



LAKE ODESSA

**Lake Odessa
Page Memorial Building
839 Fourth Avenue
Lake Odessa, MI 48849**

Phone: (616) 374-7110

Fax: (616) 374-0040

website: www.lakeodessa.org

Site Plan Review Application

This application must be completed in full and approved by the Lake Odessa Planning Commission before beginning any construction, excavation or use regulated by the Lake Odessa Zoning Ordinance.

Proposed Request

Property Information

Address _____

Parcel Tax ID Number _____ Number of Acres or Square Feet _____

Legal Description *(use attachments if needed)*

Applicant Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Property Owner Information *(if different from applicant)*

Name _____

Address _____

City _____ State _____ Zip _____

Phone Numbers (____) _____ (____) _____ (____) _____

Site Plan Review Application (page 2)

Present Zoning District

Present Use of the Property

Site Plan (see zoning ordinance section 4.59 for details)

Include a site plan showing the location of the proposed use, any existing structures or the proposed location of any new construction or additions. Site plans must contain all of the information required in the Lake Odessa Zoning Ordinance.

Affidavit

I certify and affirm that I am the property or building owner or the owner's authorized agent and that I agree to conform to applicable zoning laws of the Village of Lake Odessa. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Village representatives to visit this location.

Signature Agent _____ Date _____

Signature Owner _____ Date _____

Office / Zoning Administrator Use

Fee paid _____ Date _____

Application Approved _____ Date _____

Conditions of Approval _____

Application Denied _____ Date _____

Reason for Denial _____

Zoning Administrator Signature

_____ Date _____