



**PROPOSED AGENDA
REGULAR MEETING OF THE LAKE ODESSA VILLAGE COUNCIL
WEDNESDAY, JANUARY 21, 2026 - 7:00 P.M.**

Page Memorial Building
Village Council Chambers
839 Fourth Avenue, Lake Odessa, Michigan 48849

I. Call to Order

II. Pledge of Allegiance

III. Roll Call of Council Members

IV. Approval of Agenda

V. Public Comment:

Under the Open Meetings Act, any citizen may come forward at this time and make comment on items that appear on the agenda. Comments will be limited to three minutes per person. Anyone who would like to speak shall state his/her name and address for the record. Remarks should be confined to the question at hand and addressed to the chair in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

VI. Minutes: To approve the meeting minutes from the following Village Council meetings:

- a) Minutes from the regular Village Council meeting of December 15, 2025
- b) Minutes from the special Village Council meeting of January 6, 2026

VII. Expenditures:

- a) Approve bills equal to or less than \$3,000.00 each from 12/1/2025 to 12/31/2025.
- b) Approve bills in excess of \$3,000.00 each, including:
 - i. CivicPlus – Annual Website Hosting – \$4,609.50 (Paid)
 - ii. Gregg Guidance – Interim Village Manager – \$3,548.15 (Paid)
 - iii. Gregg Guidance – Interim Village Manager – \$3,713.28 (Paid)
 - iv. Homeworks Tri-County Electric Cooperative – Electricity – \$3,934.83 (Paid)
 - v. Ionia County Drain Commissioner – County Drains – \$7,051.74 (Paid)
 - vi. VC3 – New Computers – \$3,739.00 (Paid)
 - vii. VC3 – Windows 11 Upgrade – \$3,000.00 (Paid)
 - viii. Wolverine Power Systems – WTP Generator Repairs & Maintenance – \$5,059.89 (Paid)

VIII. Consent Agenda

The following consent agenda will normally be adopted without discussion; however, at the request of any council member, any item may be removed from the consent agenda for discussion.

Reports and Minutes: To accept and file the following:

- a) Minutes from the Lake Odessa Area Arts Commission special meeting of November 13, 2025
- b) Minutes from the Lake Odessa Area Arts Commission special meeting of December 11, 2025
- c) Minutes from the Downtown Development Authority regular meeting of November 11, 2025

IX. Departmental Reports:

- a) Village Manager
- b) Police Department
- c) Department of Public Works
- d) Finance
- e) Zoning

X. New Business:

- a) Proposed Resolution 2026-02: Approving the Appointment List
- b) Proposed Resolution 2026-03: Authorizing the Village Clerk/Treasurer to Execute Documents Related to Grant 26EX11831
- c) Proposed Resolution 2026-04: Approving the Setting of a Public Hearing for the Adoption of the FY 2026-2027 Village of Lake Odessa Budget and Millage Rates
- d) Proposed Resolution 2026-05: Selecting Bendzinski & Co. Municipal Finance Advisors as Registered Municipal Advisor for the Issuance of 2026 Capital Improvement Bonds
- e) Proposed Resolution 2026-06: Approving Request to Utilize Municipal Beach to Stage a Paddle Board, Kayak, and Canoe Race on Jordan Lake on June 6, 2026
- f) Proposed Resolution 2026-07: Authorizing Purchase of Trash Receptacles from Polly Products
- g) Proposed Resolution 2026-08: Referring Proposed Zoning Ordinance Text Amendments Regarding Building Design Standards to the Planning Commission for Public Hearing
- h) Proposed Resolution 2026-09: Approving Quotation for Removal of Trees in Advance of 2026 Street Improvement Program
- i) Proposed Ordinance 2025-07: An Ordinance to Amend Section 36-66 of the Code of Ordinances of the Village of Lake Odessa to Address Minor Site Plan Amendments and Revisions
- j) Discuss Village Manager Candidates

XI. Miscellaneous Correspondence:

- a) ICEA Thank You

XII. Trustee Comments

XIII. Public Comment (See Above)

XIV. Adjournment

Council Meeting Minutes

VILLAGE OF LAKE ODESSA

MINUTES

REGULAR COUNCIL MEETING
DECEMBER 15, 2025
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 7:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Neena Rush, Trustee Martha Yoder

Council absent: None

Staff present: Manager Gregg Guetschow, Clerk/Treasurer Kathy Forman

APPROVAL OF THE AGENDA

Motion by Yoder, supported by DeJong, to approve the agenda. All ayes; motion carried 7-0.

PUBLIC COMMENT

None

MINUTES

Motion by Green, supported by Halfmann, to approve the minutes from the regular Village Council meeting of November 17, 2025. All ayes; motion carried 7-0.

Motion by DeJong, supported by Brighton, to approve the minutes from the special Village Council meeting of December 8 & 9, 2025. All ayes; motion carried 7-0.

BILLS

Motion by Green, supported by Rush, to approve expenditures equal to or less than \$3,000.00 for the period 11/1/2025 through 11/30/2025. All ayes; motion carried 7-0.

Motion by Yoder, supported by Brighton, to approve bills in excess of \$3,000 as submitted. All ayes; motion carried 7-0.

CONSENT AGENDA

a) Minutes from the regular Lake Odessa Area Arts Commission meeting of October 13, 2025

Motion by Green, supported by Halfmann, to approve the consent agenda. All ayes; motion carried, 7-0.

DEPARTMENTAL REPORTS

Village Manager: Report submitted.

Police Department: Report submitted.

Department of Public Works: Report submitted.

Finance: Report submitted.

Zoning: Report submitted.

NEW BUSINESS

- a) Proposed Resolution 2025-42: Approving Retaining the Current Health Insurance Plan Offered Employees During Fiscal Year 2026-27.

Motion by Rush, supported by Yoder, to adopt proposed Resolution 2025-42. Banks called for a roll call vote. Yes: Rush, Yoder, Brighton, DeJong, Green, Halfmann, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- b) Proposed Resolution 2025-43: Establishing the Cost-Of-Living Wage Adjustment for Fiscal Year 2026-27.

Motion by Green, supported by Yoder, to adopt proposed Resolution 2025-43. Banks called for a roll call vote. Yes: Green, Yoder, Brighton, DeJong, Halfmann, Rush, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- c) Proposed Resolution 2025-44: Approving a Proposal from RS Technical Services for Water Plant Chemical Feed Room Maintenance Work.

Motion by Halfmann, supported by Rush, to adopt proposed Resolution 2025-44. Banks called for a roll call vote. Yes: Halfmann, Rush, Brighton, DeJong, Green, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- d) Proposed Resolution 2025-45: Approving a Proposal from VC3 to replace the Virtual Private Network.

Motion by DeJong, supported by Halfmann, to adopt Resolution 2025-45. Banks called for a roll call vote. Yes: DeJong, Halfmann, Brighton, Green, Rush, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0

- e) Proposed Resolution 2025-46: Approving the Appointment List as Presented for Various Village Posts, Boards and Commissions.

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2025-46. Banks called for a roll call vote. Yes: Yoder, Brighton, DeJong, Green, Halfmann, Rush, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- f) Proposed Resolution 2025-47: Purchase, Acquire and Construct Capital Improvements and to Publish Notice of Intent to issue Municipal Securities.

Motion by Green, supported by Yoder, to adopt proposed Resolution 2025-47. Banks called for a roll call vote. Yes: Green, Yoder, Brighton, DeJong, Halfmann, Rush, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

- g) Proposed Ordinance 2025-13: Amending Sections 36-5, 36-35, 36-63, and 36-94 of the Code of Ordinances to Change References to “Mobile Homes” to “Manufactured Homes”.

Motion by DeJong, supported by Halfmann, to adopt proposed Ordinance 2025-13. Banks called for a roll call vote. Yes: DeJong, Halfmann, Brighton, Green, Rush, Yoder, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

h) Proposed Resolution 2025-48: Approving the Schedule of Regular Village Council Meetings in 2026.

Motion by Yoder, supported by Brighton, to adopt proposed Resolution 2025-48. Banks called for a roll call vote. Yes: Yoder, Brighton, DeJong, Green, Halfmann, Rush, Banks; No: None; Absent: None; Abstain: None. Motion carried 7-0.

i) Discuss Village Manager Candidates

Council members discussed all candidates. Council talked about bringing some candidates back for meetings with department heads and second interviews with council. Dates were discussed.

Motion by DeJong, supported by Yoder, to invite Patti Caudill and Mark Borden back for meetings with department heads and a second interview with council on Tuesday January 6, 2026 with an alternate date of Thursday, January 8, 2026. All ayes; motion carried 7-0.

MISCELLANEOUS CORRESPONDENCE

- a) ICEA Thank You
- b) Emily Spitzley Email

TRUSTEE COMMENTS

Banks – Thanked DPW for their work with the mural at the beach. Wished everyone Happy Holidays.

Brighton – Agreed that it was a good meeting. Happy Holidays to everyone.

DeJong – Thanked everyone for coming and appreciated the great conversation.

Green – Liked the good meeting and the very positive candidates.

Halfmann – Liked the great dialogue during tonight's meeting.

Rush – Thanked everyone for attending.

Yoder – Thanked everyone for coming tonight. Recognized DPW for their hard work with snow removal.

Wished everyone Happy Holidays.

PUBLIC COMMENT

1. Beth Barrone – Spoke about the sidewalk entrances that are not cleared out. Also shared concern about the handicapped parking issues downtown.
2. Brad Barrone – Explained he would be providing fire facility updates on the Odessa Township website.

ADJOURNMENT

Motion by Brighton, supported by DeJong, to adjourn the meeting. All ayes: motion carried 7-0.

Meeting adjourned at 8:09 pm.

Respectfully submitted,

Kathy S. Forman
Village Clerk / Treasurer

VILLAGE OF LAKE ODESSA

MINUTES
SPECIAL COUNCIL MEETING
JANUARY 6, 2026
PAGE MEMORIAL BUILDING
839 FOURTH AVENUE
LAKE ODESSA, MICHIGAN 48849

Meeting called to order at 5:00 pm by Village President Karen Banks.

ROLL CALL

Council present: President Karen Banks, Trustee Mike Brighton, Trustee Ben DeJong, Trustee Bob Green, Trustee Roy Halfmann, Trustee Neena Rush, Trustee Martha Yoder.

Council absent: None

Staff present: Kendra Backing, Jesse Trout, Gregg Guetschow

APPOINTMENT OF RECORDING SECRETARY

Motion by Yoder, supported by Halfmann, to appoint Gregg Guetschow as recording secretary for the meeting. All ayes; motion carried 7-0.

PUBLIC COMMENT ON AGENDA ITEMS

1. Beth Barrone thanked the Village Council for its efforts in selecting a new village manager.

NEW BUSINESS

a) Second Interview with Patti Caudill. The interview commenced at 5:01 pm and concluded at 5:36 pm.

b) Second Interview with Mark Borden. The interview commenced at 5:48 pm and concluded at 6:33 pm

c) Discussion of Village Manager Candidates. It was the consensus of Council members to delay discussion of candidates until the regular Village Council meeting to be held on January 21, 2026, to provide members an opportunity to meet individually with department heads to receive their input.

Motion by Green, supported by Brighton, to authorize the village manager to contract for the completion of background investigations of both candidates. All ayes; motion carried 7-0.

d) Proposed Resolution 2026-01: Approving Contract Number 25-5589 with the Michigan Department of Transportation and Authorizing the Village President and Village Clerk to sign the contract on behalf of the Village.

Motion by DeJong, supported by Halfmann, to approve proposed Resolution 2026-01. President Banks called for a roll call vote. Yes: Brighton, Rush, DeJong, Green, Halfmann, Yoder, and Banks; No: None; Absent: None; Abstain: None. Motion passed, 7-0.

MISCELLANEOUS CORRESPONDENCE

a) None

PUBLIC COMMENTS

1. Carrie Johnson discussed the village manager candidates and spoke favorably toward Ms. Caudill for the position.
2. Jesse Trout informed Council about Category B funding, grants, and consultants.

ADJOURNMENT

Motion by DeJong, supported by Yoder, to adjourn the meeting. All ayes: motion carried 7-0. Meeting adjourned at 6:48 pm.

Respectfully submitted,

Gregg Guetschow
Recording Secretary

Expenditures

01/14/2026 07:25 AM
User: KATHY
DB: Lake Odessa Vil

CHECK REGISTER FOR VILLAGE OF LAKE ODESSA
CHECK DATE FROM 12/01/2025 - 12/31/2025

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Check Date	Check	Vendor Name	Amount
Bank ARTS			
12/18/2025	3515	LAKE ODESSA ACE HARDWARE	10.99
12/18/2025	3516	AMAZON CAPITAL SERVICES, INC.	33.95
12/18/2025	3517	BIG L LUMBER	129.90
12/18/2025	3518	HASTINGS SCOUTS	240.00
12/18/2025	3519	EYDIE RILEY	20.00
12/18/2025	3520	KEVIN SKINKLE	20.00
12/18/2025	3521	LAKEWOOD HIGH SCHOOL BAND BOOSTERS	140.00
12/18/2025	3522	LAKEWOOD HIGH SCHOOL WRESTLING CLUB	120.00
12/18/2025	3523	DAWN WAGER	40.00
12/18/2025	3524	TAMMY GEENE	20.00
12/18/2025	3525	GREGG JOHNSON	20.00
12/23/2025	3526	VERIZON WIRELESS	40.70
<hr/> ARTS TOTALS:			
Total of 12 Checks:			835.54
Less 0 Void Checks:			0.00
<hr/> Total of 12 Disbursements:			835.54
Bank DDA 6015 DOWNTOWN DEVELOPMENT AUTHORITY			
12/04/2025	1282	MCKENNA	2,590.00
12/11/2025	1283	DICKINSON WRIGHT PLLC	250.00
12/11/2025	1284	IONIA COUNTY TREASURER	2,316.26
12/11/2025	1285	LAKE ODESSA COMMUNITY LIBRARY	300.77
12/11/2025	1286	MOOD MEDIA	35.23
12/11/2025	1287	ODESSA TOWNSHIP	879.91
12/23/2025	1288	CLORWELL ELECTRICAL CONTRACTORS, LLC	127.00
<hr/> DDA TOTALS:			
Total of 7 Checks:			6,499.17
Less 0 Void Checks:			0.00
<hr/> Total of 7 Disbursements:			6,499.17
Bank POOL POOLED CASH			
12/04/2025	1 (E)	REPOCAST.COM	1,292.50
12/04/2025	43821	LAKE ODESSA ACE HARDWARE	18.17
12/04/2025	43822	EVERON, LLC	69.48
12/04/2025	43823	AMAZON CAPITAL SERVICES, INC.	540.45
12/04/2025	43824	BADGER METER	860.25
12/04/2025	43825	CONSUMERS ENERGY	2,456.73
12/04/2025	43826	FLEX ADMINISTRATORS, INC.	125.00
12/04/2025	43827	GREGG GUIDANCE, LLC	3,548.15
12/04/2025	43828	IONIA COUNTY DRAIN COMMISSIONER	7,051.74
12/04/2025	43829	VC3, INC	3,963.00
12/04/2025	43830	MICHIGAN MUNICIPAL TREASURERS ASSOC	199.00
12/04/2025	43831	ODESSA TOWNSHIP	36.90
12/04/2025	43832	QUILL CORPORATION	336.90
12/04/2025	43833	HOMEWORKS	3,934.83
12/04/2025	43834	TRITECH SOFTWARE SYSTEMS	638.14
12/04/2025	43835	VERIZON WIRELESS	191.04
12/04/2025	43836	WEX BANK	2,005.51
12/04/2025	43837	WOLVERINE POWER SYSTEMS	5,059.89
12/04/2025	43838	WOW! BUSINESS	199.64
12/11/2025	43839	UNION BANK	15.00
12/11/2025	43840	LAKE ODESSA ACE HARDWARE	24.59
12/11/2025	43841	CONSUMERS ENERGY	1,196.88
12/11/2025	43842	COREWELL HEALTH WEST OCCUP HLTH	91.00
12/11/2025	43843	DICKINSON WRIGHT PLLC	250.00
12/11/2025	43844	GRANGER	105.05
12/11/2025	43845	CITY OF IONIA	50.00
12/11/2025	43846	VC3, INC	3,000.00
12/11/2025	43847	PAUL BACK	606.20
12/18/2025	43848	LAKE ODESSA ACE HARDWARE	16.58
12/18/2025	43849	AMAZON CAPITAL SERVICES, INC.	177.83
12/18/2025	43850	AT&T	208.56
12/18/2025	43851	BLUE CARE NETWORK	6,690.47
12/18/2025	43852	ELAN FINANCIAL SERVICES	309.99
12/18/2025	43853	CINTAS FIRST AID & SAFETY	109.29
12/18/2025	43854	CIVICPLUS LLC	4,609.50
12/18/2025	43855	CONSUMERS ENERGY	1,391.90
12/18/2025	43856	GREGG GUIDANCE, LLC	3,713.28
12/18/2025	43857	MCKENNA	500.00
12/18/2025	43858	ERIC TOLLEFSON	70.04

01/14/2026 07:25 AM
User: KATHY
DB: Lake Odessa Vil

CHECK REGISTER FOR VILLAGE OF LAKE ODESSA
CHECK DATE FROM 12/01/2025 - 12/31/2025

Page: 2/2

Check Date	Check	Vendor Name	Amount
12/18/2025	43859	SBIS	868.55
12/23/2025	43860	AMAZON CAPITAL SERVICES, INC.	218.19
12/23/2025	43861	BLUE CROSS BLUE SHIELD OF MICHIGAN	292.27
12/23/2025	43862	VERIZON WIRELESS	403.66
12/23/2025	43863	WEST MICHIGAN CRIMINAL JUSTICE	200.00
12/23/2025	43864	WOW! BUSINESS	100.99

POOL TOTALS:

Total of 45 Checks:	57,747.14
Less 0 Void Checks:	0.00
Total of 45 Disbursements:	57,747.14

Bank PR VI 1498 PAYROLL

12/18/2025	39(E)	AMERICAN FUNDS	125.00
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PR VI TOTALS:

Total of 1 Checks:	125.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	125.00

REPORT TOTALS:

Total of 65 Checks:	65,206.85
Less 0 Void Checks:	0.00
Total of 65 Disbursements:	65,206.85

Purchases Over \$3,000.00



Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

Invoice
PAST DUE

#353338

10/13/2025

Bill To

Kathy Forman
Lake Odessa Michigan
839 4th Avenue
Lake Odessa MI 48849-1077

TOTAL DUE

\$4,609.50

Due Date: 11/12/2025

Terms	Customer	Approving Authority	
Net 30	Village of Lake Odessa, MI		
Qty	Item	Start Date	End Date
1	Web Open Platform Maintenance	7/1/2025	6/30/2026
1	Premium Web Open Subscription	7/1/2025	6/30/2026
		Total	\$4,609.50
		Due	\$4,609.50

To pay your invoice with a credit card [Click Here](#).

101-261-880 000

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021



INVOICE

Gregg Guidance, LLC
United States

BILL TO
Village of Lake Odessa
Attn: Accounts Payable
839 Fourth Avenue
Lake Odessa, Michigan 48849
United States

treasurer@lakeodessa.org

101-172-801000

Invoice Number: GG2025-30

Invoice Date: December 1, 2025

Payment Due: December 31, 2025

Amount Due (USD): \$3,548.15

Items	Quantity	Price	Amount
Interim Mgmt. Hrs. November 17, 2025	3	\$90.00	\$270.00
Mileage Per Diem - Lake Odessa November 17, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. November 18, 2025	7	\$90.00	\$630.00
Mileage Per Diem - Lake Odessa November 18, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. November 20, 2025	8.25	\$90.00	\$742.50
Mileage Per Diem - Lake Odessa November 20, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. November 24, 2025	11.5	\$90.00	\$1,035.00
Mileage Per Diem - Lake Odessa November 24, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. November 25, 2025	8	\$90.00	\$720.00
Mileage Per Diem - Lake Odessa November 25, 2025	1	\$30.13	\$30.13



**Gregg
Guidance**

INVOICE

Gregg Guidance, LLC
United States

Total: \$3,548.15

Amount Due (USD): \$3,548.15



INVOICE

Gregg Guidance, LLC
720 High Street
Charlotte, Michigan 48813
United States

9894134290

BILL TO

Village of Lake Odessa
Attn: Accounts Payable
839 Fourth Avenue
Lake Odessa, Michigan 48849
United States

treasurer@lakeodessa.org

101 - 172-801.00

Invoice Number: GG2025-31

Invoice Date: December 17, 2025

Payment Due: December 17, 2025

Amount Due (USD): \$3,713.28

Items	Quantity	Price	Amount
Interim Mgmt. Hrs. December 2, 2025	7	\$90.00	\$630.00
Mileage Per Diem - Lake Odessa December 2, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. December 4, 2025	9.25	\$90.00	\$832.50
Mileage Per Diem - Lake Odessa December 4, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. December 8, 2025	3.25	\$90.00	\$292.50
Mileage Per Diem - Lake Odessa December 8, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. December 9, 2025	10.5	\$90.00	\$945.00
Mileage Per Diem - Lake Odessa December 9, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. December 11, 2025	7.5	\$90.00	\$675.00
Mileage Per Diem - Lake Odessa December 11, 2025	1	\$30.13	\$30.13
Interim Mgmt. Hrs. December 15, 2025	1.75	\$90.00	\$157.50



INVOICE

Gregg Guidance, LLC
720 High Street
Charlotte, Michigan 48813
United States

9894134290

Items	Quantity	Price	Amount
Mileage Per Diem - Lake Odessa December 15, 2025	1	\$30.13	\$30.13
Total:			\$3,713.28
Amount Due (USD):			\$3,713.28



Tri-County Electric Cooperative
7973 E. Grand River Ave.
Portland, MI 48875-9717

Emergency: 1-800-848-9333
Billing: 1-800-562-8232
Payments: 1-844-963-2875

Blanchard Office
3681 Costabella Ave.
Blanchard MI 49310
www.homeworks.org

Portland Office
7973 E. Grand River Ave.
Portland MI 48875

311 0 AV 0.593
VILLAGE OF LAKE ODESSA
839 4TH AVE
LAKE ODESSA MI 48849-1001

5 311
C-2

Account Number	2043600
Rate	CMLP5
Current Due Date	12/16/2025
Bill Date	11/21/2025
Days Billed	31
Meter Number	56587
kWh per Day Last Year	768
kWh per Day This Year	683

Account Status	
Previous Balance 10/24/25	\$3,629.35
Payment Received 11/10/25	-\$3,629.35
Balance Forward	\$0.00
Current Charges	\$3,934.83
Total Amount Due 12/16/25	\$3,934.83

591-536-920.000

SERVICE ADDRESS:	2367 BONANZA RD #5					POLE #:	OD392X7M	BOARD DIST:	D02
Billing Period	METER READINGS								
10/14/2025 TO 11/14/2025	BEGIN	TYPE	END	TYPE	MULTIPLIER	ENERGY USED	ENERGY UNIT	RATE PER UNIT	CHARGE
PEAK	663337	REG	666292	REG	1	2955	KWH	0.07550	\$223.10
INTERMEDIATE	422033	REG	429296	REG	1	7263	KWH	0.07550	\$548.36
OFF PEAK	182115	REG	193072	REG	1	10957	KWH	0.07550	\$827.25
POWER SUPPLY COST RECOVERY						21175		0.00360	\$76.24
PEAK KW						152.130	KW	14.00000	\$2,129.82
AVAILABILITY CHARGE									\$105.00
MICHIGAN LOW INCOME ENERGY FUND									\$1.25
MICHIGAN ENERGY OPTIMIZATION SURCHARGE									\$23.81
TOTAL CURRENT CHARGES WITHOUT OPERATION ROUND UP									\$3,934.83
TOTAL AMOUNT									\$3,934.83

IONIA COUNTY
Office of Drain Commissioner
100 W MAIN
IONIA, MI 48846

2025 Drain At Large
Due before final settlement
Please Remit Payment To:
100 Main St Ste 121
Ionia MI 48846

Invoice for year 2025
Invoice Date: 11/05/2025

At-Large: 101 - VILLAGE OF LAKE ODESSA

Project Name	Project Principal	Project Interest	Project Total
044 - Jordan Lake Board 2025	5,000.00	0.00	5,000.00
325 - Jordan Lake Dam	1,755.00	91.54	1,846.54
352 - Tupper Creek	195.30	9.90	205.20
464Channel - Klingman & Jarstfer	0.00	0.00	0.00
Totals:	6,950.30	101.44	7,051.74

101-201-957.000

Office Hours:
Monday thru Friday,
8:30 – Noon and 1:00 – 5:00



Telephone (616) 527-5373
Fax (616) 527-5323
E-Mail: rrose@ioniacounty.org

IONIA COUNTY DRAIN COMMISSIONER

Robert J. Rose
County Courthouse
100 W. Main Street
Ionia, MI 48846

October 24, 2025

Village of Lake Odessa Clerk
Page Memorial Building
839 Fourth Ave.
Lake Odessa, MI 48849

Dear Village Clerk:

Enclosed please find the 2025 Drain Special Assessments for the Village of Lake Odessa at Large.

Jordan Lake Board	\$ 5,000.00
Jordan Lake Dam	\$ 1,846.54
Klingman & Jarstfer	\$ Pre-Paid
Tupper Creek	\$ 205.20

The amount of **\$ 7,051.74** is due by February 28th, 2026, for your at large assessment. (This amount will be billed by the Ionia County Treasurer). I have enclosed a copy of the parcels that are assessed in the Village of Lake Odessa to be spread on the taxes.

If you have any questions, please feel free to call our office (616) 527-5373.

Sincerely,

A handwritten signature in black ink, appearing to read "Lynda L. Wharry".

Lynda L. Wharry
Ionia County Deputy Drain Commissioner



VC3, Inc.
1301 Gervais Street, Suite 1800
Columbia SC 29201
United States

Customer Invoice

Bill To
Village of Lake Odessa, MI Attn: Kathy Forman 839 Fourth Ave Lake Odessa MI 48849 United States

Date	Invoice
11/12/2025	INV3565212VC3
Account	ITR29756139

Description: Ticket #4589697 - 2025.10 - TFF - Windows 10 replacements - Quote #: JC013516 - Approved by Gregg Guetschow

Terms	Due Date	PO #	Currency
Net 30	12/12/2025		USD

Item	Quantity	Rate	Amount
Lenovo ThinkCentre M70s Gen 5 Desktop Computer - Intel Core i5 14th Gen i5-14400 - 16 GB - 512 GB SSD - Small Form Factor - Black - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 730 DDR5 SDRAM - DVD-Writer - English Keyboard - IEEE 802.	3	\$855.00	\$2,565.00
Lenovo ThinkPad E16 Gen 1 16" Touchscreen Notebook - WUXGA - Intel Core i5 13th Gen i5-1335U - 16 GB - 512 GB SSD - English Keyboard - Graphite Black - Intel Chip - 1920 x 1200 - Windows 11 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS)	1	\$807.00	\$807.00
ViewSonic 27 Inch IPS 1080p Monitor with 120Hz, Eye Care, HDMI, DisplayPort, and VGA Inputs for Home and Office - 27" Viewable - SuperClear IPS - LED Backlight - 1920 x 1080 - 16.7 Million Colors (8-bit) - 250 Nit - 1 ms - Speakers - HDMI - VG	1	\$135.00	\$135.00
Lenovo ThinkPad Universal USB-C Dock - docking station - USB-C - HDMI, 2 x DP - 1GbE	1	\$218.00	\$218.00
Shipping and Handling	1	\$14.00	\$14.00

<p><u>Pay by Check:</u> VC3, Inc PO Box 746804 Atlanta, GA 30374-6804</p> <p><u>To pay by Credit Card/ACH/AutoPay using VC3 Customer Payment Portal (Centime):</u></p> <p>Click HERE to Login to the Centime Customer Payment Portal.</p> <p><u>Pay By ACH outside of VC3 Customer Payment Portal:</u></p> <p>Bank Name: PNC Bank Routing Number: 021052053 Account Number: 51843132</p> <p>Please contact accounts.receiveable@vc3.com with any questions regarding Centime Customer Payment Portal login and invoicing questions.</p>	<p>Invoice Subtotal: \$3,739.00 Invoice Total: \$3,739.00 Payments/Credits: \$0.00 Balance Due: \$3,739.00</p>
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Payment is due within the stated terms of this invoice to ensure continued service. Accounts with overdue balances may be placed on credit hold until payment is received.

855.00 + 3.50

1710.00 + 7.00

1160.00 + 3.50

101-172-727.000 858.50

101-301-727.000 1717.00

101-441-727.000 581.75

591-536-727.000 581.75



INV3565212VC3

1 of 1



VC3, Inc.
1301 Gervais Street, Suite 1800
Columbia SC 29201
United States

Customer Invoice

Bill To

Village of Lake Odessa, MI
Attn: Kathy Forman
839 Fourth Ave
Lake Odessa MI 48849
United States

Date	Invoice
11/30/2025	VC3-229806
Account	
ITR29756139	

Description: Ticket #4589697 - 2025.10 - TFF - Windows 10 replacements - Quote #: JC013516 - Approved by Gregg Guetschow

Terms	Due Date	PO #	Currency
Net 30	12/15/2025		USD

Item	Quantity	Rate	Amount
Fixed Fee Professional Services	1	\$3,000.00	\$3,000.00

Pay by Check:

VC3, Inc
PO Box 746804
Atlanta, GA 30374-6804

To pay by Credit Card/ACH/AutoPay using VC3 Customer Payment Portal (Centime):

Click [HERE](#) to Login to the Centime Customer Payment Portal.

Pay By ACH outside of VC3 Customer Payment Portal:

Bank Name: PNC Bank
Routing Number: 021052053
Account Number: 51843132

Please contact accounts.receiveable@vc3.com with any questions regarding Centime Customer Payment Portal login and invoicing questions.

Invoice Subtotal: \$3,000.00
Invoice Total: \$3,000.00
Payments/Credits: \$0.00
Balance Due: \$3,000.00

Payment is due within the stated terms of this invoice to ensure continued service. Accounts with overdue balances may be placed on credit hold until payment is received.

101-172-801.000 \$ 750.00
101-301-801.000 \$ 1500.00
101-441-801.000 \$ 375.00
591-534-801.000 \$ 375.00



VC3-229806



PLEASE REMIT PAYMENT TO:

Wolverine Power Systems
3229 80th Avenue
Zeeland MI 49464
(800) 485-8068

PLEASE RETURN TOP PORTION WITH PAYMENT.

Invoice

Customer Number: LAK033
Invoice Number: 0303189-IN
Invoice Date: 11/21/2025
Order Number:
Order Date:
Salesperson: JHU
Invoice Total: 5,059.89

Sold To:

LAKE ODESSA, VILLAGE OF
839 FOURTH AVENUE
LAKE ODESSA, MI 48849

Ship To:

LAKE ODESSA, VILLAGE OF
2255 BONANZA ROAD
IRON REMOVAL PLANT
LAKE ODESSA, MI 48849

Confirm To: JESSE TROUT

Phone: (269) 838-7257

Fax:

Page: 1

Customer P.O.	Ship VIA	F.O.B.	Terms Due Upon Receipt	Unit	Ordered	Price	Amount
--- SVC JOB 0759988 ---							
HSE,CLMPS	2HRLB,CLNT,BLKHTR+++						
COOLANT, 1 GAL GREEN 50/50 ANTIFREEZE ETHYLENE				GAL	18.50	10.800	199.80
5/8 BLOCK HEATER HOSE (FOOT)				FT	8.00	7.500	60.00
Hose Clamps 9/16" - 1 1/4"				EACH	4.00	2.500	10.00
CAP RADIATOR 20 PSI				EACH	1.00	31.190	31.19
CAP RADIATOR 14PSI				EACH	1.00	16.490	16.49
RADIATOR HOSE 16L LOWER				EACH	1.00	273.590	273.59
RADIATOR HOSE 16L UPPER				EACH	1.00	209.090	209.09
CLAMP HI TORQUE 2.75 - 3.625				EACH	6.00	25.490	152.94
1" ID GREEN STRIPE HEATER HOSE				FT	7.00	12.000	84.00
HEATER BLOCK 2000W 240V				EACH	1.00	294.790	294.79
OIL CASE				EACH	1.00	784.560	784.56
O-RING				EACH	2.00	13.480	26.96
PLUG				EACH	2.00	27.920	55.84
PACKING				EACH	1.00	5.830	5.83
CANIISTER OIL FILTER				EACH	1.00	593.510	593.51
OIL, 1 GAL, CONOCO EC FLEET SUPREME				GAL	1.00	16.843	16.84

Continued

***** To access our online payment portal, visit <https://wolverinepower.com/payment/> *****

PLEASE REMIT PAYMENT TO:

Wolverine Power Systems
3229 80th Avenue
Zeeland MI 49464
(800) 485-8068

PLEASE RETURN TOP PORTION WITH PAYMENT.

Invoice

Customer Number: LAK033
Invoice Number: 0303189-IN
Invoice Date: 11/21/2025
Order Number:
Order Date:
Salesperson: JHU
Invoice Total: 5,059.89

Sold To:

LAKE ODESSA, VILLAGE OF
839 FOURTH AVENUE
LAKE ODESSA, MI 48849

Ship To:

LAKE ODESSA, VILLAGE OF
2255 BONANZA ROAD
IRON REMOVAL PLANT
LAKE ODESSA, MI 48849

Confirm To: JESSE TROUT

Phone: (269) 838-7257

Fax:

Page: 2

Customer P.O.	Ship VIA	F.O.B.	Terms Due Upon Receipt	Unit	Ordered	Price	Amount
FREIGHT				EACH	1.00	95.000	95.00
PRICE ADJ - MEET QUOTE				EACH	1.00	11,290-	11.29-
LABOR (NRS)					4.00	200.000	800.00
TRAVEL (NRS)				EACH	2.00	200.000	400.00
MILEAGE (NRS)				EACH	111.00	3.250	360.75
LOAD BANK					2.00	300.000	600.00

ST

591-536-931.002

- Oil & coolant leak repairs on wTP generator
+ misc preventative repairs -

MICHIGAN'S INDUSTRIAL DISTRIBUTOR OF	GENERAC INDUSTRIAL POWER	ZEELAND	GAYLORD	WIXOM	Net Invoice: 5,059.89
POWERING MICHIGAN SINCE 1997					Less Discount: 0.00
					Freight: 0.00
					Sales Tax: 0.00
					Invoice Total: 5,059.89

A 1.5% per month finance charge will be assessed on amounts past stated terms.
A 15% restocking fee will be applied for all returned parts. Opened electronic parts not accepted.
We accept Visa, MasterCard, Discover, and American Express.
A 3% surcharge is applied to any transaction exceeding \$5,000. This fee is not greater than cost of acceptance.

EMPOWERING & ENRICHING PEOPLE WITHIN OUR COMMUNITIES

**** To access our online payment portal, visit <https://wolverinepower.com/payment> ****

Consent Agenda

MINUTES

Lake Odessa Area Arts Commission

Special Meeting*

Thursday, November 13, 2025

Page Memorial Building

Lake Odessa, Michigan

1. Call to Order / Roll Call: Chair Hermes called the meeting to order at 7:01 p.m.

Present: Karen Banks, Meg Hermes, Nancy Mattson, Ty Nurenberg, Elizabeth Stoneman

Absent: Melanie Baker

Visitors: Susan Mesack

Staff: None

2. Agenda: Motion by Banks, support by Hermes, to approve agenda as presented. All ayes; motion carried.

3. Public Comment: Susan Mesack suggested the Arts Commission put some of its funds into a six-month CD, and asked questions about artist referral rebates.

4. Minutes: Motion by Mattson, support by Stoneman, to approve minutes of 10/13/25 regular meeting. All ayes; motion carried.

5. Finance:

a. Revenue/Expense report for October 2025 was reviewed, reflecting total revenues of \$11,024.56 and total expenditures of \$21,731.56.

b. Accounts Payable:

- Motion by Mattson, support by Hermes to approve expenditures for month of October totaling \$3,255.65. All ayes; motion carried.
- Motion by Mattson, support by Hermes to approve reimbursement to Karen Banks of \$64.50 for Sunshine Artist Magazine event listing (\$25.50) and postage for self-addressed envelopes for artist mailing (\$39.00). All ayes; motion carried.

6. Action / Discussion Items:

a. 2025 Art in the Park:

- Thank You letter to sponsors and volunteers have been sent.
- Follow-up letter to artists still needs to be revised and mailed.
- Discussion was held re: pre-juried status for artists and problems caused by artists who apply after the August 31 deadline without submitting jury photos. Consensus was beginning in 2026 to only give pre-juried status to artists who apply the same day as Art in the Park, and any applications submitted thereafter must include the required jury photos.

b. Holiday Decorating Contest:

- Banks presented the price sheet for display advertising in The Reminder. Consensus was to only issue a press release (by November 29 or earlier), and not do a paid display ad.
- Banks, Hermes, Nurenberg and Stoneman volunteered to install the contest yard signs and take photos the evening of Thursday, November 11.
- Motion by Nurenberg, support by Hermes, to authorize Banks to issue prize awards to winners of the decorating contest based on public voting, and the winning parade entries as communicated to the LOAAC by the Chamber of Commerce. All ayes; motion carried.

c. Mural Project: The beach mural is ready to install and a date needs to be set for the mural unveiling. Banks will send a Doodle link to Arts Commission members and artist Dave Kippen to find an agreeable date for an unveiling ceremony.

d. Grant Funding: Banks reported that she has submitted the final report for the current year's grant in the amount of \$12,000 from the Michigan Arts & Culture Council. As of this date, it appears no further grant funds are available.

e. 2026 Art in the Park:

- Update on artist/artisan applications: 47 applications received and 60 booth spaces sold. Two applications pending.
- Entertainment Recruitment: Tabled until Baker can be present to give an update.

f. 2026 Meeting Schedule: Motion by Hermes, support by Mattson to approve the following regular meeting schedule for 2026, all meetings to be at 7 PM: January 12, February 9, March 9, April 13, May 11, June 8, July 13, July 27, August 10, September 14, October 12, November 9.

g. Miscellaneous:

- Nurenberg asked if a new time/date had been set to redraw the park map, due to new tree planting. Hermes stated that the map will be redrawn in the spring of 2026, and currently registered artists will be notified of changes to the map in their follow-up letters.
- Stoneman stated she will contact Tim Rice to inquire if he will be available to perform magic for next year's Kids' Zone, and she will talk with Martha Yoder to see if Zion Lutheran Church would like to partner with the LOAAC to be present in and/or assist with the Kids' Zone next year.

7. **Board Member Comments:** None.

8. **Adjournment:** Without objection, meeting adjourned at 8:05 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

*NOTE: The 11/10/2025 regular meeting was cancelled due to lack of a quorum.

MINUTES

Lake Odessa Area Arts Commission

Special Meeting

Thursday, December 11, 2025

Page Memorial Building

Lake Odessa, Michigan

1. Call to Order / Roll Call: Chair Hermes called the meeting to order at 6:06 p.m.

Present: Melanie Baker, Karen Banks, Meg Hermes, Susan Mesack

Absent: Nancy Mattson, Ty Nurenberg, Elizabeth Stoneman

Visitors: None

Staff: None

2. Agenda: Motion by Mesack, support by Banks, to approve agenda as presented. All ayes; motion carried.

3. Public Comment: None.

4. Finance: Motion by Hermes, support by Baker, to approve the following accounts payable:

Artist Referral Rebates		
Rebate Payable To	Artist(s) Referred	Amount
Tammy Geene	Carol Stoutjesdyk	\$20
Dawn Wager	Carla Datema, Karen Wood	\$40
Eydie Riley	Nancy Adams	\$20
Kevin & Kristy Skinkle	Beth Tidd	\$20
Gregg Johnson	Donna Raap	\$20

Payable To	Purpose	Amount
Amazon Capital Services	Otterbox cellphone case for new cellphone	\$33.95
Big L Lumber	Mounting materials for beach mural	\$129.90
Lake Odessa Ace Hardware	Screws to mount beach mural	\$10.99

5. Action / Discussion Items:

a. 2025 Holiday Decorating Contest: Discussion was held re: number of sign-ups to date. Board members volunteered to place yard signs following the meeting.

b. Chamber of Commerce Networking Breakfast: Motion by Hermes, support by Banks, to sponsor the 2/3/2026 Chamber networking breakfast, including providing a snack,

coffee and a door prize, as a way to launch solicitations for Art in the Park sponsorship. All ayes; motion carried. Mesack offered to create a small gift basket.

- c. Michigan Fun Magazine: Motion by Banks, support by Baker, to purchase a half-page ad in the 2026 Michigan Fun publication at a cost of \$698 to advertise the 2026 Art in the Park. All ayes; motion carried. Mesack will handle the arrangements.

6. Board Member Comments:

- a. Banks handed out copies of cover letters to the Lakewood Band Boosters, Lakewood High School Wrestling Club and Boy Scouts that will enclose payment for hours worked at 2025 Art in the Park.
- b. Discussion was held re: what other events the Arts Commission will host/organize in 2026, including a "chalk the walk" event, a summer concert, etc. Banks commented that years ago the Arts Commission invited the 126th Army Band, based in Grand Rapids, to perform a concert in the park. Consensus was to seek more information and possibly host a concert in 2026 as a way to honor veterans, with possible inclusion of serving popcorn, bringing in a food truck or having an ice cream social. Banks will attempt to contact the 126th Army Band.

7. Adjournment: Motion by Banks, support by Mesack, to adjourn. All ayes; motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Karen Banks, Secretary/Treasurer

**VILLAGE OF LAKE ODESSA
DOWNTOWN DEVELOPMENT AUTHORITY**

MINUTES

Regular Meeting - Tuesday, November 11, 2025
Page Memorial Building, Lake Odessa MI

Present: Karen Banks, Marilyn Danielson, Bill Rogers, Cody Dreyesse, Sarah McGarry (7:15 am)
Absent: Darwin Thompson
Staff: Village Manager Gregg Guetschow, Village Clerk/Treasurer Kathy Forman

- I. **Call to Order:** Meeting called to order by Rogers at 7:06 a.m.
- II. **Agenda:** Motion by Banks, supported by Danielson, to approve the agenda. All ayes; motion carried.

III. **Public Comment:**

None

IV. **Approval of Minutes:**

Motion by Banks, supported by Danielson, to approve minutes of the 7/8/2025 regular meeting, 9/4/25 special meeting and 10/14/25 special meeting. All ayes; motion carried.

V. **Finance Report:**

The reports in the packet were reviewed.

VI. **Action/Discussion Items:**

a) DDA Garland Program:

Discussed eliminating the garland sponsor program this year.

Motion by Danielson, supported by Banks, to suspend the Garland Sponsor Program for this year. All ayes; motion carried.

b) Approval of Revised TIF Plan

Village Manager Guetschow gave an update on negotiations between the Ad Hoc committee and Odessa Township and Ionia County.

Motion by McGarry, supported by Rogers, to revise the TIF Plan to capture only on Township and County operating millage in TIF #1 district. All ayes; motion carried.

c) Authorize Reimbursement for two parcels captured in error

It has been discovered that two parcels were included in the DDA district for the current plan in error.

Motion by Banks, supported by McGarry, to reimburse taxing jurisdictions for the over capture total of \$8,522.48 + the 2025 capture amount. All ayes; motion carried.

d) Discuss Resolutions from Ionia County and Odessa Township

Guetschow and Banks have attended meetings with Ionia County Board of Commissioners and Odessa Township Board. Both organizations have provided signed resolutions opting out of TIF #2. Both taxing jurisdictions are opting out of TIF #1. Manager Guetschow believes there is a dispute and that they can't opt out of TIF #1. There was a discussion about what to do moving forward.

Motion by McGarry, supported by Danielson, to begin consultation with legal counsel and appoint Gregg Guetschow and Karen Banks to represent the Downtown Development Authority during the consultation. All ayes; motion carried.

e) TIF over capture recognized over last 20 years

The money captured was based on a spreadsheet provided by the county. This was just discovered in the past month. We will look to our attorney for our next moves.

f) Election of Officers

Discussed duties of the Chairperson.

Motion by Banks, Supported by McGarry, to nominate Cody Dreyesse as Chairperson, Bill Rogers as Vice-Chairperson, and Karen Banks as Secretary/Treasurer for the 2026 calendar year. All ayes; motion carried.

g) Set 2025 Meeting Dates

Motion by Banks, supported by McGarry, to approve the 2026 DDA Meetings Dates as presented. All ayes; motion carried.

VII. Board Member Comments:

Banks announced that the mural for the beach wellhouse is complete and a date is being arranged for the unveiling. The downtown mural will be delayed until spring.

VIII. Adjournment: Without objection, meeting adjourned at 8:00 a.m.

Respectfully submitted,

Kathy Forman
Village Clerk/Treasurer

Departmental Reports



MEMORANDUM

TO: President Banks and Village Council Members

FROM: Gregg Guetschow, Village Manager

SUBJECT: Agenda Summary

DATE: January 15, 2026

Executive Summary

Village Manager Report - January 15, 2026

Key Action Items for Council (9 Resolutions + 1 Ordinance):

Appointments & Administrative

- **Resolution 2026-02:** Appoint Susan Mesack to Planning Commission (term through October 2029)
- **Resolution 2026-03:** Designate Kathy Forman to execute Art in the Park grant documents for Michigan Arts and Culture Council
- **Resolution 2026-04:** Set public hearing date for proposed budget and millage levy

Financial Matters

- **Resolution 2026-05:** Engage Bendzinski & Co. as financial advisors for 2026 street improvement bond issuance (bond counsel will be Village Attorney Roger Swets)
- **Resolution 2026-07:** Approve \$8,432 purchase of nine trash receptacles from Polly Products using remaining parks budget funds

Parks & Recreation

- **Resolution 2026-06:** Authorize Municipal Beach use for paddle board/kayak/canoe race on Jordan Lake (June 6) organized by Elizabeth Jones

Infrastructure & Zoning

- **Resolution 2026-08:** Refer zoning ordinance amendment removing roof pitch and drainage requirements from Section 36-63c(8) - recommends addressing through building permits instead
- **Resolution 2026-09:** Approve tree removal contract for 2026 street improvement program (advantageous timing for pricing and labor availability)
- **Ordinance 2025-07:** Final adoption of site plan amendment establishing guidelines for minor changes (Planning Commission recommended in June 2025; delayed due to administrative oversight)

Critical Discussion Item

- **Village Manager Candidates:** Background reports expected before January 21st meeting. Council needs to decide on tier classification (entry/journey/senior) and transition role for current interim manager Gregg Guetschow.

Ongoing Issue

- **1323 Ionia Street:** Dangerous building demolition ordered November 17th remains incomplete past 60-day deadline. Manager monitoring situation and prepared to solicit demolition proposals if no progress occurs within weeks.

[Executive Summary prepared using Claude AI]

ITEMS OF BUSINESS:

Proposed Resolution 2026-02 – Appointment List. President Banks is asking Council to appoint Susan Mesack to fill a vacancy on the Planning Commission for a term that would conclude in October 2029.

Proposed Resolution 2026-03 – Authorizing Executing Grant Documents. As has been the case in other years, a grant application was submitted to the Michigan Arts and Culture Council for funding to support Art in the Park. A requirement of the process is that Council designate an individual to execute documents associated with the grant. The resolution designates Kathy Forman for this purpose.

Proposed Resolution 2026-04 – Setting Budget Hearing Date. This action occurs every year at this time as we make our way through the budgeting process. We must conduct a public hearing regarding the proposed budget prior to its adoption to receive input regarding its contents and on the proposed millage levy.

Proposed Resolution 2026-05 – Bond Financial Advisors. As the Council knows, we anticipate issuing bonds to finance a portion of the 2026 street improvement program. The process of doing so must address requirements under state statute and includes procedures designed to yield the most favorable outcome for the Village. To that end, assistance is required in two specific areas. First, there are legal matters that will be addressed by a bond counsel. In our case, we have the advantage that Village Attorney Roger Swets is highly skilled in this area. The second area where assistance is required is related to various tasks

for which a financial advisor is needed. Mr. Swets has recommended Bendzinski & Co., a firm that is well known in the state for extensive work in this area. This resolution accepts their proposal as outlined in their engagement letter.

Proposed Resolution 2026-06 – Approving Paddle Board and Kayak Race. I received a request from a local resident, Elizabeth Jones, to use Municipal Beach as the staging area for a paddle board, kayak, and canoe race on Jordan Lake on June 6. Although the Village's parks use policy does not explicitly require Council approval of such requests, I felt it prudent to seek authorization. This will occur during a time when public use of the beach area might be high, so dedicating an area for exclusive use by the organizers should be acknowledged. Ms. Jones will attempt to attend the Council meeting to answer any questions you might have.

Proposed Resolution 2026-07 – Purchase of Trash Receptacles. As has occurred in previous years, Public Works Director Jesse Trout has determined that sufficient unexpended funds remain in the current parks budget to continue replacing park furnishings. He is requesting approval to spend \$8432 to buy nine trash receptacles from Polly Products of Mulliken.

Proposed Resolution 2026-08 – Referral of Zoning Ordinance Amendment. We are continuing to identify provisions of the zoning ordinance that would benefit from updating. This proposed amendment was recommended by Zoning Administrator Jeanne Vandersloot. Current provisions found in Section 36-63c(8) mandate a 6:12 roof pitch, overhang width, and roof drainage requirements. Regarding roof pitches, other slopes are commonly used in construction. I question whether such provisions are permitted as the Michigan construction codes preempt local provisions that are in conflict. In any case, we believe that these provisions are better addressed through the building permit process than through zoning review.

Proposed Resolution 2026-09 – Tree Removal Proposal. Jesse Trout is proposing to contract for removal of trees as part of the 2026 street improvement program. Although this work could be performed as part of a contract awarded for the improvement program itself, it is prudent to undertake it now because of more favorable pricing obtained during a time of year conducive to such work both in terms of weather and the availability of labor resources.

Proposed Ordinance 2025-07 – Site Plan Amendments. The purpose of this ordinance amendment is to establish clear guidelines for addressing minor changes to approved site plans. The intent is to designate which proposed changes require Planning Commission approval and which can be authorized by the Zoning Administrator. The proposed standards for minor revisions are based on reviews of similar provisions in zoning ordinances in other communities. A public hearing on this ordinance was held in June 2025, and the Planning Commission recommended its adoption to the Council. Final adoption by the Council should have occurred in July but was delayed due to an oversight by my office.

Discussion of Village Manager Candidates. We expect to receive the background investigation reports on the two candidates before your meeting on the 21st. This means that Council will be able to make a conditional offer of employment to one of the candidates. In

this circumstance, the offer is conditioned on successfully concluding negotiations on, and receiving Council approval for, a contract with the selected candidate. It is typically the case that the Council grants the Village President the authority to negotiate over the terms of the contract. Some guidance from the Council might be of value in this process on a couple of matters:

1. The profile for the position allowed for appointment to one of three tiers: entry, journey, and senior. Council members should discuss which of these tiers seems most appropriate based on the candidate's education and experience;
2. Depending on the conclusion Council reaches regarding tier, consideration should be given to what role, if any, I will play in the transition when the new manager takes office, and for how long. My preference is to limit my involvement at most to that of a consultant and coach for the new manager to not create a dependence, allowing the new manager to grow into this position more quickly. In other interim manager situations, including following my service in this capacity in Lake Odessa in 2023, I have been happy to act as a resource for the new manager as a professional courtesy, with the expectation that infrequent, brief phone calls and emails would not carry with them any compensation. Depending on Council's expressed preferences, the structure of a relationship with greater involvement should be a subject of conversation with the candidate.

MISCELLANEOUS MATTERS:

1323 Ionia Street Dangerous Building. We have not seen any visible progress in commencing the demolition of this structure, an action Council ordered during its meeting on November 17. The 60-day time within which this demolition was to have occurred has now elapsed. I spoke this week with the owner's son, Billy Dorski, to remind him of the deadline and get an update on the situation. He told me that a contractor has been selected but his mother has stalled in applying for the necessary permits and in paying the deposit to the contractor. He indicated he would reach out to her to move this forward. I will continue to monitor the situation. If I see no progress in the next couple of weeks, I will begin the process of soliciting proposals from demolition contractors.



December 2026 Calls For Service:

LO25-00637 12/01/25 PROPERTY CHECK
LO25-00638 12/02/25 PROPERTY CHECK
LO25-00639 12/02/25 GENERAL ASSIST
LO25-00640 12/02/25 MED 1
LO25-00642 12/05/25 TRAFFIC OFFENSE
LO25-00643 12/05/25 GENERAL ASSIST
LO25-00644 12/05/25 FRAUD
LO25-00641 12/04/25 PIA TRAFFIC
LO25-00645 12/06/25 PROPERTY CHECK
LO25-00646 12/06/25 FOLLOW UP
LO25-00647 12/06/25 DISORDERLY
LO25-00648 12/08/25 PROPERTY CHECK
LO25-00649 12/09/25 PROPERTY CHECK
LO25-00650 12/10/25 PDA TRAFFIC
LO25-00651 12/13/25 PROPERTY CHECK
LO25-00652 12/14/25 TRAFFIC OFFENSE
LO25-00653 12/15/25 SUSPICIOUS
LO25-00654 12/15/25 SUSPICIOUS
LO25-00655 12/15/25 PROPERTY CHECK
LO25-00657 12/16/25 TRESPASSING
LO25-00658 12/17/25 DISORDERLY
LO25-00659 12/17/25 CIVIL DISPUTE
LO25-00660 12/17/25 TRAFFIC OFFENSE
LO25-00661 12/19/25 GENERAL ASSIST
LO25-00662 12/19/25 GENERAL ASSIST
LO25-00663 12/20/25 HEALTH & SAFETY
LO25-00664 12/20/25 GENERAL ASSIST
LO25-00665 12/20/25 WARRANT OBSTRUCTION OF JUSTICE
LO25-00666 12/20/25 PROPERTY CHECK
LO25-00669 12/21/25 PDA TRAFFIC
LO25-00667 12/21/25 MED 2
LO25-00668 12/21/25 PROPERTY CHECK
LO25-00670 12/22/25 PROPERTY CHECK
LO25-00671 12/22/25 ABANDONED

LO25-00672 12/22/25 SUSPICIOUS
LO25-00673 12/23/25 GENERAL ASSIST
LO25-00674 12/23/25 LOST
LO25-00675 12/24/25 TRESPASSING
LO25-00676 12/28/25 CIVIL DISPUTE
LO25-00677 12/29/25 WARRANT

TRAINING:

The Ionia County Critical Incident hosted Active Violence Incident Response training for local and outside law enforcement agencies to attend. This year the training was offered at the Lakewood Elementary school during Christmas break. Thank you to school officials for allowing use of their building.



Photos courtesy of Ionia County Sheriffs Office Facebook Page

Officer Tollefson successfully completed New Detective Basic Training. Topics included an overview of Search and Seizure, Interviewing, Computer Crimes, Fraud and Identity theft, and Confidential Informants.

Officer Colvin completed Advanced Roadside Impaired Driving Enforcement (ARIDE) training. The training assists officers and prosecutors with identifying signs of impairment from illegal or prescription drugs and alcohol.

PUBLIC RELATIONS:

Chief Backing and Officer Tollefson participated in Shop With a Cop at Meijer and Walmart along with other local public safety personnel.



Officers assisted with leading the annual Christmas in the Village parade. The parade went without incident and afterwards Chief Backing and Officer Tollefson stopped into Rec Lending Insurance Services to assist Cindy Lou in bringing the Grinch some Christmas cheer.



Department of Public Works

December 10th 2025 to January 13th 2026

Council Report

Parks & Beach

Not a lot to report. We are emptying trash and clearing sidewalks as necessary. We cleaned the torn-up sod along the sidewalks from plowing snow.

Streets

We took advantage of a warm day and were able to patch potholes. We have plowed and salted snow events as necessary. We have nearly used the same tonnage of salt already this season that we used the entire winter last year. We have attempted grading our gravel streets when not frozen. We understand they are in a less than desirable condition. Please bear with us.

Water

We made repairs to a handful of curb stop shutoff boxes. We have been working with Tri-County Cooperative to install fiber optic at the water plant. This will eliminate a soon to be mandatory retired AT&T phone line. The fiber is substantially less expensive and will allow our telemetry contractor to expand into remote access for repair and programming of our controls system for the water treatment facilities. We disconnected the water service from the soon to be demolished home on Ionia St.

DPW

We spent some time going through the leaf collection machine, servicing, cleaning, oil undercoating and fully inspecting it prior to storing it for the season. We serviced and inspected the DPW stand-by generator. Exterior Christmas decorations have been removed and stored from the Page building.

Purchase Requests

I am asking that the quote from Polly Products be approved for the purchase of trash receptacles for the park. Each fiscal year end, I buy trash receptacles or picnic tables with available funding left in the park budget. With the lower than anticipated cost of the UTV replacement earlier this year; there is a good amount of \$ left available to continue making progress in the park. The trash receptacles are the priority I see right now, and will make a great improvement over what we currently have.

I am also asking to have authorization to proceed with the removal of 21 +/- trees that are in direct conflict with water services and/or sidewalk for the upcoming infrastructure project. If we wait to remove these during the project, the cost will be much more than I traditionally pay for removals. I asked our engineers what they were seeing for tree removal costs during projects and the average is 3x or more than we were quoted. By doing this work now, there will be a substantial cost savings and we will be that much farther ahead when the project starts. I have reached out to three tree companies and received quotes from two. I would recommend we proceed with Tree Fellas LLC, as they are the lower of the two quotes.

Additional Comments

I would like to thank the Village Council for allowing us to be present during the Manager interviews and for seeking our feedback. I feel you have a very solid candidate to move forward with this time.

The reliability study of our water system is nearing completion. I anticipate having that information to share with you soon.

I have been working with Michigan Rural Water Association for several months now completing an update to our Wellhead Protection Plan. We will soon be submitting this new plan to EGLE for their review.

Reminders: We are not collecting brush until May 18th. Compost bag collection ended on December 29th and begins again April 6th 2026. If spring gets here earlier, I will likely announce it on our website and begin compost bag collection a bit earlier. We will be collecting Christmas trees one last time for the year on January 19th.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 101 - GENERAL FUND												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
101-000-402.000	CURRENT REAL PROPERTY TAXES	554,560.00	588,097.90		0.00		(33,537.90)	106.05				
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	25,000.00	24,036.14		0.00		963.86	96.14				
101-000-428.000	MANUFACTURED HOUSING FEES	420.00	282.00		26.50		138.00	67.14				
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	8,000.00	8,879.00		0.00		(879.00)	110.99				
101-000-476.000	LIQUOR LICENSE FEES	2,000.00	2,203.85		0.00		(203.85)	110.19				
101-000-477.000	CABLE TV FRANCHISE	1,900.00	1,040.36		0.00		859.64	54.76				
101-000-490.000	SPECIAL USE/ZBA PERMIT	200.00	0.00		0.00		200.00	0.00				
101-000-490.001	ZONING PERMIT FEES	1,000.00	1,300.00		25.00		(300.00)	130.00				
101-000-540.000	STATE GRANTS	0.00	80.17		0.00		(80.17)	100.00				
101-000-542.000	METRO ACT	9,000.00	10,022.33		0.00		(1,022.33)	111.36				
101-000-549.000	TREE GRANT	3,000.00	0.00		0.00		3,000.00	0.00				
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	45,000.00	75,624.60		0.00		(30,624.60)	168.05				
101-000-574.000	STATE REVENUE SHARING	212,985.00	183,595.00		36,068.00		29,390.00	86.20				
101-000-574.001	EVIP PMTS	57,000.00	44,649.00		8,929.00		12,351.00	78.33				
101-000-580.000	CONTRIBUTION FROM LOCAL UNITS	0.00	45,900.00		45,900.00		(45,900.00)	100.00				
101-000-601.000	VEHICLE RENTAL INCOME	32,500.00	0.00		0.00		32,500.00	0.00				
101-000-632.000	MOWING	750.00	2,600.00		0.00		(1,850.00)	346.67				
101-000-635.000	MAY CLEAN UP (NON-RESIDENTS)	500.00	1,170.00		0.00		(670.00)	234.00				
101-000-643.000	PENALTIES & INTEREST ON TAXES	300.00	626.41		0.00		(326.41)	208.80				
101-000-656.000	PARKING TICKET FEES	200.00	730.00		340.00		(530.00)	365.00				
101-000-657.000	ORDINANCE FINES	2,000.00	1,174.02		36.30		825.98	58.70				
101-000-665.000	INTEREST	37,500.00	41,719.78		3,644.95		(4,219.78)	111.25				
101-000-667.000	RENTS-BUILDINGS-LAND	800.00	1,526.00		751.00		(726.00)	190.75				
101-000-673.000	SALE OF FIXED ASSET	20,000.00	22,895.00		0.00		(2,895.00)	114.48				
101-000-676.000	REIMBURSEMENTS	162,515.00	0.00		0.00		162,515.00	0.00				
101-000-684.000	MISC REVENUE	500.00	1,157.24		0.00		(657.24)	231.45				
101-000-684.001	MISC REVENUE-MISC REVENUE GENERAL	8,000.00	3,926.69		0.00		4,073.31	49.08				
101-000-684.010	MISC REVENUE-POLICE	250.00	4,599.45		2,020.00		(4,349.45)	1,839.78				
Total Dept 000 - BALANCE SHEET / GENERAL		1,185,880.00	1,067,834.94		97,740.75		118,045.06	90.05				
TOTAL REVENUES		1,185,880.00	1,067,834.94		97,740.75		118,045.06	90.05				
Expenditures												
Dept 101 - GOVERNING BODY												
101-101-702.708	TRUSTEE MEETING FEES	9,000.00	7,875.00		1,200.00		1,125.00	87.50				
101-101-710.000	EMPLOYER FICA	0.00	602.43		91.79		(602.43)	100.00				
101-101-723.000	WORKMEN'S COMPENSATION	60.00	30.64		0.00		29.36	51.07				
101-101-750.000	DUES & MEMBERSHIPS	2,200.00	2,200.00		0.00		0.00	100.00				
101-101-752.000	EDUCATION & TRAINING	1,500.00	1,850.00		290.00		(350.00)	123.33				
101-101-963.000	MISC EXPENSE	250.00	606.20		606.20		(356.20)	242.48				
101-101-970.000	CAPITAL OUTLAY	2,000.00	1,574.75		0.00		425.25	78.74				
Total Dept 101 - GOVERNING BODY		15,010.00	14,739.02		2,187.99		270.98	98.19				
Dept 172 - MANAGERS												
101-172-702.001	DEPT HEAD WAGES	68,527.00	1,905.99		0.00		66,621.01	2.78				
101-172-710.000	EMPLOYER FICA	5,250.00	134.91		0.00		5,115.09	2.57				
101-172-711.000	EMPLOYERS SHARE OF PENSION	6,855.00	190.60		0.00		6,664.40	2.78				
101-172-712.000	HEALTH INSURANCE EXPENSE	14,000.00	0.00		0.00		14,000.00	0.00				
101-172-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,950.00	0.00		0.00		4,950.00	0.00				
101-172-713.000	DENTAL INSURANCE EXPENSE	1,200.00	0.00		0.00		1,200.00	0.00				
101-172-714.000	OPTICAL PLAN EXPENSE	130.00	0.00		0.00		130.00	0.00				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 101 - GENERAL FUND												
Expenditures												
101-172-720.000	DISABILITY INSURANCE	1,255.00	0.00		0.00		1,255.00	0.00				
101-172-721.000	LIFE INSURANCE EXPENSE	285.00	0.00		0.00		285.00	0.00				
101-172-723.000	WORKMEN'S COMPENSATION	115.00	114.88		0.00		0.12	99.90				
101-172-727.000	OFFICE SUPPLIES	1,000.00	1,331.39		878.49		(331.39)	133.14				
101-172-730.000	MEALS & MILEAGE	200.00	151.47		0.00		48.53	75.74				
101-172-750.000	DUES & MEMBERSHIPS	750.00	99.00		0.00		651.00	13.20				
101-172-752.000	EDUCATION & TRAINING	5,000.00	709.85		0.00		4,290.15	14.20				
101-172-801.000	CONTRACTED SERVICES	57,000.00	67,385.83		8,011.43		(10,385.83)	118.22				
101-172-850.000	COMMUNICATION EXPENSE	1,200.00	768.23		80.59		431.77	64.02				
101-172-970.000	CAPITAL OUTLAY	0.00	299.00		0.00		(299.00)	100.00				
Total Dept 172 - MANAGERS		167,717.00	73,091.15		8,970.51		94,625.85	43.58				
Dept 261 - GENERAL ADMINISTRATION												
101-261-702.001	DEPT HEAD WAGES	81,500.00	65,758.92		6,268.38		15,741.08	80.69				
101-261-710.000	EMPLOYER FICA	6,250.00	4,465.65		452.81		1,784.35	71.45				
101-261-711.000	EMPLOYERS SHARE OF PENSION	8,150.00	6,575.91		626.84		1,574.09	80.69				
101-261-712.000	HEALTH INSURANCE EXPENSE	18,470.00	16,945.00		2,186.96		1,525.00	91.74				
101-261-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	4,950.00	0.00		0.00		4,950.00	0.00				
101-261-713.000	DENTAL INSURANCE EXPENSE	1,095.00	902.38		96.70		192.62	82.41				
101-261-714.000	OPTICAL PLAN EXPENSE	160.00	128.40		13.20		31.60	80.25				
101-261-720.000	DISABILITY INSURANCE	900.00	979.05		107.49		(79.05)	108.78				
101-261-721.000	LIFE INSURANCE EXPENSE	260.00	282.26		21.32		(22.26)	108.56				
101-261-723.000	WORKMEN'S COMPENSATION	135.00	134.86		0.00		0.14	99.90				
101-261-727.000	OFFICE SUPPLIES	2,000.00	1,337.39		502.41		662.61	66.87				
101-261-728.000	SUPPLIES	0.00	207.79		0.00		(207.79)	100.00				
101-261-730.000	MEALS & MILEAGE	200.00	50.82		0.00		149.18	25.41				
101-261-740.000	POSTAGE	1,500.00	3,553.84		0.00		(2,053.84)	236.92				
101-261-750.000	DUES & MEMBERSHIPS	200.00	405.00		15.00		(205.00)	202.50				
101-261-752.000	EDUCATION & TRAINING	3,500.00	2,551.40		0.00		948.60	72.90				
101-261-755.000	MEADOWBROOK INSURANCE	13,500.00	13,376.00		0.00		124.00	99.08				
101-261-801.000	CONTRACTED SERVICES	8,549.00	11,314.10		125.00		(2,765.10)	132.34				
101-261-805.000	ATTORNEY FEES	2,000.00	1,275.00		250.00		725.00	63.75				
101-261-806.000	AUDIT SERVICES	14,800.00	14,800.00		0.00		0.00	100.00				
101-261-850.000	COMMUNICATION EXPENSE	1,000.00	5,029.56		118.27		(4,029.56)	502.96				
101-261-880.000	COMMUNITY PROMOTION	7,000.00	4,609.50		4,609.50		2,390.50	65.85				
101-261-957.000	COUNTY DRAIN	6,000.00	7,088.64		36.90		(1,088.64)	118.14				
101-261-963.000	MISC EXPENSE	0.00	600.00		0.00		(600.00)	100.00				
101-261-980.002	SOFTWARE	0.00	758.00		0.00		(758.00)	100.00				
Total Dept 261 - GENERAL ADMINISTRATION		182,119.00	163,129.47		15,430.78		18,989.53	89.57				
Dept 265 - PAGE MEMORIAL BUILDING												
101-265-702.000	WAGES	11,700.00	9,010.24		818.64		2,689.76	77.01				
101-265-702.706	PART TIME WAGES	350.00	346.51		0.00		3.49	99.00				
101-265-710.000	EMPLOYER FICA	922.00	686.12		59.93		235.88	74.42				
101-265-711.000	EMPLOYERS SHARE OF PENSION	1,170.00	1,155.46		108.35		14.54	98.76				
101-265-723.000	WORKMEN'S COMPENSATION	160.00	17.64		0.00		142.36	11.03				
101-265-728.000	SUPPLIES	1,000.00	116.30		0.00		883.70	11.63				
101-265-750.000	MEADOWBROOK INSURANCE	1,100.00	1,925.00		0.00		(825.00)	175.00				
101-265-850.000	COMMUNICATION EXPENSE	1,200.00	886.63		22.29		313.37	73.89				
101-265-920.000	GAS AND ELECTRIC	7,000.00	6,191.24		798.73		808.76	88.45				
101-265-931.001	MAINTENANCE/REPAIR-BUILDING	4,000.00	259.80		50.87		3,740.20	6.50				
101-265-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,500.00	534.71		0.00		1,965.29	21.39				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE	% BDGT USED				
			12/31/2025 NORMAL	12/31/2025 (ABNORMAL)	INCREASE	DECREASE						
Fund 101 - GENERAL FUND												
Expenditures												
101-265-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	3,500.00	323.08		0.00		3,176.92	9.23				
101-265-980.001	HARDWARE	1,500.00	0.00		0.00		1,500.00	0.00				
Total Dept 265 - PAGE MEMORIAL BUILDING		36,102.00	21,452.73		1,858.81		14,649.27	59.42				
Dept 301 - POLICE												
101-301-702.001	DEPARTMENT HEAD WAGES	86,825.00	69,835.22		6,775.76		16,989.78	80.43				
101-301-702.704	FULL TIME WAGES	187,125.00	101,802.88		10,271.98		85,322.12	54.40				
101-301-702.705	OVER TIME WAGES	1,000.00	4,688.30		1,196.94		(3,688.30)	468.83				
101-301-702.706	PART TIME WAGES	25,500.00	19,683.00		1,721.60		5,817.00	77.19				
101-301-702.717	NO FRINGE BENEFIT INCENTIVE	6,600.00	6,600.00		0.00		0.00	100.00				
101-301-710.000	EMPLOYER FICA	22,870.00	15,336.17		1,511.87		7,533.83	67.06				
101-301-711.000	EMPLOYERS SHARE OF PENSION	29,900.00	12,578.60		1,996.63		17,321.40	42.07				
101-301-712.000	HEALTH INSURANCE EXPENSE	21,500.00	8,898.25		1,276.77		12,601.75	41.39				
101-301-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,900.00	0.00		0.00		9,900.00	0.00				
101-301-713.000	DENTAL INSURANCE EXPENSE	2,090.00	1,007.52		107.43		1,082.48	48.21				
101-301-714.000	OPTICAL PLAN EXPENSE	300.00	108.76		11.29		191.24	36.25				
101-301-716.000	WELLNESS PROGRAM	360.00	0.00		0.00		360.00	0.00				
101-301-720.000	DISABILITY INSURANCE	3,800.00	2,586.08		261.11		1,213.92	68.05				
101-301-721.000	LIFE INSURANCE EXPENSE	1,125.00	622.40		62.24		502.60	55.32				
101-301-723.000	WORKMEN'S COMPENSATION	3,500.00	3,065.13		0.00		434.87	87.58				
101-301-724.001	TUITION REIMBURSEMENT	2,000.00	0.00		0.00		2,000.00	0.00				
101-301-727.000	OFFICE SUPPLIES	750.00	2,217.97		1,717.00		(1,467.97)	295.73				
101-301-728.000	SUPPLIES	2,000.00	1,193.38		158.95		806.62	59.67				
101-301-729.000	RESERVE SUPPLIES	250.00	0.00		0.00		250.00	0.00				
101-301-730.000	MEALS & MILEAGE	500.00	586.36		70.04		(86.36)	117.27				
101-301-731.000	VESTS	1,000.00	0.00		0.00		1,000.00	0.00				
101-301-741.000	MEDICAL & PHYSICALS	2,000.00	0.00		0.00		2,000.00	0.00				
101-301-744.000	CLOTHING EXPENSE	2,000.00	988.36		0.00		1,011.64	49.42				
101-301-745.000	UNIFORM CLEANING	300.00	0.00		0.00		300.00	0.00				
101-301-750.000	DUES & MEMBERSHIPS	525.00	290.00		0.00		235.00	55.24				
101-301-751.000	GASOLINE PURCHASES	9,500.00	4,339.55		463.16		5,160.45	45.68				
101-301-752.000	EDUCATION & TRAINING	5,000.00	2,912.61		0.00		2,087.39	58.25				
101-301-752.001	RANGE QUALIFICATION	1,500.00	0.00		0.00		1,500.00	0.00				
101-301-752.002	CPE TRAINING	4,500.00	200.00		200.00		4,300.00	4.44				
101-301-755.000	MEADOWBROOK INSURANCE	6,600.00	6,998.00		0.00		(398.00)	106.03				
101-301-801.000	CONTRACTED SERVICES	3,000.00	4,324.54		2,138.14		(1,324.54)	144.15				
101-301-805.000	ATTORNEY FEES	1,000.00	0.00		0.00		1,000.00	0.00				
101-301-850.000	COMMUNICATION EXPENSE	6,750.00	4,648.71		324.76		2,101.29	68.87				
101-301-880.000	COMMUNITY PROMOTION	350.00	245.70		0.00		104.30	70.20				
101-301-931.002	MAINTENANCE/REPAIR-EQUIPMENT	1,500.00	54.67		0.00		1,445.33	3.64				
101-301-931.004	MAINTENANCE/REPAIR-VEHICLE	3,500.00	8,099.62		6.00		(4,599.62)	231.42				
101-301-980.002	SOFTWARE	1,500.00	936.00		0.00		564.00	62.40				
Total Dept 301 - POLICE		458,420.00	284,847.78		30,271.67		173,572.22	62.14				
Dept 441 - PUBLIC WORKS												
101-441-702.001	DEPT HEAD WAGES	36,355.00	29,350.57		2,796.26		7,004.43	80.73				
101-441-702.704	FULL TIME WAGES	86,175.00	54,477.66		7,649.60		31,697.34	63.22				
101-441-702.705	OVER TIME WAGES	1,000.00	260.46		20.04		739.54	26.05				
101-441-702.706	PART TIME WAGES	2,225.00	3,022.32		0.00		(797.32)	135.83				
101-441-702.717	NO FRINGE BENEFIT INCENTIVE	6,000.00	0.00		0.00		6,000.00	0.00				
101-441-710.000	EMPLOYER FICA	9,550.00	6,812.49		770.17		2,737.51	71.33				
101-441-711.000	EMPLOYERS SHARE OF PENSION	12,375.00	11,871.90		1,399.76		503.10	95.93				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 101 - GENERAL FUND												
Expenditures												
101-441-712.000	HEALTH INSURANCE EXPENSE	17,850.00	23,816.56		2,790.13		(5,966.56)	133.43				
101-441-712.001	HEALTH INS EXPENSE-HEALTH SAVINGS	9,900.00	0.00		0.00		9,900.00	0.00				
101-441-713.000	DENTAL INSURANCE EXPENSE	3,600.00	3,869.51		388.85		(269.51)	107.49				
101-441-714.000	OPTICAL PLAN EXPENSE	405.00	448.38		42.03		(43.38)	110.71				
101-441-720.000	DISABILITY INSURANCE	2,315.00	2,895.32		288.25		(580.32)	125.07				
101-441-721.000	LIFE INSURANCE EXPENSE	740.00	756.80		76.54		(16.80)	102.27				
101-441-723.000	WORKMEN'S COMPENSATION	3,800.00	4,912.18		0.00		(1,112.18)	129.27				
101-441-727.000	OFFICE SUPPLIES	1,500.00	745.15		737.16		754.85	49.68				
101-441-728.000	SUPPLIES	4,000.00	309.29		27.98		3,690.71	7.73				
101-441-730.000	MEALS & MILEAGE	0.00	123.47		0.00		(123.47)	100.00				
101-441-741.000	MEDICAL & PHYSICALS	250.00	361.00		91.00		(111.00)	144.40				
101-441-744.000	CLOTHING EXPENSE	1,100.00	1,001.26		0.00		98.74	91.02				
101-441-750.000	DUES & MEMBERSHIPS	1,200.00	420.00		0.00		780.00	35.00				
101-441-751.000	GASOLINE PURCHASES	8,500.00	4,642.42		923.79		3,857.58	54.62				
101-441-752.000	EDUCATION & TRAINING	500.00	1,581.32		0.00		(1,081.32)	316.26				
101-441-755.000	MEADOWBROOK INSURANCE	4,350.00	5,812.00		0.00		(1,462.00)	133.61				
101-441-756.000	LICENSE FEES	300.00	0.00		0.00		300.00	0.00				
101-441-801.000	CONTRACTED SERVICES	0.00	375.00		375.00		(375.00)	100.00				
101-441-850.000	COMMUNICATION EXPENSE	3,000.00	1,614.51		137.86		1,385.49	53.82				
101-441-920.000	GAS AND ELECTRIC	3,000.00	2,072.06		403.06		927.94	69.07				
101-441-931.001	MAINTENANCE/REPAIR-BUILDING	7,500.00	201.12		0.00		7,298.88	2.68				
101-441-931.002	MAINTENANCE/REPAIR-EQUIPMENT	7,500.00	5,310.97		198.66		2,189.03	70.81				
101-441-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	500.00	0.00		0.00		500.00	0.00				
101-441-931.004	MAINTENANCE/REPAIR-VEHICLE	3,000.00	1,242.45		0.00		1,757.55	41.42				
101-441-931.005	MAINTENANCE/REPAIR-TREES	500.00	0.00		0.00		500.00	0.00				
101-441-933.000	MAY CLEAN UP	5,000.00	3,709.80		0.00		1,290.20	74.20				
101-441-934.000	REFUSE REMOVAL	1,200.00	1,050.50		105.05		149.50	87.54				
101-441-955.002	EQUIPMENT RENTAL EXPENSE	500.00	0.00		0.00		500.00	0.00				
101-441-955.003	SAFETY	1,500.00	825.60		109.29		674.40	55.04				
101-441-963.000	MISC EXPENSE	1,000.00	0.00		0.00		1,000.00	0.00				
101-441-967.000	PROJECT COSTS	3,000.00	0.00		0.00		3,000.00	0.00				
101-441-970.000	CAPITAL OUTLAY	10,000.00	11,302.04		0.00		(1,302.04)	113.02				
Total Dept 441 - PUBLIC WORKS		261,190.00	185,194.11		19,330.48		75,995.89	70.90				
Dept 448 - PUBLIC UTILITIES-STREET LIGHTING												
101-448-924.000	STREET LIGHT EXPENSE	34,000.00	28,038.86		2,775.77		5,961.14	82.47				
Total Dept 448 - PUBLIC UTILITIES-STREET LIGHTING		34,000.00	28,038.86		2,775.77		5,961.14	82.47				
Dept 536 - WATER/SEWER												
101-536-928.000	SEWER EXPENSE	3,500.00	2,125.26		0.00		1,374.74	60.72				
101-536-929.000	WATER EXPENSE	2,500.00	1,512.86		0.00		987.14	60.51				
Total Dept 536 - WATER/SEWER		6,000.00	3,638.12		0.00		2,361.88	60.64				
Dept 722 - ZONING												
101-722-702.706	PART TIME WAGES	7,400.00	5,544.84		528.08		1,855.16	74.93				
101-722-710.000	EMPLOYER FICA	680.00	424.18		40.39		255.82	62.38				
101-722-802.000	PLANNING & ZONING-OTHER	10,000.00	7,560.00		500.00		2,440.00	75.60				
101-722-850.000	COMMUNICATION EXPENSE	500.00	0.00		0.00		500.00	0.00				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			12/31/2025 NORMAL	12/31/2025 (ABNORMAL)	INCREASE	DECREASE						
Fund 101 - GENERAL FUND												
Expenditures												
	Total Dept 722 - ZONING	18,580.00		13,529.02		1,068.47	5,050.98	72.81				
Dept 728 - ECONOMIC DEVELOPMENT												
101-728-801.000	CONTRACTED SERVICES	2,000.00		2,000.00		0.00	0.00	100.00				
	Total Dept 728 - ECONOMIC DEVELOPMENT	2,000.00		2,000.00		0.00	0.00	100.00				
Dept 751 - PARKS AND RECREATION												
101-751-702.001	DEPT HEAD WAGES	14,550.00		11,740.29		1,118.51	2,809.71	80.69				
101-751-702.704	FULL TIME WAGES	28,620.00		20,625.03		381.18	7,994.97	72.07				
101-751-702.706	PART TIME WAGES	8,700.00		7,492.74		122.96	1,207.26	86.12				
101-751-710.000	EMPLOYER FICA	3,975.00		2,964.05		122.73	1,010.95	74.57				
101-751-711.000	EMPLOYERS SHARE OF PENSION	4,800.00		4,979.67		291.24	(179.67)	103.74				
101-751-723.000	WORKMEN'S COMPENSATION	668.00		109.55		0.00	558.45	16.40				
101-751-728.000	SUPPLIES	2,000.00		1,206.30		0.00	793.70	60.32				
101-751-755.000	MEADOWBROOK INSURANCE	2,340.00		898.00		0.00	1,442.00	38.38				
101-751-801.000	CONTRACTED SERVICES	46,000.00		0.00		0.00	46,000.00	0.00				
101-751-882.000	SWIFTY'S PLACE	250.00		0.00		0.00	250.00	0.00				
101-751-920.000	GAS AND ELECTRIC	3,800.00		3,404.45		344.65	395.55	89.59				
101-751-931.001	MAINTENANCE/REPAIR-BUILDING	5,000.00		2,419.84		0.00	2,580.16	48.40				
101-751-931.002	MAINTENANCE/REPAIR-EQUIPMENT	2,500.00		1,265.01		0.00	1,234.99	50.60				
101-751-931.003	MAINTENANCE-LANDSCAPING & GROUNDS	7,500.00		5,438.71		0.00	2,061.29	72.52				
101-751-970.000	CAPITAL OUTLAY	20,000.00		20,251.70		0.00	(251.70)	101.26				
	Total Dept 751 - PARKS AND RECREATION	150,703.00		82,795.34		2,381.27	67,907.66	54.94				
	TOTAL EXPENDITURES	1,331,841.00		872,455.60		84,275.75	459,385.40	65.51				
Fund 101 - GENERAL FUND:												
	TOTAL REVENUES	1,185,880.00		1,067,834.94		97,740.75	118,045.06	90.05				
	TOTAL EXPENDITURES	1,331,841.00		872,455.60		84,275.75	459,385.40	65.51				
	NET OF REVENUES & EXPENDITURES	(145,961.00)		195,379.34		13,465.00	(341,340.34)	133.86				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE 12/31/2025		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 202 - MAJOR STREET FUND												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
202-000-546.000	ACT 51 / STREETS	224,750.00	186,104.16		14,596.66		38,645.84	82.80				
202-000-665.000	INTEREST	4,000.00	13,272.44		924.28		(9,272.44)	331.81				
Total Dept 000 - BALANCE SHEET / GENERAL		228,750.00	199,376.60		15,520.94		29,373.40	87.16				
TOTAL REVENUES		228,750.00	199,376.60		15,520.94		29,373.40	87.16				
Expenditures												
Dept 449 - STREET DEPT (ACT 51)												
202-449-702.001	DEPT HEAD WAGES	5,460.00	4,402.67		419.45		1,057.33	80.63				
202-449-710.000	EMPLOYER FICA	420.00	336.79		32.09		83.21	80.19				
202-449-711.000	EMPLOYERS SHARE OF PENSION	546.00	949.20		94.92		(403.20)	173.85				
202-449-712.002	ADMIN BENEFITS	205.00	171.87		17.70		33.13	83.84				
202-449-731.000	COLD/HOT PATCH	1,200.00	0.00		0.00		1,200.00	0.00				
202-449-734.000	SALT/SAND ROADS	3,700.00	1,745.70		0.00		1,954.30	47.18				
202-449-801.000	CONTRACTED SERVICES	24,800.00	17,235.00		0.00		7,565.00	69.50				
202-449-863.000	STREET STRIPING	4,500.00	4,100.73		0.00		399.27	91.13				
202-449-865.000	STREET SIGNS	1,000.00	0.00		0.00		1,000.00	0.00				
202-449-944.867	VEHICLE RENTAL - STREET REPAIRS	14,000.00	0.00		0.00		14,000.00	0.00				
202-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	8,000.00	0.00		0.00		8,000.00	0.00				
202-449-963.000	MISC EXPENSE	2,500.00	907.93		0.00		1,592.07	36.32				
202-449-970.006	STREET REPAIRS	90,000.00	57,900.00		0.00		32,100.00	64.33				
202-449-995.000	TRANSFERS OUT	75,000.00	0.00		0.00		75,000.00	0.00				
202-449-995.005	ADMINISTRATIVE REIMBURSEMENT	8,369.00	0.00		0.00		8,369.00	0.00				
Total Dept 449 - STREET DEPT (ACT 51)		239,700.00	87,749.89		564.16		151,950.11	36.61				
Dept 450 - MAINTENANCE / CONSTRUCTION												
202-450-702.001	MAINTENANCE WAGES	7,410.00	5,063.35		217.84		2,346.65	68.33				
202-450-710.000	MAINTENANCE EMPLOYER FICA	570.00	373.62		16.10		196.38	65.55				
202-450-711.000	MAINTENANCE ER SHARE OF PENSION	741.00	441.22		21.78		299.78	59.54				
202-450-712.002	MAINTENANCE BENEFITS	1,280.00	0.00		0.00		1,280.00	0.00				
Total Dept 450 - MAINTENANCE / CONSTRUCTION		10,001.00	5,878.19		255.72		4,122.81	58.78				
Dept 869 - SNOW REMOVAL												
202-869-702.001	SNOW REMOVAL WAGES	4,165.00	2,921.05		2,921.05		1,243.95	70.13				
202-869-710.000	SNOW REMOVAL EMPLOYER FICA	320.00	211.67		211.67		108.33	66.15				
202-869-711.000	SNOW REMOVAL SHARE OF PENSION	420.00	292.12		292.12		127.88	69.55				
202-869-712.002	SNOW REMOVAL BENEFITS	715.00	0.00		0.00		715.00	0.00				
Total Dept 869 - SNOW REMOVAL		5,620.00	3,424.84		3,424.84		2,195.16	60.94				
TOTAL EXPENDITURES		255,321.00	97,052.92		4,244.72		158,268.08	38.01				
Fund 202 - MAJOR STREET FUND:												
TOTAL REVENUES		228,750.00	199,376.60		15,520.94		29,373.40	87.16				
TOTAL EXPENDITURES		255,321.00	97,052.92		4,244.72		158,268.08	38.01				

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REVENUE AND EXPENDITURE REPORT FOR LAKE ODESSA VILLAGE
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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET FUND NET OF REVENUES & EXPENDITURES			(26,571.00)		102,323.68		11,276.22	(128,894.68)	385.10

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED				
			12/31/2025 NORMAL	12/31/2025 (ABNORMAL)	MONTH 12/31/2025 INCREASE	12/31/2025 (DECREASE)						
Fund 203 - LOCAL STREET FUND												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
203-000-546.000	ACT 51 / STREETS	78,500.00	65,200.16		5,122.88		13,299.84	83.06				
203-000-665.000	INTEREST	2,750.00	5,955.05		320.33		(3,205.05)	216.55				
203-000-684.000	MISC REVENUE	42,500.00	46,690.27		0.00		(4,190.27)	109.86				
203-000-699.000	TRANSFERS IN	75,000.00	0.00		0.00		75,000.00	0.00				
Total Dept 000 - BALANCE SHEET / GENERAL		198,750.00	117,845.48		5,443.21		80,904.52	59.29				
TOTAL REVENUES		198,750.00	117,845.48		5,443.21		80,904.52	59.29				
Expenditures												
Dept 449 - STREET DEPT (ACT 51)												
203-449-702.001	DEPT HEAD WAGES	7,275.00	5,870.08		559.25		1,404.92	80.69				
203-449-710.000	EMPLOYER FICA	560.00	449.04		42.79		110.96	80.19				
203-449-711.000	EMPLOYERS SHARE OF PENSION	730.00	1,265.60		126.56		(535.60)	173.37				
203-449-712.002	ADMIN BENEFITS	275.00	229.18		23.61		45.82	83.34				
203-449-731.000	COLD/HOT PATCH	1,200.00	0.00		0.00		1,200.00	0.00				
203-449-734.000	SALT/SAND ROADS	3,700.00	1,745.70		0.00		1,954.30	47.18				
203-449-801.000	CONTRACTED SERVICES	98,019.00	65,276.20		0.00		32,742.80	66.60				
203-449-863.000	STREET STRIPING	1,500.00	422.92		0.00		1,077.08	28.19				
203-449-865.000	STREET SIGNS	1,000.00	0.00		0.00		1,000.00	0.00				
203-449-866.000	STREET RE-SURFACING	75,000.00	47,000.00		0.00		28,000.00	62.67				
203-449-944.867	VEHICLE RENTAL - STREET REPAIRS	12,000.00	0.00		0.00		12,000.00	0.00				
203-449-944.869	VEHICLE RENTAL - SNOW REMOVAL	5,000.00	0.00		0.00		5,000.00	0.00				
203-449-963.000	MISC EXPENSE	2,000.00	959.69		0.00		1,040.31	47.98				
203-449-995.005	ADMINISTRATIVE REIMBURSEMENT	6,160.00	0.00		0.00		6,160.00	0.00				
Total Dept 449 - STREET DEPT (ACT 51)		214,419.00	123,218.41		752.21		91,200.59	57.47				
Dept 450 - MAINTENANCE / CONSTRUCTION												
203-450-702.001	MAINTENANCE WAGES	9,900.00	17,334.08		247.86		(7,434.08)	175.09				
203-450-710.000	MAINTENANCE EMPLOYER FICA	760.00	1,272.00		18.71		(512.00)	167.37				
203-450-711.000	MAINTENANCE ER SHARE OF PENSION	990.00	1,474.64		24.78		(484.64)	148.95				
203-450-712.002	MAINTENANCE BENEFITS	1,750.00	0.00		0.00		1,750.00	0.00				
Total Dept 450 - MAINTENANCE / CONSTRUCTION		13,400.00	20,080.72		291.35		(6,680.72)	149.86				
Dept 869 - SNOW REMOVAL												
203-869-702.001	SNOW REMOVAL WAGES	4,840.00	2,026.51		2,026.51		2,813.49	41.87				
203-869-710.000	SNOW REMOVAL FICA	370.00	146.11		146.11		223.89	39.49				
203-869-711.000	SNOW REMOVAL SHARE OF PENSION	484.00	202.66		202.66		281.34	41.87				
203-869-712.002	SNOW REMOVAL BENEFITS	910.00	0.00		0.00		910.00	0.00				
Total Dept 869 - SNOW REMOVAL		6,604.00	2,375.28		2,375.28		4,228.72	35.97				
TOTAL EXPENDITURES		234,423.00	145,674.41		3,418.84		88,748.59	62.14				
Fund 203 - LOCAL STREET FUND:												
TOTAL REVENUES		198,750.00	117,845.48		5,443.21		80,904.52	59.29				

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
			12/31/2025 NORMAL	(ABNORMAL)	MONTH 12/31/2025	INCREASE (DECREASE)		
Fund 203 - LOCAL STREET FUND								
TOTAL EXPENDITURES		234,423.00		145,674.41		3,418.84	88,748.59	62.14
NET OF REVENUES & EXPENDITURES		(35,673.00)		(27,828.93)		2,024.37	(7,844.07)	78.01

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 204 - GENERAL HWY												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
204-000-402.000	CURRENT REAL PROPERTY TAXES	248,525.00	263,553.18		0.00		(15,028.18)	106.05				
204-000-410.000	CURRENT PERSONAL PROPERTY TAX	12,000.00	10,771.73		0.00		1,228.27	89.76				
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	22,000.00	41,699.68		0.00		(19,699.68)	189.54				
204-000-643.000	PENALTIES & INTEREST ON TAXES	0.00	0.22		0.00		(0.22)	100.00				
204-000-665.000	INTEREST	5,000.00	13,056.87		1,205.67		(8,056.87)	261.14				
Total Dept 000 - BALANCE SHEET / GENERAL		287,525.00	329,081.68		1,205.67		(41,556.68)	114.45				
TOTAL REVENUES		287,525.00	329,081.68		1,205.67		(41,556.68)	114.45				
Expenditures												
Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)												
204-446-970.000	SIDEWALK REPLACEMENT PROGRAM	15,000.00	12,121.53		0.00		2,878.47	80.81				
204-446-991.000	CAPITAL IMPROV BOND II - PRIN	119,200.00	119,200.00		0.00		0.00	100.00				
204-446-994.000	CAP IMPROV BOND II INTEREST	7,200.00	7,088.26		0.00		111.74	98.45				
204-446-995.005	ADMINISTRATIVE REIMBURSEMENT	58,620.00	0.00		0.00		58,620.00	0.00				
Total Dept 446 - HIGHWAYS, STREETS (NOT ACT 51)		200,020.00	138,409.79		0.00		61,610.21	69.20				
Dept 450 - MAINTENANCE / CONSTRUCTION												
204-450-702.001	STREET ADMIN SALARY	9,100.00	7,337.62		699.07		1,762.38	80.63				
204-450-710.000	STREET ADMIN FICA	700.00	561.32		53.48		138.68	80.19				
204-450-711.000	EMPLOYERS SHARE OF PENSION	910.00	1,582.00		158.20		(672.00)	173.85				
204-450-712.002	STREET ADMIN BENEFITS	350.00	286.47		29.51		63.53	81.85				
Total Dept 450 - MAINTENANCE / CONSTRUCTION		11,060.00	9,767.41		940.26		1,292.59	88.31				
TOTAL EXPENDITURES		211,080.00	148,177.20		940.26		62,902.80	70.20				
Fund 204 - GENERAL HWY:												
TOTAL REVENUES		287,525.00	329,081.68		1,205.67		(41,556.68)	114.45				
TOTAL EXPENDITURES		211,080.00	148,177.20		940.26		62,902.80	70.20				
NET OF REVENUES & EXPENDITURES		76,445.00	180,904.48		265.41		(104,459.48)	236.65				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE (ABNORMAL)		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
248-000-402.000	CURRENT REAL PROPERTY TAXES	56,000.00	0.00		0.00		56,000.00	0.00				
248-000-665.000	INTEREST	625.00	73.88		7.63		551.12	11.82				
Total Dept 000 - BALANCE SHEET / GENERAL		56,625.00	73.88		7.63		56,551.12	0.13				
TOTAL REVENUES		56,625.00	73.88		7.63		56,551.12	0.13				
Expenditures												
Dept 275 - DDA												
248-275-727.000	OFFICE SUPPLIES	50.00	127.67		0.00		(77.67)	255.34				
248-275-740.000	POSTAGE	25.00	0.00		0.00		25.00	0.00				
248-275-750.000	DUES & MEMBERSHIPS	50.00	40.00		0.00		10.00	80.00				
248-275-752.000	EDUCATION & TRAINING	500.00	0.00		0.00		500.00	0.00				
248-275-801.000	CONTRACTED SERVICES	10,500.00	10,111.05		2,625.23		388.95	96.30				
248-275-805.000	ATTORNEY FEES	3,000.00	2,491.00		250.00		509.00	83.03				
248-275-806.000	AUDIT SERVICES	200.00	0.00		0.00		200.00	0.00				
248-275-881.000	ADVERTISING	750.00	750.00		0.00		0.00	100.00				
248-275-955.000	MISCELLANEOUS EXPENSE	30,000.00	218.78		0.00		29,781.22	0.73				
248-275-965.000	REFUNDS	0.00	3,496.94		3,496.94		(3,496.94)	100.00				
248-275-967.000	BEAUTIFICATION	42,000.00	3,990.65		127.00		38,009.35	9.50				
248-275-967.002	CHRISTMAS DECORATIONS	2,000.00	1,971.00		0.00		29.00	98.55				
248-275-995.005	ADMINISTRATIVE REIMBURSEMENT	5,000.00	0.00		0.00		5,000.00	0.00				
Total Dept 275 - DDA		94,075.00	23,197.09		6,499.17		70,877.91	24.66				
TOTAL EXPENDITURES		94,075.00	23,197.09		6,499.17		70,877.91	24.66				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:												
TOTAL REVENUES		56,625.00	73.88		7.63		56,551.12	0.13				
TOTAL EXPENDITURES		94,075.00	23,197.09		6,499.17		70,877.91	24.66				
NET OF REVENUES & EXPENDITURES		(37,450.00)	(23,123.21)		(6,491.54)		(14,326.79)	61.74				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025	AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED				
			NORMAL	(ABNORMAL)		NORMAL (ABNORMAL)						
Fund 259 - 302 POLICE TRAINING												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
259-000-540.000	STATE GRANTS	800.00	0.00		0.00	800.00	0.00					
259-000-665.000	INTEREST	0.00	0.54		0.00	(0.54)	100.00					
Total Dept 000 - BALANCE SHEET / GENERAL		800.00	0.54		0.00	799.46	0.07					
TOTAL REVENUES		800.00	0.54		0.00	799.46	0.07					
Expenditures												
Dept 301 - POLICE												
259-301-752.000	EDUCATION & TRAINING	988.00	182.44		0.00	805.56	18.47					
Total Dept 301 - POLICE		988.00	182.44		0.00	805.56	18.47					
TOTAL EXPENDITURES		988.00	182.44		0.00	805.56	18.47					
Fund 259 - 302 POLICE TRAINING:												
TOTAL REVENUES		800.00	0.54		0.00	799.46	0.07					
TOTAL EXPENDITURES		988.00	182.44		0.00	805.56	18.47					
NET OF REVENUES & EXPENDITURES		(188.00)	(181.90)		0.00	(6.10)	96.76					

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			12/31/2025 NORMAL	12/31/2025 (ABNORMAL)	INCREASE	DECREASE						
Fund 290 - ARTS												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
290-000-540.000	STATE GRANTS	10,000.00	0.00	0.00			10,000.00	0.00				
290-000-602.003	FOOD BOOTH FEES	300.00	510.00	0.00			(210.00)	170.00				
290-000-602.290	ART IN THE PARK REVENUE	6,500.00	6,185.00	480.00			315.00	95.15				
290-000-665.000	INTEREST	350.00	35.51	3.13			314.49	10.15				
290-000-674.000	DONATIONS-PRIVATE SOURCES	7,500.00	4,950.00	0.00			2,550.00	66.00				
290-000-684.000	MISC REVENUE	0.00	50.00	0.00			(50.00)	100.00				
Total Dept 000 - BALANCE SHEET / GENERAL		24,650.00	11,730.51	483.13			12,919.49	47.59				
TOTAL REVENUES		24,650.00	11,730.51	483.13			12,919.49	47.59				
Expenditures												
Dept 752 - ARTS												
290-752-727.000	OFFICE SUPPLIES	100.00	33.95	33.95			66.05	33.95				
290-752-728.000	SUPPLIES	600.00	192.42	0.00			407.58	32.07				
290-752-740.000	POSTAGE	100.00	109.85	0.00			(9.85)	109.85				
290-752-770.000	CREDIT CARD FEES	100.00	(36.85)	1.11			136.85	(36.85)				
290-752-793.000	OPERATING EXPENSE	100.00	40.00	0.00			60.00	40.00				
290-752-794.000	T-SHIRTS	500.00	746.54	0.00			(246.54)	149.31				
290-752-795.000	SOUND	1,800.00	1,886.70	0.00			(86.70)	104.82				
290-752-798.000	CONCESSIONS SUPPLIES	350.00	515.75	0.00			(165.75)	147.36				
290-752-803.000	SECURITY	150.00	150.00	0.00			0.00	100.00				
290-752-806.000	AUDIT SERVICES	150.00	0.00	0.00			150.00	0.00				
290-752-851.000	RADIOS	150.00	144.00	0.00			6.00	96.00				
290-752-852.000	TELEPHONE	550.00	427.95	40.70			122.05	77.81				
290-752-881.000	ADVERTISING	8,400.00	6,436.20	0.00			1,963.80	76.62				
290-752-883.000	PUBLIC ART PROJECT	13,000.00	5,359.89	140.89			7,640.11	41.23				
290-752-890.001	CLEAN UP	940.00	500.00	500.00			440.00	53.19				
290-752-895.000	KIDS AREA	500.00	337.50	0.00			162.50	67.50				
290-752-898.000	ENTERTAINMENT	1,800.00	2,300.00	0.00			(500.00)	127.78				
290-752-953.000	PORT A POTTY	625.00	460.00	0.00			165.00	73.60				
290-752-955.000	GOLF CART RENTALS	1,600.00	1,589.27	0.00			10.73	99.33				
290-752-956.000	TENT, TABLES, CHAIR RENTALS	750.00	556.00	0.00			194.00	74.13				
290-752-963.000	MISCELLANEOUS EXPENSE	50.00	209.83	0.00			(159.83)	419.66				
290-752-964.000	REFUND/REIMBURSEMENTS	200.00	714.40	120.00			(514.40)	357.20				
290-752-967.000	PROJECT COSTS	2,400.00	0.00	0.00			2,400.00	0.00				
Total Dept 752 - ARTS		34,915.00	22,673.40	836.65			12,241.60	64.94				
TOTAL EXPENDITURES		34,915.00	22,673.40	836.65			12,241.60	64.94				
Fund 290 - ARTS:												
TOTAL REVENUES		24,650.00	11,730.51	483.13			12,919.49	47.59				
TOTAL EXPENDITURES		34,915.00	22,673.40	836.65			12,241.60	64.94				
NET OF REVENUES & EXPENDITURES		(10,265.00)	(10,942.89)	(353.52)			677.89	106.60				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 12/31/2025	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED					
			12/31/2025 NORMAL (ABNORMAL)	INCREASE (DECREASE)								
Fund 590 - SEWER FUND												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
590-000-590.603	SEWER NSF REVENUE	0.00	210.00	70.00	(210.00)	100.00						
590-000-614.000	SEWER REVENUE	0.00	1,332,958.18	201,058.56	(1,332,958.18)	100.00						
590-000-615.000	SEWER PENALTIES	0.00	10,374.77	0.00	(10,374.77)	100.00						
590-000-619.000	LAB TESTING REVENUE	0.00	160.00	40.00	(160.00)	100.00						
Total Dept 000 - BALANCE SHEET / GENERAL		0.00	1,343,702.95	201,168.56	(1,343,702.95)	100.00						
TOTAL REVENUES		0.00	1,343,702.95	201,168.56	(1,343,702.95)	100.00						
Fund 590 - SEWER FUND:												
TOTAL REVENUES		0.00	1,343,702.95	201,168.56	(1,343,702.95)	100.00						
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00						
NET OF REVENUES & EXPENDITURES		0.00	1,343,702.95	201,168.56	(1,343,702.95)	100.00						

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED				
			12/31/2025 NORMAL	(ABNORMAL)	MONTH 12/31/2025	INCREASE (DECREASE)						
Fund 591 - WATER FUND												
Revenues												
Dept 000 - BALANCE SHEET / GENERAL												
591-000-642.001	FINAL READ INCOME	1,037,500.00	959,836.23		103,598.68		77,663.77	92.51				
591-000-642.002	WATER HOOK UP FEES	10,000.00	12,891.73		0.00		(2,891.73)	128.92				
591-000-643.000	PENALTIES & INTEREST	5,500.00	5,463.33		560.00		36.67	99.33				
591-000-665.000	INTEREST	21,000.00	38,510.83		3,342.20		(17,510.83)	183.38				
591-000-675.000	INCENTIVE PROGRAM	0.00	1,223.05		1,223.05		(1,223.05)	100.00				
591-000-684.000	MISC REVENUE	11,000.00	210.00		105.00		10,790.00	1.91				
Total Dept 000 - BALANCE SHEET / GENERAL		1,085,000.00	1,018,135.17		108,828.93		66,864.83	93.84				
TOTAL REVENUES		1,085,000.00	1,018,135.17		108,828.93		66,864.83	93.84				
Expenditures												
Dept 536 - WATER/SEWER												
591-536-702.001	DEPT HEAD WAGES	15,460.00	12,474.15		1,188.42		2,985.85	80.69				
591-536-702.704	FULL TIME WAGES	30,100.00	30,332.79		1,538.23		(232.79)	100.77				
591-536-702.705	OVER TIME WAGES	1,000.00	382.53		0.00		617.47	38.25				
591-536-702.706	PART TIME WAGES	2,100.00	1,715.64		0.00		384.36	81.70				
591-536-702.710	WATER LICENSE STIPEND	5,600.00	0.00		0.00		5,600.00	0.00				
591-536-702.717	NO FRINGE BENEFIT INCENTIVE	0.00	3,000.00		0.00		(3,000.00)	100.00				
591-536-710.000	EMPLOYER FICA	370.00	3,516.89		201.92		(3,146.89)	950.51				
591-536-711.000	EMPLOYERS SHARE OF PENSION	4,650.00	5,895.54		427.76		(1,245.54)	126.79				
591-536-712.000	HEALTH INSURANCE EXPENSE	5,550.00	(1,702.16)		0.00		7,252.16	(30.67)				
591-536-713.000	DENTAL INSURANCE EXPENSE	905.00	251.15		26.78		653.85	27.75				
591-536-714.000	OPTICAL PLAN EXPENSE	125.00	19.09		1.99		105.91	15.27				
591-536-720.000	DISABILITY INSURANCE	625.00	180.51		17.77		444.49	28.88				
591-536-721.000	LIFE INSURANCE EXPENSE	200.00	36.20		3.62		163.80	18.10				
591-536-723.000	WORKMEN'S COMPENSATION	1,800.00	932.12		0.00		867.88	51.78				
591-536-727.000	OFFICE SUPPLIES	1,000.00	581.75		581.75		418.25	58.18				
591-536-728.000	SUPPLIES	1,500.00	1,085.31		0.00		414.69	72.35				
591-536-730.000	MEALS & MILEAGE	200.00	0.00		0.00		200.00	0.00				
591-536-732.000	CHEMICAL SUPPLIES	5,000.00	3,084.00		0.00		1,916.00	61.68				
591-536-740.000	POSTAGE	2,200.00	815.98		0.00		1,384.02	37.09				
591-536-741.000	MEDICAL & PHYSICALS	200.00	53.00		0.00		147.00	26.50				
591-536-744.000	CLOTHING EXPENSE	1,100.00	313.68		0.00		786.32	28.52				
591-536-750.000	DUES & MEMBERSHIPS	3,500.00	2,280.30		0.00		1,219.70	65.15				
591-536-751.000	GASOLINE PURCHASES	7,000.00	3,068.16		612.56		3,931.84	43.83				
591-536-752.000	EDUCATION & TRAINING	2,000.00	3,156.32		0.00		(1,156.32)	157.82				
591-536-755.000	MEADOWBROOK INSURANCE	5,640.00	5,587.00		0.00		53.00	99.06				
591-536-765.000	BANK FEES	0.00	25.00		5.00		(25.00)	100.00				
591-536-770.000	WELLHEAD PROTECTION	5,000.00	0.00		0.00		5,000.00	0.00				
591-536-771.000	WATER TESTING FEES	2,700.00	2,363.00		50.00		337.00	87.52				
591-536-780.000	METER REPLACEMENT	4,500.00	5,191.10		0.00		(691.10)	115.36				
591-536-781.000	HYDRANT REPLACEMENT	5,000.00	4,432.00		0.00		568.00	88.64				
591-536-801.000	CONTRACTED SERVICES	82,885.00	55,998.15		375.00		26,886.85	67.56				
591-536-850.000	COMMUNICATION EXPENSE	4,500.00	3,427.87		339.96		1,072.13	76.17				
591-536-900.000	PRINTING & PUBLISHING	1,000.00	0.00		0.00		1,000.00	0.00				
591-536-920.000	GAS AND ELECTRIC	50,000.00	35,184.69		4,658.13		14,815.31	70.37				
591-536-931.001	MAINTENANCE/REPAIR-BUILDING	6,000.00	6,253.05		0.00		(253.05)	104.22				
591-536-931.002	MAINTENANCE/REPAIR-EQUIPMENT	8,000.00	12,721.15		5,065.07		(4,721.15)	159.01				
591-536-931.004	MAINTENANCE/REPAIR-VEHICLE	2,500.00	20.46		0.00		2,479.54	0.82				
591-536-931.009	MAINTENANCE/REPAIR-WATER LINES	5,000.00	2,902.73		0.00		2,097.27	58.05				
591-536-931.010	MAINTENANCE/REPAIRS-TANKS	86,715.00	86,715.00		0.00		0.00	100.00				
591-536-932.000	NEW WATER MAINS	6,000.00	3,512.23		0.00		2,487.77	58.54				

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 12/31/2025		ACTIVITY FOR MONTH 12/31/2025		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDGT USED			
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)				
Fund 591 - WATER FUND												
Expenditures												
591-536-933.000	WELL REPAIRS	45,000.00	38,762.46		0.00		6,237.54	86.14				
591-536-946.000	SCADA CONTROL SYSTEM	2,500.00	7,960.50		0.00		(5,460.50)	318.42				
591-536-963.000	MISC EXPENSE	1,500.00	1,292.50		1,292.50		207.50	86.17				
591-536-968.000	DEPRECIATION EXPENSE	250,000.00	0.00		0.00		250,000.00	0.00				
591-536-970.001	CAPITAL OUTLAY-EQUIPMENT	27,000.00	18,576.71		0.00		8,423.29	68.80				
591-536-980.001	HARDWARE	9,000.00	7,652.71		860.25		1,347.29	85.03				
591-536-980.002	SOFTWARE	250.00	207.00		0.00		43.00	82.80				
591-536-991.000	CAPITAL IMPROVEMENT BOND	34,200.00	0.00		0.00		34,200.00	0.00				
591-536-991.001	CAPITAL IMPROVEMENT BOND II	18,600.00	0.00		0.00		18,600.00	0.00				
591-536-991.002	USDA BOND 2016	74,000.00	0.00		0.00		74,000.00	0.00				
591-536-994.000	INTEREST EXPENSE	68,200.00	35,977.77		0.00		32,222.23	52.75				
591-536-995.005	ADMINISTRATIVE REIMBURSEMENT	89,372.00	0.00		0.00		89,372.00	0.00				
Total Dept 536 - WATER/SEWER		987,247.00	406,236.03		17,246.71		581,010.97	41.15				
TOTAL EXPENDITURES		987,247.00	406,236.03		17,246.71		581,010.97	41.15				
Fund 591 - WATER FUND:												
TOTAL REVENUES		1,085,000.00	1,018,135.17		108,828.93		66,864.83	93.84				
TOTAL EXPENDITURES		987,247.00	406,236.03		17,246.71		581,010.97	41.15				
NET OF REVENUES & EXPENDITURES		97,753.00	611,899.14		91,582.22		(514,146.14)	625.96				
TOTAL REVENUES - ALL FUNDS												
TOTAL EXPENDITURES - ALL FUNDS		3,067,980.00	4,087,781.75		430,398.82		(1,019,801.75)	133.24				
NET OF REVENUES & EXPENDITURES		3,149,890.00	1,715,649.09		117,462.10		1,434,240.91	54.47				
		(81,910.00)	2,372,132.66		312,936.72		(2,454,042.66)	2,896.02				

VILLAGE OF LAKE ODESSA
 RECONCILED
 CHECKING / SAVINGS / INVESTMENT ACCOUNT BALANCES
 AS OF DECEMBER 31, 2025

POOLED CASH	CHECKING	UNION BANK	
GENERAL FUND			\$ 405,543.52
MAJOR STREET FUND			\$ 298,766.43
LOCAL STREET FUND			\$ 191,068.07
GENERAL HIGHWAY FUND			\$ 409,615.86
POLICE TRAINING - 302 FUND			\$ 5.98
WATER FUND			\$ 676,404.98
			<u>\$ 1,981,404.84</u>
GENERAL HIGHWAY BOND REDEMPTION	CHECKING	UNION BANK	\$ 1,509.69
WATER BOND REDEMPTION	CHECKING	UNION BANK	\$ 2,522.30
PAYROLL FUND	CHECKING	UNION BANK	\$ 33,745.61
DOWNTOWN DEVELOPMENT AUTHORITY	CHECKING	UNION BANK	\$ 85,644.96
ARTS COMMISSION	CHECKING	UNION BANK	\$ 36,297.18
GENERAL FUND	SAVINGS	PFCU	\$ 14.77
VEHICLE REPLACEMENT	SAVINGS	UNION BANK	\$ 75,928.52
WATER REPAIR, REPLACEMENT & IMPROVEMENT	SAVINGS	UNION BANK	\$ 336,130.70
WATER BOND RESERVE	SAVINGS	MI 1 COMM CU	\$ 135,515.83
WATER FUND	SAVINGS	PFCU	\$ 286.51
GENERAL FUND	INVESTMENT	MI CLASS	\$ 910,006.62
MAJOR STREET FUND	INVESTMENT	MI CLASS	\$ 127,195.48
GENERAL HIGHWAY FUND	INVESTMENT	MI CLASS	\$ 157,137.45
WATER FUND	INVESTMENT	MI CLASS	\$ 675,354.89
POOLED CDARS	CERTIFICATE OF DEPOSIT	INDEPENDENT BANK	
GENERAL FUND			\$ 354,326.71
MAJOR STREET FUND			\$ 303,708.51
LOCAL STREET FUND			\$ 151,854.26
GENERAL HIGHWAY FUND			\$ 202,472.29
WATER FUND			\$ 506,180.80
			<u>\$ 1,518,542.57</u>

Lake Odessa Village

Zoning Administrator Report

December 2025

Permits:

On 12-15-25 I issued a zoning permit to Torrie Aguirre for a 4 ft tall wood fence to be located at 928 Jordan Lake St.

Miscellaneous:

Phone calls involved various appraisers checking on the zoning classification of assorted parcels. Other questions involved various questions regarding setbacks, fences, pools and permits.

Planning Commission
They did not meet in December.

I have been in touch with two neighbors on Jordan Lake Ave (727 and 717) concerning a property line and fence dispute regarding driving over ones driveway to another's property. A survey was done to show the real lot line and a fence is being moved. I provided zoning guidance of the regulations and tried to mediate. The issue is one neighbor driving across the others outer driveway to their yard and the driveway owner trying to stop it. With the border dispute settled, the driveway owner is putting up a mailbox on that side of the driveway and the neighbor has removed the stake. I believe a police report happened. Hopefully, they will work out something.

Gregg and I are working with Indigo Design and Nederveld on the apartment project landscaping plan that they are working on. We had a ZOOM type of meeting for questions and answers.

I have been working on a method to provide ownership to 1303 and 1305 Fourth St of each half of a vacated right-of-way lot between them. I spoke with an attorney who specializes in platted lots, and he suggested the best way was for the Village to sign quit-claim deeds to give them ownership. The County and I came up with the legal descriptions, and I will provide those to the two neighbors. They will need to get an attorney to write up the deeds and pay for all costs. Then the Council can sign them, and they will be recorded at the County Register of Deeds. After that step, the Assessor will add the new legal descriptions to each of the properties, and they will be reassessed and taxes adjusted. This is important as both of the neighbors have constructed buildings on their halves, thinking they already owned the land, plus no taxes are being collected. This will fix everything. I am preparing to send the information to the two neighbors so they can work on getting this done. *Update: I mailed the necessary information to the two abutting land owners, explaining the process they can follow to gain ownership. I also emailed it to Gregg.*

New Business

LAKE ODESSA VILLAGE COUNCIL
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2026-02

**APPROVING THE APPOINTMENT LIST AS PRESENTED FOR VARIOUS VILLAGE
POSTS, BOARDS AND COMMISSIONS**

WHEREAS, per Michigan PA 3 of 1895 (the "General Law Village Act"):

"The president may nominate and the council appoint such officers as shall be provided for by resolution or ordinance of the council. The council may provide by ordinance or resolution for the appointment of other officers whose election or appointment is not specifically provided for in this act, as the council considers necessary for the execution of the powers granted by this act. The council may require that the officers perform their duties faithfully and that proper measures be taken to punish neglect of duty by an officer," and;

WHEREAS, the Lake Odessa Village President, the Hon. Karen L. Banks, has presented a list of appointments for various posts, boards and commissions for the Village of Lake Odessa, a copy of which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village Council approves the appointment list presented by the Village President attached hereto as Exhibit A, and
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED _____.

Dated: January 21, 2026

Kathy S. Forman, Village Clerk

**VILLAGE OF LAKE ODESSA
COUNCIL APPOINTMENTS**
(Effective 1/21/2026)

President Pro Tem²	Martha Yoder (11/26)
Clerk^{2, 5}	Kathy Forman (10/27)
Treasurer^{2, 5}	Kathy Forman (10/27)
Police Chief:	Kendra Backing
Street Administrator:	Jesse Trout
Zoning Administrator:	Jeanne VanderSloot
MML Legislative Coordinator:	Village Manager
Marina Director:²	Kendra Backing
FOIA Coordinator:	Kendra Backing
Administrator, Municipal Ordinance Violations Bureau:²	Village Manager

BOARDS, AUTHORITIES & COMMISSIONS

Planning Commission:⁴

Ken Misiewicz ²	(10/27)
Meg Wheeler ²	(10/27)
Beth Barrone ²	(10/28)
Ben DeJong ²	(10/28)
Susan Mesack²	(10/29)
Karen Banks ¹	
Village Manager ^{1*}	

Zoning Board of Appeals:⁴

Ken Misiewicz ³	(10/27)
Joel Pepper ³	(10/28)
Meg Wheeler ^{3**}	(10/28)
Heidi Reed ³	(10/26)
Roy Halfmann ³	(10/26)

Jordan Lake Improvement

Board:

Scott Beglin. ²(12/31/26)
----------------------------	-----------------

Arts Commission:⁴

Nancy Mattson ²	(10/27)
Susan Mesack ²	(10/27)
<i>Vacant²</i>	(10/27)
Karen Banks ²	(10/28)
Melanie Baker ²	(10/28)
Ty Nurenburg ²	(10/28)
Elizabeth Stoneman ²	(10/26)
<i>Vacant²</i>	(10/26)
Megan Hermes ²	(10/26)

**Lakewood Wastewater
Authority:⁴**

Mike Rudisill ³	(12/31/27)
Martha Yoder ³	(12/31/28)
Joel Pepper ³	(12/31/26)

Tree Board:

Jesse Trout ²
Bob Green ²
Village Manager ¹

Library Board:

Kim Deardorff ^{2, 5}	(12/31/29)
Danielle Straub ^{2, 5}	(12/31/29)
Joel Pepper ^{2, 4}	(12/31/26)
Benjamin Dillon ^{2, 4}	(12/31/27)

**Downtown Development
Authority:⁵**

Karen Banks ¹
Cody Dreysse ²
Bill Rogers ²
Marilyn Danielson ²
<i>Vacant²</i>
Tim Spitzley ²
<i>Vacant²</i>
Darwin Thompson ²
<i>Vacant²</i>

¹Required by ordinance or agreement

²Appointment by president, with ratification by Village Council

³Village Council appointment

⁴3-year term

⁵4-year term

*Term runs concurrently with that of Village President

**Ex-officio (Planning Commission representative)

#2-year term

LAKE ODESSA VILLAGE COUNCIL
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2026-03

**AUTHORIZING THE VILLAGE CLERK/TREASURER TO EXECUTE
DOCUMENTS RELATED TO GRANT 26EX11831**

WHEREAS, the Lake Odessa Area Arts Commission organizes and oversees the Art in the Park event in Lake Odessa on the first Saturday of August each year; and

WHEREAS, Art in the Park will celebrate its 51st anniversary on August 1, 2026; and

WHEREAS, the Village of Lake Odessa (Village) has submitted a request for grant funding to the Michigan Arts and Culture Council (MACC) to support Art in the Park in 2026, said application being designated by the MACC as Grant Number 26EX11831; and

WHEREAS, as a requirement of the grant approval process, the Village is required by resolution of its governing body to designate an Authorized Officer to execute documents on its behalf in connection with said grant.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Lake Odessa Village Council hereby designates Clerk/Treasurer Kathy Forman as the Authorized Officer in connection with Grant Number 26EX11831, and authorizes her to execute all documents on behalf of the Village in connection therewith.
2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED _____.

Dated: January 21, 2026

Kathy S. Forman, Village Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, made a motion to adopt the following resolution:

RESOLUTION NO. 2026-04

**APPROVING THE SETTING OF A PUBLIC HEARING FOR THE ADOPTION OF
THE FY 2026-2027 VILLAGE OF LAKE ODESSA BUDGET AND MILLAGE RATES**

WHEREAS, the fiscal year for the Village of Lake Odessa begins on March 1st; and

WHEREAS, the Village of Lake Odessa has traditionally adopted the budget and millage rates for the upcoming fiscal year at their regularly scheduled meeting in February; and

WHEREAS, Michigan Public Act 43 of 1963 requires that a public hearing be held on the proposed budget, and that notice of said public hearing be posted and published in a newspaper of general circulation in the Village at least 6 days prior to said public hearing.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Village Council approves the setting of a public hearing on the FY 2026-2027 Village budget and FY 2026-2027 Village millage rates on Monday, February 16, 2026 at 7:00 pm at the Page Memorial Building, 839 Fourth Avenue, Lake Odessa, Michigan 48849.
2. The Village Council authorizes and directs the Village Clerk to publish a notice of public hearing on the proposed budget at least six days prior to the hearing.
3. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 21, 2026

Kathy Forman, Village Clerk/Treasurer

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2026-05

**SELECTING BENDZINSKI & CO. MUNICIPAL FINANCE ADVISORS AS
REGISTERED MUNICIPAL ADVISOR FOR THE ISSUANCE OF 2026 CAPITAL
IMPROVEMENT BONDS**

WHEREAS, the Village intends to undertake street improvements in 2026 and to sell bonds to finance a portion of the cost of said improvements; and

WHEREAS, issuance of bonds is a technically complex undertaking requiring the assistance of a financial advisor, among others, to insure compliance with state statutes and to manage a process of soliciting proposals, among other tasks; and

WHEREAS, Village administrators and the Village Attorney have determined that Bendzinski & Co. Municipal Finance Advisors are well suited to provide the services the Village requires for the issuance of 2026 capital improvement bonds; and

WHEREAS, Bendzinski & Co. Municipal Finance Advisors has prepared an engagement letter dated January 6, 2026, that outlines the services the firm will provide in assisting the Village in its issuance of 2026 capital improvement bonds and proposes a fee for these services of \$15,000;

NOW, THEREFORE, BE IT RESOLVED:

That the Village Council hereby accepts the terms and conditions of services provided as Registered Municipal Advisory for the issuance of 2026 capital improvement bonds as outlined in Bendzinski & Co. Municipal Finance Advisors' engagement letter dated January 6, 2026, and authorizes the Village Manager to sign the engagement letter on behalf of the Village .

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 21, 2026

Kathy Forman, Village Clerk



January 6, 2026

Village of Lake Odessa
839 Fourth Avenue
Lake Odessa, MI 48849

RE: 2026 Capital Improvement Bonds – Registered Municipal Advisor

Dear Village of Lake Odessa,

Bendzinski & Co. Municipal Finance Advisors would like to thank you for the opportunity to serve as the Registered Municipal Advisor for the issuance of the above-mentioned bond issue. This letter will confirm the terms of our engagement:

- Act on behalf of the Village of Lake Odessa (the "Issuer") with a fiduciary duty, which shall include a duty of loyalty and a duty of care in accordance with the rules and regulations set forth by the Municipal Securities Rulemaking Board ("Board" or "MSRB") and the Securities and Exchange Commission ("SEC");
- If necessary, prepare with officials of the Issuer, the forms required by the Municipal Finance Division of the Michigan Department of Treasury;
- Prepare complete financial information in cooperation with officials, in order to arrive at the amount of the issue to be sold;
- Prepare a time schedule, illustrating the steps necessary to issue the bonds for the project;
- If necessary, assist with the selection of registrar/transfer/paying agent;
- Assist the Issuer in preparing a Request for Proposals ("RFP"), outlining all the details of the proposed financing;
- A representative of Bendzinski & Co. shall review the proposals for compliance with the terms set forth by the Issuer in the RFP;
- After the proposals are received, Bendzinski & Co. will calculate and verify the True and/or Net Interest Cost on the proposals submitted;
- Prepare settlement statement and final schedule of principal and interest requirements, based on selected purchaser, and closing memo;
- Plan and arrange for the closing and settlement of the delivery of the Bonds; and
- Usual and customary Registered Municipal Advisor services as may be requested by the Issuer.

Bendzinski & Co. proposes a fee of \$15,000. This fee includes all out-of-pocket expenses, meeting attendance, mileage, etc. This fee is payable upon closing of the bonds.



Village of Lake Odessa
January 6, 2026

We believe this provides you with the outline of the services we provide. The Registered Municipal Advisor fee is contingent upon the closing and delivery of the bonds. Although this form of compensation may be customary, it presents a conflict because Bendzinski & Co. may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Issuer. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Bendzinski & Co. may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Bendzinski & Co. manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Issuer which require it to put the interests of the Issuer ahead of its own.

The Municipal Advisory Council of Michigan (the “MAC”) assesses Bendzinski & Co., a \$450.00 fee for every bond issue where we act as municipal advisor in the State of Michigan. This fee will be included in the overall bond costs of issuance. Our membership in the MAC is voluntary, but the per bond issue assessment is meant to cover costs for credit reports and similar information available from the MAC that is used in the offering document and in other states is billed directly by a third-party. The MAC is a single-source municipal database for essential bond and note details for all local government issuers in Michigan. Among 23 distinctive credit reports, the MAC is the primary source for Issuer’s debt statements, overlapping debt and indirect debt, as used to determine suitability and as disclosed in official statements, (if applicable). The MAC tracks, monitors and records all Michigan new issue bond sales, whether competitive, negotiated or private placements and bond calls. The MAC does not do any lobbying. Robert J. Bendzinski, currently serves on the MAC Board of Directors.

Bendzinski & Co. is registered as a “municipal advisor” pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the SEC and the MSRB. As part of this registration Bendzinski & Co. is required to disclose to the SEC information regarding any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Bendzinski & Co. Pursuant to MSRB Rule G-42, Bendzinski & Co. is required to disclose any legal or disciplinary event that is material to the Issuer’s evaluation of Bendzinski & Co. or the integrity of its management or advisory personnel. Bendzinski & Co. has determined that no such event exists as there are no criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations or civil litigation involving Bendzinski & Co. that were required to be reported to the SEC.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Copies of Bendzinski & Co.’s filings with the SEC can currently be found by accessing the SEC’s EDGAR system Company Search Page, which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Bendzinski & Co. or for our CIK number which is 1614475.



Village of Lake Odessa
January 6, 2026

It is understood and agreed that either party to this contract of employment may terminate the contract for any reason upon thirty (30) days prior written notice to the other party. If our employment on this basis is agreeable to you, please endorse your acceptance hereof on this letter which will constitute our contract of employment.

Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

BENDZINSKI & CO.
Municipal Finance Advisors

Andy Campbell, CPA
Registered Municipal Advisor

Accepted: _____, 20____

VILLAGE OF LAKE ODESSA, STATE OF MICHIGAN

Signature: _____

Printed Name: _____

Title: _____

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2026-06

APPROVING REQUEST TO UTILIZE MUNICIPAL BEACH TO STAGE A PADDLE BOARD, KAYAK, AND CANOE RACE ON JORDAN LAKE ON JUNE 6, 2026

WHEREAS, Elizabeth Jones of Lake Odessa has submitted a request to the village manager to utilize Municipal Beach as the staging area for a paddle board, kayak, and canoe race on June 6, 2026, an event proposed intended to be part of the schedule of events promoted by the Midwest Paddle League; and

WHEREAS, it is anticipated that 50 to 80 paddlers could participate in the event who, together with spectators, would be expected to patronize local businesses; and

WHEREAS, a portion of the registration fees would be donated to a local charitable organization; and

WHEREAS, no other events are planned at Municipal Beach on that date and general public access to all areas of the Municipal Beach would be available after 11:30 am on the day of the event;

NOW, THEREFORE, BE IT RESOLVED:

That the Village Council hereby approves the request to utilize Municipal Beach to stage a paddle board, kayak, and canoe race on Jordan Lake on June 6, 2026, and refers the matter to the village manager to assure that terms and conditions for parks use contained in Council Resolution 2023-12.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 21, 2026

Kathy Forman, Village Clerk



Charity Paddle Board and Kayak Race on Jordan Lake at public beach proposed date 6/6/26

From elizabethanniii@aol.com <elizabethanniii@aol.com>

Date Mon 1/12/2026 8:00 AM

To Manager <manager@lakeodessa.org>

Good morning

I received your voicemail requesting an event proposal for my request to hold a paddle race at the public beach. I hope this is what you are looking for.

DATE: Saturday, June 6, 2026, approximate time 7a to 11a which allows for set up, race and awards

EVENT: Charity paddle board, kayak and outrigger canoe race with start and end at public beach, with course to south end of lake and return, 3 mile and 6 mile (which take about 1 - 2 hours to complete on the lake itself). Paddlers will need parking and a place to put their boards prior to race which the park does provide plenty of. I will need a place to put my 10x10 tent for registration completion day of event, a place to do my safety meeting and place for awards, which the park also provides. No pavillion needed. After the race, paddlers put all their equipment away so the park will be available for the public by 1130ish.

In addition, after the race I am hoping to host a fun volleyball tournament on the beach and have Buddys host our after-race party on their balcony so people can watch/cheer for the volleyball tournament. Our events do bring money to the local area so it is a community event. And of course this event is open to the community to participate as we have courses for beginners to experienced. Definitely a fun event for Jordan Lake!

CHARITY: I have hosted paddle races for 10 years on several inland lakes in 3 states. They are all charity events that a portion of registration fees and sponsor fees are donated to. The charity is always local. I havent chosen the charity yet but am leaning toward a local one that helps clothe and feed those in need. I am definitely open to suggestions.

SAFETY: I always have safety boats on the water the entire race, give a mandatory safety meeting before the race, request DNR support if available and have first aid kits at HQ. Paddlers are also required to wear PFDs and leg leashes where applicable.

PERMITS: I am responsible for DNR permit and will provide any permits Lake Odessa Township require.

QUESTIONS: Please feel free to contact me at (517) 204-8896 or this email.

Please let me know asap on if this is possible. This event is part of Midwest Paddle League, will be their season opener, which my event normally is, and I need to get details moving to make this a great success. Season openers usually bring 50-80 paddlers!

Thank you for your time and consideration,
Elizabeth Jones
1620 Jordan Lake Street, Lake Odessa

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2026-07

AUTHORIZING PURCHASE OF TRASH RECEPTACLES FROM POLLY PRODUCTS

WHEREAS, it has been the practice to purchase new trash receptacles and picnic tables for the parks from Polly Products of Mulliken as the Village nears the end of its fiscal year, utilizing unexpended, budgeted funds for this purpose; and

WHEREAS, Public Works Director Jesse Trout has determined that unexpended, budgeted funds remain in the parks budget sufficient to replace nine trash receptacles at a cost of \$8432;

NOW, THEREFORE, BE IT RESOLVED:

That the Village Council hereby approves the purchase of nine trash receptacles for \$8432 from Polly Products of Mulliken as described in the company's quotation #214649 dated January 5, 2026.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 21, 2026

Kathy Forman, Village Clerk

Polly Products

ALR Products, Inc.
12 N. Charlotte St.
Mulliken MI 48861

Phone (517) 649-2243
Fax (517) 649-2284

Quotation

Quotation Number: 214649
Quotation Date: 1/5/2026
Terms: Net 30

BILL TO			SHIP TO					
Village of Lake Odessa Jesse Trout 839 4th Avenue Lake Odessa MI 48849			Village of Lake Odessa Jesse Trout 269-838-9863 839 4th Avenue Lake Odessa MI 48849 Attn: Ship Via: Customer Pickup					
YOUR ORDER NO.	DESCRIPTION							
BENCH15- Receptacles	Village of Lake Odessa							
Item ID/Description	Order Qty	UM	Retail Price	Discounted Price	Amount			
ASM-R33C-BK/CD 33 Gallon Round Trash Rec w/ Cap Black Frame Cedar Boards	7	ea	\$994.00	\$844.90	\$5,914.30			
ASM-T40C-BK/CD 40 Gallon Trash Rec w/ Cap Black Frame Cedar Boards	2	ea	\$1,481.00	\$1,258.85	\$2,517.70			

Please complete this section for Net 30 payment terms.

You may either generate your own unique PO# or use the one highlighted above.

DATE: _____

PO: _____

TITLE: _____

PRINTED NAME: _____

SIGNATURE: _____

Thank you for the opportunity to quote your project. This quote is valid for 30 days. Feel free to reach out with any questions.

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2026-08

**REFERRING PROPOSED ZONING ORDINANCE TEXT AMENDMENTS
REGARDING BUILDING DESIGN STANDARDS
TO THE PLANNING COMMISSION FOR PUBLIC HEARING**

WHEREAS, Section 36-173 of the Code of Ordinances provides, with regard to zoning ordinance text and map amendments, that “the village council shall refer every proposed amendment, supplement or change to the planning commission for the holding of a required public hearing there on and for review and recommended action;” and

WHEREAS, Village administrators have prepared for consideration amendments to Sections 36-63 of the Code of Ordinances to delete references to roof pitch, roof overhangs, and roof drainage systems as it is believed these might conflict with, and are better addressed through, provisions of the Michigan Building Code; and

WHEREAS, a public hearing on these amendments by the Planning Commission has been scheduled for January 26, 2026, at 7:00 pm in the Village Council Chambers;

NOW, THEREFORE, BE IT RESOLVED: that the Village Council hereby refers to the Planning Commission for public hearing the proposed amendments to Section 36-63 of the Code of Ordinances.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 21, 2026

Kathy Forman, Village Clerk

**VILLAGE OF LAKE ODESSA
IONIA COUNTY, MICHIGAN**

Trustee _____, supported by Trustee _____, moved the adoption of the following ordinance:

ORDINANCE NO. 2026-01

**AN ORDINANCE TO AMEND SECTION 36-63 OF THE
CODE OF ORDINANCES TO REMOVE REFERENCES TO
REQUIRED ROOF PITCH, ROOF OVERHANGS,
AND ROOF DRAINAGE SYSTEMS**

THE VILLAGE OF LAKE ODESSA ORDAINS:

Section 1. That Sections 36-63 of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

Sec. 36-63. General regulations.

- (a) *Zoning permit required; conformance to zoning.* In accordance with other village codes, ordinances, and regulations duly adopted by the village council, and in accordance with this chapter, no building or sign shall hereafter be erected, relocated, or altered in its exterior dimension or use, and no excavation for any building shall be begun until a zoning permit has been issued. With respect to this zoning ordinance, eligibility for a zoning permit shall be established upon conformance with the provisions contained herein. This shall apply to all new construction of buildings, fences and all major improvements to existing structures and signs. (See article V of this chapter for application procedures.)
 - (1) Zoning permits will not be necessary for normal repairs to existing structures or signs, nor for minor improvements such as unenclosed patios, painting, plumbing, new roofs, etc.
- (b) *Certificate of occupancy required.* No principal building or dwelling subject to the provisions of this chapter shall be occupied, inhabited or used until a certificate of occupancy is issued. (See article V of this chapter for application procedures.)
- (c) *Structures.*
 - (1) *Restoring unsafe buildings.* Nothing in this chapter shall prevent the strengthening or restoring to a safe condition of any part of any building or structure declared unsafe by the village building inspector or the county health department.
 - (2) *Sewage disposal facilities and utilities.* Each dwelling unit and principal structure shall be equipped with adequate water-carried sewage disposal facilities to comply with the county sanitary code in effect at the time of the erection of said dwelling or principal structure. Where public utilities exist within 500 feet. The owner or developer shall be required to hook up with such system.

- (3) *Structure to have access.* Every principal structure hereafter erected or moved shall be on a lot adjacent to a public street, or with access or an approved private street, and all structures shall be located on lots as to provide safe and convenient access for servicing, fire protection, and required off-street parking.
- (4) *Erection of more than one principal structure on a lot.* In any district, more than one structure housing a permitted or permissible principal use may be erected on a single lot, providing that yard and other requirements of this chapter shall be met for each structure as though it were on an individual lot; and providing that the percentage of lot covered by buildings may not exceed 40 percent.
- (5) *Accessory buildings.* No accessory building shall be erected in any required front yard, and no separate accessory building shall be erected within five feet of any other building or any property line.
- (6) *Exceptions to height regulations.* The heights limitations contained in regulations of this chapter do not apply to spires, belfries, cupolas, antennas, water tanks, ventilators, chimneys, or other appurtenances usually required to be placed above the roof level and not intended for human occupancy.
- (7) *Manufactured homes.* No person shall use or permit the use of any manufactured home or trailer coach as a permanent residence on any site, lot, field, or tract of land not specifically zoned as a manufactured home development, except as follows:
 - a. Manufactured homes may be placed in a licensed manufactured home dealership in commercial zoning districts.
 - b. Manufactured home structures may be used temporarily while constructing a permanent nonresidential structure for a period of one year. Two extension periods of six months each are permitted upon application to the zoning administrator.
 - c. Manufactured homes outside of manufactured home developments may be used as single-family dwellings in accordance with section 36-63(c)(8), "Dwelling standards". Manufactured home developments are provided for in section 36-93.
- (8) *Dwelling standards.*
 - a. All structures used or proposed to be used as a dwellings as defined herein, shall comply with this section, minimum floor area requirements prescribed in zoning district regulations, and other applicable standards of the State of Michigan and United States Department of Housing and Urban Development.
 - b. A dwelling shall be firmly attached to a permanent continuous foundation which complies with applicable provisions of the building code enforced by the village.
 - c. A new dwelling shall be aesthetically compatible in design and appearance with other residences in the vicinity. ~~A new dwelling shall have a roof overhang of not less than 12 inches on all sides, or alternatively, window sills or roof drainage systems concentrating roof drainage at collection points along the sides of the dwelling.~~ A new dwelling shall have not less than two exterior doors with the second door being in either the rear or side of the dwelling; and shall contain steps connected to said

exterior door areas or to porches connected to said door area where a difference in elevation requires the same.

- d. If the dwelling is a manufactured home, it shall be installed with the wheels, axles and towing mechanism removed.
- e. A new dwelling shall have a minimum horizontal dimension across any front, side or rear elevation of 24 feet at time of manufacture, placement, or construction.
- f. Floor to ceiling height shall be a minimum of seven and one-half feet.
- g. ~~A new dwelling shall have a minimum roof pitch of 6:12, meaning that the amount of slope of the roofline in terms of angle or other numerical measure shall be six units of vertical rise for 12 units of horizontal shelter.~~
- h. ~~g.~~ The aforementioned standards shall not apply to manufactured homes located in a manufactured home development licensed by the Michigan Manufactured Home Commission.

(9) *Projections into yards.*

- a. Certain architectural features, such as cornices, bay windows (or windows without foundations), gutters, chimneys, pilasters and similar features may project no further than three feet into a required front, rear, or side yard.
- b. Any porch, terrace, deck, or balcony that is enclosed shall meet the minimum setback requirement of the main building or accessory building to which it is attached.
- c. On pre-existing building and structures, the zoning administrator shall be authorized to approve encroachments into a required yard for purposes of accommodating the barrier-free access needs of the residents, tenants, and/or client and patrons of said buildings and structures. Authorization of any encroachment shall be subject to the following:
 - 1. The encroachment shall not be located in a public right-of-way.
 - 2. The encroachment shall not create a clear vision hazard.
 - 3. The clear vision requirements of Section 3.11 shall be met.
 - 4. The encroachment shall be limited to that necessary to accommodate the access requirements of the intended user(s), provided, however an encroachment shall maintain a setback of not less than two feet from a side lot line and the edge of a sidewalk and five feet from a front lot line.

(d) *Lots.*

- (1) *New lots to be buildable.* All newly created lots shall have buildable area. The net buildable area of a lot shall be a contiguous piece of land excluding land subject to flooding six months of the year, poor drainage, steep slopes, rock outcrops and land encumbered by easements preventing the use of the land.
- (2) *Compliance with minimum lot size regulations.* No new lots shall be created which do not meet the minimum lot size regulations of this chapter.
- (3) *Corner lots.* On a corner lot, each lot line which abuts a street shall be deemed to be a front lot line, and the required yard along both lot frontages shall be a required front yard. The owner shall elect, and so designate in his application for permit, which of

the remaining two required yards shall be the required side yard and which the required rear yard.

(e) *Utilities.*

- (1) The installation of all electrical work, including equipment shall in every case be done in a safe and workmanlike manner. The regulations of the current National Electric Code, which is in effect at the time of the beginning of construction of any building, shall be considered as good standard policy by the zoning administrator. Installation shall comply with the requirements of the electrical utility company servicing the area.
- (2) The installation of all interior plumbing work shall comply with the single state construction code.

(f) *Parking.*

- (1) *Off-street parking and loading.* All buildings located in the village shall provide off-street parking adequate for the use intended, as specified in this chapter. A parking space shall be ten feet by 20 feet or 200 square feet. Parking lot shall include aisle space of 25 feet in width. Certain uses shall also require off-street loading as specified in this chapter.
- (2) *Parking, storage, or use of major recreational equipment.* For purposes of these regulations, major recreational equipment is defined as including boats and boat trailers, recreational trailers, pick-up campers or coaches (designed to be mounted on automotive vehicles), self-propelled dwellings, tent trailers, and the like, and cases of boxes used for transporting recreational equipment, whether occupied by such equipment or not. No major recreational equipment shall be parked or stored in any required front yard of any lot in a residential district, except in the driveway. However, such equipment may be parked in a front yard of residential premises for not more than 24 hours during loading or unloading. No such equipment shall be used for permanent living or housekeeping purposes when parked or stored on a residential lot, or in any location not approved for such use.

- (3) *Parking and storage of unlicensed vehicles.* Automotive vehicles of any kind or type without current license plates shall not be stored within the required yards on any residentially zoned property.

(g) *Farm animals prohibited.* Because no land in the village is zoned for agricultural use, the keeping of farm animals is generally prohibited in all zoning districts.

(h) *Demolition of buildings.* No building shall be razed or demolished until a permit has been obtained from the zoning administrator who shall be authorized to require a performance bond. (See article V of this chapter for permits and bonding.)

(i) *Signs.* No sign shall be erected, relocated, or altered in its exterior dimensions or use until a zoning permit has been issued in accordance with subsection 36-63(a).

- (1) *Prohibited signs.* The following signs shall be prohibited:

- a. Signs which are obsolete, abandoned or that do not relate to existing business or products.
- b. Signs that are not maintained in accordance with the general standards required by this section.
- c. Signs that are out of compliance with applicable building and electrical codes.
- d. Signs not securely affixed to a supporting structure.
- e. Signs that are not official traffic signs that attempt to or appear to warn, direct or regulate the movement of traffic.
- f. Signs that are flashing, rotating, electronic digital type or intermittently illuminated, except for electronic message boards as permitted within the permitted accessory signs of each district.
- g. Portable signs on wheels, mounted on a vehicle or trailer or a unit on wheels or multiple legs designed primarily for advertising.
- h. Signs mounted on a roof.
- i. Any sign not specifically described and permitted.

(2) *Exempt signs.* The following signs shall be exempt from this article:

- a. Property address and owner identification up to one square foot in sign area.
- b. Any public notice, traffic control or warning sign required by valid governmental entity or law and village identification signs.
- c. Holiday lights and decorations with no commercial message.
- d. Traffic control and directional signs on private property with no commercial message.
- e. Customary insignia or lettering on a gasoline pump up to three square feet in sign area per pump.
- f. "For sale" or "for rent" signs up to six square feet in sign area in residential districts or 16 square feet in non-residential districts, provided that one sign is permitted per street frontage.
- g. Political election signs up to 12 square feet in sign area.
- h. Temporary signs in residential districts advertising garage sales or similar temporary activities, provided such signs are not illuminated, are installed on private property, do not exceed eight square feet in sign area, and are displayed no more than two hours prior to, or following the conclusion of, the temporary activity.
- i. Construction signage identifying a project erected during the period of construction, such period not to exceed one year in duration, up to 32 square feet in sign area per street frontage and up to six feet in height.
- j. Traffic signs erected and maintained by an authorized public road agency.
- k. Public signs identifying a neighborhood, district or community up to four square feet in area and up to six feet in height.
- l. Historic plaques erected or maintained by non-profit organizations, memorials, building cornerstones or building names (i.e. Page Building, etc.) and erection date stones.

(3) *Nonconforming signs.*

- a. Signs existing prior to adoption of this zoning ordinance or any affecting amendment thereto shall be permitted to remain until legal non-conforming status is lost as follows:
 1. The sign is relocated or replaced.
 2. The structure or size of the sign is altered except toward compliance with this chapter. This does not refer to change of copy or normal maintenance.
 3. The sign suffers more than fifty [(50)] percent damage or deterioration, in which case it must be removed or brought into compliance with this ordinance.

(4) *General standards.*

- a. All signs, supports, anchors or braces shall be properly maintained and shall not be allowed to rust or deteriorate through disrepair or as a result of the weather.
- b. Signs, poles, base or other support shall be constructed to withstand normal meteorological, geologic and vibration forces expected to occur in the vicinity.
- c. Signs may be internally or externally illuminated. The source of the light shall be enclosed and directed to prevent the source of light from shining directly onto traffic, residential property or skyward.
- d. Signs shall not be located within the street right of way except for official traffic control and village identification types (sign front setback is measured from the street right of way line).

(5) *Other signs.*

- a. Home occupation signs pursuant to section 36-95 (14).

Section 2. Effective Date. This ordinance shall take effect seven days following its publication.

Section 3. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

Dated: February 16, 2026

Karen L. Banks, Village President

Kathy Forman, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on _____ and that such ordinance was entered into the Ordinance Book of the Village on _____.

Date: _____

Kathy Forman, Village Clerk

Lake Odessa Village Council
Ionia County, Michigan

Trustee _____, supported by Trustee _____, moved to adopt the following resolution:

RESOLUTION NO. 2026-09

**APPROVING QUOTATION FOR REMOVAL OF TREES
IN ADVANCE OF 2026 STREET IMPROVEMENT PROGRAM**

WHEREAS, the 2026 street improvement program will require the removal of twenty-one street trees; and

WHEREAS, Public Works Director Jesse Trout has concluded that including their removal in the specifications prepared for the 2026 street improvement program would result in a higher cost than if they were removed during winter months; and

WHEREAS, quotations were solicited from three vendors, and responses were received from two; and

WHEREAS, Tree Fellas LLC of Vermontville submitted the lower of the two bids, offering to complete the removal of trees and grinding of stumps at a cost of \$20,500; and

WHEREAS, the quotation from Tree Fellas LLC is acceptable to the Village;

NOW, THEREFORE, BE IT RESOLVED: that the Village Council hereby approves the quotation for tree removal from Tree Fellas LLC of Vermontville at a cost of \$20,500 and authorizes Public Works Director Jesse Trout to accept the proposal on behalf of the Village.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: January 21, 2026

Kathy Forman, Village Clerk

Johnson St

1315

1312

1321 x3

1411

1417 x2

Fourth Ave

1303

3rd Ave

760

768 x2

770 x2

773

803

823

914

923

932

Beech @ Park Turnaround

1200.00 per tree

Chip all brush

225.00 to grind Stumps

ESTIMATE

Tree Fellas LLC

10879 W Mount Hope Hwy
Vermontville, MI 49096

info@treefallin.com
+1 (517) 881-9344
<https://www.treefallin.com>



Bill to

Jesse Trout
Village Of Lake Odessa
839 4th Ave
Lake Odessa, MI 48849

Estimate details

Estimate no.: 1074

Estimate date: 01/13/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Tree Removal	Remove 8 trees on Johnson St Remove 11 trees on 3rd ave Remove 1 at park turnaround. Remove 1 tree at fourth ave Chip all brush, and cut wood into managable pieces for the city to handle	1	\$16,700.00	\$16,700.00
2.		Stump Removal	grind all stumps	1	\$3,800.00	\$3,800.00
Total						\$20,500.00

Accepted date

Accepted by

**VILLAGE OF LAKE ODESSA
IONIA COUNTY, MICHIGAN**

Trustee _____, supported by Trustee _____, moved the adoption of the following ordinance:

ORDINANCE NO. 2025-07

**AN ORDINANCE TO AMEND SECTION 36-66
OF THE CODE OF ORDINANCES OF THE VILLAGE OF LAKE ODESSA
TO ADDRESS MINOR SITE PLAN AMENDMENTS AND REVISIONS**

THE VILLAGE OF LAKE ODESSA ORDAINS:

Section 1. That Section 36-66 of the Code of Ordinances, Village of Lake Odessa, Michigan, is hereby amended to read as follows:

Sec. 36-66. Site plan review and approval; amendments and revisions.

(a) *Site plan review by zoning administrator.* All applications for zoning permits, special use permits, rezonings and variances, as governed in this chapter, shall first require site plan review by the zoning administrator (or any other body or official designated by the village ~~control~~ ~~council~~ to review site plans). Refer to subsection ~~(f)~~ ~~(j)~~ of this section regarding amendments and revisions to an approved site plan.

(b) *Site plan approval.* Unless otherwise noted, all requests for zoning permits must have a site plan approval by the zoning administrator. All requests for special use permits must have a site plan reviewed by the zoning administrator, and approved by the village planning commission.

(c) *Standards for the review of site plans.* The site plan is to be reviewed in order to determine that:

- (1) The proposed use conforms to the uses permitted in the respective zoning districts;
- (2) The dimensional arrangement of buildings and structures conforms to the required yards, setbacks and height restrictions of the ordinance, unless waived by variance granted by the zoning board of appeals;
- (3) The proposed use conforms to all use and design provisions and requirements (if any) as found in this chapter for certain specific uses, unless waived by variance granted by the zoning board appeals;
- (4) There is a proper relationship between the existing and proposed streets and highways within the vicinity in order to assure the safety and convenience of pedestrian and vehicular traffic;

(5) The proposed on-site buildings, structures, and entryways are situated and designed to minimize adverse effects (upon owners and occupants of adjacent and surrounding properties) by providing for adequate design of access/egress, interior/exterior circulation, storm drainage, erosion, grading, lighting and parking, as specified by this chapter or any county or state law;

(6) As many natural features of the landscape shall be retained as possible where they can be useful to the development of the site, or where they furnish a barrier or buffer between the project and adjoining properties (used for dissimilar ~~purposes~~ purposes) or where they assist in preserving the general safety, health, and appearance of the neighborhood, i.e., controlling erosion or the discharge of storm waters, etc.;

(7) Any adverse effects of the proposed developments and activities emanating therefrom upon adjoining residents or owners shall be minimized by appropriate screening, fencing, or landscaping (as provided or required in this chapter);

(8) All buildings and structures are accessible to emergency vehicles; and

(9) The site plan as approved is consistent with the intent and purpose of zoning which is to promote the public health, safety, and general welfare, to encourage the use of lands in accordance with their character and adaptability; to avoid the overcrowding of population; to lessen congestion on the public roads and streets; to reduce hazards of life and property; and to facilitate the village land use plan.

(d) *Conditional approval.* As a condition of granting site plan approval, the designated site plan approval body or official for zoning permits and special use permits may require that certain site development measures be taken by the applicant in order to satisfy the review standards set forth in subsections (c)(1) through (c)(9) of this section; and which essentially are designed to protect the general health, safety and welfare, as well as to promote environmental preservation and nuisance abatement. Site development guidelines are provided in this chapter. Site development guidelines include but are not limited to drainage, soil erosion, planning and design to site, fencing, screening strips, landscaping, on-site lighting, signing and off-street parking. Said measures must be incorporated by the applicant onto the site plan and maintained at all times.

(e) *Compliance with performance standards.* Compliance with performance standards for certain uses enumerated in this chapter is required.

(f) *Final approved site plan on file.* A copy of the final approved site plan (and all revised, final approved site plans) shall be so marked and placed on file as the officially approved document of the applicant along with copies of any and all permits requested for the property in question. ~~Except for minor amendments and revisions approved pursuant to subsection (j), Approval~~ approval of revised, final site plans can be made only

by the designated body or official who first gave initial approval.

(g) *Conformity to approved site plan.* Property which is the subject of the site plan approval must be developed in strict compliance with the approved site plan, and with any revisions, amendments or modifications made thereto. If construction and development does not conform with such approved plan, the approval thereof shall be revoked by the zoning administrator by written notice of such revocation posted upon the premises involved and mailed to the developer at his last known address. Upon revocation of such approval, all further construction activities shall cease upon the site, other than for the purpose of correcting the violation.

(h) *Performance bond required.* Wherever any physical improvements to the property in question are to be provided by the applicant as a requirement or condition of site plan approval, the applicant or his agent shall post a performance bond. See article V of this chapter for posting of bonds.

(i) *Site plan specifications.* The information to be submitted as part of the site plan document must include the following:

(1) A vicinity area map at a convenient scale, showing proximity to any railroads, streams, streets, and street intersections; the location of the nearest public roads on all sides; and all such schools, firehouses, houses of worship, recreational areas, etc.

(2) A map of applicant's entire subject property and all surrounding properties at a designated scale; and which shall display:

- a. The name of all owners of record of adjacent property;
- b. Existing fire, school and other special district boundaries within 500 feet of the tract, if any;
- c. Boundaries of property and existing lot lines as shown on the existing plat or tax map;
- d. Existing public streets, easements, or other reservations of lands;
- e. Location of all existing structures on the site, as well as those of adjacent properties within 100 feet of subject lot line;
- f. The proposed location and use of any building or structure;
- g. The proposed location of any use not requiring a structure, including walkways, benches, fences, and recreational facilities;

- h. Location and design of all driveways, parking and loading areas, if any;
- i. Location of all existing and proposed water lines, valves, and hydrants, and all sewer lines, if any;
- j. Proposed fencing, screening and landscaping; and
- k. Location of existing watercourses, wooded areas, and rock outcrops, if any.

(3) A copy of any covenants or deed restrictions that are intended to cover all or any part of the tract.

(4) Where the applicant wishes to develop the project in stages, a site plan indicating total development shall be presented for approval of the entire parcel.

(5) The zoning administrator (for zoning permits) and the planning commission (for special use permits) may require additional data where it is warranted due to special conditions of the site or complexity of the proposed development.

(j) *Site plan amendments and revisions.* Except as provided herein, amendments and revisions to approved site plans require further site plan review and approval by the zoning administrator or any other body or official designated by the village council to review site plans pursuant to the provisions of this section. The zoning administrator may approve minor amendments and revisions to site plans initially approved by a body or other official designated by the village council to review site plans or, in the zoning administrator's discretion, may refer such amendments and revisions to the body or other official who initially approved the site plan being amended or revised. A minor amendment or revision means and includes:

(1) A change in the size of a residential building by up to 5%, provided that the overall density of units does not increase;

(2) A change in the square footage of non-residential buildings by up to ten percent (10%) or two thousand (2000) square feet, whichever is less;

(3) An increase in building or structure height by up to five percent (5%);

(4) Movement of a building or buildings by less than ten (10) feet;

(5) Replacement of plantings in the landscape plan with similar types and sizes of vegetation that provide a similar screening effect;

(6) A change in floor plans that does not alter the character of the use;

(7) Modification of sign placement that increases setback or a reduction in sign size or number; and

(8) A change that will preserve natural features of the site without changing the basic site layout.

The zoning administrator shall not approve minor amendments and revisions to site plans if such amendments or revisions would conflict with the provisions of Section 36-65 of this Code.

The zoning administrator shall notify the designated body or other official that gave initial approval of a site plan of all minor amendments or revisions to said plan approved by him or her.

Section 2. Conflict and Repeal. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 3. Effective Date. This ordinance shall take effect seven days following publication in a newspaper circulated within the Village.

Section 4. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in a newspaper of general circulation in the Village.

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED.

Dated:

Karen L. Banks, Village President

Kathy Forman, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Lake Odessa, Ionia County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in the Lakewood News, a newspaper of general circulation in the Village, on _____ and that such ordinance was entered into the Ordinance Book of the Village on _____.

Date: _____

Kathy Forman, Village Clerk

Miscellaneous Correspondence

Karon,

Thank you to the Village for being
a great partner!

Thank You

We sincerely appreciate your
investment in ICEA. Your support is
vital to our success, and we are
greatful for your commitment. Together,
we are making Ionia County an exceptional
place to live, work, and play!

- Ryan