33	46.71		
248-275-805.000	ATTORNEY FEES	3,000.00	1,541.00	0.00	1,459.00	51.37		
248-275-806.000	AUDIT SERVICES	200.00	0.00	0.00	200.00	0.00		
248-275-881.000	ADVERTISING	750.00	750.00	0.00	0.00	100.00		
248-275-955.000	MISCELLANEOUS EXPENSE	30,000.00	208.79	208.79	29,791.21	0.70		
248-275-967.000	BEAUTIFICATION	42,000.00	3,525.00	3,525.00	38,475.00	8.39		
248-275-967.002	CHRISTMAS DECORATIONS	2,000.00	0.00	0.00	2,000.00	0.00		
248-275-995.005	ADMINISTRATIVE REIMBURSEMENT	5,000.00	0.00	0.00	5,000.00	0.00		
Total Dept 275 - DDA		94,075.00	11,013.13	3,773.79	83,061.87	11.71		
TOTAL EXPENDITURES		94,075.00	11,013.13	3,773.79	83,061.87	11.71		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		56,625.00	26.76	6.05	56,598.24	0.05		
TOTAL EXPENDITURES		94,075.00	11,013.13	3,773.79	83,061.87	11.71		
NET OF REVENUES & EXPENDITURES		(37,450.00)	(10,986.37)	(3,767.74)	(26,463.63)	29.34		

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2025	MONTH	06/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 259 - 302 POLICE TRAINING							
Revenues							
Dept 000 - BALANCE SHEET / GENERAL							
259-000-540.000	STATE GRANTS	800.00	0.00		0.00	800.00	0.00
259-000-665.000	INTEREST	0.00	0.50		0.01	(0.50)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		800.00	0.50		0.01	799.50	0.06
TOTAL REVENUES		800.00	0.50		0.01	799.50	0.06
Expenditures							
Dept 301 - POLICE							
259-301-752.000	EDUCATION & TRAINING	988.00	182.44		0.00	805.56	18.47
Total Dept 301 - POLICE		988.00	182.44		0.00	805.56	18.47
TOTAL EXPENDITURES		988.00	182.44		0.00	805.56	18.47
Fund 259 - 302 POLICE TRAINING:							
TOTAL REVENUES		800.00	0.50		0.01	799.50	0.06
TOTAL EXPENDITURES		988.00	182.44		0.00	805.56	18.47
NET OF REVENUES & EXPENDITURES		(188.00)	(181.94)		0.01	(6.06)	96.78

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G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025	MONTH 06/30/2025	(DECREASE)	BALANCE		
			NORMAL (ABNORMAL)	INCREASE		NORMAL (ABNORMAL)		
Fund 290 - ARTS								
Revenues								
Dept 000 - BALANCE SHEET / GENERAL								
290-000-540.000	STATE GRANTS	10,000.00	0.00		0.00	10,000.00	0.00	
290-000-602.003	FOOD BOOTH FEES	300.00	510.00		170.00	(210.00)	170.00	
290-000-602.290	ART IN THE PARK REVENUE	6,500.00	2,075.00		450.00	4,425.00	31.92	
290-000-665.000	INTEREST	350.00	15.27		3.62	334.73	4.36	
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,500.00	4,950.00		450.00	2,550.00	66.00	
Total Dept 000 - BALANCE SHEET / GENERAL		24,650.00	7,550.27		1,073.62	17,099.73	30.63	
TOTAL REVENUES		24,650.00	7,550.27		1,073.62	17,099.73	30.63	
Expenditures								
Dept 752 - ARTS								
290-752-727.000	OFFICE SUPPLIES	100.00	0.00		0.00	100.00	0.00	
290-752-728.000	SUPPLIES	600.00	0.00		0.00	600.00	0.00	
290-752-740.000	POSTAGE	100.00	0.00		0.00	100.00	0.00	
290-752-770.000	CREDIT CARD FEES	100.00	5.80		0.78	94.20	5.80	
290-752-793.000	OPERATING EXPENSE	100.00	0.00		0.00	100.00	0.00	
290-752-794.000	T-SHIRTS	500.00	0.00		0.00	500.00	0.00	
290-752-795.000	SOUND	1,800.00	1,886.70		0.00	(86.70)	104.82	
290-752-798.000	CONCESSIONS SUPPLIES	350.00	0.00		0.00	350.00	0.00	
290-752-803.000	SECURITY	150.00	0.00		0.00	150.00	0.00	
290-752-806.000	AUDIT SERVICES	150.00	0.00		0.00	150.00	0.00	
290-752-851.000	RADIOS	150.00	144.00		0.00	6.00	96.00	
290-752-852.000	TELEPHONE	550.00	174.76		43.69	375.24	31.77	
290-752-881.000	ADVERTISING	8,400.00	1,934.90		192.00	6,465.10	23.03	
290-752-883.000	PUBLIC ART PROJECT	13,000.00	2,099.00		99.00	10,901.00	16.15	
290-752-890.001	CLEAN UP	940.00	0.00		0.00	940.00	0.00	
290-752-895.000	KIDS AREA	500.00	0.00		0.00	500.00	0.00	
290-752-898.000	ENTERTAINMENT	1,800.00	0.00		0.00	1,800.00	0.00	
290-752-953.000	PORT A POTTY	625.00	460.00		0.00	165.00	73.60	
290-752-955.000	GOLF CART RENTALS	1,600.00	1,475.00		0.00	125.00	92.19	
290-752-956.000	TENT, TABLES, CHAIR RENTALS	750.00	516.00		0.00	234.00	68.80	
290-752-963.000	MISCELLANEOUS EXPENSE	50.00	209.83		209.83	(159.83)	419.66	
290-752-964.000	REFUND/REIMBURSEMENTS	200.00	512.45		30.00	(312.45)	256.23	
290-752-967.000	PROJECT COSTS	2,400.00	0.00		0.00	2,400.00	0.00	
Total Dept 752 - ARTS		34,915.00	9,418.44		575.30	25,496.56	26.98	
TOTAL EXPENDITURES		34,915.00	9,418.44		575.30	25,496.56	26.98	
Fund 290 - ARTS:								
TOTAL REVENUES		24,650.00	7,550.27		1,073.62	17,099.73	30.63	
TOTAL EXPENDITURES		34,915.00	9,418.44		575.30	25,496.56	26.98	
NET OF REVENUES & EXPENDITURES		(10,265.00)	(1,868.17)		498.32	(8,396.83)	18.20	

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
590-000-614.000	SEWER REVENUE	0.00	387,177.19	524.19	(387,177.19)	100.00
590-000-615.000	SEWER PENALTIES	0.00	3,142.69	0.00	(3,142.69)	100.00
590-000-619.000	LAB TESTING REVENUE	0.00	40.00	0.00	(40.00)	100.00
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	390,359.88	524.19	(390,359.88)	100.00
TOTAL REVENUES		0.00	390,359.88	524.19	(390,359.88)	100.00
Fund 590 - SEWER FUND:						
TOTAL REVENUES		0.00	390,359.88	524.19	(390,359.88)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	390,359.88	524.19	(390,359.88)	100.00

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000 - BALANCE SHEET / GENERAL						
591-000-642.001	FINAL READ INCOME	1,037,500.00	261,682.29	304.67	775,817.71	25.22
591-000-642.002	WATER HOOK UP FEES	10,000.00	134.31	0.00	9,865.69	1.34
591-000-643.000	PENALTIES & INTEREST	5,500.00	1,332.05	29.78	4,167.95	24.22
591-000-665.000	INTEREST	21,000.00	13,216.94	2,807.22	7,783.06	62.94
591-000-684.000	MISC REVENUE	11,000.00	35.00	35.00	10,965.00	0.32
Total Dept 000 - BALANCE SHEET / GENERAL		1,085,000.00	276,400.59	3,176.67	808,599.41	25.47
TOTAL REVENUES		1,085,000.00	276,400.59	3,176.67	808,599.41	25.47
Expenditures						
Dept 536 - WATER/SEWER						
591-536-702.001	DEPT HEAD WAGES	15,460.00	4,749.36	1,188.43	10,710.64	30.72
591-536-702.704	FULL TIME WAGES	30,100.00	16,148.71	1,877.85	13,951.29	53.65
591-536-702.705	OVER TIME WAGES	1,000.00	61.97	61.97	938.03	6.20
591-536-702.706	PART TIME WAGES	2,100.00	516.14	374.24	1,583.86	24.58
591-536-702.710	WATER LICENSE STIPEND	5,600.00	0.00	0.00	5,600.00	0.00
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	0.00	3,000.00	0.00	(3,000.00)	100.00
591-536-710.000	EMPLOYER FICA	370.00	1,796.28	262.42	(1,426.28)	485.48
591-536-711.000	EMPLOYERS SHARE OF PENSION	4,650.00	2,752.29	489.20	1,897.71	59.19
591-536-712.000	HEALTH INSURANCE EXPENSE	5,550.00	(1,702.16)	0.00	7,252.16	(30.67)
591-536-713.000	DENTAL INSURANCE EXPENSE	905.00	99.72	24.93	805.28	11.02
591-536-714.000	OPTICAL PLAN EXPENSE	125.00	7.60	1.90	117.40	6.08
591-536-720.000	DISABILITY INSURANCE	625.00	59.88	14.97	565.12	9.58
591-536-721.000	LIFE INSURANCE EXPENSE	200.00	14.48	3.62	185.52	7.24
591-536-723.000	WORKMEN'S COMPENSATION	1,800.00	932.12	932.12	867.88	51.78
591-536-727.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
591-536-728.000	SUPPLIES	1,500.00	341.10	0.00	1,158.90	22.74
591-536-730.000	MEALS & MILEAGE	200.00	0.00	0.00	200.00	0.00
591-536-732.000	CHEMICAL SUPPLIES	5,000.00	3,084.00	3,084.00	1,916.00	61.68
591-536-740.000	POSTAGE	2,200.00	264.05	0.00	1,935.95	12.00
591-536-741.000	MEDICAL & PHYSICALS	200.00	53.00	0.00	147.00	26.50
591-536-744.000	CLOTHING EXPENSE	1,100.00	149.99	149.99	950.01	13.64
591-536-750.000	DUES & MEMBERSHIPS	3,500.00	0.00	0.00	3,500.00	0.00
591-536-751.000	GASOLINE PURCHASES	7,000.00	605.99	0.00	6,394.01	8.66
591-536-752.000	EDUCATION & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
591-536-755.000	MEADOWBROOK INSURANCE	5,640.00	5,587.00	0.00	53.00	99.06
591-536-770.000	WELLHEAD PROTECTION	5,000.00	0.00	0.00	5,000.00	0.00
591-536-771.000	WATER TESTING FEES	2,700.00	1,777.00	44.00	923.00	65.81
591-536-780.000	METER REPLACEMENT	4,500.00	2,722.69	0.00	1,777.31	60.50
591-536-781.000	HYDRANT REPLACEMENT	5,000.00	4,432.00	0.00	568.00	88.64
591-536-801.000	CONTRACTED SERVICES	82,885.00	19,786.73	3,750.00	63,098.27	23.87
591-536-850.000	COMMUNICATION EXPENSE	4,500.00	1,383.06	345.77	3,116.94	30.73
591-536-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
591-536-920.000	GAS AND ELECTRIC	50,000.00	11,128.00	361.29	38,872.00	22.26
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	6,000.00	353.50	0.00	5,646.50	5.89
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00	5,231.55	367.21	2,768.45	65.39
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00	20.46	0.00	2,479.54	0.82
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00	2,889.50	0.00	2,110.50	57.79
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00	86,715.00	0.00	0.00	100.00
591-536-932.000	NEW WATER MAINS	6,000.00	505.80	0.00	5,494.20	8.43
591-536-933.000	WELL REPAIRS	45,000.00	0.00	0.00	45,000.00	0.00
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	1,773.50	0.00	726.50	70.94

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE

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User: KATHY

DB: Lake Odessa Vil

PERIOD ENDING 06/30/2025

G/L NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 591 - WATER FUND								
Expenditures								
591-536-963.000	MISC EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00		
591-536-968.000	DEPRECIATION EXPENSE	250,000.00	0.00	0.00	250,000.00	0.00		
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	27,000.00	11,302.04	0.00	15,697.96	41.86		
591-536-980.001	HARDWARE	9,000.00	2,535.52	845.48	6,464.48	28.17		
591-536-980.002	SOFTWARE	250.00	92.00	46.00	158.00	36.80		
591-536-991.000	CAPITAL IMPROVEMENT BOND	34,200.00	0.00	0.00	34,200.00	0.00		
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00	0.00	0.00	18,600.00	0.00		
591-536-991.002	USDA BOND 2016	74,000.00	0.00	0.00	74,000.00	0.00		
591-536-994.000	INTEREST EXPENSE	68,200.00	1,781.76	0.00	66,418.24	2.61		
591-536-995.005	ADMINISTRATIVE REIMBURSEMENT	89,372.00	0.00	0.00	89,372.00	0.00		
Total Dept 536 - WATER/SEWER		987,247.00	192,951.63	14,225.39	794,295.37	19.54		
TOTAL EXPENDITURES		987,247.00	192,951.63	14,225.39	794,295.37	19.54		
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,085,000.00	276,400.59	3,176.67	808,599.41	25.47		
TOTAL EXPENDITURES		987,247.00	192,951.63	14,225.39	794,295.37	19.54		
NET OF REVENUES & EXPENDITURES		97,753.00	83,448.96	(11,048.72)	14,304.04	85.37		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		3,067,980.00	1,046,822.18	92,746.19	2,021,157.82	34.12		
TOTAL EXPENDITURES - ALL FUNDS		3,149,890.00	876,787.08	112,951.46	2,273,102.92	27.84		
NET OF REVENUES & EXPENDITURES		(81,910.00)	170,035.10	(20,205.27)	(251,945.10)	207.59		



VILLAGE OF LAKE ODESSA  
RECONCILED  
CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES  
AS OF JUNE 30, 2025

POOLED CASH	CHECKING	UNION BANK	
GENERAL FUND			\$ 104,408.39
MAJOR STREET FUND			\$ 201,414.46
LOCAL STREET FUND			\$ 205,395.15
GENERAL HIGHWAY FUND			\$ 138,825.50
POLICE TRAINING - 302 FUND			\$ 5.94
WATER FUND			\$ 312,836.92
			<u>\$ 962,886.36</u>
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,236.89
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,762.33
PAYROLL FUND	CHECKING	UNION BANK	\$ 4,782.74
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 74,872.23
ARTS COMMISSION	CHECKING	UNION BANK	\$ 45,371.90
GENERAL FUND	SAVINGS	PFCU	\$ 14.77
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 74,717.91
WATER REPAIR, REPLACEMENT & IMPROVEMENT	SAVINGS	UNION BANK	\$ 335,961.30
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 135,481.69
WATER FUND	SAVINGS	PFCU	\$ 286.39
GENERAL FUND	INVESTMENT	MI CLASS	\$ 890,923.42
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 124,528.20
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 153,842.25
WATER FUND	INVESTMENT	MI CLASS	\$ 661,192.42
POOLED CDARS	CERTIFICATE OF DEPOSIT	INDEPENDENT BANK	
GENERAL FUND			\$ 350,000.00
MAJOR STREET FUND			\$ 300,000.00
LOCAL STREET FUND			\$ 150,000.00
GENERAL HIGHWAY FUND			\$ 200,000.00

**Lake Odessa Village**  
**Zoning Administrator Report**  
**June 2025**

***Permits:***

On 6-17-25 I issued a zoning permit to MMD Signs for 36" by 36" backlit projection sign and a 36" by 60" aluminum wall sign to be located at 928 Fourth Ave.

On 6-18-25 I issued a zoning permit to Austin Stansell for a 12' by 24' building to be used for a one person barber shop located at 526 Tupper Lake St. The Planning Commission approved the home occupation permit.

On 6-27-25 I issued a zoning permit to Sam Weaver for a 24' by 26' pole barn storage building to be located at 1303 Fourth St.

***Miscellaneous:***

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

**Planning Commission**

They met on May 14. They discussed various ordinance amendments and spoke with a home occupation applicant. I have received a home occupation application for a home barbershop and the applicant came to the May 14 meeting and a public hearing was held in June 17 and approved.

**Master Plan**

The Planning Commission is working with McKenna. I read through the latest draft and sent in my comments.

**Stuart Project**

They are looking into having a different developer use the rest of the land for apartment buildings and I have been in contact with the developer. They will likely need some zoning amendments to be able to put up apartment buildings. I instructed them how to write a letter to the Village Council to request amendments to be considered. We have had a Zoom meeting with staff to discuss procedures and options.

I am working with a resident on the process to sell part of their land to a neighbor.

I am working with a business owner on the process to demo a building and rebuild a new one with two stories.

**1064 Tupper Lake St**

The owners have parked an RV travel trailer in the front yard. After verifying it was in the front yard, I sent a letter to the owners requesting it be moved to meet the ordinance requirements. I enclosed a copy of the ordinance section. I had sent them a letter last year on this as well. The RV has been moved. *Update:* The RV has again been parked in the front yard and I sent a new letter on 6-23-25 requesting that they remove the RV and either park it to meet the ordinance requirements or place it elsewhere. I will be checking it early July.

908 Morningside Ct

Neighbors complained that his owner has a long travel trailer RV and parks it on the cul de sac blocking traffic and last it was in the front yard. I sent a letter telling them it cannot be on the street nor in the front yard and to remove it. I will check later to see if they removed it. Without space, they may have to take it to a rental storage place. *Update:* On my inspection date, the RV was not at the property nor on the street.

1501 Tupper Lake St

It was reported that this land owner is running a workout gym in his attached garage and there is a big commercial sign out front. Persons in workout clothes have been observed coming and going. I sent a letter on 6-27-25 to the owner letting them know they need a home occupation permit to conduct such a home business. The sign does not meet the ordinance and I told them to remove it. I included an application form and the ordinance section and urged them to apply within 14 days of letter receipt. *Update:* I received an email from the land owner and he has requested a meeting to discuss procedures and the application process.

# New Business

VILLAGE OF LAKE ODESSA  
IONIA COUNTY, MICHIGAN

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved the adoption of the following ordinance:

ORDINANCE NO. 2025-08

AN ORDINANCE TO AMEND SECTION 32-112  
OF THE CODE OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA  
TO CORRECT ERRORS AND CLARIFY MEANING

THE VILLAGE OF LAKE ODESSA ORDAINS:

**Section 1.** That Section 32-112 of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

**Sec. 32-112. Definitions.**

*Decal* means the sticker displayed on the ~~front~~ **back** of every registered golf cart within the village, which ~~are~~ **is** obtained by completing and submitting the proper registration form to the Lake Odessa Police Department.

*Driver license* means an operator's or chauffeur's license or permit issued to an individual by the Secretary of State under Chapter III of the Michigan Vehicle Code, 1949 PA 300, MCL 257.301 to MCL 257.329, as amended, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.

*Golf cart* means a vehicle designed for transportation while playing the game of golf. Off-road vehicles, such as Gators, all-terrain vehicles (ATVs), a multitrack or multi-wheel drive vehicle, dune buggy, snowmobiles, or like-vehicles are not considered golf carts.

*Maintained portion* means that portion of a ~~road~~ **street** improved, designated, or ordinarily used for vehicular traffic.

*Operate* means to ride in or on, or be in actual physical control of the operation of, the golf cart.

*Operator* means a person who operates or is in actual physical control of the operation of a golf cart.

*Registration* means the process through which ~~every person intending to operate a motorized golf cart~~ **is authorized to operate** on ~~roads or streets~~ within the village ~~must follow~~ **pursuant to this article**.

*Street* means a road, roadway, street, or right-of-way within the Village of Lake Odessa street system, but does not include a private road. The terms road, roadway, street, and right-of-way are interchangeable.

*Sunset* and *sunrise* mean ~~that~~ the time of those occurrences in the village on any given day as determined by the National Weather Service ~~on any given day~~.

*Village* means the Village of Lake Odessa, Ionia County, State of Michigan.

**Section 2.** Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

**Section 3.** Effective Date. This ordinance shall take effect seven days following publication in a newspaper circulated within the Village.

**Section 4.** Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:

Nays:

Abstain:

Absent:

#### **ORDINANCE DECLARED ADOPTED.**

Dated:

\_\_\_\_\_  
Karen L. Banks, Village President

\_\_\_\_\_  
Kathy Forman, Village Clerk

#### **CERTIFICATION**

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on \_\_\_\_\_ and that such ordinance was entered into the Ordinance Book of the Village on \_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_  
Kathy Forman, Village Clerk

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-26**

**A RESOLUTION TO DESIGNATE A VOTING DELEGATE AND AN ALTERNATE TO  
THE ANNUAL MEETING OF THE MICHIGAN MUNICIPAL LEAGUE ON  
SEPTEMBER 17, 2025**

**WHEREAS**, the Village is a member of the Michigan Municipal League (MM) which will hold its annual convention September 17-19, 2025; and

**WHEREAS**, the MML will conduct its annual meeting on September 17, 2025, at which meeting delegates will elect members of the board of trustees, vote on the Core Legislative Principles document, and consider resolutions submitted by members; and

**WHEREAS**, each MML member is permitted to name a voting delegate and alternate to cast votes during the annual meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Village Council does hereby designate \_\_\_\_\_ as the Village's voting delegate and \_\_\_\_\_ as alternate to the Michigan Municipal League annual meeting.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 21, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk**

June 27, 2025

**Michigan Municipal League Annual Meeting Notice**

**(Please present at the next Council, Commission or Board Meeting)**

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 17-19, 2025. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 17 in the Pantlind Ballroom at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).

2. Policy. A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Druks at the League at 800-653-2483.

**B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)

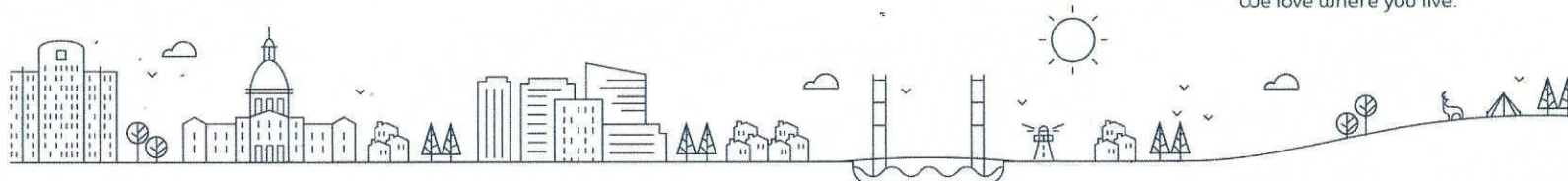
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 17, 2025**.

3. Other Business. To transact such other business as may properly come before the meeting.

**Designation of Voting Delegates**

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 17, 2025**.

We love where you live.





Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

#### 1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

#### 2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 17, 2025**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

We love where you live.



### 3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 16, 2025, at the Amway Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,

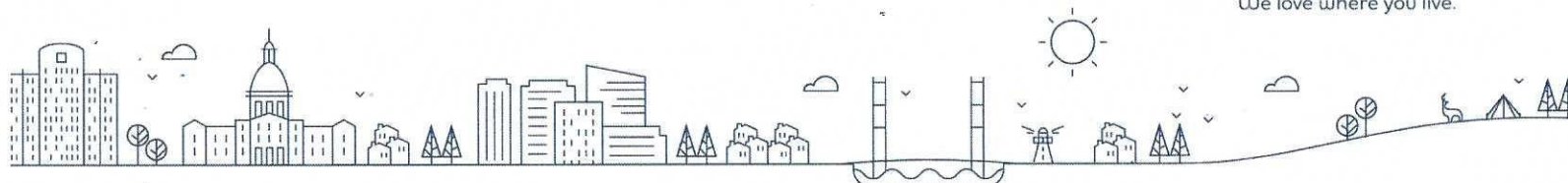


Donald Gerrie  
President  
Mayor, Sault Sainte Marie



Daniel P. Gilmartin  
Executive Director & CEO

We love where you live.



**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-27**

**A RESOLUTION TO APPROVE THE PURCHASE OF A REPLACEMENT  
DEHUMIDIFIER FOR THE WATER TREATMENT PLANT**

**WHEREAS**, equipment at the Village's water treatment plant includes three dehumidifiers that are necessary to control the condensation that occurs in the facility during summer months; and

**WHEREAS**, one of the dehumidifiers has failed and is need of replacement; and

**WHEREAS**, DPW Director Jesse Trout solicited quotations for a humidifier and received the following responses for a Quest 195 Hi-E Dry dehumidifier:

Ferguson Waterworks - \$3,122.67

Alden Pool - \$4,000

; and

**WHEREAS**, Director Trout has determined that the Village's interests are best served by purchasing the dehumidifier from the low bidder, an area company with which the Village already conducts business;

**NOW, THEREFORE, BE IT RESOLVED** that the proposal submitted by Ferguson Waterworks to supply a new dehumidifier is hereby accepted and DPW Director Jesse Trout is authorized to accept the proposal on behalf of the Village.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 21, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk**



FERGUSON WATERWORKS #3386  
1931 SNOW ROAD  
LANSING, MI 48917-9505

Phone: 517-322-0300  
Fax: 517-322-4037

Deliver To:  
From: Troy Chaney  
troy.chaney@ferguson.com  
Comments:

15:25:48 JUL 08 2025

Page 1 of 1

FERGUSON WATERWORKS #3386

Price Quotation

Phone: 517-322-0300

Fax: 517-322-4037

**Bid No:** B107275  
**Bid Date:** 07/08/25  
**Quoted By:** TKC

**Cust Phone:** 616-374-7228  
**Terms:** NET 10TH PROX

**Customer:** VILLAGE OF LAKE ODESSA  
839 FOURTH AVE  
LAKE ODESSA, MI 48849

**Ship To:** VILLAGE OF LAKE ODESSA  
839 FOURTH AVE  
LAKE ODESSA, MI 48849

**Cust PO#:** LAKE ODESSA

**Job Name:** QUEST DEHUMIDIFIER

Item	Description	Quantity	Net Price	UM	Total
T4036710	QUEST HI-E 195 PORTBL	1	3002.670	EA	3002.67
<b>Net Total:</b>					\$3002.67
<b>Tax:</b>					\$0.00
<b>Freight:</b>					\$0.00
<b>Delivery:</b>					\$120.00
<b>Total:</b>					\$3122.67

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>  
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



## HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to  
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3386&on=6734>

Alden Pool  
1607 ELM ST. NEW ADDRESS  
ALBERT LEA, MN 56007

## Estimate

Date	Estimate #
7/2/2025	E20240443

Name / Address
<b>Village of Lake Odessa</b> <b>839 Fourth Avenue</b> <b>Lake Odessa, MI 48849</b>

Description	Qty	Total
<b>QUEST 195 Dehumidifier</b>		<b>4,000.00</b>
<b>DRIVEN BY PERFORMANCE</b>		
<b>POWERED BY DESIGN</b>		
<b>20 AMP PLUG REQUIRED</b>		
<b>#12 MIN WIRE</b>		
<b>con#3056</b>		
<b>FILTER 4027424 CASE OF 12 4021475-012</b>		<b>216.00</b>
<b>1.75 x15.5 x 19.5</b>		
<b>FOR QUEST 195</b>		
<b>MERV 11</b>		
<b>FILTER REBATE 1 CASE OF FILTERS FREE WITH PuRCHASE OF</b>		<b>-216.00</b>
<b>HI-E DRY</b>		
<b>HI - E DRY SHIPPING</b>		<b>0.00</b>
<b>i will need tax exmpt cert.</b>		

**800-253-7235**

**cell 507-383-1063**

johnszymanski99@hotmail.com

<b>Sales Tax (0.00)</b>	\$0.00
<b>Total</b>	<b>\$4,000.00</b>

**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to  
adopt the following resolution:

**RESOLUTION NO. 2025-28**

**ADOPTING RULES AND GUIDELINES GOVERNING THE SAFE USE OF  
ARTIFICIAL INTELLIGENCE IN THE WORKPLACE.**

**WHEREAS**, artificial intelligence tools are being used in the workplace; and

**WHEREAS**, as village staff begin using these tools it is important that they are used in a manner  
consistent with the public interest; and

**WHEREAS**, staff has developed a policy to govern the use of AI in village operations;

**NOW, THEREFORE, BE IT RESOLVED** that Council Policy 2025-02 is hereby adopted.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 21, 2025

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**Kathy Forman, Village Clerk**



**Lake Odessa Village**  
**COUNCIL POLICY No. 2025-02**  
**ARTIFICIAL INTELLIGENCE USE**  
**Ionia County, Michigan**

**Purpose**

This policy provides expectations for the Village of Lake Odessa's department heads, administrators and staff members designated by them, on the safe and proper use of all artificial intelligence (AI) technologies and services.

**Authority**

This policy is adopted pursuant to Section 67.1(a)[1](2)(c) of the General Law Village Act.

**Background**

AI tools are becoming more and more common in the workplace. These tools may help the workload move faster but they also create a layer of risk we need to manage. This policy helps us manage the use AI safely while still getting the benefits. - Odelberg, Trevor. "Artificial Intelligence Handbook for Local Government." Michigan Municipal League, 2024.

**Policy**

**1. Ethical and Responsible Use of AI:**

All Village of Lake Odessa department heads and administrators using AI must ensure that their use of AI is in the public interest. This means that AI must be used in a way that is consistent with the Village of Lake Odessa policies that are already in place. All Village of Lake Odessa department heads and administrators must ensure that the use of AI does not discriminate against individuals based on race, ethnicity, gender, religion or any other characteristics.

**2. Privacy and Security:**

All village department heads and administrators using AI must ensure that the privacy and security of personal data is protected. Personal data may not be used without proper authorization (personal background checks, etc.) and measures must be taken to prevent unauthorized access or use of this data. In addition, departments using AI must ensure that data has been stored properly to prevent unauthorized access.

**3. Transparency:**

**Lake Odessa Village**  
**COUNCIL POLICY No. 2025-02**  
**ARTIFICIAL INTELLIGENCE USE**  
**Ionia County, Michigan**

All Village of Lake Odessa department heads and administrators using AI must know the repercussions and take accountability for their use of AI. They must be able to explain why a decision was made during the use of AI and how it affects individuals and the society. Users must understand that engagement with AI may have an impact on personal data being released. In addition, following the use of AI, the platform that was used must be cited properly; e.g. “This document was prepared with assistance from Claude AI Sonnet 4 by Anthropic”.

**4. Effective Date**

This policy shall be effective upon the approval by the Village Council.



**Lake Odessa Village Council**  
**Ionia County, Michigan**

Trustee \_\_\_\_\_, supported by Trustee \_\_\_\_\_, moved to adopt the following resolution:

**RESOLUTION NO. 2025-29**

**APPROVING THE ANNUAL PAYMENT  
TO THE IONIA COUNTY ECONOMIC ALLIANCE**

**WHEREAS**, since 2011 the Ionia County Economic Alliance (ICEA), in partnership with the Right Place, has worked on region-wide economic development efforts in the Ionia County region, and, through these efforts, has generated millions of dollars in new capital investment and created and retained hundreds of jobs in Ionia County; and

**WHEREAS**, financial support provided by local businesses and municipalities is necessary to sustain ICEA's economic development efforts; and

**WHEREAS**, economic development initiatives serve a public purpose and are therefore an appropriate use of public resources;

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Lake Odessa Village Council approves the annual payment to the Ionia County Economic Alliance of \$2,000.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED** \_\_\_\_\_.

**Dated:** July 21, 2025

\_\_\_\_\_  
**Kathy Forman, Village Clerk**

# ICEA Ionia County Economic Alliance

*Powered by The Right Place*

## MISSION

Long-term, sustainable economic growth is the goal of the ICEA. By supporting existing businesses in Ionia County while attracting new businesses to the area, ICEA will provide a firm foundation for future growth of the county.

## BOARD OF DIRECTORS

**Precia Garland**, Chair  
City of Ionia

**Ethan Ebenstein**, Vice-Chair  
Ionia County Intermediate School District

**Dan Mitchell**, Treasurer  
Mercantile Bank

**Amber Rood**, Secretary  
The Daily News

**Dave Bee**  
West Michigan Regional Planning Commission

**Jenny Dinehart**  
Independent Bank

**Terry Frewen**  
Ionia County Commissioner

**Andrew Dymczyk**  
City of Portland

**Amy Herbruck**  
Herbruck's Poultry Ranch

**Steve Holt**  
ICEA Board Member

**Chad Shaw**  
Ionia County Administrator

**Linda Reetz**  
Sparrow Hospital

**Kevin Krieger**  
City of Belding

**Jessica Tramontana**  
Consumers Energy

**Rose Willson**  
Union Bank

**Kevin Wagenmaker**  
Montcalm Community College

## CONTACT

**Ryan Wilson**, Executive Director

P: 616.690.3613  
E: [wilsonr@rightplace.org](mailto:wilsonr@rightplace.org)

June 30, 2025

Karen Banks  
Village of Lake Odessa  
839 4th Avenue  
Lake Odessa, MI 48849

Dear Karen,

At the Ionia County Economic Alliance (ICEA), your business is our business. We are a 501c3 nonprofit organization that offers free business assistance services to current and prospective Ionia County companies. We work both with companies that are growing and those that may be experiencing challenges. Like you, we want your business to thrive in Ionia County. We are here for you every step of the way to help ensure that happens.

For over twenty years, ICEA has collaborated with business and community leaders to ensure long-term economic prosperity for Ionia County. Ionia County residents recognize the positive impact this work has on our communities, from the increase in quality employment opportunities to the economic multiplier effect that growing businesses have on other business sectors throughout our economy.

An investment in our work produces a direct return in the form of new jobs and capital investment, strong businesses, and increased quality of life in Ionia County. In a recent example of one of our projects, ICEA helped the owners of the New Community Condos of Lake Odessa complete phase 1 of the planned 3-phase project. We are bringing awareness and exposure to local companies, engaging with over 60 businesses and organizations, and providing assistance to hundreds of companies, such as guiding Enwork through the process of receiving a PA 198 Tax Abatement from the City of Ionia. We are creating a pipeline of talent with renewed initiatives such as business tours for Belding, Ionia, and Portland high school students and co-hosting career fairs with our partners. These are just a few examples of the many ways investment in ICEA is producing tangible outcomes for our business community.

Financial support from local businesses and municipalities is critical to sustain our work in making Ionia County an even better place to live, work, and play. An investment in our work produces a direct return in the form of new jobs, capital investment, strong businesses, and increased quality of life in Ionia County. We invite you to join our growing network of business and municipal investors uniting together to grow our economy, our community, and one another with an investment of \$2,000.00.

To make a tax-deductible investment in ICEA, please complete the attached form and include it with your check made out to ICEA. If you have any questions or to learn how ICEA can help meet your business needs, please contact me at [wilsonr@rightplace.org](mailto:wilsonr@rightplace.org) or 616.690.3613.

Thank you for your consideration,

*Ryan Wilson*

Ryan Wilson, ICEA Executive Director

# ICEA Ionia County Economic Alliance

*Powered by The Right Place*

**CREATING LONG-TERM, SUSTAINABLE GROWTH IN IONIA COUNTY.**

## 501C3 ORGANIZATION

ICEA is a nonprofit organization entirely funded by public and private investments. Investors include local businesses, municipalities, schools, hospitals and more. All investments are tax deductible.



## IMPACT: YOUR RETURN ON INVESTMENT

Keeping local businesses growing and thriving, increasing employment opportunities, developing a pipeline of talent, encouraging entrepreneurship, and broadband access are just a few examples of the many ways investments in ICEA make a lasting impact.



## COMMUNITY FOCUSED

All Investments support serving Ionia County. Infrastructure, work-ready talent, and quality of life are all critical factors in creating healthy foundations for continued economic growth.



## DEDICATED PEOPLE

Investments in recent years have allowed ICEA to hire a full-time Economic Development Professional serving Ionia County.

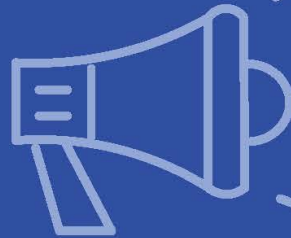


**FIND OUT MORE ABOUT ICEA:** [RIGHTPLACE.ORG/REGIONS/IONIA-COUNTY](https://rightplace.org/regions/ionia-county)

# Benefits of Investing

## Partnerships with Government & Economic Development Experts

*to work on quality of life  
issues that impact everyone*



## Brand Recognition –

*at ICEA events and in  
marketing materials*

## Access to Information & Resources



*investors receive regular  
status updates on eco-  
nomic development activi-  
ties and opportunities*

## Opportunities for Involvement



*such as job fairs,  
manufacturing tours  
for students & more*

## Private Presentations & Reports



*ICEA will customize  
information for your  
businesses' staff and/or  
customers*

## Networking



**30+** local  
businesses  
*and growing*

## Strengthening the county-wide local economy

*creating an optimal  
environment for your  
business to thrive*



# ICEA Ionia County Economic Alliance

*Powered by The Right Place*

## HELP IONIA COUNTY KEEP GROWING



Make a yearly investment in ICEA



Sponsor an ICEA community event



Host & attend local business tours



Give career presentations at local schools



Participate in ICEA fundraisers & activities



Follow & engage with ICEA on social media



Be an advocate for ICEA & economic development in your network



WILSONR@RIGHTPLACE.ORG | RIGHTPLACE.ORG/REGIONS/IONIA-COUNTY



## Educational Institutions

Belding Public Schools

Ionia County Intermediate  
School District

Ionia Public Schools

Lakewood Public Schools

Montcalm Community College

Portland Public Schools

Saranac Community Schools

## Financial Institutions

Commercial Bank

Independent Bank

Mercantile Bank

Michigan One Community  
Credit Union

PFCU

Union Bank

## Food Processing & Production

Cargill Kitchen Solutions

Herbruck's Poultry Ranch

## Health Services

Sparrow-Ionia Hospital

## Services

Belding Area Chamber of  
Commerce

Coldwell Banker Frewen  
Realty

C.L. Trucking and Excavating

The Daily News

Ionia County Community  
Foundation

United Way

West Michigan Works

Wolbers Possehn Pools,  
Ponds, and Landscapes

## Manufacturers

APEC

Extruded Aluminum

Jordan Manufacturing

## Local Government

City of Belding

City of Ionia

City of Portland

Easton Township

Ionia County

Odessa Township

Village of Lake Odessa

Village of Muir

Village of Pewamo

Village of Saranac

## Utilities

Consumers Energy

ITC Holdings

**THANK  
YOU**

*to our ICEA  
Investors!*